

EMPLOYMENT APPLICATION



Full name:

Last

First

M.I.

Date:

Address:

Street address

Apt./Unit #

Phone:

Email:

City

State

Zip Code

Date Available:

S.S. no:

Desired salary:

\$

Position applied for:

Are you a citizen of the United States?

Yes ☐

No ☐

If no, are you authorized to work in the U.S.?

Yes ☐

No ☐

Have you ever worked for this company?

Yes ☐

No ☐

If yes, when?

Have you ever been convicted of a felony?

Yes ☐

No ☐

If yes, explain?

Education

High school:

Address:

From:

To:

Did you graduate?

Yes ☐

No ☐

Diploma:

College:

Address:

From:

To:

Did you graduate?

Yes ☐

No ☐

Degree:

Other:

Address:

From:

To:

Did you graduate?

Yes ☐

No ☐

Degree:

References

Please list three professional references.

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

Previous Employment

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature:	_____	Date:	_____
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To work as a daycare worker in Utah, you must meet certain age and training requirements, pass a background check, and complete annual training.

Age

- Be at least 16 years old to work with children
- Only caregivers and employees who are 18 years of age or older can be unsupervised with children

Training

- Complete at least 2.5 hours of preservice training
- Complete annual childcare training, including health and safety training
- Complete at least 20 hours of childcare training each year
- At least half of the required annual training must be interactive

Background check

- Pass a background check according to the rules found in "Section 8: Background Checks"
- The provider shall ensure that any other employees pass a CCL background check

Other requirements

- Know and follow any applicable laws and rules
- Do not have unsupervised contact with any child in care if the employee is younger than 18 years old
- Complete ongoing training, such as CPR, first aid, and safe sleep for infants

Daycare workers must also receive annual childcare training.