



FY21 BUDGET CALENDAR

HOLIDAY

COUNCIL MEETING

PLANN COMM

DAY	DATE	DESCRIPTION	TIME/LOCATION	Su	M	T	W	Th	F	Sa
Sep-2019										
Tues	Sep 10	Council Meeting - Council Adopts Preliminary Budget schedule	7:00 pm; Library	1	2	3	4	5	6	7
Mon	Sep 16	Town Manager sends out CIP Requests to Staff and Council Members	8:30 am; Town Hall	8	9	10	11	12	13	14
Wed	Sep 25	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Town Hall	15	16	17	18	19	20	21
		Discussion of Ranking Criteria Method		22	23	24	25	26	27	28
				29	30					
Oct-2019										
Tues	Oct 8	Council Regular Meeting	7:00 pm; Library			1	2	3	4	5
Wed	Oct 23	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Town Hall	6	7	8	9	10	11	12
		Develop comprehensive list of Town's Assets and Equipment for Review		13	14	15	16	17	18	19
		Adopt Ranking Criteria method		20	21	22	23	24	25	26
				27	28	29	30	31		
Nov-2019										
Tues	Nov 12	Council Regular Meeting	7:00 pm; Library						1	2
Mon	Nov 18	Non-Profits Notified about FY 2021 Submissions	Budget Packet Email	3	4	5	6	7	8	9
Wed	Nov 20	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Town Hall	10	11	12	13	14	15	16
		Town Staff Submits CIP Requests for Review		17	18	19	20	21	22	23
				24	25	26	27	28	29	30
Dec-2019										
Tues	Dec 10	Council Regular Meeting	7:00 pm; Library	1	2	3	4	5	6	7
Wed	Dec 18	Planning Commission Work Session/Meeting - CIP	6:00 pm; Town Hall	8	9	10	11	12	13	14
				15	16	17	18	19	20	21
				22	23	24	25	26	27	28
				29	30	31				
Jan-2020										
Mon	Jan 6	FY21 Operating Budget Kick-Off	Budget Packet Email				1	2	3	4
Tues	Jan 14	Council Budget Work Session - Revenue Projections	6:00 pm; Library	5	6	7	8	9	10	11
Tues	Jan 14	Council Regular Meeting - Non-Profit Presentations	7:00 pm; Library	12	13	14	15	16	17	18
Wed	Jan 22	Planning Commission Work Session/Meeting	6:00 pm; Town Hall	19	20	21	22	23	24	25
		CIP Public Hearing/ Recommendation to Council		26	27	28	29	30	31	
Feb-2020										
Wed	Feb 10-21	Council 2 by 2s Budget Preview with Town Manager	TBD; TM Office							1
Thur	Feb 6	Public Education Seminar on Local Government Budgeting	6:00 pm; Library	2	3	4	5	6	7	8
Tues	Feb 11	Council Regular Meeting	7:00 pm; Library	9	10	11	12	13	14	15
Thur	Feb 27	Town Manager's FY21 Budget Proposal and Revenue/Expenditure Brief	6:00 pm; Library	16	17	18	19	20	21	22
				23	24	25	26	27	28	29
Mar-2020										
Tues	Mar 10	Council Budget Work Session	6:00 pm; Library	1	2	3	4	5	6	7
Tues	Mar 10	Council Regular Meeting	7:00 pm; Library	8	9	10	11	12	13	14
Wed	Mar 11	Council Regular Meeting - Set Proposed FY20 Budget & CY19 Tax Rates for Advertising (Submission Deadline News Gazette Monday 9th)	6:00 pm; Library	15	16	17	18	19	20	21
Thur	Mar 19	Council Budget Work Session	6:00 pm; Library	22	23	24	25	26	27	28
Tues	Mar 24	Council Budget Work Session	6:00 pm; Library	29	30	31				
Apr-2020										
Tues	Apr 14	Council Budget Work Session	6:00 pm; Library				1	2	3	4
	Apr 14	Council Regular Meeting	7:00 pm; Library	5	6	7	8	9	10	11
				12	13	14	15	16	17	18
				19	20	21	22	23	24	25
				26	27	28	29	30		