

**Minutes of Town Council Meeting
September 9, 2014
Glasgow Public Library**

Council Members Present: Sonny Williams, Mike Turner, Jeremy Kilgore, Andrea Bradley

Absent: Roger Funkhouser

Also Present: Mayor Ruby Clark, Acting Town Manager Bill Rolfe, Administrative Assistant Jane Higginbotham, Town Attorney Tom Simons

Guests Present: Lee Duke, Martha Tolley, Roberta Lyle, WWTP Supervisor Jeff Rankin, Public Works Chris Flint, Town Sgt. Aaron Britton, Tom McClanahan, Judy Loughhead, Reese McClanahan

The Pledge of Allegiance was led by Mayor Ruby Ogden Clark, followed by a brief prayer led by Councilor Jeremy Kilgore.

Mayor Ruby Ogden Clark called the meeting to order at 7:00 PM.

Review of Minutes:

Minutes for August 12, 2014 Regular Scheduled Meeting and Workshop September 4, 2014.

Motion by Mike Turner and **Seconded** by Andrea Bradley to approve minutes as presented.

Carried unanimous voice vote.

Consideration of Bills:

Motion by Jeremy Kilgore and **Seconded** by Sonny Williams to pay all bills presented and any other bills that may come up.

Carried unanimous voice vote.

Committee/Commission Reports:

None.

Police Activity Report:

Town Sgt. Aaron Britton stated Council has a copy of his August monthly activity report in their packet: 38 calls; 6 call-outs; 17 traffic stops; 13 summons; 6 warnings; 3 arrests; 1 investigation; 3 meetings; 2 assists with Rockbridge County Sheriff Office; 3 hours special assignment; 712 miles; 61.3 gallons fuel; 164.50 hours worked; 3 warrants (2 wanted person/1 misdemeanor); 1 inmate work; 1 community watch; 3 administration.

Sgt. Britton stated National Night Out is scheduled for Tuesday, October 7, 2014 from 6-10PM at Knick Field. Sgt. Britton asked Council to be there, shake hands, welcome everyone, since the Town of Glasgow is hosting the event. Sgt. Britton stated he will hold the last meeting at Scotto's on September 23, 2014. Sgt. Britton stated all local agencies are participating.

Old Business:

None.

New Business:

A. Bob Kindle – Modify Glasgow Town Code Section 2-17. Lee Duke spoke for Mr. Kindle who was not able to be here. Mr. Duke stated regarding the residency requirement for the Town Manager, it makes more sense to state a distance or time instead of having to be a resident of Rockbridge County. Mr. Duke stated a person could live in Goshen and take longer to get to Glasgow than a person who lived in Big Island, etc. Town Attorney Tom Simons stated the Town Code still reads *a resident of town or the state*. Mr. Simons stated a modification was advertised but Council tabled it. Mr. Simons stated if Council wants to reconsider it again, he can advertise and have a public hearing at the October meeting, or Council can leave it as is. Councilor Jeremy Kilgore stated he has no problem with what Mr. Kindle has suggested. Mr. Kilgore stated Council wants employees and the town manager to be in Glasgow within a reasonable time and that needs to be defined for emergency purposes and for performing their duties. Mr. Simons stated Council can discuss at their next workshop, then make a motion at the October meeting and he can have ready for the November meeting.

B. Letter of Invitation from *In God We Trust – America, Inc.* Acting Town Manager Bill Rolfe stated he is asking Council to adopt the Resolution from *In God We Trust – America, Inc.* that promotes patriotism by encouraging elected officials to vote yes to legally display our congressionally approved national motto *In God We Trust* in every city, county chamber and state capitol in America.

Motion by Jeremy Kilgore and **Seconded** by Mike Turner to adopt Resolution from *In God We Trust – America, Inc.*

Carried unanimous voice vote.

C. Public Comment Guidelines for Meetings. Acting Town Manager Bill Rolfe stated Council has a copy of the guidelines in their packet. All Council agreed this will be policy going forward and no motion is necessary. Mr. Rolfe stated copies will be available to the public and put on the website and will be handed out at the monthly Council meetings with the agenda.

D. Award of Contract for Sewer I/I PER. Acting Town Manager Bill Rolfe stated the Town qualifies for 0% interest loan with DEQ. Mr. Rolfe stated this is a good way to make the sewer system tighter, just like is being done now for the water system. Mr. Rolfe stated Hurt & Proffitt declined an interview. Mr. Rolfe stated CHA was chosen to smoke test the entire town. Mr. Rolfe stated they will use closed circuit tv for 45% of the

system. Mr. Rolfe stated he is sending out postcards to all residents. The Town will apply for a USDA Rural Development Grant for \$30,000 of the \$119,000 contract with CHA.

Motion from Jeremy Kilgore and **Seconded** by Mike Turner to approve awarding the contract to CHA for smoke testing and to make application for a grant to fund the I/I Study.

Carried unanimous voice vote.

Manager's Report:

A. Expense Report. Acting Town Manager Bill Rolfe stated there are no major issues. Mr. Rolfe stated he is still refining the report to make it clearer for Council to understand.

B. CD's. Mr. Rolfe stated the Town has \$200,000 in CD's which came due with BB&T. Mr. Rolfe stated he will put it in the general checking account for now. Mr. Rolfe stated he is checking with other banks for better rates.

C. Water Project. Mr. Rolfe stated a water project meeting was held today. Mr. Rolfe stated overall everything is going fine with the project. Mr. Rolfe stated the water tank was drained yesterday and it is being filled back up today. Mr. Rolfe stated Mr. Rankin will do two (2) tests and then release back into the system.

Other:

Mayor Ruby Clark asked about the trees in Town that need to be trimmed. Mr. Rolfe stated he receive one (1) quote for \$1,050 to trim the trees. Mr. Rolfe stated an electrician was going to let the Town use his bucket truck for \$900 to trim the trees. Mr. Rolfe stated Gary's Small Engine Repair had a weed eater with an extension to cut tree limbs for \$600. Mr. Rolfe stated he purchased the weed eater and extension and town employees trimmed the trees.

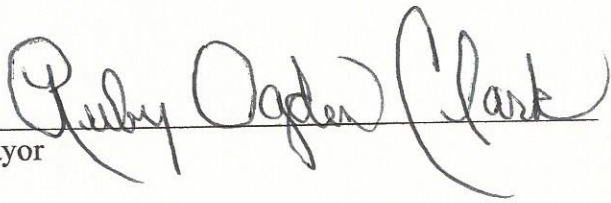
Mayor Clark asked about the Communications Committee that was advertised. Mr. Rolfe stated he only had one (1) person express interest in helping with the newsletter.

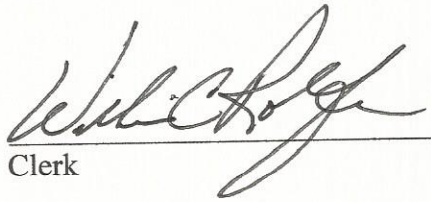
Mayor Clark asked about the Town's F350 truck. Mr. Rolfe stated it had a flat tire and could not be repaired so a new tire had to be special ordered.

Mayor Clark asked about the lawn mowers. Mr. Rolfe stated the battery keeps dying on one (1) lawn mower and another lawn mower is in the shop. Mr. Rolfe stated Chris Flint will be bush hogging and picking up brush this week.

Mayor Clark asked about the softball season. Mr. Rolfe stated the season will finish up this week and there will be a tournament next Tuesday, Wednesday and Thursday. Mr. Rolfe stated trophies have been ordered for \$30.

Meeting adjourned at 7:30 PM.


Mayor


Clerk