

**Minutes of CDBG Business District Planning Grant Public Meeting**  
**December 19, 2019**  
Scotto's Pizza Restaurant

Staff Present: Town Manager Eric Pollitt, Sr. Admin. Asst. Jane Higginbotham

Guests Present: Sonny Williams, Boyd Walker, Brandy Flint, Roger Funkhouser, Mansoor Ahmad, Dave Van Osten, Albert Buford, Elizabeth McCarty with CSPDC, Natalie Harris, Jade Harris, Donna Dunn, Sheri Wilcox

Town Manager Eric Pollitt opened the meeting welcoming everyone and thanking them for attending the second meeting regarding the Business District Revitalization grant for the Town of Glasgow. Town Manager Pollitt had flyers to hand out with information regarding the grant, the grant process, and the initial steps that must be completed. Town Manager Pollitt also had 11"x17" laminated maps of the business district, along with pictures of all the businesses, current and empty.

Town Manager Pollitt stated the first step must be completed by January 27, 2020. Town Manager Pollitt stated once the report is turned in to the State, it will be reviewed and determined if the Town of Glasgow qualifies to move to the next step of the process.

Town Manager Pollitt introduced Elizabeth McCarty from CSPDC to everyone. Ms. McCarty stated the grant is for the Town to have a plan to make existing businesses better, for marketing, signage, to improve the buildings, find the best way to strengthen the business district. Ms. McCarty asked how the Town let business owners and resident know what is going on. Town Manager Pollitt stated there was a press release in the local paper, flyers were sent out with the water bills, and it is on the Town's website and Facebook page.

Town Manager Pollitt stated a Project Management Team needs to be picked and they will meet once a month for an hour for the next year. Town Manager Pollitt asked everyone in attendance if they were agreeable to being on the Project Management Team and committing to serve for the next year. Everyone stated they were. The following are now part of the Project Management Team: Boyd Walker, Sonny Williams, Brandy Flint, Roger Funkhouser, Mansoor Ahmad, Dave Van Osten, Albert Buford, Natalie Harris, Jade Harris, Donna Dunn, Sheri Wilcox, Eric Pollitt, Jane Higginbotham.

Town Manager Pollitt stated after the inventory is completed, there will be another meeting to set up regular monthly meeting times and dates. Town Manager Pollitt stated he should know by the end of February if Glasgow has qualified to proceed to the next step. Town Manager Pollitt stated at that time some one from the State will be assigned to start coming to the monthly meetings to help the Project Management Team.

The next meeting is scheduled for Thursday, January 23, 2020 @ 6:30 PM @ Scotto's Restaurant.