

# PAKISTAN AIRPORTS AUTHORITY

پاکستان ایئرپورٹس اتھارٹی

## OPPORTUNITY TO BECOME A PART OF PAKISTAN AIRPORTS AUTHORITY'S PROFESSIONAL TEAM SITUATION VACANT NOTICE NO. 03/2024

Pakistan Airports Authority requires services of qualified individuals to fill the following vacant posts on contract basis for three (03) years (extendable) where selection will be made purely on suitability and merit:-

Post	No. of Seat (s)	Prescribed Qualification	Quota & Pay	Age Limit
<p>Sr. Dy. Director Security (EG-04)</p>	<p>Three (03)</p>	<ul style="list-style-type: none"> <li>▪ Graduate (preferably Engineering/ Computers/ Accounts/ Audits)</li> <li>▪ Aviation / Security related courses.</li> <li>▪ Any other professional degrees or training / courses related to Aviation Security will be added qualification.</li> <li>▪ Minimum 05 years' experience of handling security related issues in aviation would be preferred</li> <li>▪ Intelligence &amp; Security related courses from Military (Army/ Navy/ Airforce) or any other recognized &amp; reputable organization (Police/IB) would be preferred</li> <li>▪ Preferred experience in conducting Security Audits / Inspections</li> <li>▪ Experience of developing the strategies and Aviation Security SOPs for upkeep of the security</li> <li>▪ Experience in Establishment and Implementation of Quality Control Program for Security related issues</li> <li>▪ Preference would be given to candidates with experience of conducting audits &amp; assessments</li> <li>▪ Good understanding of cargo, catering and Flight operations security requirements</li> <li>▪ Strong working knowledge of Aviation security related laws and their implementation would be preferred</li> <li>▪ Sound judgment, analytical, creative thinking and possessing strong managerial abilities.</li> <li>▪ High level of integrity, motivation</li> </ul>	<ul style="list-style-type: none"> <li>▪ Merit</li> <li>▪ Lump Sum Pay Package shall be offered equivalent to Gross Pay of Rs.276,378/- per month with 05% annual increment.</li> <li>▪ (Negotiable as per policy)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Maximum 48 years of age  (Including all age relaxations)</li> </ul>

		<ul style="list-style-type: none"> <li>▪ Strong administrative skills such as decision making, planning and organizing abilities.</li> <li>▪ Knowledge of ICAO Standard and recommended practices pertaining to Aviation Security would be preferred</li> </ul>		
Surveyors / Draughtsman (SG-07)	Three (03)	<ul style="list-style-type: none"> <li>▪ Minimum Diploma (DAE) Civil with at least 2<sup>nd</sup> Division</li> <li>▪ Knowledge / Expertise in operating Total Station &amp; D-GPS equipment and using AutoCAD, Google Earth and GIS Software etc.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Merit – 03</li> <li>▪ Lump Sum Pay Package shall be offered equivalent to Gross Pay of Rs. 107,275/- per month with 05% annual increment  (Negotiable as per policy)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Maximum 33 years  (Including all age relaxations)</li> </ul>
Civil Supervisor (SG-07)	Four (04)	<ul style="list-style-type: none"> <li>▪ Minimum Diploma (DAE) in Civil Technology with at least 2<sup>nd</sup> Division</li> <li>▪ 05 years experience in Estimation, Supervision of Civil Works with reputable Engineering Organization.</li> <li>▪ Understanding of Computer Operations</li> </ul>	<ul style="list-style-type: none"> <li>▪ Merit – 04</li> <li>▪ Lump Sum Pay Package shall be offered equivalent to Gross Pay of Rs. 107,275/- per month with 05% annual increment  (Negotiable as per policy)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Maximum 33 years  (Including all age relaxations)</li> </ul>
Civil Assistant (SG-05)	Ten (10)	<ul style="list-style-type: none"> <li>▪ F.Sc (Pre-Engineering) with minimum 70% marks OR equivalent with preferably 06 months or more experience of Civil Works.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Merit – 01,</li> <li>▪ BAL – 01,</li> <li>▪ KPK – 01,</li> <li>▪ Punjab – 06,</li> <li>▪ Sindh (R) – 01</li> <li>▪ Lump Sum Pay Package shall be offered equivalent to Gross Pay of Rs. 84,623/- per month with 05% annual increment  (Negotiable as per policy)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Minimum 23 years  (age relaxation shall be applicable as per Rules)</li> </ul>

Commercial Assistant (SG-05)	Seventeen (17)	<ul style="list-style-type: none"> <li>Intermediate with minimum 70% marks</li> </ul>	<ul style="list-style-type: none"> <li>Merit – 02</li> <li>BAL – 01</li> <li>Ex-FATA – 01</li> <li>KPK – 02</li> <li>Punjab – 09</li> <li>Sindh (R) – 02</li> </ul> <ul style="list-style-type: none"> <li>Lump Sum Pay Package shall be offered equivalent to Gross Pay of Rs.84,623/- per month with 05% annual increment</li> </ul> <p>(Negotiable as per policy)</p>	<ul style="list-style-type: none"> <li>Minimum 23 years</li> </ul> <p>(age relaxation shall be applicable as per Rules)</p>
Cargo Assistant (SG-05)	Twenty (20)	<ul style="list-style-type: none"> <li>Intermediate with minimum 70% marks</li> </ul>	<ul style="list-style-type: none"> <li>Merit – 02</li> <li>AJK – 01</li> <li>BAL – 01</li> <li>EX-FATA – 01</li> <li>KPK – 02</li> <li>Punjab – 11</li> <li>Sindh (R) – 02</li> </ul> <ul style="list-style-type: none"> <li>Lump Sum Pay Package shall be offered equivalent to Gross Pay of Rs.84,623/- per month with 05% annual increment</li> </ul> <p>(Negotiable as per policy)</p>	<ul style="list-style-type: none"> <li>Minimum 23 years</li> </ul> <p>(age relaxation shall be applicable as per Rules)</p>

Application Procedure:

- Interested candidates are required to fill & submit Online Job Application Form available at [www.caapakistan.com.pk](http://www.caapakistan.com.pk) within fifteen (15) days from the date of this advertisement.
- Candidates will be required to upload scanned copies of certificate / degree (HEC Verified) of the required qualification only of the concerned post as mentioned above and CNIC while applying for the job.
- In case a candidate does not upload the above documents with the online application form, his/her application will be rejected.
- Domicile holders from all Provinces are eligible to apply for selection against seat reserved for Merit.
- All the interested candidates must read the Terms of Reference (TOR) mentioned in the vacancy notice available at CAA's website before applying for the post.

ADDITIONAL DIRECTOR HUMAN RESOURCE  
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