

Reedley Health & Fitness Expo

April 1 & 2, 2023

Retail Vendor Application

Items should be Health & Fitness related. Requested spots are NOT guaranteed, and space is limited.

Applications will be accepted until February 28, 2023, or until all spots are filled.

Please submit applications to the Greater Reedley Chamber of Commerce.

marketing@reedleychamber.com

Name of Company/Organization _____

Contact Person _____ Phone# _____ Cell# _____

Address _____ City _____ Zip _____

Email _____ Website _____

Vehicle License Plate # _____ Make: _____ Model: _____ Color: _____

CA Sellers Permit # (Attach a Copy) _____

City of Reedley Business License # _____

If you have a current City of Reedley License, a copy must be attached. If you do not possess a Reedley City license, the Chamber will process your forms for a temporary City License.

Description of your items for sale _____

RETAIL SALES	Non-Member	Chamber Member	Total
10x10 ft.	\$150	\$100	
10x20 ft.	\$275	\$175	
City of Reedley Business License Fee	\$10	\$10	

Total Amount Due \$ _____

Visa/MasterCard accepted

Make checks/money orders payable to:

Greater Reedley Chamber of Commerce

1044 G Street

Reedley, CA 93654

_____ Credit Card Number

Exp. Date ____/____

3-Digit Code _____

VENDOR TERMS AND CONDITIONS

All applications received will be placed according to the following: Greater Reedley Chamber Members and date of completed application submitted. The Event Committee reserves the right to refuse an application for any reason. Once your application and payment has been received, you will receive a notice acknowledging participation. You will be notified of your booth location along with a map of the event, and additional vendor instructions no later than one week prior to the event. Every effort will be made to accommodate special requests, **they are not guaranteed.** Booths containing handmade/homemade items and commercial items are deemed retail booths and are categorized as such. Business or commercial vendors may display advertisements, take orders, and/or make bookings.

INITIAL

All vendors must supply the Reedley Chamber of Commerce with certification documents indicating possession of Liability Insurance in the amount of \$1 Million and which has the Reedley Chamber and Prima Wawona listed as additional insured. NO EXCEPTIONS!!!! You can purchase event insurance through any carrier. One option is: www.specialeventinsurance.com with pricing starting at \$50

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Booth Information: Each space is 10x10 ft. or 10x20 ft. unless stated otherwise. **No booth shall exceed specified space. If your booth exceeds the specified space, additional fees shall be charged.** Full payment must be submitted with completed applications. Failure to submit payments or complete all applications will result in refusal of participation. Although the booths will be in an enclosed area the risks for theft/loss are the assumption of the vendor. Vendors will be held liable in the event their display causes damage to the displays or work of vendors, event site, or property; or if any person is injured due to vendor negligence. **There will be a \$35.00 fee on all returned or cancelled checks.**

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- **The Event Committee will not restrict the number of vendors providing a certain item.** However, care will be taken in placing similar exhibits apart from each other.
- Booth must publicly display what return policy is.
- **Unsealed food and/or unsealed beverage product sales are NOT allowed for sale in a retail booth (see Food Vendor Application).**
- Vendors must provide their own equipment and supplies for their display area. Including tables, chairs and power cords and sinks. Overhead covering (tent) is required. If a generator is being used, it must be a 'quiet type'. **No loud generators will be allowed.**
- Only the paid vendor may sell from their booth space. No sharing or sub-leasing of booth space is allowed. Modification of items sold, or booth contents must be submitted in writing and approved by the Event Committee prior to the event. Failure to do so will result in vendor being asked to leave the event.
- Electrical cords must be new or in good condition and not frayed, taped, or spliced. They **must** be taped down or covered for safety precaution.

Refunds: There will be no refunds due to bad weather or other circumstances beyond the control of the Event Committee. No refunds will be given under any circumstances after **March 10, 2023.** After applications are submitted and approved the cancellation fee prior to **March 10, 2023, is \$25.00.** **No refunds due to booth placement dissatisfaction.**

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All vendors are required to participate on both days. If unable to participate the entire length, the requested altered schedule must be presented to the Event Committee at the time of application. Entry into the event will be at the discretion of the Event Committee.

Vendor Operating Hours are as follows:
Saturday, April 1, 2023 – 8 a.m. to 2 p.m.
Sunday, April 2, 2023 – 10 a.m. to 2 p.m.

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Hold Harmless/Liability Release: In consideration for being allowed to participate and attend the Reedley Health & Fitness Expo, I agree to assume all risk connected therewith and will not make claims against, sue, or attach the property of the Greater Reedley Chamber of Commerce, Prima Wawona, the Event Committee, their employees, directors, and/or volunteers for injury or loss, however caused, even by negligence as a result of my participation.

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Acting as the representative of the business or organization on the reverse application, I hereby agree to protect, defend, and hold harmless the Greater Reedley Chamber of Commerce, Prima Wawona, and their respective elective or appointed boards, officers, committees, agent, and contract employees from any and all claims, liabilities, expenses, or damages that arise from the participation by the Greater Reedley Chamber of Commerce, it's agents, officers, employees, sub or independent contractors at the Reedley Health & Fitness Expo. I agree that I, my employees, staff, partners, or anyone representing me or my business/organization or assisting within my designated booth space will cooperate with the event officials and other participants. The Event Committee reserves the right to remove or exclude any participant whose conduct violates the purpose or policies of the event, and no refund will be given.

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Signature _____ **Date** _____

*****KEEP A COPY OF THIS DOCUMENT FOR YOUR KNOWLEDGE AND USE*****
Contact the Chamber if you have any questions at 559-638-3548