



**Meeting of the Board of Directors.
December 3, 2025, 6:00 to 7:30 PM, virtual**

	<p>Action Items:</p> <ul style="list-style-type: none">• Patrick to order items discussed
6:00 pm	<p>Open & Housekeeping</p>
	<p>Vicky called the meeting to order. Anndrea seconded, motion passed.</p>
	<p>Attendance: Victoria (Secretary); Patrick (Chair/Treasurer); Anndrea (ED). Absent: Candy, Shawn (Treasurer)</p>
6:10 pm	<p>Business</p>
	<p>Agenda:</p> <ul style="list-style-type: none">• Discussion on spend down, end of 2 year cycle <p>New minutes:</p> <p>Every two years, our budget zeroes out. 12/2025 is the end of two years. We can only spend \$1600 in food for the year. Patrick will inform us of our options from research on items to purchase. Vacuum was purchased. Ordering rental storage for a year for equipment. Purchasing coats and hats: Only the house logo, HPNA written below the house 185-200 coats total: Winter coat: dark green, red, black, 20 of each size, S, M, L, XL, XXL, Item #: 62334 Women's fleece, Item #: 14424 alphabroder Style #: 2124701 Men fleece, Item #: 09724 alphabroder Style #: 2124781</p> <p>125 beanie hats - \$1200, Item #SP12, heather royal, heather orange, heather grey, fuscia, camo grey (HPNA only- white) Vicky moved to purchase the list of electronics proposed, Anndrea seconded. Motion passed. Purchased on credit card locally at MicroCenter. (laptops, screens, sound system, printer, laser cartridges, projector, software such as Microsoft Suite, Adobe, etc.) No need to hire someone to fix website. Need a tent and folding table. Vicky made a motion to purchase all discussed, Anndrea seconded. Motion passed.</p> <p>Patrick moved to adjourn, Anndrea seconded. Motion passed.</p> <p>Norms for meetings:</p> <ul style="list-style-type: none">• Be respectful to everyone's time, no interrupting• Start immediately if we have a quorum• Check for quorum, if not, meeting can end• Raise hand after someone seems to have finished talking

	<ul style="list-style-type: none"> • Productive conversations <p>Approaches to make the Board effective</p> <ul style="list-style-type: none"> • Trust and respect with the board members • Monthly newsletter and Facebook notices, hand out board meeting information
	<p>Parking Lot</p>
	<p>Future discussions or on hold:</p> <ul style="list-style-type: none"> • GGB thoughts about using the garden. • Vicky posted board mtgs on Facebook, need to check for updates or continuity. • ED add monthly events to USI newsletter • Laptops at all events with Google form to collect email data. • Grant writing going forward, collective help. • Postcard mailing to the area to find interest for garden? • Continue building relationships, board visits • Phase 2 of garden? 2026?