



TOWN OF GLASGOW, VIRGINIA



MEMORANDUM PLANNING COMMISSION MINUTES

Ruby Ogden Clark
Mayor

Date: December 18th, 2019

From: Eric Pollitt – Town Manager

To: Planning Commission

Subject: December 18th, 2019 Planning Commission Committee Minutes

CC: Mayor, Council, Jane Higginbotham

Town Council:

Andrea Bradley

Aaron Britton

Greg Hartbarger

Barrett McFaddin

Andy Ryan

Sonny Williams

Below is a summary of the December Planning Commission Committee:

1. Call to Order – called by Chairman Bob Hinkle at 6:00 PM.
2. November 20th, 2019 Minutes

Mr. Camden motioned to adopt the November 20th Meeting Minutes as presented, and Mrs. Diamond seconded.

Vote was unanimous 3-0.

Reports and Updates

3. Workshop Discussion

A. Public Utilities CIP Requests Chris Flint from Public Works came to present his requests.

- Zero Turn Mower – Chris Flint discussed the roughly \$2,000 in repair costs for one of the zero turn mowers. He stated how the equipment spent more time being worked on by mechanics in shops across the region than in the field. Mr. Hinkle commented on the necessity for us to have a working zero turn mower at all times. Mr. Camden asked about the price for a new one. Chris stated he could get \$3,000 for it on a trade in for a John Deere mower costing roughly \$11,500. Tom liked the trade in idea and the net price.
- Water Fountain - Tom asked how long the fountain at the park has been out of use? Chris stated at least 4 years. Marty stated she thought the slide is more important than the water fountain due to

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Jeff Rankin
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Chris Flint
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Aaron Britton - 2021
Council Representative

Bob Hinkle - 2023
Chairman

Tom Camden -2022
Vice Chairman

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Resident

Reese McClanahan - 2019
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safety concerns, but thought this was second in importance for the park. Tom commented on the large amount of people that go over to the park that are handicap or are from the elderly apartments.

- Red Building - Chris pointed out the horrible condition the building is in. The roof is sagging, the floors need replacing some spots with bad rot, and the need for permanent ADA bathrooms over at Locher Field. Bob suggested having a public notice for a community work day to help rehab the building.
- New Service Truck - Chris indicated driving a new F-450 Natural Bridge St. Park brought to 'Trunk or Treat' for the haunted hay ride. This could allow us to downsize once we need to replace the white service truck and dump truck. It would provide the same capability as the dump truck we have, with the only loss in capacity being hauling stone and brush in the dump bed. Bob indicated the need for at least one large truck that could carry the large spreader we have and plow. Marty asked if the price presented included a trade in. Chris state it did not but could get a trade in for the white service truck between \$12,000 - \$10,000. Tom liked the idea of downsizing the fleet.
- Dumpster - Chris outlined the cost to rent the dumpster from C&S for the month. The Town has spent roughly \$2,100 in hauling fees this year as of December 1, 2019. Buying 2 dumpsters would help cut those costs, one for brush and one for trash. Chris event stated he wouldn't care if it was an old dumpster. Marty and Tom agreed it was a mistake for the County to close their dump sites. Bob liked the idea of us hauling it to cut costs.
- Plastic Playground Equipment - The metal playground equipment doesn't meet modern safety standards. Marty commented on how other communities across our region have plastic and much more attractive playground equipment. She stated how the slid is dangerous to climb up and how its 'exit ramp' is high off the ground.
- Hiker's Shelter Bathrooms - Chris talked about the annual cost for porter john rentals and how this project would pay for itself in a year. This would be 2 basic bathrooms with an enclosed shower. Tom asked if these facilities would be seasonal, which Chris answered yes. Bob commented we might as well pay to put the line in and build the bathrooms since we are paying C&S to dump the waste at our dump station.
- Farmer's Market Bathrooms - The cost to put these bathrooms would once again pay for itself in one year. Tome stated these would be nice for events when the market is open and much better experience. Bob stated it would have been nice when they had the Christmas Carols rather than walk across the street to the Church.
- Town Hall Expansion - Mr. Pollitt stated the need to expand the Town Hall. The facility is less than 1,300 square feet with an attic and the small storage shed outside. We are unable to meet in here for Council meeting and can barley fit 6 people in the Manager's Office. Tom asked why not buy the old bank building, to which Mr. Pollitt and Chris stated that was Council's decision. Bob asked why not, it is obvious to anyone there is no space in here.
- Admin Vehicle – Mr. Pollitt presented the request for an administration vehicle. This could be used by the Town Manager to travel to meetings, conferences, and trainings, along with being used by the Plant Operator. It could be multi-purpose since it is a Dodge Journey, v6, and AWD vehicle. When

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the Town Manager doesn't need it Jeff could use it to make trips to Lexington for taking samples and take home on weekends as necessary. The vehicle would always remain at the treatment plant for security purposes. Tom and Bob stated this is much more practical as far as use and price for \$22,500 whereas the truck requested by Jeff was \$35,000.

Next Meeting: January 8th, 2020 6pm at Town Hall

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