



TAMMIE RIKARD

Certified Building Inspector/Plans Examiner

PROFILE

Career profile consists of 30 years of experience in municipal government, performing a wide range of functions in Community Development; Building and Planning Divisions. My education, certifications and experience provide me with a well-rounded and broad-based capability to deliver excellent customer service in all capacities of permit center management, building code administration, plan review and field inspection within a development services department.

CONTACT

PHONE:
417-239-9390

WEBSITE:
www.tri-lakesconsulting.com

EMAIL:
Tammie@tri-lakesconsulting.com

CERTIFICATIONS

Certified Building Inspector (B5), ICC,
#5104615-01

Certified Evaluator, Post-Disaster Safety
Assessment Program

InterNACHI Certified Professional
Inspector

TECHNOLOGY APTITUDE

Efficient use of computer applications and collaboration tools to facilitate electronic plan review: Accela, Citizen Serve, Adobe, Blue Beam, Microsoft Suite, Teams, Zoom, etc.

EDUCATION

Utah Valley State College
2002 - 2003
Coursework in Building Inspection Technology

WORK EXPERIENCE

City of Sacramento, Building Inspector III – Plan Review
2016–2022

Conduct detailed, comprehensive technical reviews of building plans, specifications and calculations for accuracy, completeness and conformance with governing codes, state regulations and local ordinances in all aspects related to life safety, structural, accessibility, E/M/P, energy and green building standards. Preparation of correction notices defining plan deficiencies. Effective communication with architects, engineers, contractors, designers and home owners regarding building codes and permits; respond to inquiries and perform special investigations of complex building and construction related issues in order to develop resolutions to problems. Provide customer service, assistance and information to members of the public pertaining to building codes and regulations. Assist in resolving problems regarding plan submissions and sufficiency. Conduct Teams and Zoom meeting discussions with project stakeholders as needed to collaborate on plan review items.

City of Yuba City, Development Services Technician II/Plan Check
1992–2016

Perform wide range of technical functions within the Building, Planning and Code Enforcement Divisions. Review residential and commercial building plans for conformance with applicable codes, regulations and local ordinances in all aspects of building life safety, structural, accessibility, plumbing, mechanical, electrical, green building and energy conservation as well as zoning and land use. Prepare detailed correction notices advising applicants of plan deficiencies. Coordinate plan review process, prepare plan check correspondence and incorporate aggregation of plan review comments from all review disciplines, maintain plan review records, monitor progress and establish applicable fees. Provide plan review project management; coordinate and conduct design review, pre-construction, progress and pre-final meetings with development team, anticipate foreseeable development related issues in order to facilitate preemptive resolution. Process planning project and building permit applications and employ advancements in technology to streamline and improve processes. Produce statistical reports of development activity. Advise and assist contractors, owner/builders, architects and the general public concerning building and planning related issues.