

## **THE LINKS CENTRE 2030 CIC**

### **MEMORANDUM AND ARTICLES OF ASSOCIATION**

#### **NAME and INCORPORATION**

The name of the Organisation is The Links Centre 2030 CIC (which may be shortened to "TLC2030").

The Company is registered at Companies House as Company No 13375637

The registered address is The Beeches, Ashurst Drive, Boxhill, Tadworth, Surrey UK KT 20 7LN.

#### **AIMS AND OBJECTIVES**

The General Aim of The Links Centre 2030 CIC is to monitor and review the social, economic, sustainability and technological impacts of change through the 2021 to 2030 decade, to identify the implications of this for local (Mole Valley, Surrey), national (UK) and global society, and to initiate integrated relevant community responses and activities for those involved.

This General Aim will be delivered through a series of Sub-Objectives such as, but not exclusively by,

1. Involvement in the development of a more integrated series of social, medical and economic services and support organisations and charities, to foster an improved sense of place, community and personal well-being and belonging.
2. The establishment of Community Skills Opportunities for young adults made or kept unemployed or emotionally challenged by the changes of the decade, to better qualify and equip them for future employment or self-employment in their newly evolving local environment.
3. The establishment of a Community Business Development Incubator, to house and support new or start-up businesses, providing appropriate mentoring, business advice or shared services and markets.
4. Creating engagements with the local economies, and hence to develop personal and family financial stability, through community based commercial, educational and cultural activities.
5. The championship of sustainability, diversity, and a spirit of inclusivity in everything undertaken.
6. The generation of corporate revenue through grants, donations, social funding, commercial and ownership activities, to maintain the staffing and physical elements of the company's facilities and offerings.

## **FOCUS**

The initial Geographical focus for this work will be in the Leatherhead area of the Mole Valley District of Surrey, with early attention and proof of concept projects in North Leatherhead, but with flexibility to extend the programmes to other parts of Surrey and beyond..

The initial Participant focus for this work will be upon young adults (aged between 16 and 26) across genders and social backgrounds, who are not currently in education, or training opportunities, but still living in and around the above specified areas, with a welcome (but with appropriate safeguarding provisions) for more vulnerable participants.

The Company will work with and through other local charities, local government, and educational and training organisations, to ensure professional standards of activity delivery, to add social value to our shared activities, and to avoid waste and duplication of services and facilities.

## **MEMBERSHIP, OFFICERS AND BOARD COMMITTEE**

The Company leadership will be limited in Membership to

1. Three Principal Directors – Eddie McArdle and Bill Donnelly, the Founding Co-Directors and Mark Haviland as an Advisory Director.
2. Up to three Associate Directors, one of whom to have financial oversight responsibilities.
3. Up to five Patrons, who will allow their names to be used to support and publicise the Company and its objectives, and to provide policy and practice oversight, contacts and broad guidance to the Directors.
4. One or more project management or administrative staff (volunteers or paid employees) to assist in the Company's activities and objectives.

## **LEADERSHIP MEETINGS**

The Principal Directors will meet face to face or virtually on an ongoing day to day basis. Their key operational decisions will be recorded and kept for external review.

The full Directors' Team (Principal and Associate Directors) will meet at least quarterly, with at least two weeks' notice of such meetings, with a proposed agenda. Additional such meetings may be called by at least two Directors for a given purpose recorded in writing. A quorum for such meetings will be three Directors, of whom at least one must be a Principal Director. In the event of a tied vote on any matter, the issue will be decided by the three Principal Directors.

An Annual General Meeting will be held each year on or about the anniversary of incorporation, with notice and an agenda and a summary of accounts for the past year circulated at least seven days before the meeting.

In the first year, and for more efficient conduct of meetings and general business, Mr McArdle will act as Chairperson, and Mr Donnelly will act as Honorary Secretary to the meeting and to the organisation as a whole. Minutes of all discussions and decisions at meetings or elsewhere will be kept as minutes or as e-mail summaries for public scrutiny at any time.

### **FINANCES, ACCOUNTS AND AUDIT**

The Company will be funded by a combination of grants, matched funding, earned income, or philanthropic donation.

An Honorary Treasurer will be appointed on either a voluntary or paid basis, to maintain financial accounts and records, which will be subject to general review by a third party before each AGM.

A Bank Account will be held, with payments requiring the signature of the Treasurer and at least one of the Principal Directors.

These accounts will be held and open to view by any of the Directors with one week's notice.

### **INSURANCES, AND HS and E.**

The Links Centre 2030 CIC will be insured for any of its equipment and facilities at replacement value, and for public and employee liability up to £1 million, and all equipment and other property will be kept and maintained securely, and used only within Health, Safety and Environment requirements.

### **AMENDMENTS AND DISSOLUTION**

If it is decided at a full Directors' Meeting including at least one Principal Director that the Company should be dissolved, all remaining monies and other assets, once any outstanding debts have been paid, will be donated to other Asset Holding Bodies in the area as the Principal Directors determine.

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