



## Hilldale Café & Catering – Donation Request Form

*Thank you for thinking of Hilldale Café & Catering! We're proud to support the incredible work of schools, nonprofits, and community organizations in our area.*

*To help us thoughtfully review your request, please take a few minutes to complete this short form.*

### Organization Information

- Organization Name: \_\_\_\_\_
- Contact Name: \_\_\_\_\_
- Phone: \_\_\_\_\_ Email: \_\_\_\_\_
- Organization Website (if applicable): \_\_\_\_\_
- Address: \_\_\_\_\_

### Event or Fundraiser Details

- Event Name: \_\_\_\_\_
- Event Date: \_\_\_\_\_ Event Time: \_\_\_\_\_
- Event Location: \_\_\_\_\_
- Estimated Number of Attendees: \_\_\_\_\_

Please provide a brief description of your event or fundraiser and its purpose:

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### Donation Request

What type of donation are you requesting? (check all that apply)

- ☐ Gift card or certificate
- ☐ Catering or food donation
- ☐ Sponsorship or monetary support
- ☐ Other: \_\_\_\_\_

How will the donation be used or featured?

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How will Hilldale Café & Catering be recognized for our contribution?

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Requested value or quantity (if applicable):

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Date donation is needed by: \_\_\_\_\_

### **Supporting Materials**

**Please attach a copy of your event flyer, sponsorship packet, or any promotional materials related to this request.**

**These materials help us better understand your event and how Hilldale Café & Catering will be represented.**

### **About Your Organization**

Please share a short description of your organization and who it benefits:

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Is your organization a registered 501(c)(3)?

☐ Yes

☐ No

### **Getting to Know You**

How did you hear about Hilldale Café & Catering?

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What's your favorite thing about Hilldale Café & Catering?

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Have you worked with Hilldale Café & Catering before? *(This includes previous donations)*

☐ Yes

☐ No

If yes, please share a little about your past experience:

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### **Submission Details**

**Please email your completed form (and any applicable event materials) to  
customerservice@hilldaledeli.com.**

**Our team reviews donation requests regularly and will follow up if we're able to  
contribute to your event.**

We're honored that you thought of Hilldale Café & Catering and truly appreciate all that you do to support our community!

Warmly,

*The Hilldale Café & Catering Team*