



Echelon Music Policies 2019

Lesson Payments

Lessons fees are \$120 per month (Four 30 minute lessons) *equaling \$30.00 per 30 minute lesson*. Lessons are paid for in full for the month on the first of every month. Your payment reserves you a weekly lesson time slot for the month with your designated Instructor. Lessons are paid for in two types of terms. 1) Lessons can be paid for in a 3 month advance payment with credit card, Check, or Cash payments. This covers 3 months of 4 weekly lessons per month with an option to add a 5th lesson on months with five weeks. The extra 5th week can optionally be added for the cost of a single lesson. (*\$30.00 per ½ hour lesson*) 2) Monthly lessons can be paid by enrolling in our secure recurring monthly payment plan with a debit or credit card. By doing this, your debit or credit card will be charged on the 1st of every month for as long as the student is enrolled. If you are experiencing a financial situation requiring a delay on automatic payment, you are required to contact us at least 5 business days before the scheduled payment and a solution may be reached on a case by case basis.

One Hour Lessons

Weekly lessons that are for one hour a week are \$240 per month or \$60 per lesson.

Registration Fees

There is no registration fee, however the first payment is due for the first month of lessons due upon first day of starting lessons.

Starting Enrollment

If enrollment begins on a date that falls on a week not on the first week of the month, you will be credited lessons paid for and the lesson will be made up on available future weeks that go beyond the 4 lessons of that month.

Late Fees

If your recurring auto pay account becomes late due to credit card issues, please contact us so that we may work with you to resolve the issue. If we are not contacted within 5 business days and your payment is declined, a \$25.00 fee will automatically be applied.

Returned Checks

There is a \$25.00 fee for any returned checks, in addition to any bank charges that we incur.

Lesson Starting Times

Students arriving late will not have their lesson time extended. Students arriving late by more than half of their lesson period will be considered absent.

Lesson Cancellation and Make-Up Policy

Once you have enrolled, there will be regular weekly day and time agreed upon by the parent and instructor. This time will be reserved for your student and committed to by the student and the instructor. Lessons canceled by the student will only be made up if the instructor can fit the student in at a future date and time. If the Instructor cancels the lesson for any reason, the instructor is required to make up the lesson at a future date.

Lesson Enrollment Cancellation Policy

We require a 30 day/one month in advance notice to discontinue lessons. You can notify your instructor directly. If no notice is given by the first lesson of the month before lessons are being discontinued/suspended, then the student/parent will be responsible for the next month's lessons payment. If you wish to suspend your lesson and would like to hold your current day and time, you can do so at a 50% lesson fee. This 50% hold fee will only be available for no more than 2 months.

Inclement Weather

If the studio is closed due to inclement weather, the student will be given an opportunity to make the lesson up.

Holiday Closures

Our holiday closures mirror those of the Johnston County Public School System. If your lessons are cancelled due to this schedule, your paid for lesson will be made up at an agreed upon date.

Parent Observation

Parents are welcome to sit in and observe students lessons at anytime.

Lesson Supplies

While some basic materials may be supplied, it may be required for the parent/student to purchase additional supplies.

Instruments

Parents/Students are responsible for having proper and fully functional instruments for their student's use. Echelon Music will assist by consulting on the rental, purchase, or repair of current instruments to meet the needs of the student.

Shows

Echelon Music Students will have an opportunity to perform in our yearly show. There will be no fee for this participation, however, parents and family will be required to purchase tickets to attend the show. We feel that the shows should be for and about the students and ticket purchases go to cover the overhead involved in producing the show at a quality theatre venue.

Policy Changes

Echelon Music reserves the right to make changes to our policies, fees or any waivers at any time.

I acknowledge that I have read and agree to the above Terms and Conditions of the Policies above.

Signature of Parent/Student_____Date_____

Parent/Student Contact Information

Parent Name:_____ Student Name_____ Age_____

Address:_____ City_____ State_____ Zip_____

Cell Phone:_____ Home Phone:_____ Email_____