



PEGCITY STEPPERS

Job Description



Program Director-at-Large

Position Title: Program Director-at-Large (2)

Location: Remote

Commitment: 20 hrs. per Month

Term: 1 Year

Reports To: Executive Director

Compensation: Voluntary with Benefits (Refer to the Benefits Section)

Business need

The **Program Director-at-Large** will play a key leadership role in overseeing, developing, and enhancing the programs and initiatives of Pegcity Steppers. This individual will ensure that all programs align with the club's mission, values, and strategic goals. The role involves program development, partnership engagement, volunteer coordination, and impact assessment to ensure high-quality service delivery to our members and the community.

What you need to know about the team

Pegcity Steppers is a community-focused, non-profit organization dedicated to promoting physical wellness, mental well-being, and community engagement through running, walking and fitness. We offer programs and events designed to bring people together, build healthy habits, and support a welcoming and inclusive environment. Pegcity Steppers is in its 5th year of operation and seeking to expand our reach and services offered.

About the job

Essence of the role:

The **Program Director-at-Large** is a high-impact, adaptable leader who seamlessly integrates into any project or initiative as needed. This role is designed for a problem-solver who can drive execution, and align projects.

Examples of projects candidate will be working on:

Community Engagement & Outreach

- Expanding community partnerships to promote movement and active lifestyles.
- Developing initiatives to encourage participation from underserved or sedentary populations.
- Coordinating volunteer programs and member engagement activities.

Event Planning

- Ensuring smooth execution of training programs, charity runs, and social gatherings.

Health & Wellness Programming

- Implementing wellness workshops, injury prevention clinics, and fitness challenges.
- Partnering with health professionals to offer educational sessions on nutrition, mental health, and recovery.
- Launching initiatives to promote diversity and inclusivity in running and fitness.

Impact of the role to the organization's collective success

- This role will ensure the continued engagement of members through interactive and inclusive initiatives.

Roles and responsibilities	Skills and experience
<p>Program Leadership & Strategy:</p> <ul style="list-style-type: none"> ● Provide executive-level oversight for assigned projects and initiatives, stepping in as needed to support program execution. ● Align project goals with organizational strategy, ensuring synergy across departments and teams. <p>Project Execution & Oversight:</p> <ul style="list-style-type: none"> ● Lead and coordinate cross-functional teams to deliver project objectives effectively. ● Implement best practices in program management, ensuring high-quality delivery and impact. <p>Stakeholder Engagement & Communication:</p> <ul style="list-style-type: none"> ● Serve as a liaison between executive leadership, project teams, and external partners. ● Facilitate collaboration across departments and resolve conflicts to maintain project momentum. ● Provide regular status updates and reports to leadership, ensuring transparency and accountability. 	<ul style="list-style-type: none"> ● Strong leadership, problem-solving, and decision-making skills.. ● Excellent communication. ● Passion for running, fitness, and community engagement.

Benefits

- 1 Pegcity Steppers branded T-Shirt
- Entry to 1 race of your choice within the term of service under or up to a \$70 value.
- The opportunity to make a tangible impact on the health and wellness of the community in Winnipeg.
- Opportunity to give back to the community and inspire others.
- Work in a flexible, supportive environment, with the ability to make a meaningful contribution to an active, vibrant community.
- Networking opportunities with other community leaders, local businesses.

Expression of Interest

If you are interested in serving in this role for a 1-year term, please apply using the following link [Volunteer Opportunities | Pegcity Steppers](#).