

# New Tenant Application

## I. Tenant Information

Name: \_\_\_\_\_ Phone: ( )- -

Email: \_\_\_\_\_

Property Address: \_\_\_\_\_ Unit #: \_\_\_\_\_

### Additional Tenant Information:

Name: \_\_\_\_\_ Phone ( )- -

Email: \_\_\_\_\_

Emergency Key On File? Yes  No

## II. Owner Information

Mailing Address: \_\_\_\_\_

Owner Phone numbers: ( )- - ( )- -

## III. Emergency Information

Emergency Instructions: \_\_\_\_\_ (Limited mobility, sight, hearing impaired, other)  
Emergency Contact Information (please list additional contacts on back of form)

Name \_\_\_\_\_

Relationship to Tenant \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

### For Office Use Only:

Received:	
Received By:	
Move In Date:	
Lease Expires:	

Lease Agreement On File:	...
Vehicle Information Sheet:	...
Owner Information Sheet:	...
Move IN/OUT Paid Date:	
Application Fee Paid Date:	