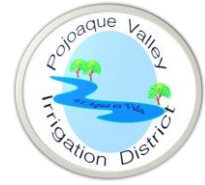




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9 Cities of Gold Road
Santa Fe, New Mexico 87506
(505) 455-2693
Email: kathym@pvidnm.org
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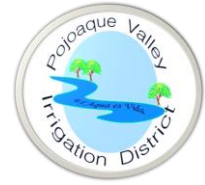
Pojoaque Valley Irrigation District (PVID)
May 23, 2024 Special Meeting
6:00PM to 8:30PM
PVSD Community Board Room

Minutes - Draft

1. **Call To Order:** Chairman Dave Neal called the meeting to order at 6:02 PM.
2. **Recognition of Quorum:** Secretary Curtis Thomson – Present were Board Members Dave Neal, Rob Heineman and Curtis Thompson, constituting a quorum. Also present were Paula Diehl, Chris Sheehan, Anthony Garcia, Daniel Baca, Jose Aguilar, Michael Lujan, Scott DeMuth, Flo Perkins and Meade Martin.
3. **Approval of the Agenda:** Chairman Dave Neal
 - a. **Additions/Corrections:**
 - b. **Motion To Approve – Rob, SECOND – Curt. DISCUSSION - None, VOTE – Motion Carried.**
4. **Disposition of Previous Minutes:**
 - a. Minutes of the April 15, 2024 Quarterly Meeting (Attachment)
 - b. **Motion To Approve – Curt, SECOND – Rob. DISCUSSION - None, VOTE – Motion Carried.**
5. **Chairman's Report – Dave Neal:**
 - a. BOR Communications: The Board met with BOR Area Manager Jennifer Faler last week for an information gathering session. There were no decisions made or policies enacted. It was simply a meeting to exchange information. There are serious challenges coming up and no one seems to have answers.
6. **Treasurer's Report – Rob Heineman:**
 - a. July 1 thru April 30 P&L/Cash Flow Report: (Attachment) – Rob states that he has been working with two of the Pueblos, and Nambe has made two payments. The BIA has received \$37K for this year and is in the process of cutting a check. We are hoping that receivables and payables are satisfied prior to June 30th so we do not have to roll over liabilities into next year. Cash flow forecast is positive through the end of the year. We are hoping Nambe and Pojoaque Pueblos come through with payments before the end of the year. Daniel Baca from San Ildefonso advised that they are working on making a payment.



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7. District Manager/Dam Tender's Report – Ralph Manzanares:

a. Operations:

- i. Vegetation Mitigation – Ralph has been using his company's employees to attack the vegetation on the dam out of his own pocket. Waiting on permits from Nambe for 4 workers to continue mitigation. We now have to pay \$50 per worker to Nambe for access.
- ii. Weather Station – The weather station is up and running, however the cell service communications link does not work. NMSU will be installing a satellite link in August to complete the project.
- iii. Outstanding Assessment Collections – Ralph reported on the current status of accounts receivable. Around \$25K in past due assessments have been collected since January.
- iv.

8. Old Business:

a. Accounts Receivable Collection Policy – Rob Heineman Treasurer

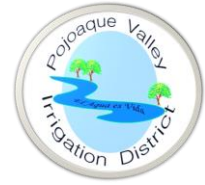
- i. Presentation of Collection Policy (attachment) – Rob presented the draft policy in its entirety as well as applicable state law citations.
- ii. Presentation of Draft Past Due Letter – The policy includes prompt payment discounts, payment over time for larger amounts and an exemption clause which will retire all indebtedness should the lands associated with the water right be unable to use water due to access or soil quality issues.
- iii. Discussion
- iv. **Motion To Approve – Rob, SECOND – Curt. DISCUSSION - Much, VOTE – Motion Carried.**

9. Old Business:

- a. Dave brought up the Ortiz Acequia and lack of metering: Meade Martin brought up current situation with the Ortiz and hopes that a meeting can be set up to discuss their participation on the river. Meade will continue discussions with them. Rob: **Motion – "The District send a complaint form to the OSE against the Ortiz for their lack of metering and noncompliance with our alternative administration schedule." Second – Curtis, Discussion. VOTE – Motion Carried.**
 - i. Rob: **Motion – "To rescind the above motion as the OSE has installed a new gauging station on the Ortiz, and Meade Martin stated that per discussions with Eddie Ortiz, he thought the acequia would come into**



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compliance with the schedule once stored water was being released."

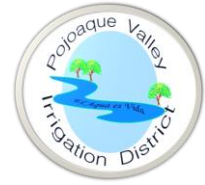
SECOND – Curt, DISCUSSION – The motion would be predicated on the Ortiz's adherence to the schedule, and should that not happen, a new motion would be presented at a future meeting. VOTE – Motion Carried.

10. New Business:

- a. **2024-2025 Annual Budget – Note: This presentation is the first of two sessions to acquaint the membership with the budget process and present a preliminary budget for discussion. Discussion and comments from the membership will be taken at this time and incorporated into a draft budget that will be presented at a Special Meeting in mid-June. A final budget will either be voted on at that meeting, or revisions will be presented and incorporated at that time for a final vote at a meeting in late June.**
 - i. Presentation of 2024-2025 Approved Budget and proposed changes (Attachment).
 1. Annual Percentage of Cost Allocation to Pueblos – 40%
 2. PVID Non-Pueblo Assessment per Irrigable Acre – 60%
 3. 2024-2025 Proposed Expenses
 4. 2024-2025 Anticipated Revenues
 - ii. Discussion and proposed amendments: Rob stated the big changes for this year include a large increase in BOR billings for O&M for the SJCP, moving Ralph to a full time position as District Manager and Dam Tender, and various categories increasing due to inflation. A few budget line items are not yet formalized as we have not received estimates from the BOR for next year's costs. At present, the proposed rate for water next year is upwards of \$90 per acre.
 - iii. An accounting of the acreages in the district reveals that the actual acreages being billed and paying the district is 1,533.027 acres versus the 1,845.150 acres the district has historically used to calculate the per acre assessment. This represents a 20% decrease in anticipated revenue to the district, so the budget calculation has been revised to cover this adjustment.
 - iv. The board fielded several questions about the budget.



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- v. A second special meeting on the budget will be scheduled once we have final estimates in hand, any payments the pueblos intend to make, and have a plan to retire any current payables.

11. Public Comment:

a. Tribal Government

- i. Pueblo of Nambe – Mike Lujan reported that several things are in the works for upgrades at the reservoir.
- ii. Pueblo of Pojoaque – None
- iii. Pueblo of San Ildefonso – Daniel Baca asked what the process would be for collections of fee-simple properties. Rob said they would receive a letter. Daniel said that San I has completed and submitted its annual water report to the OSE.
- iv. BIA – None

b. Individual Acequias – None

c. BOR – None

d. OSE – None

e. PVRAA – Anthony reported that they are working with Miller Engineering to assess all the pressas on the river.

12. Adjournment:

- i. **Motion To Approve – Rob, SECOND – Curt.**

13. Approval: these minutes were approved by a motion of the Board of Directors at a meeting held on June 27, 2024.

A handwritten signature in black ink, appearing to be "Rob Heineman", written over a horizontal line.

Rob Heineman

PVID Secretary/Treasurer