

Michelles Companies

Cathy's Soul For Real Eatery/Pimped Out Pickles+/Doll Haus 1 Stop Diva Spa

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Janitorial Responsibilities

Clean and supply designated building areas (dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, restroom cleaning etc).

Perform and document routine inspection and maintenance activities.

Carry out heavy cleansing tasks and special projects, especially in kitchen and restrooms.

Notify management of occurring deficiencies or needs for repairs.

Make adjustments and minor repairs, if applicable.

Maintain cleanliness of fixtures such as exterior of walk-in refrigeration, vent hood system, hand wash sinks, kitchen ice machine, fire control system, cafeteria dusting, according to assigned procedures and schedule.

Organize products where applicable.

Stock/maintain consumable materials and parts.

Sweep, mop, and polish floors.

Remove and dispose trash from all areas.

Clean, polish office tables, chairs, desks and all other furniture used in the office or the entire building.

Dust mechanical devices like monitors, desktops, printers, and any other device

Clean windows, doors, glasses and mirrors with soapy water, sponge and any other necessary cleaning substance

Maintain the supply and equipment needed for cleaning duties.

Make sure that waste bins are emptied to avoid trash littering around.

Restock or resupply restroom papers and make sure the toilet is in a good condition

Take good care of the environment or building to make sure that hazardous materials are removed.

Meet with management to make request for items needed for work.

Take careful and safety measures in the use of chemicals which can be harmful to the body or can damage things.

Unlock and lock building doors early in the morning and late in evening respectively where applicable.

Other duties that may be assigned.

Requirements – Skills, Abilities, and Knowledge

If you are applying for the job of a janitor, here are typical requirements you are requested to meet to qualify for the role:

Education and Training: The janitor job may require some formal/technical education/training and/or experience for employment.

Security: May be asked to monitor operations within the premises and report any suspicious activity to appropriate personnel.

Consistency/Endurance: May be required to perform t daily duties regularly. Also able to lift heavy loads and bend or stand for long periods while carrying out cleaning and maintenance tasks.

Continuing training or education throughout employment.