

Minutes of Town Council Meeting
December 12, 2017
Glasgow Public Library

Council Members Present: Sonny Williams, Andy Ryan, Mike Turner, Andrea Bradley, Jeremy Kilgore, Monica Dock

Also Present: Town Manager Bill Rolfe, Mayor Ruby Clark, Sr. Admin. Assistant Jane Higginbotham, Town Attorney Tommy Simons, Town Sgt. Poole, Town Treasurer Steven Drasye

Guests Present: Chris Flint

The Pledge of Allegiance and a brief prayer were led by Councilor Jeremy Kilgore. Mayor Ruby Clark thanked Councilor Kilgore for his service on Town Council.

Mayor Ruby Clark called the meeting to order at 7:00 PM.

Public Comment:

None.

Review of Minutes:

Motion by Mike Turner and **Seconded** by Sonny Williams to approve the minutes for Regular Council Meeting November 14, 2017.

Carried unanimous voice vote.

Consideration of Bills:

Town Manager Bill Rolfe stated the 2018 vehicle decals will be silver. Councilor Andy Ryan asked if decals will still go in the middle of windshield as law is changing for inspection sticker placement to left side of windshield. Town Sgt. Poole Angel Poole stated she will check with the VA State Police. Town Sgt. Poole stated inspection stickers will go to the left side of windshield effective January 1, 2018.

Motion by Andrea Bradley and **Seconded** by Monica Dock to pay all bills listed and any other bills that may come up.

Carried unanimous voice vote

Police Report:

Town Sgt. Angel Poole stated she had 14 calls for service, mileage was 753 miles, had 11 citizen assists, worked out three (3) cases on bad checks and tampering, obtained two (2) ECO's/TDO's, served one (1) protective orders, gave out five (5) summons, eight (8) warnings looking for DUI's, did ten (10) business checks. Sgt. Poole stated she attended lunch at St. John's Church on December 3rd before the Christmas parade and attended the Christmas parade. Sgt. Poole stated the Christmas parade was a great success and thanked the Glasgow Rescue Squad in sponsoring the parade. Sgt. Poole thanked the Town employees for going door-to-door asking for donations for Toys for

Tots. Sgt. Poole stated she is still watching out for buzzards and will start on inoperative vehicles again the first of the year. Sgt. Poole stated the new radio and Cad system should be in Spring 2018 and there will be a lot of training involved. Councilor Monica Dock stated the Concerned Citizens will be have a Christmas party December 23rd and invited Sgt. Poole to attend.

Treasurer Report:

Town Treasurer Steven Drasye stated Council has a copy of the Revenue and Expense Report for November 30, 2017 in their Council packet. Treasurer Drasye stated the General Fund revenues were \$3,012.00 higher than expenditures. Treasurer Drasye stated major revenue line items such as personal property tax and real estate tax were collected in November. Treasurer Drasye stated Water Fund expenditures exceeded revenues for the period by \$53,692.00. Treasurer Drasye stated Water Fund expenditures included the \$81,268.00 loan payment to the Virginia Resource Authority. Treasurer Drasye stated the Sewer Fund revenue for the period exceeded the Sewer Fund expenses by \$5,639.00. Treasurer Drasye stated the CPA's are coming December 18th to start the field work for the annual audit.

Committee/Commission Reports:

None.

Old Business:

- A. Abandoned/Unoccupied Property. Town Manager Bill Rolfe stated he and Town Attorney Tom Simons sent out eleven (11) certified letters, including a letter to Judy Loughhead for three (3) empty trailers at Pineland Trailer Park. Town Manager Rolfe stated he has met or talked with the majority of the owners. Town Manager Rolfe stated it would be best if Council members look at the properties together. Town Manager Rolfe stated he needs direction from Town Council how to proceed from this point. Town Manager Rolfe stated regarding the Walker property at 709 8th Street, certified letters have been sent to all those who hold deed of trust and judgments on the property. Town Manager Rolfe stated two (2) property owners he spoke with thought the Fire Department would burn the houses down but he was told by the Fire Chief they do not burn houses anymore. Town Manager Rolfe stated owners will have to get a demolition permit from Rockbridge County for \$50, and the property will have to be checked for asbestos for which there is also a charge. Councilor Monica Dock stated the Rockbridge County Building Inspector came in February 2017 and condemned several of these properties already. Town Manager Rolfe stated Council needs to say they are a public nuisance and have them torn down. Town Manager Rolfe stated there are several choices the owners have; they can board the houses up making them safe and then it is still sitting there; they can bring them up to today's standard i.e. water, sewer; or we can tear them down. Town Manager Rolfe stated we would have to give them six (6) months to get it done. Councilor Sonny Williams stated Council should meet on a Saturday after the January 9, 2018 Council meeting and take pictures. Council agreed to meet on Saturday, January 6, 2018 @ 10:00 AM before the next Council meeting.

New Business:

- A. New Generator @ WWTP. Town Manager Bill Rolfe stated the generator has enough capacity to put the whole lab on it now. Town Manager Rolfe stated the old generator is for sale on govdeals.com. Town Manager Rolfe stated as of this afternoon, it was up to \$2,000. Town Manager Rolfe stated the closing date is December 15th at 3:00 PM.
- B. New Lights @ Knick Field. Town Manager Bill Rolfe stated the light bulbs for the lights are not made any more and are inefficient. Town Manager Rolfe stated he has received three (3) price quotes for poles, lights and labor and they are \$32K, \$56K, and \$170-\$260K. Town Manager Rolfe stated Dominion Energy Virginia has stated we can buy the new poles and lights from them for \$15K and they will do the labor for free. Town Manager Rolfe stated once the old bulbs burn out, they will have to be replaced and there are 56 bulbs. Town Manager Rolfe asked Town Council if they would like to pursue this. Councilor Andy Ryan asked how far off are the plans for new playground? Town Manager Rolfe stated that is way down the road. Mayor Ruby Clark asked Council what they want to do. Council stated they do not want to do it now as it would be fiscally irresponsible right now.

Other:

Town Manager Bill Rolfe stated he was approached by Rockbridge Global Village. Town Manager Rolfe stated they want to put Wi-Fi in Glasgow for cheaper internet. Town Manager Rolfe stated they would like to put a tower at Town Hall and one at the Community Center. Town Manager Rolfe stated the towers would be approximately 60' tall. Town Manager Rolfe stated he does not think the roof will hold it. Town Manager Rolfe stated if the Town did agree to this they would get free internet. Councilor Jeremy Kilgore asked if a certain number of people need to do this. Town Manager Rolfe stated probably so. Councilor Kilgore stated to have Rockbridge Global Village put information together for next Council meeting.

Town Manager Bill Rolfe stated there has been interest in allowing golf carts in the Town. Town Manager Rolfe stated Buena Vista recently started allowing golf carts in the city but they are not allowed on the main roads except to cross over. Town Manager stated in Glasgow they would not be allowed on Blue Ridge Road or Rt. 130/Rockbridge Road. Town Sgt. Angel Poole stated they would have to follow the laws like other vehicles, as well as be inspected, buy decals, etc. Town Manager Rolfe stated he will have Town Attorney Tom Simons put together information on what would be required.

Mayor Ruby Clark stated Town Hall will be closed December 22nd, 25-26th, 2017, and January 1st – 2nd, 2018. Mayor Clark stated the new Council member, Greg Hartbarger, will be at the January 9, 2018 Council Meeting. Mayor Clark thanked everyone for their support in the November election. Town Manager Bill Rolfe thanked Councilor Jeremy Kilgore for his service on Town Council.

Motion by Mike Turner and **Seconded** by Andrea Bradley to recess the meeting until January 6, 2018 at 10:00AM.

Carried unanimous voice vote.

Mayor Ruby Clark recessed meeting at 7:45 PM.

**Minutes of Town Council Meeting
Reconvened January 6, 2018
Glasgow Town Hall**

Council Members Present: Sonny Williams, Andy Ryan, Andrea Bradley, Monica Dock

Also Present: Town Manager Bill Rolfe

Absent: Mike Turner, Councilor-Elect Greg Hartbarger

Guests Present: Christ Flint, Lisa Perry with The News-Gazette

Mayor Ruby Clark called the meeting to order at 10:00AM.


Town Manager Bill Rolfe briefly discussed the list of abandoned houses/properties Town Council is going to go look at. Town Manager Rolfe stated the lists includes the address and owner of each property, and what is wrong with that property.

After Town Council toured all the properties, Town Manager Bill Rolfe stated the owners are going to be asked to provide Town Council with a plan to make corrections to their said property with a timeline the work will be completed. Town Manager Rolfe stated the owners will be given thirty (30) days of receipt of letter from the Town. Town Manager Rolfe stated non-compliance will result in the Town pursuing this matter through the court system.

Town Council will make individual lists on each property to discuss and finalize at the January 9, 2018 Town Council meeting.

Motion by Sonny Williams and **Seconded** by Andrea Bradley to adjourn.
Carried unanimous voice vote.

Meeting adjourned at 11:20 AM.



Mayor



Clerk