ADDENDUM No. 1

FOR

BLUE RIDGE ROAD SHARED USE PATH TOWN OF GLASGOW, VIRGINIA

VDOT Project: EN16-223-103, P101, C501 & 0684-223-002, C502 UPC: 109026 & 113333 FHWA: TAP-5223(002) & HSIP-5223(001)

Prepared for

Town of Glasgow 1100 Blue Ridge Road Glasgow, Virginia 24555

Prepared by

Draper Aden Associates Consulting Engineers 110 Avon Street Charlottesville, Virginia 22902

Addendum Date: May 20, 2020

DAA JN: C14155C-01

Blue Ridge Road Shared Use Path Addendum No. 1 This Addendum No. 1, dated May 20, 2020, amends or supplements the Bidding Documents as indicated below.

Pre-Bid Conference

1. Meetings minutes, the attendance list, and a VDOT Civil Rights requirements from the Pre-Bid Call held on May 19, 2020 are included as attachments to this Addendum.

Contractor Questions:

 Question: Timeframe is stated as 120 days on Bid Form and to begin by October 1st. I'm afraid that work will be pushed too far into winter and could impact the end date, especially for paving and pavement markings. Could the time be extended to at least 150 days (prefer 180) given the time of year when this project will likely take place? I know that 120 days was planned originally when bid last fall, but I'm afraid we'll be pushing in to winter now.

Answer: The project authorization time has been revised from October 1, 2020 to August 1, 2020 and the time to substantial completion has been extended from 120 to 150 days.

Changes and Clarifications:

- 1. Bid Form updated to reflect new award date and time to substantial completion.
- 2. Plan holder list has also been included for reference.

ATTACHMENTS:

- 1. Pre-Bid Conference Meeting Minutes
- 2. Pre-Bid Conference Attendance List
- 3. Civil Rights Requirements for Pre-Bid Meeting
- 4. Revised Bid Form
- 5. Plan Holders List



Meeting Minutes

May 19, 2020 2:00pm

Pre-Bid Conference

Town of Glasgow Blue Ridge Road Shared Use Path

VDOT Project: EN16-223-103, P101, C501 & 0684-223-002, C502 UPC: 109026 & 113333 FHWA: TAP-5223(002) & HSIP-5223(001) Attendees: See Attached Sign-in Sheet

I. Introduction

Campbell Bolton – Draper Aden Associates – Civil Engineer – Main point of contact for the project. Michael Fulcher – VDOT – Project Manager and VDOT point of contact for design/bidding phase. Rueben Rhodes – VDOT – Construction Manager and VDOT point of contact during construction. Melissa Lotts - VDOT - Point of contact for questions relating to DBE/CRL requirements. Eric Pollitt – Town of Glasgow – Town Manager

II. Project Overview

The project consists of a 10' wide asphalt path along Blue Ridge Road and Jarvis Trail with associated storm culverts, crosswalks, signage, etc. **This bid is <u>only</u> for Phase 1 and Phase 2B.** Phase 2A (the middle portion) is not part of this bid, even though it is shown in the plans.

A. Revisions since first bid

The only major change to the plans is replacing the box culvert with dual CMP arch pipe. Revisions to the project manual include updating the Bid form, minor corrections to the Instructions to Bidders, updating the Federal forms, and adding CMP pipe to the stormwater specification. For the Bid Form, tree removal was deleted, the storm sewer section was broken out differently, VDOT spec references updated, minor wording changes to item descriptions, and clarified County of Rockbridge Land Disturbing application requirements.

III. VDOT/Federally Funded

A. Comply with VDOT Locally Administered Project (LAP) Manual

Please make yourself familiar with the LAP Manual, as construction must follow the requirements. All material tickets must be kept, all material should come from the VDOT approved material list, materials must satisfy 'Buy America' (where applicable), etc.

B. Draper Aden Associates will be responsible for Construction Inspections

DAA has been contracted by the Town to complete all inspections and testing required in Section 13.2.4 of the LAP Manual. The contract can perform their own testing as verification as desired, but is not required to do so as part of the contract. Contractor will be responsible for coordinating inspections and testing with DAA.

C. Two phases of project must be tracked separately

The project is funded by two different sources, and therefore, tracking of materials, pay requests, etc. must be broken out by phase throughout construction. This is why the Bid Form is broken out.

IV. Bid Process

A. Pre-Bid Questions - Use Form

All questions prior to the bid must be submitted on the template in the project manual. Questions are due Monday June 1, 2020 by 5pm.

B. Addendums

We anticipate two addendums. One following this pre-bid meeting to document the meeting and a second on June 3, 2020 to answer any additional questions. Receipt of addendum must be acknowledged on the bid form.

C. Submission

All bids are due to the Town by 2pm on Thursday June 11, 2020. How and where the bids will be read aloud is still TBD. Submittals shall include the Bid Form, Bid Bond, Reference Form, and VDOT Forms C111, C112 (w/in 2 days), C48 (w/in 10 days), C49 (if needed, w/in 2 days), C104, and C105.

V. Project Manual

A. Pre-Qualified Contractors

As stated in the instruction to bidders, all prime and first-tier sub-contractors must be prequalified in the VDOT system.

B. Bid Form

Quantities broken out by phase; please complete each phase separately. Total of both phases will be the base bid amount. Contract for both phases will be awarded to one contractor.

C. Permits

The contract will need to obtain a business license in the Town. Refer to the Bid Form for Land Disturbing application information.

D. Time to Completion/Liquidated Damages

As stated on the Bid Form, the project shall be substantially complete within 120 consecutive calendar days, with final completion another 30 days thereafter. Damages of \$500 per day may be applied after 150 days. It is anticipated the project will be awarded as soon as feasible after the bid opening; likely within one to two months. This accounts for required time for VDOT to review and authorize the bid and for the Town to develop the contract documents.

NOTE: Refer to Amendment for revision to the overall time to competition.

Pre-Bid Meeting Minutes – Blue Ridge Road Shared Use Path Page 3 of 3 May 20, 2020

E. Bid Bond/Security

Bond/Security is required with bid submission.

F. DBE Requirements

Requirement for this project is 7%. See attached summary page for additional information on the required forms. If you meet the requirement, C-49 is not required. If you cannot meet this requirement, form C-49 and proper documentation must be submitted to show 'good faith effort'; one phone call does not satisfy the requirement. If you have specific questions about your efforts, please contact Melissa Lotts. If you have general questions relating to the requirement, please submit the pre-bid question form.

G. Time of Year Restriction on Tree Clearing

The project has a time of year restriction from April 15 to September 15 on cutting any trees larger than 3" due to the possible presence of an endangered bat species. The Town has already removed any trees anticipated to fall into this category. No additional trees are anticipated to need to be removed, but please be aware of this requirement.

VI. Plans

Quickly pointed out phases on plans. No additional questions on plans at this time.

VII. Other Items/Questions

None at this time. Please submit the Question Form within the Project Manual prior to June 1 at 5pm if any questions arise.

	Pre-Bid Mee	ting Attendance List	
<u>Project:</u> Town of Glasgow - B	lue Ridge Road Shared Use Path	<u>Date:</u> May 19, 2020	
VDOT Project: EN16-223-103	, P101, C501 & 0684-223-002, C50	<u>UPC:</u> 109026 & 113333	
<u>FHWA:</u> TAP-5223(002) & HSI	P-5223(001)	<u>DAA Job No:</u> C15148C-01	
Name	Company	Telephone	E-mail
Campbell Bolton	Draper Aden Assocaites	434-284-4782	cbolton@daa.com
Melissa Lotts	VDOT	540-332-9247	melissa.lotts@vdot.virginia.gov
Reuben Rhodes	VDOT	540-430-4688	reuben.rhodes@vdot.virginia.gov
Michael Fulcher	VDOT	540-332-2243	michael.fulcher@vdot.virginia.gov
Chris Flint	Town of Glasgow	540-258-2246	cflint@glasgowvirginia.org
Eric Pollitt	Town of Glasgow	540-258-2246	epollitt@glasgowvirginia.org
Aaron Bruce	Virginia Infrastructure, Inc.	540-460-4491	aaron.infrastructure@yahoo.com
Cullen Barker	Inland Construction, Inc.	276-591-6379	cullen@inlandcon.com
John M. Quantz	Hammond-Mitchell, Inc.	540-968-3143	john.quantz@hammondmitchellinc.com

**Note: Meeting was virtual and attendance was not taken. Everyone on the call was asked to send an email to Campbell Bolton to provide verification of who was on the call. If an attendee did not send an email, they were not recorded above.

Civil Rights Requirements for Pre-Bid Meeting

Form C-111 – Minimum DBE Requirements must be completed and submitted with bid or received no later than 10:00 a.m. the next business day after the time stated in the bid proposal for the receipt of bids. All firms bidding on the project will have to submit form C-111 by 10:00 a.m. the next business day if not submitted with bid.

At time of bid, if the bidder knowingly cannot meet or exceed the required DBE contract goal, they shall submit Form C-111 exhibiting the DBE participation it commits to attain as a part of its bid documents along with Form C-49, DBE Good Faith Efforts Documentation or within two (2) business days after the bid opening **or when requested by VDOT**.

Form C-112 – Certification of Binding Agreement must be completed and submitted with bid or if determined the lowest responsive and responsible bidder within three (3) business days after bids are received. DBE's bidding as prime contractors are not required to submit Form C-112 unless they are utilizing other certified DBE's as subcontractors.

Form C-48 – Subcontractor/Supplier Solicitation and Utilization Form – All bidders, including DBEs bidding as Prime Contractors, must complete and submit this form within ten (10) business days after the opening of bids or with bid.

Form C-49 – DBE Good Faith Efforts Documentation –This information must be submitted within two (2) days after bid opening if your bid does not meet the project DBE requirement or when requested by VDOT if DBE requirement is not met. **VDOT is requesting Form C-49 be submitted with bid if bidder cannot meet required contract DBE goal.**

DBE Requirement: 7%

The only DBE firms eligible to perform work on federal-aid contracts for DBE contract goal credit are firms certified as Disadvantaged Business Enterprises (DBE) by the Department of Small Business and Supplier Diversity (SBSD). DBE firms must be certified in the specific work listed for DBE contract goal credit. A directory listing of certified DBE firms can be obtained from the SBSD website <u>http://www.sbsd.virginia.gov</u>

The contractor and all subcontractors must submit all certified payrolls and subcontractor payments, including those made to Disadvantaged Business Enterprises (DBEs), using the AASHTOWare Project Civil Rights and Labor (CRL).

Please feel free to contact Donna Brown at 540-332-7888 or Melissa Lotts at 540-332-9247 for information concerning Civil Rights Requirements with this project.

This project could be selected for EEO Contract Compliance and will be reviewed for DBE Compliance.

BID FORM

DATE:	
PROJECT TITLE:	Blue Ridge Road Shared Use Path
PROJECT LOCATION:	Glasgow, Virginia
VDOT PROJECT NO.:	EN16-223-103, P101, C501 & 0684-223-002, C502
UPC:	109026 & 113333
FHWA:	TAP-5223(002) & HSIP-5223(001)

TO: Mr. Eric Pollitt, Town ManagerTown of Glasgow1100 Blue Ridge RoadGlasgow, VA 24555

In compliance with your Advertisement for Bids, the undersigned proposes to furnish all labor and materials and perform all work necessary for construction of the referenced project, in strict accordance with all the contract documents, dated <u>April 30, 2020</u>, plans dated <u>April 9, 2020</u>, including any addenda noted below, for the consideration of the following amounts:

	Description	VDOT Spec.	Unit Bid Cost	Unit	Phase 1 Quantity	Phase 1 Total	Phase 2B Quantity	Phase 2B Total
1.00	General Site Work							
1.01	Mobilization	513		LS	0.4		0.6	
1.02	Construction Surveying	517		LS	0.5		0.5	
1.03	Traffic Control & Safety Barriers	700		LS	0.9		0.1	
					Subtotal	\$		\$
2.00	Demolition							
2.01	Gravel Pavement Removal	508		SY	1089		161	
2.02	Asphalt Pavement Removal	508		SY	37		2	
2.03	Asphalt Pavement Milling	508		SY	40		0	
2.04	Sawcut Pavement	508		LF	205		25	
2.05	Wood Post w Flag Removal	510		EA	2		0	
2.06	Signage Removal	510		EA	5		0	
2.07	Eradicate Pavement Marking	512		LF	30		0	
					Subtotal	\$		\$
3.00	Earthwork							
3.01	Fine Grading	303		AC	0.70		1.08	

					Blue Ridge	e Road Share	ed Use Path
3.02	Onsite Cut to Fill	303	 CY	50		300	
3.03	Import Fill Soil	303	 CY	25		50	
3.04	Export Cut Soil	303	 CY	200		200	
				Subtotal	\$	_	\$
4.00	Erosion & Sediment Control						
4.01	Silt Fence	303	 LF	185		1350	
4.02	Culvert Inlet Protection	303	 EA	3		. 3	
4.03	Storm Drain Inlet Protection	303	 EA	3		0	
4.04	Tree Protection Fencing	242	 LF	300		625	
4.05	Temporary Rock Check Dam	303	 EA	0		2	
4.06	Outlet Protection	414	 EA	0		_ 5	
4.07	Temporary Seeding/Mulching	603	 AC	0.70		1.08	
4.08	Permanent Seeding/Mulching	603	 AC	0.35		0.75	
4.09	Topsoiling	602	 AC	0.35		0.75	
4.10	Dewatering Structure	303	 EA	0		4	
4.11	Erosion Control Blankets (EC-2)	603	 SY	38		128	
4.12	Dust Control/Street Cleaning	511	 LS	0.5		0.5	
				Subtotal	\$	_	\$
5.00	Miscellaneous Site Work						
5.01	Remove & Relocate Mailbox	521	 EA	1		0	
5.02	Planting Bed Preparation	605	 SF	965		0	
				Subtotal	\$	_	\$
6.00	Hardscape & Striping						
6.01	VDOT SM-9.5A/AL Asphalt	315	 ΤN	128		171	
6.02	VDOT 21B	414	 TN	667		606	
6.03	Detectable Warnings	504	 SF	231		93	
6.04	24" Pavement Striping	704	 LF	40		0	
6.05	12" Pavement Striping	704	 LF	30		10	
6.06	6" Pavement Striping	704	 LF	370		. 70	
				Subtotal	\$	_	\$

7.00	Utilities/Stormwater				Blue Klage	Koad Share	d Use Path
7.01	VDOT ES-1	302	 EA	1		6	
7.02	VDOT EW-2	302	 EA	0		2	
7.03	VDOT EW-10 (Modified) – Cast-In-Place	302	 EA	0		2	
7.04	12" RCP Storm Sewer Pipe	302	 LF	16		0	
7.05	18" RCP Storm Sewer Pipe	302	 LF	0		20	
7.06	24" RCP Storm Sewer Pipe	302	 LF	0		45	
7.07	42" RCP Storm Sewer Pipe	302	 LF	0		22	
7.08	Dual-57"x38" Arch CMP Storm Sewer Culvert	302	 LF	0		37	
7.09	Storm Sewer Pipe Class 1 Backfill Material	302	 TN	6		179	
7.10	Storm Sewer Pipe Bedding Material	302	 TN	2		121	
7.11	Flowable Fill for CMP Culvert	302	 CY	0		7	
7.12	6″ UD-3 Pipe	302	 LF	0		500	
7.13	UD-3 Geotextile	302	 SY	0		944	
7.14	VDOT 57 (UD-3)	414	 TN	0		226	
7.15	Connection to Ex. Storm Pipe	302	 EA	1		0	
				Subtotal	\$		\$
8.00	Signage						
8.01	W11-2 Sign	701	 EA	6		4	
8.02	W16-7P Sign	701	 EA	6		4	
8.03	R5-3 Sign	701	 EA	0		1	
8.04	R1-1 Bicycle Sign	701	 EA	8		2	
8.05	M4-6 Sign	701	 EA	2		1	
8.06	D11-1 Sign	701	 EA	2		1	
8.07	STP-1 Type D Post and Foundation	701	 EA	16		8	
8.08	Relocate Ex. Sign and Post	701	 EA	4		0	
				Subtotal	\$		\$
				Phase 1 TOTAL	\$	Phase 2B TOTAL	\$

Quantities shown are estimates for the purposes of bidding only.

Final amounts shall be adjusted upward or downward based on actual quantities authorized.

TOTAL BASE BID AMOUNT (PHASE 1 + PHASE 2B) is:

_ Dollars (\$).

This Base Bid Amount is for the entire work, complete, and in accordance with the contract documents.

Unless otherwise specified, permits and bonds are the contractor's responsibility.

<u>County of Rockbridge Land Disturbing Package:</u> The Town has started the application process; however, the contractor will be responsible for finalizing several items. Specifically, the contractor will need to (1) sign and submit the DEQ Construction General Permit Registration Statement, which is completed (the fees have been paid by the Town); (2) fill-out and submit the RLD Affidavit; (3) provide an irrevocable letter of credit to the County to satisfy the ESC Bond requirement of \$17,007.60; and (4) download and fill out the SWPPP template on the County's website, which doesn't need to be submitted to the Town or DEQ; however, the SWPPP must be available onsite - https://www.co.rockbridge.va.us/DocumentCenter/View/1368/Stormwater-Pollution-Prevention-Plan-SWPPP?bidld=.

The undersigned understands that time is of the essence and agrees that, based on a notice authorizing Work to proceed received <u>on or before October 1, 2020August 1, 2020</u>, the date for Substantial Completion shall be <u>one hundred and twenty fifty (120150) consecutive calendar days</u> from receipt of said "Notice to Proceed" and the date of Final Completion shall be achieved within <u>thirty (30) consecutive calendar days</u> after the date of Substantial Completion as noted in the Contract Documents. Total Contract time is one hundred <u>fifty eighty (150180</u>) consecutive calendar days.

The undersigned acknowledges that failure to complete the Work within the Contract Time, or extension of time granted by the Owner, will result in liquidated damages assessed in the amount of **five hundred dollars (\$500)** per day for each and every calendar day that the Contractor shall be in default after the time stipulated in the Contract Documents.

The undersigned acknowledges receipt of the following addenda and dates received:

Addenda #	Date of Receipt	

Bid guarantee in the sum of \$______ in the form of ______ is submitted herewith in accordance with the Instructions to Bidders.

If notice of acceptance of this bid is given to the undersigned within 120 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver an Agreement in the prescribed form within 10 days after the Agreement has been presented to him / her for

signature. The required bonds and certificates of insurance shall be furnished to the Owner in accordance with the Instructions to Bidders.

DISQUALIFICATION OF CONTRACTORS: By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

I certify that the firm signing this Bid and registered under that name is legally prequalified to perform all Work included in the scope of the Contract as determined by the Commonwealth of Virginia, Department of Commerce, State Board for Contractors, in granting the registration.

Contractor Class	Ву
	(Signature)
Specialty	
	(Typed Name)
Valid until	Title
FEIN/SSN:	
If Partnership (List Partners' Names)	If Corporation affix Corporate Seal & list State of Incorporation:
	State:
	(Affix Seal)
	Business Address:

TELEPHONE _____

EMAIL _____

C14155C-01 - Town of Glasgow - Blue Ridge Shared-Use Path

Name

B.Williams Resources, Inc Charles Perry Partners Inc Allegheny Construction Co, Inc. Allegheny Construction Co, Inc. Allegheny Construction Co, Inc. Allegheny Construction Co, Inc. Coleman-Adams Construction Inc. Coleman-Adams Construction Inc. Coleman-Adams Construction Inc. Coleman-Adams Construction Inc. S & K Excavating, Inc. S & K Excavating, Inc. Best G. C. Inc. Best G. C. Inc. Best G. C. Inc. Aaron J Conner General Contractor Aaron J Conner General Contractor Anderson Construction, Inc. Anderson Construction, Inc. Randy Hostetter Excavating Randy Hostetter Excavating Hammond-Mitchell, Inc. Hammond-Mitchell, Inc. Hammond-Mitchell. Inc. Hammond-Mitchell, Inc. Cardinal Survey and Design, PLC Cardinal Survey and Design, PLC Cardinal Survey and Design, PLC Virginia Infrastructure Inland Construction, Inc. Inland Construction, Inc. Virginia Infrastructure Hammond-Mitchell, Inc.

Full Name Thomas Williams Matthew Gabel John Douthat John Douthat John Douthat John Douthat Robert Deddens **Robert Deddens** Robert Deddens Robert Deddens Pat Katz Pat Katz Lewis Falwell Lewis Falwell Lewis Falwell Chad Harlow Chad Harlow **Estimating Team Anderson Estimating Team Anderson** Richard Chaffin **Richard Chaffin** John Quantz John Quantz John Quantz John Quantz Peggy Harper Peggy Harper Peggy Harper Aaron Bruce **Cullen Barker** Cullen Barker Aaron Bruce John Quantz

User Name bwres24@yahoo.com matt.gabel@cppi.com john@alleghenyconstruction.net john@alleghenyconstruction.net john@alleghenyconstruction.net john@alleghenyconstruction.net rdeddens@coleman-adams.com rdeddens@coleman-adams.com rdeddens@coleman-adams.com rdeddens@coleman-adams.com pmkarch@yahoo.com pmkarch@yahoo.com bestgcinc@gmail.com bestgcinc@gmail.com bestgcinc@gmail.com chadharlow@ajconner.com chadharlow@ajconner.com estimatingteam@andersonconst.com estimatingteam@andersonconst.com rpchaffin@embargmail.com rpchaffin@embargmail.com john.quantz@hammondmitchellinc.com john.quantz@hammondmitchellinc.com iohn.guantz@hammondmitchellinc.com john.quantz@hammondmitchellinc.com peggy@cardinalsurvey.com peggy@cardinalsurvey.com peggy@cardinalsurvey.com aaron.infrastructure@yahoo.com inlandconstruction@aol.com inlandconstruction@aol.com aaron.infrastructure@yahoo.com john.guantz@hammondmitchellinc.com

Document 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf PLN - 20 0409 - Glasgow Trail Bid Documents.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf 20 0430 - Glasgow SUP - Project Manual for Bid #2.pdf

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