



Booking Form

CEREMONIES

CLIENT INFORMATION

Client name	
Primary contact	
Phone number	
Email	

BOOKING DETAILS

Ceremony type	Business hours rate 9am - 5pm	Outside business hours & Days of significance rate	Tick preferred ceremony
Welcome to Country	\$275	\$375	
Welcome to Country & Smoking Ceremony	\$375	\$475	
Welcoming Baby to Country	Email to discuss specifications & pricing	Email to discuss specifications & pricing	
Traditional Dance	Email to discuss specifications & pricing	Email to discuss specifications & pricing	

Date & time

Include arrival time & commencement times

Meeting place

Include specific details

Event details

- What is the purpose of the event?
- Presence of V.I.P people, media etc.

BILLING DETAILS

Client name & primary contact

Address

Phone number

Email

BILLING ACCEPTANCE

I accept the above charges

Full name & Date

Signature

TERMS & CONDITIONS

Days of Significance: This includes NAIDOC Week celebrations, Reconciliation Week events, Survival Day, etc.

Welcome to Country Requests: Requests must be exclusively on Wadawurrung Country.

Booking Timeframe: Bookings can only be confirmed if the forms below are completely filled and emailed back to us at least two weeks prior to the event date.

Cancellation Policy: Any cancellations made less than 3 business days before the expected Ceremony date will incur 100% of the Ceremony fees.

Payment: Invoice payment must be made within 14 days from the issue date.

Pricing: All prices quoted are exclusive of GST.

Cancellation Procedure: Cancellations must be made in writing and sent via email to [insert email address].

Details for Better Preparation: The more comprehensive details provided in the booking forms, the better prepared we can be for your event.

Thank you for your attention to these guidelines. We look forward to providing you with a memorable experience.