

Pojoaque Valley Irrigation District
9 Cities of Gold Road
Santa Fe, New Mexico 87506
(505) 455-2693
Email: kathym@pvidnm.org
"Water is Life"



Pojoaque Valley Irrigation District (PVID)

June, 9 2025 Special Meeting

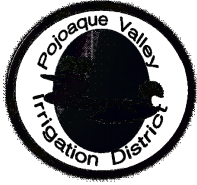
6:00PM to 8:00PM

Via Zoom

Meeting Minutes

1. **Call To Order:** Chairman Dave Neal call to order at 6:01 pm
2. **Recognition of Quorum:** Gabriel recognized all board members present– Also in attendance were Ralph Manzanares, District Manager and Rob Heineman, Advisor and Adam Drozek BOR.
3. **Approval of the Agenda:** Chairman Dave Neal
 - a. Additions/Corrections- None
 - i. **Motion To Approve -**, Carlos Ortiz, **SECOND-**, Harry Montoya **VOTE -**Motion Carried
4. **Approval of Previous Minutes:**
 - a. Minutes of the April 8 2025 will be approved at the next meeting.
5. **Chairman's Report – Dave Neal**

Main reason for this meeting is to discuss the Budget, also Adam Drozek from BOR is here to talk about the Application for Funding from the Aging Infrastructure Account in FY 2026. A loan is needed to fix the aging infrastructure at the dam, the control and instrumentation system at the Dam is non-functional and needs to be replaced with a more up-to-date system that would greatly improve the control and efficiency of the water at the Dam and help with more accurate monitoring and distribution of water, would reduce the waste of water and save time in Dam Tender Duties.
6. **Treasurer's Report – Carlos Ortiz**
 - a. Carlos presented an overview of the current PVID financials, budget, expenses, cash flow, (see attach)
 - b. Profits vs Losses, Budget is doing well with regards to more money coming in, thanks to the collection efforts being done by the office. Budget categories discussed were Dam Operations, Legal Cost, Workers Compensation, Office Equipment and supplies, Vegetation, Dam Equipment, Salaries, Payroll, Software License, Communications (Century Link), Auditor Cost, Election cost, Credit Card Fees etc.
 - c. Auditor recommendations is that we should have a reserve to cover expenses at the Dam, i.e. in times of special cases, such emergencies at the dam, repairs etc.



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Recommendation by auditors is to have a surplus in reserves. Recommendation is to move 50k from checking to savings for this reason.

- d. Proposal to amend rule to change credit card fees up from 2% to a 3% charge and pass credit card fees to membership. **Motion To Approve** – Carlos Ortiz, **SECOND-**, Mike Lujan **VOTE** -Motion Carried

7. District Manager/Dam Tender's Report – Ralph Manzanares:

- a. Upcoming ASI Report.
- b. Weather Station (nothing to report)

8. Secretary Report – nothing to report

9.

10. New Business: Discuss

- i.
- ii.

11. Public Comment

- a. BOR. Adam Drozek was here to explain the process for applying for the loan from Funding from the Aging Infrastructure Account in FY 2026. This is the last and final year that this loan will be available, Adam thinks the Nambe Falls Dam can qualify because of the needs and issues currently at the Dam, the main issues is to replace the control and instrumentation system at the Dam. He explained the deadlines on when documentation needs to be turned in, interest rates, qualifications for application, forms needed, explained the loan period, up to 30 years, when payments to the loan start. Documentation includes a Letter of intent, cost estimates and timelines of the project, etc.
- b.
- c. OSE (none)

12. Next Meeting, July would be our next Quarterly Meeting, up in the air for any other special meetings.



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13. Adjournment: Dave called for an adjournment of the meeting

— Motion To Adjourn: Mike—, SECOND Carlos —,

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DRAFT