

**Gift Aid Declaration**

**Folio No** \_\_\_\_\_

**The North and East Yorkshire Mark Benevolent Fund  
Reg'd Charity 517013**

**Details of donor (print in Block Letters):-** Lodge Name.....No.....

**Title:** ..... **Forename(s)**.....

**Surname**.....

**Address**.....

.....

.....

**Post Code**.....

**I hereby declare that I want the charity to treat all donations I have made since 6<sup>th</sup> April 2003 , and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations and to reclaim the tax thereon.**

**Signed**..... **Date**.....

1. You can cancel this declaration at any time by notifying the Lodge Charity Steward either orally or in writing.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax the charity reclaims on your donation(s) in the tax year, (currently 25p for each £1 you give), *i.e.* if you donate say £10, then you must pay at least £2.50 of tax in the year the donation is made.  
*[Note- Income tax paid can be at the basic rate or any other rate.]*
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Charity reclaims, you must cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim higher tax relief in your Self-Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the Lodge or Provincial Grand Charity Steward. Or ask your local tax office for leaflet IR 113 *Gift Aid*.
6. Please notify the Lodge Charity Steward immediately if you change your name or address.

**Please note that by completing and signing this document it does not commit you in having to donate regularly or indeed, any, monies whatsoever. However, if you are generous enough to complete the form it means that Province will be able to reclaim tax, on the amount given, in the future, if, or whenever you do make a donation. It thus applies to "one-off", intermittent or regular donations without any commitment on your behalf.**

**Once completed the form will last indefinitely until either cancelled by you, (see Item 1 above), or Government legislation alters the law as it presently stands in relation to Gift Aid donations.**

**Cancellation:** - This declaration was cancelled, orally\* / in writing\*, on ...../...../.....

**Signed**.....**Charity Steward** (\*delete as necessary)

**NOTE: - This form must to be sent to the Provincial Grand Charity Steward after completion and a copy kept by the Lodge Charity Steward for his records.**