



OPPORTUNITY TO BECOME A PART OF PCAA'S PROFESSIONAL TEAM
SITUATION VACANT NOTICE NO. 07/2024

Pakistan Civil Aviation Authority requires services of qualified individual to fill the following vacant post on contract basis for three (3) years (extendable) where selection will be made purely on suitability and merit:-

Post	No. of Position	Prescribed Qualification & Experience	Quota & Pay Scale	Age Limit
Additional Director Scrutiny & Processing (PEL) (EG-07)	One (01)	<ul style="list-style-type: none"> Graduate from HEC recognized institute. Have or held CPL with IR endorsement, preferably have or held an ATPL (A) <u>OR</u> Have or held AML/ATCL. Minimum fifteen (15) years of relevant experience in aviation organization preferably in technical operations. Proficiency in computer. Knowledge of ICAO Annexes/Documents & ANOs. Knowledge of Auditing Techniques. Knowledge of QMS and SMS. 	<ul style="list-style-type: none"> Merit Lump sum Package of Rs. 479,370/- Per month with 5% annual increment (Negotiable) 	Maximum 57 years <i>(including all age relaxations)</i>
Additional Director Examination (PEL) (EG-07)	One (01)	<ul style="list-style-type: none"> Graduate from HEC recognized institute. Have or held CPL with IR endorsement, preferably have or held an ATPL (A) <u>OR</u> Have or held AML/ATCL. Minimum fifteen (15) years of relevant experience in aviation organization preferably in technical operations. Proficiency in computer. Knowledge of ICAO Annexes / Documents & ANOs. Knowledge of Auditing Techniques. Knowledge of QMS and SMS 	<ul style="list-style-type: none"> Merit Lump sum Package of Rs. 479,370/- Per month with 5% annual increment (Negotiable) 	Maximum 57 years <i>(including all age relaxations)</i>
Deputy Director IT (PEL) (EG-03)	One (01)	<ul style="list-style-type: none"> Bachelor/Master Degree in Information Technology /Computer Science/Software Engineering with at least 2nd Division (Minimum 16 Years Education) Minimum Five (5) years of relevant experience as Oracle Developer / Oracle APEX Developer preferably in large organizations. Should have experience of documentation like MD.070 should have experience in Analyzing, Designing, Development& Implementation of various forms & using oracle Development Tools (Oracle forms & Reports /Oracle APEX) must have extensive experience of data modeling, data entity analysis, and data design using tools like Erwin, ER/studio or Designer/2000. Should have experience of optimization and tuning. Should be able to support existing implemented projects. Capable to create and modify PL/SQL packages, procedures, functions, triggers, views, and complex SQL queries. Experience of Oracle web logic server 	<ul style="list-style-type: none"> Merit Lump sum Package of Rs. 249,588/- Per month with 5% annual increment (Negotiable) 	Maximum 45 years <i>(including all age relaxations)</i>

		12c or later will be preferred. ▪ Experience of oracle E-business Suite and Microsoft power-BI would be an added advantage.		
Deputy Director Licensing- (PEL) (EG-03)	Four (04)	▪ Graduate from HEC recognized institute. ▪ Have or held CPL with IR endorsement. ▪ Minimum five (05) years of relevant experience in operational instructions. ▪ Proficiency in computer ▪ Knowledge of ICAO Annexes / Documents & ANOs ▪ Knowledge of Auditing Techniques ▪ Knowledge of QMS & SMS.	▪ Merit ▪ Lump Sum Package of Rs. 249,588/-per month with 05% annual increment (Negotiable)	Maximum 45 years <i>(including all age relaxations)</i>
Deputy Director Licensing- Cabin Crew (PEL) (EG-03)	One (01)	▪ Graduate from HEC recognized institute. ▪ Have or held a Cabin Crew Certificate (LCC endorsement preferred). ▪ Minimum five (05) years of relevant experience in airline as Cabin Crew with instructional techniques or training / operational administration. ▪ Proficiency in computer. ▪ Knowledge of ICAO Annexes / Documents & ANOs ▪ Knowledge of Auditing Techniques ▪ Knowledge of QMS & SMS.	▪ Merit ▪ Lump Sum Package of Rs. 249,588/-per month with 05% annual increment (Negotiable)	Maximum 45 years <i>(including all age relaxations)</i>
Deputy Director Examination - (PEL) (EG-03)	One (01)	▪ Graduate from HEC recognized institute. ▪ Have CPL with IR endorsement. ▪ Minimum five (05) years of relevant experience in aviation related organization in training administration preferably as an instructor. ▪ Proficiency in computer. ▪ Knowledge of ICAO Annexes / Documents & ANOs ▪ Knowledge of Auditing Techniques ▪ Knowledge of QMS & SMS.	▪ Merit ▪ Lump Sum Package of Rs. 249,588/-per month with 05% annual increment (Negotiable)	Maximum 45 years <i>(including all age relaxations)</i>

Application Procedure:

- Interested candidates are required to fill & submit Online Job Application Form available at www.caapakistan.com.pk within fifteen days from the date of this advertisement.
- Candidates will be required to upload scanned copies of certificate / degree of the required qualification only of the concerned post as mentioned above and CNIC while applying for the job.
- In case a candidate does not upload the above documents with the online application form, his/her application will be rejected.
- All the interested candidates must read the detailed eligibility criteria and Terms of Reference (TOR) mentioned in the notice available at www.caapakistan.com.pk before applying for the post.
- Female candidates are encouraged to apply.

Terms of Reference:

- Age relaxation as per Government rules (visit www.caapakistan.com.pk for further details).

- (b) Candidates not fulfilling the above requirements or submitting incomplete applications will not be considered.
- (c) Test / Interviews will be held at Karachi, Lahore, Islamabad, Peshawar and Quetta Airports for which separate notices will be issued (depending on the number of candidates).
- (d) The candidates to be called for the interview have to produce original documents for necessary verification while appearing for the interview.
- (e) No TA / DA is admissible for Test / Interview.
- (f) Candidates using external influence or giving wrong information will be disqualified.
- (g) Appointment will be subject to CAA's standards and medical fitness test.
- (h) Selected candidate may be required to serve anywhere in Pakistan.
- (j) Government servants / employees of autonomous bodies including CAA employees will be required to submit NOC from current employer at the time of interview.
- (k) Application received after due date will not be considered / entertained.
- (l) In case, any educational document is found fake/bogus at any stage, the services of selected candidate will be terminated immediately and he/she will be blacklisted in future.
- (m) CAA encourages equal employment opportunity to women and people belonging to minorities.
- (n) CAA reserves the right to cancel the partial or whole recruitment process at any stage.

ADDITIONAL DIRECTOR HUMAN RESOURCE (TM)
HEADQUARTERS PAKISTAN CIVIL AVIATION AUTHORITY,
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