

**GFWC Virginia Proposed Bylaws & Standing Rules Amendments  
Convention 2026**

The GFWC Virginia Bylaws Committee presents the following proposed amendments to the GFWC Virginia Bylaws for action at Convention 2026. Items in green reflect additions, items in red indicate deletions:

**PROPOSED AMENDMENTS TO GFWC VIRGINIA BYLAWS**

**1. ARTICLE IV. JUNIOR MEMBERSHIP**

Currently Reads: Not Applicable

Change: Insert new Section 7. Junior Executive Committee

**Section 7. Junior Executive Committee**

**A. Membership**

There shall be a GFWC Virginia Junior Executive Committee composed of the GFWC Virginia Junior elected officers. The GFWC Virginia Junior Parliamentarian shall serve as an advisor without vote.

**B. Meetings**

1. The GFWC Virginia Junior Executive Committee shall be authorized to meet on call of the GFWC Virginia Third Vice President/Director of Junior Clubs or any two GFWC Virginia Junior officers. The GFWC Virginia Junior Executive Committee may meet between meetings of the GFWC Virginia Junior Executive Board. Meetings may be held as a body or electronically following the guidelines in the GFWC Virginia adopted parliamentary authority, *Robert's Rules of Order Newly Revised*.
2. The quorum of the GFWC Virginia Junior Executive Committee shall be three members.
3. GFWC Virginia Junior Executive Committee action shall be reported to the GFWC Virginia Junior Executive Board at its next meeting and shall be recorded in the Minutes of the GFWC Virginia Junior Executive Board meeting.

**Rationale:** The Junior Executive Committee is referred to throughout the Bylaws but was not defined.

**If adopted, shall read:**

**Section 7. Junior Executive Committee**

**A. Membership**

There shall be a GFWC Virginia Junior Executive Committee composed of the GFWC Virginia Junior elected officers. The GFWC Virginia Junior Parliamentarian shall serve as an advisor without vote.

**B. Meetings**

1. The GFWC Virginia Junior Executive Committee shall be authorized to meet on call of the GFWC Virginia Third Vice President/Director of Junior Clubs or any two GFWC Virginia Junior officers. The GFWC Virginia Junior Executive Committee may meet between meetings of the GFWC Virginia Junior Executive Board. Meetings may be held as a body or electronically following the guidelines in the GFWC Virginia adopted parliamentary authority, *Robert's Rules of Order Newly Revised*.
2. The quorum of the GFWC Virginia Junior Executive Committee shall be three members.
3. GFWC Virginia Junior Executive Committee action shall be reported to the GFWC Virginia Junior Executive Board at its next meeting and shall be recorded in the Minutes of the GFWC Virginia Junior Executive Board meeting.

**2. ARTICLE V. DISTRICTS. Section 7. Duties of Officers, A. District President shall**

Currently Reads:

**A. The District President shall:**

1. Represent the District on the GFWC Virginia Executive Board;
2. Present a report of the work of the District at each GFWC Virginia Executive Board meeting as directed by the GFWC Virginia President;

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3. Submit Annual Reports of the work of the District as directed by the GFWC Virginia President;
4. Submit a written report of the work of the District to the GFWC Virginia President, GFWC Virginia First Vice President, and the GFWC Virginia Executive Secretary for distribution at the GFWC Virginia Annual Convention;
5. Submit a copy of the District annual financial report to the GFWC Virginia President no later than thirty days after the close of the fiscal year;
6. Send names of the District member and alternates elected to the GFWC Virginia Nominating Committee to GFWC Virginia Headquarters no later than November 5 in the second year of an administration;
7. Notify each nominee for District Office regarding her status within 5 days of notification by the District Nominating Committee Chairman in the second year of the administration.
8. Send a roster of District club presidents to GFWC Virginia Headquarters no later than May 15 of each year;
9. Promote the programs of GFWC Virginia within the clubs in the District in conjunction with the District Third Vice President /Director of Junior Clubs;
10. Preside at all meetings of the District;
11. Call a meeting of the District Executive Committee at least two months prior to the District Annual Meeting and at such other times as deemed advisable;
12. Send the Call to District meetings at least six weeks in advance of the meetings;
13. Appoint a District Parliamentarian;
14. Appoint District Chairmen corresponding to those defined in ARTICLE XII and ARTICLE XIII and other Chairmen as deemed advisable to further the work of GFWC Virginia;
15. Serve ex-officio on all District committees except the Nominating Committee;
16. Be authorized to take a vote of the District Executive Committee by mail or electronic means. Action taken shall be ratified at the next meeting of the District Executive Committee and shall be recorded in the Minutes of that meeting;
17. Perform other duties as delegated by the District Executive Committee.

**Proposed Change:**

- Insert new #8 “8. Provide the slate of nominees for the District Offices and District Junior Offices in the Call for the District Annual Meeting in the second year of the administration”
- Renumber current 8 through 17 as 9 – 18.

**Rationale:** To clarify responsibility of President to ensure the Slate of Officers is included in the Call for the second Spring meeting of the Administration

**If adopted, shall read:**

B. The District President shall:

1. Represent the District on the GFWC Virginia Executive Board;
2. Present a report of the work of the District at each GFWC Virginia Executive Board meeting as directed by the GFWC Virginia President;
3. Submit Annual Reports of the work of the District as directed by the GFWC Virginia President;
4. Submit a written report of the work of the District to the GFWC Virginia President, GFWC Virginia First Vice President, and the GFWC Virginia Executive Secretary for distribution at the GFWC Virginia Annual Convention;
5. Submit a copy of the District annual financial report to the GFWC Virginia President no later than

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- thirty days after the close of the fiscal year;
6. Send names of the District member and alternates elected to the GFWC Virginia Nominating Committee to GFWC Virginia Headquarters no later than November 5 in the second year of an administration;
  7. Notify each nominee for District Office regarding her status within 5 days of notification by the District Nominating Committee Chairman in the second year of the administration.
  8. Provide the slate of nominees for the District Offices and District Junior Offices in the Call for the District Annual Meeting in the second year of the administration;
  9. Send a roster of District club presidents to GFWC Virginia Headquarters no later than May 15 of each year;
  10. Promote the programs of GFWC Virginia within the clubs in the District in conjunction with the District Third Vice President /Director of Junior Clubs;
  11. Preside at all meetings of the District;
  12. Call a meeting of the District Executive Committee at least two months prior to the District Annual Meeting and at such other times as deemed advisable;
  13. Send the Call to District meetings at least six weeks in advance of the meetings;
  14. Appoint a District Parliamentarian;
  15. Appoint District Chairmen corresponding to those defined in ARTICLE XII and ARTICLE XIII and other Chairmen as deemed advisable to further the work of GFWC Virginia;
  16. Serve ex-officio on all District committees except the Nominating Committee;
  17. Be authorized to take a vote of the District Executive Committee by mail or electronic means. Action taken shall be ratified at the next meeting of the District Executive Committee and shall be recorded in the Minutes of that meeting;
  18. Perform other duties as delegated by the District Executive Committee.

**3. ARTICLE V. DISTRICTS, Section 7. Duties of Officers, D. District Third Vice President/Director of Junior Clubs shall:**

**Currently Reads:**

1. Serve as Junior membership liaison between the District and GFWC Virginia;
2. Promote the objectives of GFWC Virginia through Junior clubs in the District;
3. Preside at all District Junior Business meetings;
4. Submit names of Junior members to the District President for consideration as District Chairmen as defined in ARTICLE XII and ARTICLE XIII and other Chairmen as deemed advisable to further the work of GFWC Virginia;
5. Appoint other chairmen as are needed to carry on specific programs pertaining to Junior membership;
6. Appoint a Junior Parliamentarian;
7. Perform other duties as delegated by the District Executive Committee and District Junior Executive Committee.

**Proposed Change:**

Insert the following new items as numbered:

2. Represent the District Juniors on the GFWC Virginia Junior Executive Board;
3. Present a report of the work of the District Juniors at each GFWC Virginia Junior Executive Board meeting as directed by the GFWC Virginia Third Vice President/Director of Junior Clubs;
9. Notify each nominee for District Junior Office regarding her status within 5 days of notification by

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- the District Junior Nominating Committee Chairman in the second year of the administration.
10. Notify the District President of the nominees for the District Junior Offices except the office of Third Vice President/Director of Junior Clubs,
    - Renumber existing items

**Rationale:** To define and clarify responsibilities. Outlining requirement for District Third Vice President to be part of the GFWC Virginia Junior Executive Board. Adding requirements around notification of Junior Nominees for office and the President of the slate.

**If adopted shall read:**

D. The District Third Vice President /Director of Junior Clubs shall:

1. Serve as Junior membership liaison between the District and GFWC Virginia;
2. Represent the District Juniors on the GFWC Virginia Junior Executive Board;
3. Present a report of the work of the District Juniors at each GFWC Virginia Junior Executive Board meeting as directed by the GFWC Virginia Third Vice President/Director of Junior Clubs;
4. Promote the objectives of GFWC Virginia through Junior clubs in the District;
5. Preside at all District Junior Business meetings;
6. Submit names of Junior members to the District President for consideration as District Chairmen as defined in ARTICLE XII and ARTICLE XIII and other Chairmen as deemed advisable to further the work of GFWC Virginia;
7. Appoint other chairmen as are needed to carry on specific programs pertaining to Junior membership;
8. Appoint a Junior Parliamentarian;
9. Notify each nominee for District Junior Office regarding her status within 5 days of notification by the District Junior Nominating Committee Chairman in the second year of the administration.
10. Notify the District President of the nominees for District Junior Office, except the office of Third Vice President/Director of Junior Clubs,
11. Perform other duties as delegated by the District Executive Committee and District Junior Executive Committee.

**4. ARTICLE V. DISTRICTS, Section 10. District Junior Clubs**

**Currently Reads:**

**Section 10. District Junior Clubs**

District Junior Club shall be governed by the GFWC Virginia Bylaws and Standing Rules except where exempted in these rules. The District Junior membership may develop Standing Rules governing District Junior Clubs.

**Proposed Change:**

- Append 's' at end of Junior and strike Clubs in Section Title
- Append 's' at end of Junior and strike Clubs in first sentence.
- Append 's' at end of Junior and strike Clubs in first sentence.
- Subsections are not modified by this change.

**Rationale:** To clarify. This section is referring to the Junior Membership of the District, not the individual Junior clubs within the District.

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**If adopted, shall read:**

**Section 10. District Juniors Clubs**

District Juniors ~~Clubs~~ shall be governed by the GFWC Virginia Bylaws and Standing Rules except where exempted in these rules. The District Junior membership may develop Standing Rules governing District Juniors ~~clubs~~.

**5. ARTICLE V. DISTRICTS, Section 10. District Junior Clubs, B. Nominations and Elections 3.** Remove timeframe for submission of candidate's name.

**Currently Reads:**

3. The District Junior Nominating Committee shall select a candidate for the office of District Third Vice President/Director of Junior Clubs. The District Junior Nominating Committee Chairman shall forward the name of the candidate to the District Nominating Committee Chairman no later than 45 days before the date of the District Annual Meeting. The election shall be held at the District Annual Meeting. The District Junior Nominating Committee shall nominate the District Assistant Director of Junior Clubs, a District Junior Secretary, a District Junior Treasurer, or a District Junior Secretary/Treasurer.

**Proposed Change:**

- Strike "no later than 45 days before the date of the District Annual Meeting"

**Rationale:** Consistency

**If adopted, shall read:**

3. The District Junior Nominating Committee shall select a candidate for the office of District Third Vice President/Director of Junior Clubs. The District Junior Nominating Committee Chairman shall forward the name of the candidate to the District Nominating Committee Chairman ~~no later than 45 days before the date of the District Annual Meeting~~. The election shall be held at the District Annual Meeting. The District Junior Nominating Committee shall nominate the District Assistant Director of Junior Clubs, a District Junior Secretary, a District Junior Treasurer, or a District Junior Secretary/Treasurer.

**6. ARTICLE V. DISTRICTS, Section 10. District Junior Clubs – New Sub-Section F.**

**Currently Reads:** Does not exist.

**Proposed Change:**

F. Representation on GFWC Virginia Junior Executive Board.

In the event that a District does not have a District Third Vice President/Director of Junior Clubs, the Junior membership in that district may designate a representative to attend the GFWC Virginia Junior Executive Board meeting with vote.

**Rationale:** Consistency to address representation.

**If adopted, shall read:**

F. Representation on GFWC Virginia Junior Executive Board.

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In the event that a District does not have a District Third Vice President/Director of Junior Clubs, the Junior membership in that district may designate a representative to attend the GFWC Virginia Junior Executive Board meeting with vote.

**7. ARTICLE XIII. STANDING COMMITTEES, Section 8. Scholarship Committee**

**Currently Reads:**

The GFWC Virginia Scholarship Committee, appointed by the GFWC Virginia President, shall be composed of at least three and not more than five members. The President shall designate the Chairman. It shall be the duty of the GFWC Virginia Scholarship Committee to administer the funds of the Mary Macon McGuire Scholarship and the Phyllis V. Roberts Scholarship as defined in GFWC Virginia Standing Rules governing Scholarships with approval of the GFWC Virginia Executive Board. The GFWC Virginia Scholarship Committee Chairman shall advise the GFWC Virginia President and GFWC Virginia Treasurer of all applications and awards.

**Proposed Change:**

Update Third Sentence

- Strike - “Mary Macon McGuire Scholarship and Phyllis V. Roberts Scholarship”
- Insert – “GFWC Virginia Legacy Scholarship”

**Rationale:**

At recommendation of the GFWC Virginia Scholarship Committee, consolidating two GFWC Virginia Scholarships into one.

**If adopted, shall read:**

The GFWC Virginia Scholarship Committee, appointed by the GFWC Virginia President, shall be composed of at least three and not more than five members. The President shall designate the Chairman. It shall be the duty of the GFWC Virginia Scholarship Committee to administer the funds of the ~~Mary Macon McGuire Scholarship and the Phyllis V. Roberts Scholarship~~ GFWC Virginia Legacy Scholarship as defined in GFWC Virginia Standing Rules governing Scholarships with approval of the GFWC Virginia Executive Board. The GFWC Virginia Scholarship Committee Chairman shall advise the GFWC Virginia President and GFWC Virginia Treasurer of all applications and awards.

**PROPOSED AMENDMENTS TO GFWC VIRGINIA STANDING RULES**

**A. 8. Finances, c.**

**Currently Reads:**

Interest earned on GFWC Virginia assets, the GFWC Virginia Endowment Fund, and the Mary Macon McGuire and Phyllis V. Roberts Scholarship Funds shall be considered a source of revenue for GFWC Virginia.

**Proposed Change:**

- Strike “Mary Macon McGuire and Phyllis V. Roberts”
- Insert “GFWC Virginia Legacy”

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**Rationale:**

Update to reflect the new scholarship structure recommended by the GFWC Virginia Scholarship Committee.

**If adopted, shall read:**

Interest earned on GFWC Virginia assets, the GFWC Virginia Endowment Fund, and the ~~Mary Macon McGuire and Phyllis V. Roberts~~ GFWC Virginia Legacy Scholarship Funds shall be considered a source of revenue for GFWC Virginia.

**B. 11. SCHOLARSHIP FUNDS**

**Currently Reads:**

**11. SCHOLARSHIP FUNDS**

**A. PHYLLIS V. ROBERTS SCHOLARSHIP**

The scholarship is named for Phyllis V. Roberts, the second Virginian to serve as GFWC International President (1986-1988.) The Phyllis V. Roberts Scholarship Fund shall consist of contributions from clubs and individuals for the purpose of awarding scholarships to college students in a subject field selected each administration by the GFWC Virginia President. The GFWC Virginia Scholarship Committee will administer the scholarship fund.

- Applicant must be a Virginia resident.
- Letters of recommendation from three (3) individuals, one of a personal nature, two from recent teachers, counselors, advisors or professors, must accompany the application.
- Applicant must have a cumulative 3.0 GPA. A transcript from the most recent school attended verifying the GPA must accompany the application.
- Applicant shall include a short statement of interest in the selected field.
- Applicant should include a resume of educational and employment history as well as community service and awards received.
- Applicants may apply for this scholarship each year.

Scholarships totaling \$3,000 may be given during each administration. A scholarship of \$1,000 per year may be awarded each recipient. Following verification of enrollment, all monies will be paid directly to the Virginia college, or university where the recipient is registered.

The current application form is available on the GFWC Virginia website. Inquiries should be directed to GFWC Virginia Headquarters, P.O. Box 8750, Richmond, VA 23226, (804-288-3724 or gfwcvirginia@verizon.net).

**B. MARY MACON MCGUIRE SCHOLARSHIP**

Established in 1929, the scholarship is named for Mary Macon McGuire, of the Eastern Shore, who served capably for many years as Chairman of the VFWC Library Service Committee. The Mary Macon McGuire Scholarship Fund shall consist of contributions from clubs and individuals given for the purpose of awarding scholarships to a Virginia woman returning to school to advance her education and employment. The GFWC Virginia Scholarship Committee will administer the scholarship fund.

- Applicant must be a resident of Virginia.
- Applicant must be registered in a course of study (vocational or academic) at an institute of higher learning accredited in Virginia.

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- Letters of recommendation from two (2) individuals, other than immediate family, must accompany the application. (Examples include: a recent counselor, advisor, mentor, or employer.)
- An essay of not more than 1,000 words outlining the need for the scholarship, as well as the reasons for entering the field of study selected, must be included with the application.
- Applicants may apply for this scholarship each year.

Two \$2,500 scholarships may be given during each administration. Following verification of enrollment, all monies will be paid directly to the Virginia institution of higher learning where the recipient is registered.

The current application form is available on the GFWC Virginia website. Inquiries should be directed to GFWC Virginia Headquarters, P.O. Box 8750, Richmond, VA 23226, (804-288-3724 or [gfwcvirginia@verizon.net](mailto:gfwcvirginia@verizon.net)).

### **Proposed Changes:**

- Strike Section Title
- Delete current subsections A & B
- Insert

New Section Title: 11. GFWC Virginia Legacy Scholarship

- New description:

This scholarship is in honor of GFWC Virginia Clubwomen who have served GFWC at its highest levels. GFWC Past International Presidents: Dorothea Dutcher Buck (1947-1950), Phyllis V. Roberts (1986-1988), and Shelby Paisley Hamlett (2000-2002) and GFWC Director of Junior Clubs: Trina Behbahani (2026-2028). The Fund shall consist of contributions from clubs and individuals for the purpose of awarding scholarships to college students in a subject field selected each administration by the GFWC Virginia President. The GFWC Virginia Scholarship Committee will administer the scholarship fund.

- Applicant must be a Virginia resident.
- Letters of recommendation from three (3) individuals, one of a personal nature, two from recent teachers, counselors, advisors or professors, must accompany the application.
- Applicant must have a cumulative 3.0 GPA. A transcript from the most recent school attended verifying the GPA must accompany the application.
- Applicant shall include a short statement of interest in the selected field.
- Applicant should include a resume of educational and employment history as well as community service and awards received.
- Applicants may apply for this scholarship each year.

Scholarships totaling \$5,000 may be given during each administration. A scholarship of \$2,500 per year may be awarded each recipient. Following verification of enrollment, all monies will be paid directly to the Virginia college, or university where the recipient is registered.

The current application form is available on the GFWC Virginia website. Inquiries should be directed to GFWC Virginia Headquarters, P.O. Box 8750, Richmond, VA 23226, (804-288-3724 or [gfwcvirginia@verizon.net](mailto:gfwcvirginia@verizon.net)).

**Rationale:** Recommendation of the Scholarship Committee

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**If adopted, shall read:**

**11. SCHOLARSHIP FUNDS ~~GFWC Virginia Legacy Scholarship~~**

**~~A. PHYLLIS V. ROBERTS SCHOLARSHIP~~**

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- ~~• Applicant must be a Virginia resident.~~
- ~~• Letters of recommendation from three (3) individuals, one of a personal nature, two from recent teachers, counselors, advisors or professors, must accompany the application.~~
- ~~• Applicant must have a cumulative 3.0 GPA. A transcript from the most recent school attended verifying the GPA must accompany the application.~~
- ~~• Applicant shall include a short statement of interest in the selected field.~~
- ~~• Applicant should include a resume of educational and employment history as well as community service and awards received.~~
- ~~• Applicants may apply for this scholarship each year.~~

~~Scholarships totaling \$3,000 may be given during each administration. A scholarship of \$1,000 per year may be awarded each recipient. Following verification of enrollment, all monies will be paid directly to the Virginia college, or university where the recipient is registered.~~

~~The current application form is available on the GFWC Virginia website. Inquiries should be directed to GFWC Virginia Headquarters, P.O. Box 8750, Richmond, VA 23226, (804-288-3724 or gfwevirginia@verizon.net).~~

**~~B. MARY MACON MCGUIRE SCHOLARSHIP~~**

~~Established in 1929, the scholarship is named for Mary Macon McGuire, of the Eastern Shore, who served capably for many years as Chairman of the VFWC Library Service Committee. The Mary Macon McGuire Scholarship Fund shall consist of contributions from clubs and individuals given for the purpose of awarding scholarships to a Virginia woman returning to school to advance her education and employment. The GFWC Virginia Scholarship Committee will administer the scholarship fund.~~

- ~~• Applicant must be a resident of Virginia.~~
- ~~• Applicant must be registered in a course of study (vocational or academic) at an institute of higher learning accredited in Virginia.~~
- ~~• Letters of recommendation from two (2) individuals, other than immediate family, must accompany the application. (Examples include: a recent counselor, advisor, mentor, or employer.)~~
- ~~• An essay of not more than 1,000 words outlining the need for the scholarship, as well as the reasons for entering the field of study selected, must be included with the application.~~
- ~~• Applicants may apply for this scholarship each year.~~

~~Two \$2,500 scholarships may be given during each administration. Following verification of enrollment, all monies will be paid directly to the Virginia institution of higher learning where the recipient is registered.~~

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~~The current application form is available on the GFWC Virginia website. Inquiries should be directed to GFWC Virginia Headquarters, P.O. Box 8750, Richmond, VA 23226, (804-288-3724 or gfwcvirginia@verizon.net).~~

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- Applicant shall include a short statement of interest in the selected field.
- Applicant should include a resume of educational and employment history as well as community service and awards received.
- Applicants may apply for this scholarship each year.

Scholarships totaling \$5,000 may be given during each administration. A scholarship of \$2,500 per year may be awarded each recipient. Following verification of enrollment, all monies will be paid directly to the Virginia college, or university where the recipient is registered.

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