



**BURKE COUNTY  
BOARD OF COMMISSIONERS  
PRE-AGENDA MEETING  
COMM. MEETING ROOM  
110 N. GREEN ST., MORG.  
YOUTUBE: BURKECOUNTYNC  
TUESDAY, MAY 7, 2024  
3:00 P.M.**

**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

**3. PRESENTATIONS**

1. AS - Pet of the Month - Presented by Kaitlin Settlemyre, Animal Services Director
2. BOC - Presentation Opposing Charlotte's Water Transfer Request from Catawba River - Presented by Anthony Starr, Executive Director, WPCOG
3. BOC - Proclamation Celebrating Robert Hewat on His 100<sup>th</sup> Birthday - Presented by Jeffrey Brittain, Chairman
4. BH - Brighter House - Proclamation Declaring May as Mental Health Awareness Month - Presented by Stephen Savarimuthu, Executive Director, Brighter House, and Sherri & Eddie McGimsey Brighter House Co-Founders
5. BCCOC - Recognition of Winners from the Chamber's Spring Litter Sweep - Presented by Tonia Stephenson, President & CEO, Burke County Chamber of Commerce
6. TDA - Financial Update for the Period Ending March 31, 2024 - Presented by Ed Phillips, CEO, Tourism Development Authority

**4. SCHEDULED PUBLIC HEARINGS**

**5. CONSENT AGENDA**

1. BCPS - Presentation of Financial Data for the Period Ending March 31, 2024 - Presented by Keith Lawson, BCPS Finance Officer
2. WPCC – Presentation of Financial Data for the Period Ending March 31, 2024 - Presented by Sandy Hoilman, WPCC Chief Financial Officer
3. Clerk - Appointments to the Adult Care & Nursing Home Committee - Presented by Kay Draughn, Clerk to the Board
4. Clerk - Appointment to LEPC - Seat No. 16 - Presented by Kay Draughn, Clerk to the Board
5. Clerk - Board of Adjustment Removal - Presented by Kay Draughn, Clerk to the Board
6. Clerk - Removal from the Planning Board - Presented by Kay Draughn, Clerk to the Board

7. Clerk - Residency Waiver America 250 NC Committee - Presented by Kay Draughn, Clerk to the Board
8. Comm. Dev. - Locally Administered Project Program Canal Bridge Sidewalk - Presented by Sarah Chabaane, Trails Specialist
9. CM - Approval of Budget Amendment No. 12 for Scale Server Upgrades - \$360,000 - Presented by Brian Epley, County Manager
10. CM - Approval of Budget Amendment No. 13 - \$302,000 for SCIF Projects - Presented by Brian Epley, County Manager
11. DSS - Approval of Northwoods Consulting Partners, Inc. Contract - Presented by Hugh Sandoe, Budget Strategy and Performance Analyst
12. Finance - USDA Lease Renewal - Presented by Margaret Pierce, Deputy Co. Mgr. / Finance Director
13. JCPC - Approval of County Plan for Burke County & Funding Allocation - Presented by AJ Coutu, JCPC Administrator
14. JCPC - Removal of Member for Seat 15 - Presented by AJ Coutu, JCPC Administrator
15. Tax Dept. - Tax Collection Report for April 2024 - Presented by John Bridgers, Tax Administrator
16. Tax Dept. - Release Refund Report for April 2024 - Presented by John Bridgers, Tax Administrator

**6. ITEMS FOR DECISION**

1. Co. Mgr. - Presentation of Recommended Budget for FY 24-25 and Scheduling of Public Hearing (Place Holder) - Presented by Brian Epley, County Manager
2. GS - Approval of Lease for Semi-Trucks, Contract for Refuse Trailers & Related Budget Amendment No. 14 (Place Holder) - Presented by Mark Delehant, General Services Director
3. Comm. Dev. - Award Contract for Trail Design and Engineering (Place Holder) - Presented by Sarah Chabaane, Trails Specialist
4. Health / Opioid - RFQ / Vendor Selection for Strategic Plan - Presented by Katie Varnadoe, Human Services Planner
5. Health - Revised Resolution Directing Expenditure of Opioid Settlement Funds for Multiple Uses - Presented by Katie Varnadoe, Human Services Planner

**7. REPORTS**

**8. OTHER DISCUSSION ITEMS**

**9. ACTION ITEMS**

1. BOC - Resolution Opposing Charlotte's Water Transfer Request from Catawba River - Presented by Jeffrey Brittain, Chairman

**10. ADJOURN**

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.