



**WINDOVER FARMS OF MELBOURNE HOMEOWNERS ASSOCIATION, INC.**

4025 Windover Way, Melbourne, FL 32934 (321) 259-2216

**APPLICATION FOR TREE REMOVAL**

Date: \_\_\_\_\_ Lot Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Home (\_\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_\_) \_\_\_\_\_

Fax (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

**1. Application Timetable - expires after one (1) calendar year**

Applications for construction permits must be submitted to the Homeowners' Association Manager's Office located in the Pavilion not later than 3pm Thursday, **5 days** prior to the ARC meeting. **Incomplete applications will not be considered.** ARC meetings are held on the 3rd Tuesday at the Pavilion Office at **7:30 p.m.** (Meeting dates subject to change, please contact the office to confirm date). Association Manager's Office Telephone: (321) 259-2216, Fax: (321) 259-0552, E-mail: windoverfarms@cfl.rr.com.

**2. Fees**

A **\$150 refundable deposit** will be required. This fee **will be deposited into an escrow account** and will be **fully refundable** upon satisfactory completion and final inspection by the ARC of the Tree Removal. **Any changes made without prior ARC approval will result in the forfeiture of deposit. NO work may start until the ARC has reviewed and approved this application at its monthly meeting.**

**Attach a tree survey and mark the trees to come out.**

I/We request permission to remove \_\_\_\_\_ (number of trees) from our lot. This application is for a maximum of six (6) trees. **The tree(s) may be cut and the remaining stumps may be ground, but under no circumstance may the entire stump and root mass be removed** unless a "Topography Change" Application is submitted. If a tree is in the **front or side yard within a sodded area**, then the stump **must** be ground to a level four (4) inches below the surface and then covered with sod.

\_\_\_\_\_ Pine(s) or \_\_\_\_\_ Hardwood(s). How many of these trees are dead? \_\_\_\_\_

The diameter of each tree at (1) foot above ground is: **(Diameter = Circumference divided by 3.14)**

Diameter of Tree 1. \_\_\_\_\_ Diameter of Tree 2. \_\_\_\_\_

Diameter of Tree 3. \_\_\_\_\_ Diameter of Tree 4. \_\_\_\_\_

Diameter of Tree 5. \_\_\_\_\_ Diameter of Tree 6. \_\_\_\_\_

Total Pine Tree diameter inches \_\_\_\_\_ x .25 (25%) = \_\_\_\_\_ Replacement inches

Total Hardwood diameter inches \_\_\_\_\_ x .50 (50%) = \_\_\_\_\_ Replacement inches

Add above Replacement inches from both Pine Tree and Hardwood = TOTAL Replacement inches: \_\_\_\_\_

If your lot is ½ acre and (20) trees remain on the lot no replacement is required. If your lot is 1 acre and (40) trees remain on the lot then no replacement is required. We have \_\_\_\_\_ trees remaining on our \_\_\_\_\_ acre lot.

I/We understand that trees removed must be replaced with live hardwood trees, at least three inches in diameter. Palm or myrtles are not recognized replacements. Replacement must be completed within 30 days of approval. Notify the office for a final inspection.

Signed \_\_\_\_\_ Lot Owner

Your request is hereby approved with the following stipulations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please be advised that the project must be completed as per the above stipulations. Noncompliance will result in the WFM Homeowners Association, Inc. taking corrective action. **Any construction and/or work changes made without prior ARC approval will result in forfeiture of the deposit.**

\_\_\_\_\_  
Member, Architectural Review Committee  
Windover Farms Homeowners Association,  
Inc.

Date \_\_\_\_\_

Final Inspection approval \_\_\_\_\_

Date \_\_\_\_\_