



# TOWN OF GLASGOW, VIRGINIA



## MEMORANDUM PLANNING COMMISSION MINUTES

Ruby Ogden Clark  
Mayor

Date: January 8<sup>th</sup>, 2020

From: Eric Pollitt – Town Manager

To: Planning Commission

Subject: January 8<sup>th</sup>, 2020 Planning Commission Committee Minutes

CC: Mayor, Council, Jane Higginbotham

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Town Council:

Andrea Bradley

Aaron Britton

Greg Hartbarger

Barrett McFaddin

Andy Ryan

Sonny Williams

Below is a summary of the December Planning Commission Committee:

1. Call to Order – called by Chairman Bob Hinkle at 6:00 PM.
2. December 18<sup>th</sup>, 2019 Minutes

**Mr. Camden motioned to adopt the December 18<sup>th</sup> Meeting Minutes as presented, and Mrs. Diamond seconded.**

**Vote was unanimous 4-0.**

### Reports and Updates

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Eric Pollitt

Town Manager

[epollitt@glasgowvirginia.org](mailto:epollitt@glasgowvirginia.org)

Jane Higginbotham

Sr. Administrative Assistant

[jhigginbotham@glasgowvirginia.org](mailto:jhigginbotham@glasgowvirginia.org)

Thomas Simons

Town Attorney

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Angel Poole

Chief of Police

[apoole@glasgowvirginia.org](mailto:apoole@glasgowvirginia.org)

Jeff Rankin

Wastewater Operations

[jrankin@glasgowvirginia.org](mailto:jrankin@glasgowvirginia.org)

Chris Flint

Public Works

[cflint@glasgowvirginia.org](mailto:cflint@glasgowvirginia.org)

### 3. Workshop Discussion

A. CIP Requests Chris Flint from Public Works came to present his requests.

- Zero Turn Mower – Mr. Hinkle commented on the necessity for us to have a working zero turn mower at all times. Tom liked the trade in idea and the net price. Mr. Britton noted the need for always having a reliable zero turn mower and the amount of hours he spends on it in the summer time.
- Water Fountain - Marty stated she thought the slide is more important than the water fountain due to safety concerns, but thought this was second in importance for the park. Tom commented on the large amount of people that go over to the park that are handicap or are from the elderly apartments.

Aaron Britton - 2021  
Council Representative

Bob Hinkle - 2023  
Chairman

Tom Camden -2022  
Vice Chairman

Eric Pollitt  
Town Manager | Committee Clerk

Marty Diamond - 2020  
Resident

Reese McClanahan - 2019  
Resident



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- Red Building - The discussion centered around the need for us to have this building in tip-top shape for when we have events in Town. The roof is sagging, the floors need replacing some spots with bad rot, and the need for permanent ADA bathrooms over at Locher Field. Bob suggested having a public notice for a community workday to help rehab the building. Mr. Britton liked that idea.
- Dumpster - With the rental costs in mind, buying 2 dumpsters would pay for itself in the long run. One for brush and one for trash. There was group consensus around the idea to cut costs.
- Hiker's Shelter Bathrooms - Mr. Pollitt explained the costs for porter john rentals was roughly \$7,500 and up to \$10,000, this includes when the Town has events. This structure would be 2 basic bathrooms with an enclosed shower.
- Farmer's Market Bathrooms - The cost to put these bathrooms would once again pay for itself in one year. Tome stated these would be nice for events when the market is open and much better experience. Bob stated it would have been nice when they had the Christmas Carols rather than walk across the street to the Church.
- Admin Vehicle – Mr. Pollitt presented the request for an administration vehicle. This could be used by the Town Manager to travel to meetings, conferences, and trainings, along with being used by the Plant Operator. It could be multi-purpose since it is a Dodge Journey, v6, and AWD vehicle. Tom, Aaron, and Bob stated this is much more practical as far as use and price for \$22,500 whereas the truck requested by Jeff was \$35,000. The vehicle would always remain at the treatment plant for security purposes.
- Well 4 Lab Equipment – This request was to replace the fluoride softener, a piece of equipment used for testing purposes. Tom Camden and Bob Hinkle expressed the support for this request noting the grant reimbursement.
- Oxidation Ditch & Influent Bar Screen Study – This would be a study of the oxidation ditch at the waste water treatment plant (WWTP). This study would look at one of the two oxidation ditches. There are roughly 12-13 shafts & bearings that need to be replaced. The bar screen would help with the life of the pumps and check valves for the plant. This could be another study that could be reimbursed by a grant through USDA or another agency for a shorter-term loan.

Next Meeting: January 22<sup>nd</sup>, 2020 6pm at Town Hall

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