



HOTEL  
**NEW BAY**

# FUNCTION PACKAGES

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# ABOUT US

Hotel Newbay is your perfect place to gather with friends & family. Whether it is in the relaxed bistro, by the pool table in our vibrant sports bar or in our intimate upstairs function space; our traditional, family owned hotel is a unique gem situated right in the heart of Brighton.

*Flexibility is key at  
Hotel NewBay*

We have a space to suit any type of function, ranging from intimate gatherings to larger groups. We offer tailored menus & packages to suit your individual tastes and budget. From canapés & finger food to sit down lunches & dinners, it's all up to you & won't cost the earth.

Hotel Newbay is a great venue for birthdays of all ages, family celebrations, reunions, sporting club functions, business lunches, corporate meetings & much more.

*We can personally tailor the occasion to suit your needs.*

Our function room can cater up to 40 people for sit down functions & 80 people for standing cocktail functions.

*Each function requires a \$100 deposit to secure the booking for a 5 hour duration*

Hotel Newbay takes great pride & pleasure in being a part of your event. Our professional staff members strive to make each & every experience with us a memorable one.



# SIT DOWN - ALTERNATE DROP

## Entree

- Home made soup of the day with toasted ciabatta (gf)
- Wild mushroom arancini on a rocket & capsicum salad
- Satay chicken skewers with basmati rice (gf)
- Thai calamari salad (gf)
- Coconut prawns with lime aioli
- Pumpkin agnolotti with wild rocket

## Main

- Atlantic salmon with grilled asparagus, parmesan & pesto potatoes and lemon butter sauce
- Grilled lemon chicken breast with roasted chat potatoes, almond & chilli broccolini and a garlic butter sauce
- Lamb noisettes with sweet potato puree, roasted baby beets and mint jus
- Honey glazed pork medallions with braised cabbage, baby carrots and apple puree
- 250g porterhouse with a potato rosti stack, sesame & ginger green beans and red wine jus
- Vegetarian filo stuffed with capsicum, bell peppers, pumpkin & spinach on a simple Greek salad with bearnaise sauce

## Dessert

- New York baked cheesecake
- Apple & rhubarb crumble
- Flour-less orange & almond cake
- Tiramisu
- Banoffee pie
- Seasonal fruit salad

# CAPACITY

40 Guests

# PRICES

2 Course - \$50

3 Course - \$65

Alternate drop menus include two dishes of each course and served 50-50 around the table.

*\*\$200 fee required to secure this room*



# CAPACITY

80 Guests

# PRICES

Basic Platters

\$60 Each

Boutique Platters

\$65 Each

Indulgence Platters

\$70 Each

Dessert Platters

\$45 Each

Each platter has  
between 30-40pc

*\*\$200 fee required to secure this room*

# COCKTAIL - CANAPES & PLATTERS

## Basic Platters

- Assorted Sandwiches
- Vegetable Samosas (gf)
- Mini Spring Rolls
- Party Sausage Rolls
- Party Pies
- Pizza Slices – Chefs Selection
- Lemon Pepper Calamari (gf)
- BBQ Meatballs (gf)
- Mini Quiches
- Mini Dim Sims
- Crumbed Sweet Chilli Chicken Strips

## Boutique Platters

- Mini Beef & Burgundy Pies
- Duck & Plum Spring Rolls
- Steamed Vegetable Dumplings (gf)
- Panko Crumbed Barramundi Goujons
- Pesto, Pumpkin & Spinach Arancini
- Lamb Samosas (gf)
- Assorted Sushi Selection (gf)
- Spinach & Feta Filo Parcels
- Chicken Satay Skewers (gf)
- Prawn Gyozas
- Mini Chicken & Mushroom Pies
- Steamed Prawn Dumplings

## Indulgence Platters

- Mini Wagyu Beef Burgers
- Mini Pork Sliders with Homemade Slaw
- Panko Crumbed Prawns
- Prawn & Ginger Spring Rolls
- Butter Chicken Wellingtons
- Smoked Salmon Blinis with Sour Cream & Chives (gf)
- Mini Lamb & Rosemary Pies
- Scallop Dumplings
- Chicken & Shitake Mushroom Wontons

## Dessert Platters

- Fresh Seasonal Fruit with Chocolate Dipping Sauce (gf)
- Desert Pizza Slices (gfo)
- Assorted Cake Slices (gfo)
- Mini Tartlets

# WAKE PACKAGES

Silver  
\$13 pp

- Free room hire - 4 hour duration
- 3 pc finger food per person (Basic platter menu)
- Tea & coffee station
- White Linen
- Bluetooth speaker use

Gold  
\$18 pp

- Free room hire - 4 hour duration
- 5 pc finger food per person (3 x Basic, 2 x Indulgent)
- Tea & coffee station
- White Linen
- Bluetooth speaker use



# CORPORATE

1/2 Day  
\$22 pp

- Free room hire - 4 hour duration
- Free WiFi, whiteboard & wall mounted TV
- Mints, pens & notepads
- Tea, coffee & juice
- Morning or afternoon tea

Full Day  
\$40 pp

- Free room hire - 8 hour duration
- Free WiFi, whiteboard & wall mounted TV
- Mints, pens & notepads
- Tea, coffee & juice
- Morning tea
- Lunch
- Afternoon tea

# KIDS PARTIES

*\*Minimum 30 guests*

Standard Package  
\$25 pp

- Free room hire - 4 hour duration
- Soft drink (2hrs)
- 5 pc finger food per person (Basic menu)
- Bluetooth speaker use



# TERMS, CONDITIONS & FAQ

## DEPOSIT

To Secure your booking, a deposit of \$200 is required within 7 days of your initial booking. If this payment is not received, management reserves the right to allocate the room to another client. Your deposit secures the desired date & time.

## FOOD

Catering requirements, numbers and final payment must be finalised 7 days prior to the commencement of your event. Payment for all bar tabs must be settled at the conclusion of your event, prior to leaving the venue. All food is set at approximate numbers. Payment can be made via cash, eftpos or cheque. A tax invoice will be issued upon request.

## BEVERAGE

Drinks will be available for your function at bar prices. Guests can pay individually for their drinks or the host can arrange to run a bar tab & specify to staff which drinks are included & to whom they are available to. All payments for beverages must be finalised at conclusion of function.

## ENTERTAINMENT

The function space has a fixed PA system which has iPod/mp3 compatibility and also a portable wireless speaker system with wireless microphone. NewBay Hotel can provide a DJ (\$350 min) or band which requires several weeks' notice. Clients can bring their own DJ & system at their own cost. TV display is available for slide shows (jpeg file only) or movies. PC use available via USB or HDMI cable. All forms of live entertainment require a security guard on premise.

## 21ST REQUIREMENTS

A door list must be provided for all people attending the function. Security, organised through the venue and paid for by the client is required for every birthday event under 25 years.

## SPECIAL REQUESTS

Special dietary requirements are willingly catered for. Please advise our staff of any dietary requirements you may have when you are finalising your menu selections.

## **ADDITIONAL**

All guests attending the function must be 18 years of age or older. Suitable identification may be required as proof of age if necessary. Children under 18 years of age are welcome, however they must be accompanied by parents or a legal guardian & must be supervised at all times.

In the event of a birthday party under 18, at least one adult must be present for every 15 children.

18th birthday celebrations are not permitted/catered for by NewBay Hotel unless approved by business management. Alcohol will not be served to minors under any circumstances. Venue Dress Codes & Behavioural Standards must be adhered to at all times. Intoxicated and/or undesirable behaviour may result in eviction from the venue. Management reserves the right to refuse entry at all times.

## **BALCONY USE**

Anything cast or thrown over the balustrade, physical or verbal, will result in the balcony area being closed off & may result in the function being terminated.

Balcony use is strictly closed for all kid's parties unless approved by management.

## **SIGNAGE**

Nothing is to be stapled, screwed or adhered to any wall, door or other surface of the building. Signage must be approved by Management.

## **DAMAGES TO THE PROPERTY**

Organizers are financially responsible for any damages caused to any function area or surroundings by their guests, delegates, employees or agents before, during or after the function. It is understood that patrons will conduct their functions in an orderly manner and in full compliance with hotel policy and all applicable laws and by-laws. Hotel staff and Management reserves the right to intervene when they see fit.

## **RESPONSIBLE SERVICE OF ALCOHOL**

The NewBay Hotel holds a zero tolerance policy to underage patrons consuming alcohol on premise. If any underage guest or those that do not hold appropriate identification are found consuming alcohol on premise, they will be immediately removed from the venue. Any guest bringing in outside alcohol will be excused from the premises.

# BOOKING CONFIRMATION

Name

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Company Name

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Contact Number

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Contact email

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Requested Date

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Requested Time

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Guest numbers

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Type of event

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## PAYMENT DETAILS

*\*A deposit of \$200 must accompany this form.*

Card Number

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Expiry Date

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CCV

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Card Holder's Name

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Signature

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