Meeting Minutes for October 19, 2023

In attendance were Board Members Jennifer Ritchie and Colleen Lunn, as well as Property Manager Megan Judson and Nick from Nick’s landscaping.

Colleen motioned to open the meeting at 6:35 pm, Jenn seconded.

The first topic was an ARC form to change the siding color on a home. The Board reviewed the request and all were in favor of approval.

Next, the Board reviewed pricing options for the shredding of old HOA documents that were being stored. A motion was made to accept the pricing for Pro Shred and the motion was approved.

The Board discussed meeting prep for the annual meeting.

Megan requested approval to transfer $71 from operating to petty cash to cover the cost of the storage shed rental. The motion was made to approve and was seconded.

Nick joined the meeting. The Board discussed with him the list of items that he’d been working on and their desire to see the list completed. The Board requested any outstanding invoices to be given to Megan prior to the end of this year so everything will be caught up. Nick agreed to that. The Board discussed the snow removal plan and all agreed.

Megan shared real estate updates with the Board.

Jenn reviewed the financials and made a motion to write off all balances of $15 or less. Colleen seconded the motion.

Colleen motioned to cancel the December meeting. Jenn seconded.

Colleen motioned to close the meeting at 7:09 PM and Jenn seconded.