



## Meeting of the Board of Directors.

**November 10, 2025, 6:00 to 7:30 PM, Sumner Library conf room**

	<p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>• Anndrea will complete the NRC application and documents</li> </ul>
<b>6:00 pm</b>	<b>Open &amp; Housekeeping</b>
	Vicky called the meeting to order. Anndrea seconded, motion passed.
	Attendance: Victoria (Secretary); Patrick (Chair/Treasurer); Anndrea (ED); Robert (Accountant). Absent: Candy, Shawn (Treasurer)
<b>6:10 pm</b>	<b>Business</b>
	<p>Agenda:</p> <ul style="list-style-type: none"> <li>• Anti-Displacement Requirements (Impact of reduced award amount on the scope of services, Match, Description of services, Subcontractors, Private data management, Business filing renewal, Requested documentation, Documentation verifying authorization to sign contracts</li> <li>• \$20,000 housing stability fund program</li> <li>• Adding Consulting Group to insurance, Humanizing Minnesota (MnDOT using) <ul style="list-style-type: none"> <li>○ Create Gusto account to get paid</li> </ul> </li> <li>• Thanksgiving Basket/ USI \$1000</li> </ul> <p>New minutes: Call to order, Vicky motioned, Patrick seconded. Motion passed</p> <p>MnDOT consulting group, want to be added to our insurance. They are responsible for doing outreach and may meet with HPNA. They work for MnDOT. We didn't hire them and they may need to provide insurance to mndot. Patrick will check in with them. Anndrea will also send the Gusto link. Robert will check with IRS to see if they sent the letter, to set up an account. We could pay Gusto to set up the employee account, need the IRS letter.</p> <p>Highway Harms of MN check should be delivered soon. Anndrea is chair of the policy group. Meets at Met council (3-4 hours a month).</p> <p>Need to spend funding, end of year funding return. Patrick will check with Bob Cooper on guidelines and amount. Anndrea will check with Veronica NRP. Gardening expenses work well. Patrick and Anndrea will get back to Robert.</p> <p>Displacement money is \$50,000. Question on match money.</p> <p>Ideas:</p> <ul style="list-style-type: none"> <li>- Have housing classes, have a bonus for attending</li> <li>- Give stipends to help people pay bills</li> </ul> <p>Winter Warmth, back to school supplies, has to be demonstrated as an outreach event. Cannot sponsor events. Books, higher quality backpacks, quality give away items, Yeti, can pay ahead on an early year</p>

	<p>presentation.</p> <p>Patrick motioned to raise the Thanksgiving money to \$2000 while we research more options with the city and ideas to purchase. Vicky seconded, motion passed.</p> <p>Patrick moved to adjourn, Anndrea seconded. Motion carried at 715pm.</p> <p>Norms for meetings:</p> <ul style="list-style-type: none"><li>• Be respectful to everyone’s time, no interrupting</li><li>• Start immediately if we have a quorum</li><li>• Check for quorum, if not, meeting can end</li><li>• Raise hand after someone seems to have finished talking</li><li>• Productive conversations</li></ul> <p>Approaches to make the Board effective</p> <ul style="list-style-type: none"><li>• Trust and respect with the board members</li><li>• Monthly newsletter and Facebook notices, hand out board meeting information</li></ul>
	<p><b>Parking Lot</b></p>
	<p>Future discussions or on hold:</p> <ul style="list-style-type: none"><li>• GGB thoughts about using the garden.</li><li>• Vicky posted board mtgs on Facebook, need to check for updates or continuity.</li><li>• ED add monthly events to USI newsletter</li><li>• Laptops at all events with Google form to collect email data.</li><li>• Grant writing going forward, collective help.</li><li>• Postcard mailing to the area to find interest for garden?</li><li>• Continue building relationships, board visits</li><li>• Phase 2 of garden? 2026?</li></ul>