OPPORTUNITY TO BECOME A PART OF PCAA'S PROFESSIONAL TEAM
SITUATION VACANT NOTICE NO. 08/2024

Pakistan Civil Aviation Authority requires services of qualified individuals to fill the following vacant posts on <u>regular basis</u> where selection will be made purely on suitability and merit:-

Post	No. of Seats	Prescribed Qualification & Experience	Quota & Pay Scale	Age Limit
Assistant Director IT (ERP Functional Consultant) (EG-01)	01 (One)	- Bachelor/Master degree in IT / Finance / Business Administration at least 2nd Division from HEC recognized university. - Minimum 3 years of recent relevant experience as Oracle ERP EBS Functional consultant for Financials and SCM modules (including experience of at least one full cycle ERP implementation at a consulting firm) and understanding of business process flows and other functional processes preferably in Aviation sector. - Should have Functional experience of setups, troubleshooting and providing support for Oracle EBS Financials and SCM modules. - Perform thorough testing of ERP functionality and business processes across all modules to ensure proper implementation, Patch application and integration. - Provide end-user training and support to ensure proper utilization of the ERP system. - Coordinate with business users and external vendors / partners to manage and maintain a stable and accurate ERP production instance.	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)
Assistant Director IT (SQL Server Admin) (EG-01)	01 (One)	- Bachelor/Master Degree in Information Technology / Computer Science / Software Engineering with at least 2nd Division (Min.16 Year Education) - Minimum 3 Years Experience in SQL Server 2012 or above including deployment and configuration. - Strong knowledge of Data recovery models, Backups, Restores, Clustering, Database mirroring, Data Replication. Performance Tuning and Optimization. - Candidates having additional experience/certification may be given preference.	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)
Assistant Director IT (EG-01) – Oracle Database Administrator	01 (One)	- Bachelor / Master Degree from HEC recognized University in Information Technology / Computer Science / Software Engineering with at least 2nd Division (Min. 16 Year Education). - Minimum 3 Years Experience in Oracle Database 11g/12c/19c Grid/Cloud infrastructure Enterprise Manager, Active Data guard, ASM, RAC, Installation, configurations, cloning, patching, upgrade and D/R setup in depth knowledge of Backup utilities RMAN, data export and import to perform partial and complete recovery on requirement. - Expertise in database performance tuning maintaining high availability of the database environment, evaluate and implement standard and customize security including knowledge of Oracle Linux	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)

		Operating System. ▪ Knowledge of auditing procedure, Oracle AVDF, oracle Golden gate would be preferred. ▪ Oracle database Administration Certified Professional (OCP) certification is mandatory.		
Assistant Director IT (EG-01) – ERP / Application DBA & WebLogic Administrator	01 (One)	▪ Bachelor / Master Degree from HEC recognized University in Information Technology / Computer Science / Software Engineering with at least 2nd Division (Min.16 Year Education). ▪ Minimum 3 Years of Experience in EBS 12.0/12.1/12.2 installation, configurations, cloning, patching, upgrade and D/R setup. ▪ Experience in Weblogic, fusion middle ware, installation, configurations, D/R setup, cloning, patching and upgrade. ▪ Candidate must have expertise to develop / maintain / support high availability cluster application model configuration, security configurations, patching and D/R setup including Strong troubleshooting skills, performance testing and optimization, load balancing on application tier. ▪ Oracle Certified Professional, Oracle WebLogic Server 12c or later is mandatory. ▪ Working Knowledge of OS Linux, Oracle IDM MFA, and oracle database technologies will be preferred	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)
IT System Engineer (EG-01)	01 (One)	▪ BS/BE in the field of Computer Science/Electronics/ Communication / Information Technology or Equivalent with at least 2nd Division (Min.16 Year Education) ▪ Minimum 3 Years post qualification Experience in monitoring & maintaining IT Systems, Networks and infrastructure. ▪ Installing, configuring, testing and maintaining operating systems, application software and system management tools. Ensuring the highest levels of systems and infrastructure availability. ▪ Preparing and maintaining security, backups and redundancy strategies. ▪ Monitoring and testing application for ensuring optimized performance. ▪ Good communication/documentation and coordination skills ▪ Certifications like MCSE, CSEP, CCNA, CISSP will given preference.	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)
IT Network Engineer (EG-01)	01 (One)	▪ BS/BE in the field of Computer Science/Electronics/ Communication / Information Technology or Equivalent with at least 2nd Division (Min.16 Year Education) ▪ Minimum 3 Years post qualification Experience in managing and monitoring corporate IT Networks and faults / complaints resolution. ▪ Thorough understanding of various L2/L3 protocols and technologies: TCP/IP (V4 & V6) along with related protocols. ▪ Ability to maintain network security by monitoring security threats and vulnerabilities, and recommend solutions to mitigate risk. ▪ Strong communication/documentation skills with Software and Database concepts / awareness. ▪ Candidate with network certifications (CCNA, CCNP, JNCIA) will be given preference.	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)

Post	No. of Posts	Qualification & Experience	Merit	Max Age
IT Operations Engineer (EG-01)	01 (One)	▪ BS/BE in the field of Computer Science/Electronics/ Communication / Information Technology or Equivalent with at least 2nd Division (Min.16 Year Education) ▪ Minimum 3 Years post qualification Experience of managing IT Operations in a large organization. • Installing, configuring, testing and maintaining operating systems, application software and system management tools. • Good knowledge of Networks and Cloud Computing. • Monitoring and testing application for ensuring optimized performance. ▪ Good communication & problem solving skills ▪ Ability to manage Helpdesk Services for user guidance and support. ▪ Manage contracts with vendors (e.g. SLA and software licenses etc.) ▪ Ability to manage IT procurements including hardware analysis and RFP preparation.	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)
Assistant Director IT (Oracle ERP Technical Consultant) (EG-01)	01 (One)	▪ Bachelor / Master Degree from HEC recognized University in Information Technology / Computer Science / Software Engineering /IT /Computer Engineering with at least 02nd Division (Min. 16 Year Education) • Minimum 03 years of recent relevant experience as Oracle ERP Application Developer in a large Organization. • Expertise in SQL/PL-SQL Scripting, Oracle Reports/ Forms. • Knowledge of Oracle forms personalization and OA Framework forms. • Should have hands on experience in development and related tasks in Oracle ERP 12.0 or above on Financial and Supply Chain Modules. • Preference will be given to Oracle certified with knowledge of OBIEE and WebLogic server. • Collaborate with functional users for requirement definition, software design, configuration, testing, and deployment of functional modules, integrations, and reports. • Develop technical documentation and provide ongoing support for end-users.	▪ Merit – 01 Rs.56,280 – 5,630 – 168,880	▪ 35 Years (Age relaxation as per Government Policy)

Application Procedure:

(a) Interested candidates are required to fill & submit Online Job Application Form available at www.caapakistan.com.pk within fifteen days from the date of this advertisement.

(b) Candidates will be required to upload scanned copies of certificate / degree of the required qualification only of the concerned post as mentioned above and CNIC while applying for the job.

(c) In case a candidate does not upload the above documents with the online application form, his/her application will be rejected.

(d) In case, any educational documents or any other document provided by the applicants is found incorrect / fake / bogus at any stage, the services of selected candidate will be terminated immediately and he / she will be blacklisted in future.

(e) All the interested candidates must read the Terms of Reference (TOR) mentioned in the detailed notice available at www.caapakistan.com.pk before applying for the post.

Terms of Reference

i) Candidates not fulfilling the above requirements or submitting incomplete application shall not be considered.

ii)   Test / Interview will be conducted at Karachi, Lahore, Islamabad, Peshawar and Quetta for which separate notices will be issued (depending on the number of candidates).

iii) The candidates to be called for the interview have to produce original documents for necessary verification while appearing for the interview.

iv)   No TA / DA is admissible for test / interview.

v)   Appointment will be subject to CAA's medical fitness standards.

vi)   Selected candidates will be required to serve anywhere in Pakistan as per requirement of CAA

vii) Government servants / employees of autonomous bodies / corporations will be required to submit NOC from current employer before interview.

viii) Application received after due date will not be considered / entertained.

ix)   Misinformation and any attempt to influence the selection process will be considered as a definite disqualification for current as well as future recruitment in CAA, even if the candidate is otherwise qualified.

x)   CAA encourages equal employment opportunity to women and people belonging to minorities.

xi)   CAA reserves the right to cancel the partial or whole recruitment process at any stage.

ADDITIONAL DIRECTOR HR (TM)
HEADQUARTERS PAKISTAN CIVIL AVIATION AUTHORITY,
TERMINAL-I, JINNAH INTERNATIONAL AIRPORT, KARACHI
TEL: 021-99072068 - 67