

Special Exception Application

City of Eupora

390 Clark Ave
Eupora, Mississippi 39744
662.258.2291

Email: euporapublicworks@gmail.com



APPLICANT INFORMATION

Name: _____ Phone: _____
Company Name: _____
Address: _____
Email: _____

OWNER INFORMATION

Name: _____ Phone: _____
Address: _____
Email: _____

PROPERTY INFORMATION

Property Address: _____
Parcel Number: _____ Zoning District: _____
Existing Use: _____ Proposed Use: _____
Is Property in a Historic District: Y/N _____

PROJECT DESCRIPTION

Provide Details of the Proposed Project: _____

The following information must be submitted with the completed application and fee:

- Plat of the Property *(may be obtained from the Webster County Chancery Clerk)*
- Copy of Deed & Legal Description of the Property
- Sketch, Layout, Elevation, photos, or other renderings of the proposed use.
- Site Plan *(1 Copy)*
- Completed Application
- Letter of Consent *(if applicant is not the owner)*
- Special Exception Fee *(\$100 residential; \$200 commercial)*
- Cost of Notification(s) and Mailings *(zoning administrator will inform applicant of these costs)*

City of Eupora Zoning and Building Ordinance – Section 5.7 Special Exceptions:

Special Exceptions shall include any building, accessory structure, or site feature associated with the use that is being altered or built and is not permitted by right in a zoning district. The purpose of the article is to ensure that special exceptions shall only be permitted on sites where the proposed building, accessory structure, or site associated with the use may be adequately accommodated, without generating adverse impacts in the area of the proposed special exception. The determination of the need for a special exception shall be made by the zoning administrator. A special exception shall be permitted only upon a finding by the Board of Aldermen in compliance with the procedures and criteria as outlined in this ordinance.

The applicant and property owner affirm that all information submitted with this application; including any/all supplemental information is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

Applicant's Signature: _____ **Date:** _____

Property Owners Signature: _____ **Date:** _____
(if applicant is not property owner)