

**Thriving United, Inc**  
**Recovery Community Organization**  
**Job Description**

**THRIVE! Teen Recovery Facilitator**

Status: Hourly, Non-Exempt

Reports To: THRIVE! Teen Recovery Director

**POSITION OBJECTIVES**

- Provide services as part of a team to young people (ages 11-25 years old) with substance use problems and/or mental illnesses and/or maladaptive coping skills and/or dysfunctional home life; service provision will focus on working with participants to aid in and enhance their recovery

**ESSENTIAL FUNCTIONS**

- Provide individualized, ongoing guidance, coaching and support
- Assist the person served in increasing social support networks of relatives, friends and/or significant others
- Build network of and utilize community support and resources to ensure participants are connected with appropriate services for their needs
- Offer encouragement in times of crisis
- Attend staff meetings, continuing education trainings and individual and group supervision
- Observe all rules of confidentiality relating to participant information and services, both internally and when dealing with external agencies and/or individuals

**QUALIFICATIONS AND SKILLS**

- Valid driver's license (Transportation is provided for all participants and is required by all staff)
- One year of complete abstinence from mind altering chemicals
- Actively working a program of recovery
- Actively working a 12-step program with a sponsor (*suggested but not required*)
- Basic computer skills
- Ability to work flexible hours and late nights (2-3 nights a week)
- Ability to travel on overnight trips
- Provide a minimum of three references from the recovery community
- Aptitude for group facilitation using motivational interviewing (or willingness to learn) and always remain teachable

**EXPECTATIONS**

- Moral integrity
- Trustworthy with highly sensitive information
- Compassionate
- Effective boundary implementation and maintenance

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- Openminded and teachable to all pathways of recovery
- Offer encouragement in times of crisis
- Effective discernment regarding group members truthfulness
- Ability to communicate with teens and young adults in a way that they can relate and understand
- Ability to be on time, keep track of multiple appointments throughout the day
- Must have a good sense of humor and not take things personally