OPPORTUNITY TO BECOME A PART OF PCAA'S PROFESSIONAL TEAM
SITUATION VACANT NOTICE NO. 09/2024

Pakistan Civil Aviation Authority requires services of qualified individuals to fill the following vacant posts on <u>contract basis</u> for <u>three (03) years</u> (extendable) where selection will be made purely on suitability and merit:-

Post	No. of Seats	Prescribed Qualification & Experience	Quota & Pay Scale	Age Limit
Deputy Director IT (Oracle Functional Consultant) (EG-03)	One (01)	▪ Bachelor / Master Degree from HEC recognized University in Information Technology, Computer Science / Software Engineering /IT /Computer Engineering/Finance with at least 02nd Division (Min. 16 Years Education). ▪ Minimum 10 years of recent relevant experience as Oracle ERP EBS Functional consultant mainly for Financials and SCM modules including: • Recent relevant experience as an ERP Functional Consultant for Financials, SCM and Property Manager modules • Related experience in Aviation related organization with knowledge of business process flows and other functional processes will be preferred. • Experience at a consulting firm with at least one full cycle of ERP implementation. ▪ Should have Functional experience of conducting GAP analysis, mapping, configuring, implementing, troubleshooting and providing support for the following EBS applications and modules: • Oracle Financials (FA, AP, AR, GL, CM and Property Manager). • Oracle SCM (Purchasing, Inventory & Order Management). ▪ Functional experience and knowledge of Aeronautical/ Non-Aeronautical Billing processes and Property Manager Module. ▪ Must have excellent communication and documentation skills including preparation of AS-IS & TO-BE documents, SOPs, User guides, training materials, Functional design documentation, UAT Test planning and execution scripts, working papers and complete activity reports on the plan, schedules, demo, go live and support phases of projects. ▪ Manage project work streams and provide guidance to business users.	▪ Merit ▪ Lump Sum Package of Rs.249,588/- per month with 05% annual increment ▪ (Negotiable as per policy)	▪ Maximum 48 Years *(including all age relaxations)*

Deputy Director IT (Oracle ERP Developer) (EG-03)	One (01)	- Bachelor / Master Degree from HEC recognized University in Information Technology / Computer Science / Software Engineering /IT /Computer Engineering with at least 02nd Division (Min. 16 Year Education). - Minimum 10 years of recent relevant experience as Oracle ERP Application Developer in a large Organization with at least one full cycle ERP implementation. - Design and develop technical solutions to a pre-defined requirement and develop components including extensions, views, customizations, modifications, reports, and workflows. - Develop and/or customize Oracle reports and forms to meet functional business requirements. - Develop scalable solutions and support Oracle Financials/ SCM application modules. - Develop personalization for Oracle forms and OA Framework forms. - Expertise in SQL/PL-SQL Scripting, Oracle Reports/ Forms is required. - Should have hands on experience in development and related tasks in Oracle ERP 12.0 or above. - Knowledge of OBIEE and WebLogic server.	- Merit - Lump Sum Package of Rs.249,588/- per month with 05% annual increment (Negotiable as per policy)	- Maximum 48 Years (including all age relaxations)
IT Network Support Superintendent Grade-I (SG-10)	One (01)	- BS/BE in Computer Science / Electronics / Electrical / IT or Equivalent with at least 2nd Division (Min.16 Year Education) OR - FSc. With Diploma / Certifications in relevant field - Minimum 3 Years Experience in managing and monitoring corporate IT Networks and faults / complaints resolution. - Thorough understanding of various L2/L3 protocols and technologies: TCP/IP (V4 & V6) along with related protocols. - Candidate with network certification (CCNA, CCNP, JNCIA) will be preferred. - Strong communication/documentation skills with Software and Database concepts / awareness.	- Merit - Lump Sum Package of Rs.154,304 /- per month with 05% annual increment (Negotiable as per policy)	Maximum 35 Years (including all age relaxations)
IT System Support Superintendent Grade-II (SG-09)	One (01)	- BS/BE in Computer Science / Electronics / Electrical / IT or Equivalent with at least 2nd Division (Min.16 Year Education) OR - FSc. With Diploma in Computer Science / MCSE or other relevant certifications. - Minimum 3 Years Experience in monitoring & maintaining IT Systems, Networks and infrastructure. - Installing, configuring, testing and maintaining operating systems, application software and system management tools. Ensuring the highest levels of systems and infrastructure availability. - Good communication/documentation and coordination skills - Certifications like MCSE, CSEP are to be given preference.	- Merit - Lump Sum Package of Rs.136,114 /- per month with 05% annual increment (Negotiable as per policy)	Maximum 35 Years (including all age relaxations)

Application Procedure:

(a) Interested candidates are required to fill & submit Online Job Application Form available at www.caapakistan.com.pk within fifteen days from the date of this advertisement.

(b) Candidates will be required to upload scanned copies of certificate / degree of the required qualification only of the concerned post as mentioned above and CNIC while applying for the job.

(c) In case a candidate does not upload the above documents with the online application form, his/her application will be rejected.

(d) In case, any educational documents or any other document provided by the applicants is found incorrect / fake / bogus at any stage, the services of selected candidate will be terminated immediately and he / she will be blacklisted in future.

(e) All the interested candidates must read the Terms of Reference (TOR) mentioned in the detailed notice available at www.caapakistan.com.pkbefore applying for the post.

Terms of Reference

i) Candidates not fulfilling the above requirements or submitting incomplete application shall not be considered.

ii) Test / Interview will be conducted at Karachi, Lahore, Islamabad, Peshawar and Quetta for which separate notices will be issued (depending on the number of candidates).

iii) The candidates to be called for the interview have to produce original documents for necessary verification while appearing for the interview.

iv) No TA / DA is admissible for test / interview.

v) Appointment will be subject to CAA's medical fitness standards.

vi) Selected candidates will be required to serve anywhere in Pakistan as per requirement of CAA

vii) Government servants / employees of autonomous bodies / corporations will be required to submit NOC from current employer before interview.

viii) Application received after due date will not be considered / entertained.

ix) Misinformation and any attempt to influence the selection process will be considered as a definite disqualification for current as well as future recruitment in CAA, even if the candidate is otherwise qualified.

x) CAA encourages equal employment opportunity to women and people belonging to minorities.

xi) CAA reserves the right to cancel the partial or whole recruitment process at any stage.

ADDITIONAL DIRECTOR HR (TM)
HEADQUARTERS PAKISTAN CIVIL AVIATION AUTHORITY,
TERMINAL-I, JINNAH INTERNATIONAL AIRPORT, KARACHI
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