



The Virginia General Assembly Procedures of Order in Assembly

Change Log:

Date Accepted:	Changed Content:	Notes:
January 25th, 2022	Initial Document.	Initial Document.
November 8th, 2022	Added Note 5, added Seventeenth Rule, Changes made to Proxy Assignment template.	Note 5, Seventeenth Rule, and changes to the Proxy Assignment template were adopted, unanimously by The Virginia Assembly on November 8 th , 2022.
August 8th, 2023	Changed to “Procedures for Order and Conduct”.	Revamp of entire document.
February 13th, 2024	Changed Title to The Virginia General Assembly Procedures of Order In Assembly	Removed voting/quorum requirements. Redefined voting. Added voluntary Affirmation of Honor in Conduct.



The Virginia General Assembly Procedures of Order in Assembly

The Four Pillars of The Virginia General Assembly

1. The **Virginia General Assembly** is a Standing Committee of the Whole and is responsible for addressing questions and concerns that arise within the borders of our state, for voting on implementation of and changes to Virginia Law and for other issues relating to Virginia;
2. The **Jural Assembly** is a Special Standing Committee with specific focus on providing the Lawful Public Courts for Virginia;
3. The **Business Assembly** is a Special Standing Committee and serves to provide oversight and diplomacy in all aspects of national and international trade and commerce for Virginia and is responsible for overseeing interstate business involving agriculture, education, banking, finance, and others;
4. Our **State Assembly Militia** is a Special Purpose Committee; which serves to address the concerns and wellbeing of the people on Virginia; it's role is to keep the Peace, respond to issues of defense or natural (or other) disaster, and to an extent, apprehension of criminals within the borders of Virginia;

The Virginia General Assembly does accept the definitions and Procedures for Order in Assembly found herein as the protocols for the functioning of all aspects and proceedings of The Virginia General Assembly; we do hereby choose to abide by these Procedures for Order in Assembly to keep the peace and productivity of meetings; future changes shall be considered for adoption by the recorded state nationals living on the Land and soil of Virginia who are in Good Standing within The Assembly; alterations are accepted by Roll Call vote with 70% or greater affirmative votes;

We, the People, oversee all Lawful business of and for Virginia; this document serves as the Procedures for Order in Assembly for all General Assembly meetings and all associated Committee and Subcommittee meetings arising from The Virginia General Assembly;

It is important that "the people" on Virginia are informed of the many projects, documents and actions that are in progress and arise from our goal and mission to reinstate, restore, and repopulate the missing elements and Offices of Virginia's Governance structure and to inform and educate the General Public; it goes without saying that a man or woman could not add an informed yea or nay to a vote without being fully informed, aware of, and familiar with the topics and proceedings at hand;

All matters concerning Virginia's Lawful Governance are published on our website so that you may familiarize yourself and stay present with what is happening on Virginia; when you attend General Assembly, you are encouraged to be prepared to participate and add an informed voice; your attendance is always welcome, and should you be unfamiliar with any topic, you are free to respectfully abstain from the vote as would be expected in honorable action;

Attendance and attention are necessary but cannot be required of anyone; the desire to participate arises within the heart and conscience of each man or woman who always maintains the Freedom to stay or leave; attendance allows each man or woman to witness and discern the intention and character of all who have and are volunteering to continue the restoration and re-envisioning of our Lawful Governance structure for Virginia;

We are men and women of honor not because we may autograph a piece of paper or take on a title or label, but because we choose to be honorable and we know that a man's intentions are reflected in his



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thoughts, word and deed in every moment; we choose Peace, Honor and Integrity; we desire and choose to collaborate in unified Self-Governance to accomplish the massive task at hand; we each feel a fire within our heart and soul, and we keep it burning with Love for ourselves, our families, our brethren, and our nation; we will not be distracted nor delayed;

Regarding Work in Progress: As The Virginia General Assembly considers new information and creates documents and educational materials, we ask members of The Virginia General Assembly to keep “in progress business” to the confines of The Virginia General Assembly and that it not be discussed or shared outside of same until the finished and refined version is complete, voted on, recorded, and made available on the Public Record; this includes the General Public and the Federation of States;

Duties:

Coordinator – A Virginia state-national who volunteers to be a liaison between The Virginia Assembly and The Federation of States whose focus is to coordinate the restoration of Virginia’s Four (4) Pillars to a fully functional status; presently serves as the Designee who conducts General Assembly meetings;

Secretary - Records the Minutes of each meeting. Keeps roll call records;

Marshal-at-Arms – Provides security for all State Jural, General, Business, and Militia Assembly meetings;

Definitions:

Good Standing – A Virginia State National who operates in Honor and integrity, while participating within the Four (4) Pillars of The Virginia Assembly;

Not in Good Standing – A Virginia State National who has been voted out or asked to temporarily leave the Assembly due to divisionary or diversionary tactics, illicit personal gain or motive, or other erroneous actions that do not embody the heart and will of the people and are not in respect to these Procedures for Order in Assembly;

It is within our discretion to address any man or woman who attends General Assembly and associated Committee meetings and proves intent to delay or interfere with our progress or otherwise cause upheaval and discord amongst the people;

Name calling, profanity and personal attacks, for example, are not appropriate behaviors in any public meeting; if a man or woman displays disrespectful or detrimental behavior, the Designee or Marshal-at-Arms will address the unacceptable behavior and express how the Procedures for Order are being violated; the speaker involved will be asked to voluntarily relinquish the floor or alter the course of their verbal statement(s); if this is ignored, the Marshal-at-Arms will request the speaker to be muted or temporarily removed; to remain in good standing, a future time may be established to have a private discussion to address and resolve the observed act of dishonor;

We will employ the use of “time outs” the length of which will be determined by those present at the time of the infraction against these Procedures for Order in Assembly or the people in Assembly; time outs will serve as a final course of action after peaceful communication and conflict resolution have been exhausted as recourse; time outs will be progressive in nature with the length of time increasing with subsequent disruptions;



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1 The General Assembly Designee

Each General Assembly meeting shall be presided over by the Designee and will follow the general procedures below:

- a. Confirms meeting, date, and time;
- b. Establishes and distributes Agenda;
- c. Ensures valid voting procedure;
- d. Records digital copy of meeting;
- e. Sets time limits;
- f. Recognizes speakers;
- g. Sends out minutes to the Assembly body along with next General Assembly agenda no later than 2 days prior to the next General Assembly meeting;

2 Secretary

- a. Records Minutes (sent to Designee within two (2) days);
- b. Keeps Roll Call records;
- c. Distributes digital Minutes and Recordings (when requested);

3 Marshal at Arms

- a. Initiates Prayer or Moment of Silence/Quiet Reflection;
- b. Conducts Bevin's declaration;
- c. Welcome visitors and give instructions; visitors are to hold comments until the meeting concludes;
- d. Maintains order and conduct;
- e. Enforces established time limits;
- f. Initiates removal of disruptive attendees;

4 Organizational Positions

In order to be considered for and to hold an organizational position within any aspect of The Virginia General Assembly, a man or woman shall be an active participant in good standing for no less than six (6) months; special circumstances will be addressed on a case-by-case basis;

5 The Agenda

A document sent out by the Designee prior to the Assembly meeting to identify topics for discussion, the sequence of events and voting on the previous meeting minutes; the General Assembly Designee will send out the Agenda no later than two (2) days prior to the meeting;

Documents and/or information related to items to be voted upon in the next General Assembly meeting will be provided by the Designee no later than five (5) days prior to the meeting to ensure members have enough time to review and establish talking points to discuss prior to the vote; if additional clarification is needed by members, a request may be made via email;



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It is each member's responsibility to review the Agenda and to be informed and ready to participate according to the items on the Agenda;

6 Scheduled Meetings

The Virginia General Assembly shall meet to address the business of our Assembly not less than one time per month until or unless such meetings are voted on and amended by the 50% +1 vote of the total number of voting members;

7 Sequence of Meetings

- a. Call the meeting to order and verify session is being RECORDED;
- b. Roll Call (for ASNs only) – enter name, county, present in virtual chat;
- c. Bevin's Declaration; foreign agents and visitors are asked to unmute or rise and state the reason for their presence;
- d. Honor and Decorum Declaration - (refer to Procedures for Order in Assembly);
- e. Prayer or Moment of Silence/Quiet Reflection;
- f. Visitor Etiquette (Marshal-at-Arms);
- g. Explanation of voting protocols (when voting is on the agenda)
- h. Announcements;
- i. Old Business;
- j. New Business;
- k. Motions to Adjourn and Reconvene;

8 Attendees

This is a public forum and all people on Virginia are encouraged to attend. All those present who are not recorded state nationals will be asked to kindly refrain from interrupting the flow of Assembly business; questions held by visitors will be received by those state nationals who are willing to remain and have open discussion after the meeting concludes;

9 Voting Eligibility and Voting Delegates

Voting is essential as we establish our foundational structure for unified Self-Governance; men and women in good standing and in abidance with Virginia's Procedures for Order in Assembly are trusted to use integrity and their highest honorable intention to determine what will best serve the people on Virginia;

To be an eligible voter in The Virginia General Assembly, one must be:

- a. publicly recorded in the Land Recording Office (LRO), or other Public Record or Land Recording service;
- b. in "good standing" with the Assembly;



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10 Types of Voting

Our General Assembly will differentiate between a **Roll Call vote** and a **Summary vote**;

Roll Call Vote – when a roll call vote is called and at the request of one assembled, the floor will be open for discussion and clarification of the issue at hand; at the close of discussion, the Designee will call the name of each man or woman who is present and desires to vote; each man or woman will announce their name, county/city and voice their vote as “yea” (affirmative), “nay” (negative) or abstain; the vote is recorded by the Secretary, and the result is called by the Designee; acceptance requires 70% “yea” votes;

Roll Call votes are required for, but not limited to, the following:

- a. General Assembly Positions, i.e., Treasury, Secretary, Recorders, Designee, etc.;
- b. creation of and Amendments to Virginia Law and Foundational Documents;
- c. to remove a state national from The General Assembly;
- d. nullification and/or overturning of Corporate policy;

Summary Vote – Used for non-critical issues; the Designee calls “nay” votes, then “yea” votes; a 50% + 1 majority of “nay” or “yea” carries the vote for the item at hand; if it becomes difficult to determine which is the majority, a Roll Call vote will be taken;

Summary votes for the following non-critical items:

- a. Previous Minutes;
- b. Adjourn/Convene the meeting;
- c. Create committees, subcommittees, and committee chairs;

11 Use of Absentee Voting Form

An Absentee Voting Form is a document used when a man or woman cannot attend a meeting and wishes to vote in accordance to the Agenda; this Form allows us to keep accurate voting records; items up for vote will be established in the Agenda five (5) days prior to the meeting in which the vote takes place;

Procedures for filling out the Absentee Voting Form:

- a. Write your Full Name; i.e. John Henry Doe;
- b. Write in your County/City: i.e. Prince William County;
- c. Write in the Voting Topic; i.e. Procedure for Order in Assembly;
- d. Write in your Vote; i.e. yea, nay, abstain;
- e. Autograph the Document;
- f. Email document as instructed on the form;

For each voting topic and after the votes of those present have been recorded, the Designee will voice the decision for each Absentee Vote to be officially tallied and recorded;



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Note:

- The Absentee Voting Form for The Virginia General Assembly is provided at the end of this document;
- The same procedures apply under an elected delegate; See Election of Fiduciary Delegates below;

12 Election of Fiduciary Delegates

As the number of Virginia State Nationals increases, a man or woman in Good Standing may be lawfully elected as a delegate to serve as the voice for up to 40 State Nationals of a region or county on Virginia; the status of the Delegates must be documented and properly recorded by a Virginia State Recorder;

13 Assembly Etiquette

All people living on the land and soil who conduct themselves in honor, a peaceful manner and without malice, may participate in our Assembly; they shall be respectful and communicate their opinions in a non-malicious manner; they will ask for the floor before speaking unless it is an allowable interruption as stated within these Procedures:

- a. Be on the virtual platform or in-person five (5) minutes prior to meeting start;
- b. All present and declared state nationals shall put “roll call” information in the chat upon arrival, preferably before the meeting starts (virtual meetings only); members shall state their full name, county/city and present, as in this example (“John Henry Doe, Prince William County, present”);
- c. Debate is encouraged and shall remain respectful and courteous;

Allowable Interruptions:

Point of Order - When necessary, “**Point of Order**” may be called out during a meeting of The General Assembly by any attendee without recognition from the Chair; the Chair or Coordinator will give them the floor for elaboration; if it is obvious that the meeting is not following proper procedure or there is inappropriate discussion or behavior, anyone in the meeting may call out “**Point of Order**”;

Point of Inquiry – when someone is confused about proper procedure or the direction of discussion, they may call out “Point of Inquiry” and ask for clarification from The Assembly;

Point of Information – when additional facts and information are desired regarding an issue under discussion, one may call out “Point of Information”;

Point of Clarity – when information is being shared by the speaker that may be clarified with additional information held by another, one may call out “Point of Clarity”;

14 Protocols for Speaking

All people on Virginia have the right and responsibility to attend General Assembly Meetings; all attendees are asked to abide by the standards set forth in these Procedures for Order in Assembly to ensure productivity and focus during meetings; anyone living and domiciled on Virginia is encouraged to attend and to offer a voice to the proceedings when the floor is open for discussion;



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Any man or woman wishing to speak shall raise their hand (digital or actual) and be recognized by the Designee prior to speaking; once the man or woman has been recognized and offers their input, he or she will signify that they are complete by saying “i yield” and the Designee of the Assembly may then recognize the next party to speak or close the floor to any further comments; the floor may be opened for further discussion at the Designee’s discretion at any time as may be deemed appropriate; a man or woman may only interrupt the proceedings under the conditions of the Allowable Interruptions above;

Time Constraints – Time and productivity are critical during meetings; typically, 3 minutes will be provided for a man or woman to express their opinions; time constraints may vary based on the topic;

15 Motions

Used to propose a new idea or action for the General Assembly; may be used to bring a topic to vote to nominate or volunteer for Public Office or other organizational positions, or to introduce new ideas and avenues of inquiry;

- a. A man or woman asks for the floor, or the floor is opened by the Designee;
- b. A motion is voiced to The Assembly body; – “i make a motion...”;
- c. Second motion made by any attendee – “i second”;
- d. Discussion – all attendees have the opportunity to express their point of view; if the discussion is lengthy, it is appropriate for any member, after being acknowledged by the Chair, to ask that discussion be limited to 2 to 3 minutes per speaker, “i move that the discussion be limited to...”
 - i. Revision if necessary – by the one who initiated the motion; “i move that the motion be amended by...”;
 - ii. Second motion on the revision or a recommendation that the question be moved to a later date, “i move to postpone the question until...”;
- e. Vote;
 - i. Designee will initiate a summary or Roll Call vote based on the issue at hand;
 - ii. Voting may commence;
 - iii. Vote is called and determined;

16 Faith and Religion

The Virginia Assembly meetings are not a forum in which to discuss religion and/or religious beliefs; Virginia does not have a state religion, nor will its governance structure regulate or interfere with religious practices;

The Virginia Assembly is the Lawful system of Self-Governance for Virginia and thus our focus is on the business and responsibility of creating and implementing that structure; each of us feels we have been called by our Creator at this time to participate in reinstating a Self-Governance system for Virginia that will serve and protect the living people; we hold this connection in our hearts as we engage with our endeavors and trust that each will do the same; and while deep discourse, as we have been known to have in committee meetings, necessitates inner reflection and discussion of higher principles, the General Assembly is strictly for business matters and this fact must be respected; we do not exclude anyone for any belief as long as it is not detrimental to our progress and focus, and is not averse to American Common Law or our Public Law;



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17 Motion for a Special Meeting

Via the action of a motion, any man or woman in Assembly may request a special meeting to address any pressing or emergent business to be brought to the floor for a vote; any such request made in majority shall not be denied but rather shall be assembled within seven (7) days of any such request;

The Federation (The United States of America [unincorporated since 1776]) may from time to time request a vote be taken on international (interstate) matters; upon receiving such a request, the coordinator shall call a special or emergency meeting of The Virginia General Assembly;

18 Inappropriate Personal Gain

Any man or woman who participates in The Virginia General Assembly for inappropriate personal gain or to deter or delay our progress, whether within or outside of the Assembly, will be brought forward in transparency; the trespass will be brought to the attention of the man, woman or people involved; if inappropriate actions do not cease, it will be addressed by the Assembly body and requires the Assembly to determine, with a vote, if the man or woman involved is out of honor; if it is determined to be so, he or she may be given a “time out” and will be considered “not in Good Standing”; and ineligible to attend Assembly functions for the duration indicated at the time of the trespass;

Notice

The people are the Power! – Virginia State and its Assemblies operate by and for “The People/people” and do so lawfully and peacefully; we are not a corporation, and have no hierarchy; The Virginia General Assembly’s purpose is to restore Virginia’s four (4) pillars, and to educate Americans about our history, our laws, and true Governance structure; The Virginia Assembly will operate and be informed by the will of the people who elect fiduciary delegates who are granted certain but limited authority in service to the people; as more state nationals become involved in The Virginia General Assembly, the people will work collectively to restore the republican form of Governance that we are owed, and to operate it responsibly and in good faith and trust; every position of Public Office is of equal importance; the unique vitality of each man or woman who volunteers creates an ornate tapestry of the gifts of the people; it is a living tapestry that changes and evolves in its beauty as the people come and go;

We call forth those of principled and honorable character who are responsible, Self-Governing, American men and women to participate and support The Virginia General Assembly; we are looking for enlivened people who are willing to collaborate and take on the successes and challenges of reconstructing and revisioning our system of Governance on Virginia;

Each Virginia state national who voluntarily autographs an Affirmation of Honor in Conduct has agreed to take on the responsibility for reconstructing and maintaining our Virginia State governance, and thereby will make every effort to attend The Virginia General Assembly Meetings and be a voice for Virginia.



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Voluntary Affirmation of Honor in Conduct for The Virginia General Assembly

i, a man/woman, _____ (full name)
on _____ (county/city), declare that i will act in Love and Integrity and will embody the four simple precepts of Do No Harm, Be In Honor, Act In Kindness and Leave Things Better; i acknowledge the Procedures for Order in Assembly and know that participation, attention and care is required for a strong and well-functioning system for Unified Self-Governance on Virginia; thus, i state my intention to support The Virginia General Assembly with my energy and presence for the goal of Freedom and Peace for all people so say i on this _____ day of _____ (month and year).

By: _____ (c)seal _____



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Virginia State General Assembly Absentee Voting Form

I <state my full name and county/city> express my desired vote preference based on the scheduled agenda dated: (month) January, (day) twenty-fourth, (year); two thousand twenty-four Anno Domini.

1. item for vote #1 <cut and paste from the agenda> Yea/Nay/Abstain
2. item for vote #2 <cut and paste from the agenda> Yea/Nay/Abstain

Examples: (delete examples prior to emailing)

1. Acceptance of Procedures for Order in Assembly; Yea
2. Removal of Billy Bob Bufford from Assembly meetings; Nay
3. Acceptance of Militia Declaration: Abstain

By: _____(c)seal _____
<full name>

Send/Email form to both:

thevirginiacoordinator@gmail.com,
scottsevert@gmail.com