ANNEX C

PAKISTAN AIRPORTS AUTHORITY (PAA)
پاکستان ایئرپورٹس اتھارٹی

OPPORTUNITY TO BECOME A PART OF PAA'S PROFESSIONAL TEAM
SITUATION VACANT NOTICE NO. 07/2026

Pakistan Airports Authority requires services of a qualified individual to fill the following vacant post on **Contract basis** where selection will be made purely on suitability and merit:-

Post	No. of Seat (s)	Prescribed Qualification & Experience	Quota & Pay	Contract Period	Age Limit
Director Human Resources *(Equivalent to OG-5)*	One (01)	▪ Master's Degree in Business Administration, HR Management, Public Administration or allied discipline from HEC recognized university. ▪ Certification in HR would be advantageous ▪ Minimum 15 years' progressive experience in Human Resource Management, Corporate affairs, including 05 years in Senior Management capacity at a listed Company and / or State Owned Entity. **Key Job Responsibilities** ▪ Formulate and implement HR Strategy ▪ Oversee recruitment, onboarding, target-setting, performance management, Succession Planning, Compensation, Benefits, training and employee relations. ▪ Ensure compliance with applicable external and Domestic Regulatory Framework ▪ Lead organizational Development, change Management and capacity building ▪ Align, coordinate and communicate with external and domestic stakeholders ▪ Support Board and Management in strategic decision making concerning Human Capital. ▪ Transform HR Directorate into a modern, efficient and effective functions suited for current and future Human Capital Management needs	▪ Merit ▪ Salary is negotiable, depending on the candidate's experience and qualification.	Three (03) Years *(extendable)*	Maximum 55 years of age *(including all age relaxations)*

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Application Procedure:

(a) Interested candidates are required to fill & submit Online Job Application Form available at www.paa.gov.pk/ within fifteen days from the date of this advertisement.

(b) Candidates must upload their CV (with photograph), PDF copies of required certificates/degree, and CNIC while applying for the job.

(c) Candidates applying for the position are required to deposit a non-refundable test fee of Rs. 500/- into Allied Bank of Pakistan Account No. [0010011740150017] (Account Title "Pakistan Airports Authority") IBAN # PK03ABPA0010011740150017 at the time of submitting their online application. Applications submitted without the required fee will not be considered

(d) Selected candidates will be required to serve anywhere in Pakistan as per requirement of PAA

(e) If a candidate fails to upload the required documents with the online application form, his or her application will be rejected.

(f) All the interested candidates must read the Terms of Reference (TOR) available on the website, before applying for the post(s).

ADDITIONAL DIRECTOR HUMAN RESOURCE (TM)
HEADQUARTERS PAKISTAN AIRPORTS AUTHORITY,
TERMINAL-I, JINNAH INTERNATIONAL AIRPORT, KARACHI
TEL: 021-99072068 - 67

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