

**RECLAMATION DISTRICT NO. 2064
BOARD OF TRUSTEES' MEETING**

5:30 p.m. on September 17, 2025

**J.B. WILSON'S GARAGE
5129 East Division Road
Manteca, California**

AGENDA

Call to Order:

Roll Call:

Public Comment and Attendance: Please observe a three-minute time limit. Members of the public may address the Board regarding any item not on Agenda which is within the district jurisdiction. No action will be taken by the Board at this meeting as a result of items so presented. Members of the public may address any item on the agenda at the time it is taken up by the Board.

Note: District's General Counsel and Engineer(s) may attend by Zoom or Teams Meeting.

Engineer's Report: The Engineer's Report will be made part of the Agenda and presented at meeting including an oral report on Flood Maintenance Assistance Program (FMAP) 2024, condition of levees, emergency repairs, past repairs, and future needs. Said written part of the Engineer's Report shall be incorporated as part of the Minutes. The Board may also consider action items as set forth in the Engineer's Report including, but not limited to, FMAP, FSRP, CalOES and FEMA matters, as well as PG&E tower project, encroachment applications and modifications to encroachment agreements during this portion of the Agenda which then may be added as an action item below.

Manager's Report: To be presented at meeting including report on condition of levees, patrol roads, siphons and encroachments on levee. Said written part of the Manager's Report, if any, shall be incorporated and made part of the Minutes.

Trustee's Report: To be presented at the meeting including discussions with Federal, State and local officials (DWR, CVFPB, etc.) and landowners regarding District matters including encroachments. Trustees may offer copies of the annual Agenda and Minutes for Brett Harte Water Users.

General Counsel's Report: To be presented at Meeting. Said written part of the General Counsel's Report, if any, shall be incorporated and made part of the Minutes. General Counsel shall provide update on the selection and acceptance of Tom Terpstra, Jr. as General Counsel and Assistant Secretary. In addition, the Board may consider action items as set forth in said General Counsel Report including, but not limited to, the action to scan, destroy, and/or continue storing historical files.

Action Items: Note: The Board may consider and discuss all Action Items before universal Motion to Approve or Reject any or all of Action Items.

1. Consideration and Action to approve the Minutes of the Special Meeting held on August 6, 2025;
2. Consideration and Action to replace current positions of (a) Assistant Secretary and (b) General Counsel held by Alan Richard Coon with Tom Terpstra of the Law Office of Thomas H. Terpstra Jr.;
3. Consideration of and Action approving a contract with JDE Engineering, Inc. (Dan Eavenson) replacing MCR Engineering, Inc. as the District's Civil Engineer on record. Consider Amendment of current engineering agreement and confirming staff responsibility and current insurance;
4. Consideration of and Action approving Robert Godfrey as the only submission for trustee candidate, replacing Mary Dutra, and confirming no election will be held.
5. Consideration of and Action regarding Landowner Brocchini (and additional landowners) regarding USACE Repairs, Assurance Agreement and future handling of Assessment for affected landowners (see attached map).
6. Consider Approving Submission of LMA Annual Report; and
7. Consideration of and Action to replace two pipe irrigation crossings at the pumping station.

Informational Items: Discuss Draft District Calendar and consideration of Agenda Items for next meeting.

Closed Session: Pursuant to posting requirements of California Government Code §§54954.2 and 54954.5, District announces Closed Session as follows: Conference with Legal Counsel - Existing and Potential Litigation. Government Code §54956.9 and other potential actions regarding encroachments.

DATE: September 5th, 2025



Sierra Renter, Secretary

Persons needing disability-related modification or accommodation in order to participate in this meeting. should contact the Secretary of the Board at (209) 483-5895 at least 48 hours prior to the start of the meeting. (Government Code section 54954.2(a)). The Agenda Package material may be reviewed at 400 E Kettleman Lane, Suite 20-K. Lodi. CA during normal business hours. Please contact the office in writing to obtain a copy of the Agenda Package. Persons requesting a copy may be charged a small fee for copying the Agenda Packet. The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by RD 2064 is governed by section 1094.6 of the Code of Civil Procedure, unless a shorter limitations period is specified by any other provision. Under section 1094.6. any lawsuit or legal challenge to any quasi-adjudicative decision made by RD 2064 must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge. which is not filed within that 90-day period, will be barred. Persons wishing to challenge the nature of the above section in court, may be limited to raising only those issues that were raised at the meeting described in this notice, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

ACTION ITEM 1

Alan Richard Coon
Secretary

Telephone
(209) 601-9624

RECLAMATION DISTRICT NO. 2064

Clear Suites
400 E Kettleman Lane, Suite 20-K
Lodi, CA 95240
recdistrict2064@gmail.com

MINUTES

On Wednesday, August 6, 2025, at 10:30 a.m. the Board of Trustees (Board) of Reclamation District No. 2029 (District 2029) conducted a "Joint Meeting" with the Boards of Trustees of Reclamation District No.s 2044 (District 2044) and 2064 (District 2064) located at 400 E. Kettleman Lane, Lodi, CA ("Business Address"). District 2029 and, District 2044, and District 2064, are collectively the "Districts"; and Board of Trustees of the Districts are collectively the "Boards".

The Districts' purpose of the Joint Meeting was to interview candidates and to select a new Secretary and General Counsel replacing Alan R. Coon who is retiring. In addition, each reclamation district conducted their entity's specific business and operation matters as described in their respective Agenda during various adjournments of the Joint Meeting which will be noted in their particular Minutes.

Present: District 2029's Trustees, Chris Podesto and James Harvey; District District's Trustees, Andy Solari, Henry Foppiano and Steve Van Duyn; and District 2064's Trustees JB Wilson and John Van Till. Also present was Alan Coon, General Counsel for the Districts and Secretary for District 2029 and District 2044. Candidate Tom Terpstra appeared at 10:30 am for interview

Secretary Coon advised of the late receipt of a resume for another candidate, Jesse Barton. The Barton Resume was shared with those attending. There were no reports from the Districts' respective Engineers.

1. Public Comment: There were no public comments.
2. Special Matter: The Districts interviewed Tom Terpstra for the positions of Secretary and General Counsel. Note: District 2064 has a Secretary and did not interview for that position.

The Joint Meeting adjourned at 11:37 am.

The Districts reconvened their Joint Meeting. Candidate Andy Pinasco appeared at 1:30 pm for interview.

Special Matter: The Districts interviewed Tom Terpstra for the positions of Secretary and General Counsel. Note: District 2064 has a Secretary and did not interview for that position.

Whereupon, following the conclusion of the A. Pinasco interview, at around 2:45 pm, the Boards' respective Trustees jointly discussed in detail their impressions and opinions of the candidates. The Boards all determined that although both candidates were well qualified, Candidate Terpstra was the consensus best candidate, weighing all factors. Thereafter, following additional discussion regarding some unique issues particular to certain districts, District 2029's Board and District 2044's Board unanimously agreed to direct Secretary Coon to seek "special counsel" for their


Solar Projects, with District 2029's Board also directing Secretary Coon to locate "special counsel" for the handling of the abandonment of Empire Tract Road.

At which point the Boards conducted independent motion in selecting replacement General Counsel and, if applicable, Secretary. See respective Board Minutes.

3. Action Item. Upon unanimous motion RD 2064's Board authorized and directed current General Counsel to contact and negotiate agreement with candidate Tom Terpstra as replacement General Counsel to include remaining at current location, execution of standard attorney-client agreement with standard provisions (insurance, availability, reduced hourly rate, etc.).

Adjournment: Thereafter, at 3:20 pm, all respective Boards moved, seconded and unanimously adjourned their Special Meeting and the Joint Meeting.

Dated: August 6, 2025.



Alan Richard Coon, Secretary
Reclamation District #2029

Notes:

Persons needing disability-related modification or accommodation in order to participate in this meeting should contact the Secretary of the Board at (209) 946-9675 at least 48 hours prior to the start of the meeting. [Government Code §54954.2(a)]

The Agenda Package material may be reviewed at the Main Office of Reclamation District #2029 ("District"), 400 E Kettleman Lane, Suite 20-K, Lodi, CA 95240, during normal business hours. Please contact the office in writing to obtain a copy of the Agenda Package. Persons requesting a copy may be charged a small fee for copying the Agenda Package.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the District is governed by §1094.6 of the Code of Civil Procedure, unless a shorter limitations period is specified by any other provision. Under §1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the District must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. People wishing to challenge the nature of the above section in court may be limited to raising only those issues that were raised at the meeting described in this notice, or in written correspondence delivered to the District at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

ACTION ITEM 2

CONTRACT FOR SERVICES

This Contract For Services (herein the "Agreement") made this 15th day of September 2025 ("Effective Date") between Reclamation District No. 2064 (herein the "District"), having a principal place of business at 400 East Kettleman Lane, Suite 20-K, Lodi California 95240 and the Law Office of Thomas H. Terpstra Jr., having a mailing address of P.O. Box 443, Ripon California 95366 (herein referred to as the "Contractor"), will act as the District's "General Counsel" providing "Services" as an independent contractor on the terms and condition set forth below:

1. Scope of Services. District is hiring the Contractor as both the District's Secretary and its General Counsel. Contractor is an independent contractor, and this Agreement does not create an employer-employee relationship, a joint venture or partnership. Contractor shall always remain responsible for the payment federal and state income taxes and social security arising out of the Services provided under this Agreement. Contractor shall be solely responsible for his personal, medical, health, life and malpractice insurance.
 - a. Contractor shall be responsible for the day to day management and legal representation of the District including but not limited to negotiating contracts; defending the District; preparation and administration of assessments; budget preparation and monitoring; subvention project review which includes procurement matters; state project funding analysis; compliance with current and future law governing reclamation districts and their trustees (including but not limited to California Public Records Act, Conflict of Interests and Ethics, Land Use, Public Works Contracts, government tort liability, Brown Act, etc.); negotiation, drafting and enforcement of encroachments and easements; maintenance of records; preserving water rights and annual water report matters; annual audits; regulatory compliance; financial review; bill payments; warrant issuance and retirement; and vendor payment processing. Contractor will determine the method, details, and means of performing the services described herein but Contractor will provide those Secretary (officer) and legal services routinely, generally and reasonably required to represent a reclamation district. Notwithstanding the foregoing, the District understands and acknowledges that, in order to minimize costs, it will continue to pay Sierra Renter, an independent contractor, for basic accounting and secretarial services. Ms. Renter shall act as the District's Secretary. District Trustees and Contractor shall concurrently direct and oversee the work and services to be performed by Ms. Renter.

- b. This Agreement also covers other legal matters which District may refer to the Contractor from time to time and which the Contractor agrees to represent District. Contractor will provide those legal services reasonably required to represent District. Contractor will take reasonable steps to keep District informed of progress and to immediately respond to District's inquiries. Services in any matter not described above will require a separate written agreement.
 - c. This Agreement contains attorney work product prepared only for confidential use of District and is therefore subject to the attorney-client privilege. It is further understood and agreed that Contractor is not specialized in all fields of law such that it may become necessary that District will employ special legal counsel as the needs and special matters may arise. Alternatively, but subject to prior approval of the Board for the District, Contractor may hire third-party special legal counsel at its discretion to assist with such special matters. Contractor shall oversee and periodically report on the special legal counsel's representation to the District Trustees on a case-by-case basis.
- 2. Supplies. The Contractor shall generally supply all tools, vehicles and other instrumentalities typically required to perform his services under this Agreement. The Contractor shall acquire, at the District's expense and if necessary, any specialty equipment, supplies and items which may be requested by the District.
- 3. Disclaimer of Guarantee; Level of Care. Nothing in this Agreement and nothing in Contractor's statements to District will be construed as a promise or guarantee about the outcome of any disputed matter. Contractor makes no such promises or guarantees. Contractor will use his best efforts to perform legal services under this Agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the same profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.
- 4. Hours of Work; Limits. District acknowledges and understands that Contractor, when acting as an attorney, can continue to represent other clients, including the City of Ripon and other reclamation districts. However, Contractor agrees to devote such time as may be necessary to perform the above-described services, it being understood that Contractor may devote more time some months while devoting little to no time in other months. Contractor must obtain prior written approval from the District's Secretary or the Board of Trustees for time worked in excess of the estimated ten (10) hours in any thirty-day period. Contractor may represent, perform services for, and be employed by such additional clients, persons, or companies as Contractor, in Contractor's sole discretion, sees fit.

5. Indemnity.

- a. Secretary. Contractor and District agree that Contractor's liability when performing tasks as the District's Secretary are limited to the proceeds available from the District's "Director's and Officer's" insurance policy. District agrees to maintain, at District's cost, said Directors and Officers insurance policy.
- b. Legal Counsel. Contractor and District agree, that when Contractor is performing tasks and services as the District's legal counsel, that Contractor shall accept responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless, and release District, its elected and appointed officers and officials, agents, and employees, from and against any and all actions, claims, damages, liabilities, or expenses that may be asserted by any person or entity, arising out of or in connection with the negligent performance or willful misconduct of Contractor's performance of legal services, whether or not there is concurrent negligence on the part of the District, but excluding liability due to the sole or active negligence or willful misconduct of District. Contractor's liability, if any, shall be limited to the proceeds available from Contractor's required insurance coverages which are to be maintained at a minimum of five hundred thousand dollars (\$500,000.00) for any and all injuries, damages, claims, losses, expenses, or claim for expenses (including attorneys' and expert witness' fees) arising out of this Agreement from any cause or causes. Such causes include, but are not limited to, Contractor's negligence, errors, omissions, strict liability, statutory liability, breach of contract, breach of warranty, negligent misrepresentation, or other acts giving rise to liability based upon contract, tort, or statute.

Contractor will not be liable to District, or to anyone who may claim any right due to a relationship with District, for any acts or omissions in the performance of services under the terms of this Agreement unless such acts or omissions are due to Contractor's gross negligence or willful misconduct. District will indemnify and hold Contractor free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from, growing out of, or in any way connected with the services rendered to District under the terms of this Agreement, unless Contractor is found liable by a court of competent jurisdiction of gross negligence or willful misconduct.

6. No Assignment; Successors and Assigns. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Contractor without the prior written consent of District. This Agreement and the rights of the parties hereunder may not be assigned and shall be binding upon and shall inure to the

benefit of the parties and their successors, heirs and permitted assigns.

7. Cooperation. District agrees to comply with all reasonable requirements of Contractor and provide access to all documents reasonably necessary to the performance of Contractor's duties under this Agreement.
8. Insurance. Contractor will maintain errors and omissions insurance coverage applicable to the legal services to be rendered. District shall maintain errors and omissions insurance coverage applicable when the Contractor acts as Secretary for the District.
9. Client's Duties. District agrees to be truthful with Contractor, to cooperate, to keep Contractor informed of developments, to abide by this agreement, to pay Contractor bills on time and to keep Contractor advised of its address, telephone number and whereabouts.
10. Billing Practices. District agrees to pay by the hour at Contractor's prevailing rates for time spent on District's matters. The current hourly rates for Contractor (and other billing rates) are set forth on the attached Rate Schedule. The Rate Schedule may also provide for periodic increases.
 - a. Contractor will charge District for the time he spends on telephone calls relating to District matters, including calls with District officials and personnel; local, state and federal officials; opposing counsel or court personnel; and general District matters. Should it become necessary for the District to employ specialized legal attorneys, it is agreed that the Contractor may confer with legal personnel assigned to the matter, as required. When they do confer, each person will charge for the time expended.
11. Costs and Other Charges.
 - (a) In General: Contractor will incur various costs and expenses in performing legal and Secretarial services under this Agreement. District agrees to pay for those costs and expenses in addition to the hourly fees. The costs and expenses commonly include fees fixed by law or assessed by public agencies, long distance telephone calls, messenger and other delivery fees, postage, parking and other local travel expenses, photocopying and other reproduction costs, clerical staff overtime, word processing charges, charges for computer time and other similar items.
 - (b) Out of Town Travel: District agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-

town travel by our personnel. District will also be charged the hourly rates for the time legal personnel spend traveling. However, Contractor shall wherever possible coordinate any training, travel and related expenses by cost sharing with another reclamation district to whom Contractor provides similar services.

12. Billing Statements. Contractor will send periodic statements for fees and costs incurred. Each statement will be due within fifteen (15) days of its date. District may request a statement at intervals of no less than thirty (30) days.

13. Term; Termination. This Agreement shall begin on the Effective Date and shall continue until terminated by District or Contractor. District may terminate Contractor at any time, with or without cause, upon a majority vote of the Board of Trustees. Contractor may terminate this Agreement, at any time, by written notice to District at least sixty (60) days prior to termination. District shall compensate Contractor for all unpaid charges will immediately become due and payable. After our services conclude, we will, upon your request, deliver your file to you, along with any funds or property of yours in our possession.

- a. At the termination of services under this Agreement, Contractor will release promptly to District, upon District's request, all of District's papers and property as to the closed matters, subject to any protective order or nondisclosure agreement. After five (5) years have passed, since the termination of services under this Agreement or from the closing date of particular client matters under this Agreement, Contractor may dispose of District's papers and property. It may do so earlier upon earlier 60-Day notice to District. "District's papers and property" include correspondence, notes, minutes, budgetary matters, deposition transcripts, exhibits, experts' reports, legal documents, physical evidence, and other items reasonably necessary to District's representation, whether District paid for them or not, to the extent necessary to avoid prejudicing District's interest, and including electronic versions of those documents as available. District shall reimburse Contractor any reasonable expenses, including but not limited to staff time and third-party storage costs, incurred by Firm in storing District's files or in transferring files at the conclusion of the representation.

14. Arbitration; Dispute Resolution.

- a. Attorney Services. The parties hereto agree, to the extent permitted at law, to resolve each and every dispute between themselves through arbitration under Business & Professions Code §§6200 et seq.
- b. Secretarial Services. When Contractor acts as the District's officer,

Secretary, the parties then agree to attempt to resolve through mediation all claims, disputes, or controversies arising out of, or in relation to the interpretation, application, enforcement, or implementation of this Agreement or provision of the services indicated herein.

15. Prevailing Party. Should legal action be brought by one party against the other, the non-prevailing party shall reimburse the prevailing party for the prevailing party's documented legal costs, in addition to whatever other judgments or settlement sums may be due. Such legal costs shall include, but not be limited to, reasonable attorney's fees, court costs, forensic consultant and expert witness fees, and other documented expenses, as well as the value of time spent by the prevailing party and those in that party's employ to research the issues in question, discuss matters with attorneys and others, prepare for depositions, respond to interrogatories, and so on.
16. Notices. Any notices to be given hereunder by either party to the other may be affected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but either party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of two (2) days after mailing.
17. Integrated Agreement. This Agreement supersedes all agreements, either oral or written, between the parties hereto with respect to the rendering of services by Contractor for District and contains all covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing signed by the party to be charged.
18. Rights and Remedies. No delay of or omission in the exercise of any right, power or remedy accruing to any party as a result of any remedy, nor shall it be construed as a waiver of or acquiescence in any such breach or default, or of any similar breach or default occurring later; nor shall any waiver of any single breach or default be deemed a waiver of any other breach or default occurring before or after that waiver.
19. Unenforceable Clauses; and Severability. If any part or provision of this Agreement shall be determined to be illegal or unenforceable, this Agreement shall be modified in such a manner as to be valid, legal and enforceable, but to

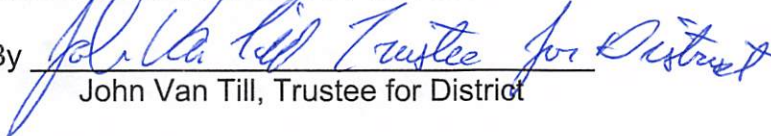
most nearly retain the intent of the parties. However, should a reformation or modification be not possible, such part or provision shall be severed from this Agreement and the remaining parts and provisions of this Agreement shall not in any way be affected or impaired thereby.

20. Counterparts. This Agreement may be executed simultaneously in two or more counterparts and each counterpart shall be deemed an original.

21. Governing Law; Venue. The law of the state of California will govern the validity of this Agreement, its interpretation and performance, and remedies for contract breach or any other claims related to this Agreement. Venue shall be San Joaquin County, California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized.

RECLAMATION DISTRICT NO. 2064

By 
John Van Till, Trustee for District

8/29/25

"Contractor"

By 
Thomas H. Terpstra Jr.

Tax ID No.: (please contact for #)

LAW OFFICE OF THOMAS H. TERPSTRA, JR.
2025 RATE SCHEDULE

Attorneys	\$260/hour
Paralegals	\$125/hour
Secretaries	\$80/hour

ACTION ITEM 6

Reclamation District No. 2064

Annual Report (01/01/2025 - 09/09/2025)

Department of Water Resources
Division of Flood Management

Flood Project Inspection and Assessment Branch
Local Maintaining Agency Assessment Section

PART#	ID	UNIT	CATEGORY	SLM	ELM	TOTAL ESTIMATED COSTS	FMAP(\$)	FSRP(\$)	FEATURE/CONDITION
1	56211	Unit No. 02 Stanislaus River	Levee Erosion	2.16	2.18				Erosion site that has been reported by our inspector and we have started the FSRP process.
2	56212	Unit No. 02 Stanislaus River	Levee Erosion	2.16	2.18				Since it was last inspected it has chipped away even more. the lma has started the FSRP process to get it fixed.
3	56213	All Units	Encroachment Control			\$ 3,955.00		\$ 0	
3	56214	All Units	Erosion Repair			\$ 3,780.00	\$ 3,780		
3	56219	All Units	Minor Structure Repair/Maintenance			\$ 88,925.00	\$ 70,819		
3	56220	All Units	Restoration			\$ 13,290.00			
3	56221	All Units	Roadways			\$ 680.00	\$ 680		
3	56215	All Units	Rodent Control			\$ 7,102.00	\$ 2,141		
3	56216	All Units	Surveying and Engineering			\$ 47,191.00	\$ 2,097		
3	56217	All Units	Vegetation Control/Spray			\$ 50,663.00	\$ 13,719		
3	56218	All Units	Vegetation Control/Tree Removal			\$ 18,960.00	\$ 630		
4	56222	All Units	Encroachment Control			\$ 5,000.00			
4	56223	All Units	Erosion Repair			\$ 5,000.00			
4	56224	All Units	Minor Structure Repair/Maintenance			\$ 50,000.00			
4	56225	All Units	Restoration			\$ 7,500.00			
4	56229	All Units	Roadways			\$ 5,000.00			
4	56226	All Units	Rodent Control			\$ 7,500.00			
4	56227	All Units	Vegetation Control/Spray			\$ 40,000.00			
4	56228	All Units	Vegetation Control/Tree			\$ 20,000.00			

Reclamation District No. 2064

Annual Report (01/01/2025 - 09/09/2025)

Department of Water Resources
Division of Flood Management

Flood Project Inspection and Assessment Branch
Local Maintaining Agency Assessment Section

PART#	ID	UNIT	CATEGORY	SLM	ELM	TOTAL ESTIMATED COSTS	FMAP(\$)	FSRP(\$)	FEATURE/CONDITION
4		All Units	Removal			\$ 20,000.00			
5	56230	All Units	Emergency Operations Plan						Prepared updated operations plan
5	56231	All Units	Encroachments						Currently waiting for landowners surveyor to finalize and submit a LLA for a property that put a well on the districts property
5	56232	All Units	Permits/MOUs						currently in the process of completing two minor authorization requests for two existing structure repairs.

Reclamation District No. 2064

Total Budget: \$ 374,546.00

Total Contribution from FMAP: \$ 93,866.00

Total Contribution from FSRP: \$ 0.00

RIVER JUNCTION RECLAMATION DISTRICT NO. 2064
400 EAST KETTLEMAN LANE, SUITE 20-K
LODI, CALIFORNIA 95240
P: (209) 601-9624

DISTRICT CALENDAR

JANUARY

- Bi-Annual Meeting 4th Wednesday at 5:30 p.m.
- Get 1099's to accountant the first week of January

FEBRUARY

- Send out Form 700's from Fair Political Practices Commission website
- Update document retention policy, if needed.
- Destroy and/or scan previous year's documents

MARCH

- FMAP Application
- Follow Up on previous year's Draft Audit

APRIL

- Form 700's are due. Mail Notice of Completion to County

MAY

- Draft working budget

JUNE

- Board Meeting to consider annual assessment
- Approve audit for previous year and select auditor (contract) for preparation of FY Audit
- Adopt Working Budget for submittal on July Budget
- Review and approve the Annual Assessment
- Biannual meeting (should be with Bret Harte) the fourth Wednesday at 5:30pm

JULY

- Engineer on Record to work on annual assessments.

AUGUST

- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election)

RIVER JUNCTION RECLAMATION DISTRICT NO. 2064
400 EAST KETTLEMAN LANE, SUITE 20-K
LODI, CALIFORNIA 95240
P: (209) 601-9624

SEPTEMBER

- In election years, last legal deadline to post (in the newspaper) notice that petitions for nomination of Trustees may be received, 7 days prior to closure
- In election years, closing of acceptance of petition for nomination of Trustees (54 from dates of election
- In election years, if no election then mail notice and appointment by Board of Supervisors

OCTOBER

- Publish Notice of Election, odd numbered years (once per seek, 4 times, commencing at least 1 month prior to election)

NOVEMBER

- If there is an election, to be held the first Tuesday after first Monday.

DECEMBER

- New Trustees take oath of office.