

RECLAMATION DISTRICT 2119
Special Meeting of August 30, 2022 at 4:30 P.M.
3121 W. March Lane, Suite 100
Stockton, CA 95219

Roll Call

Agenda Items

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
2. Consider for approval minutes of Board's meeting dated May 12, 2022.
3. Financial Report.
 - a. Review, discuss, and accept financial report.
4. Engineer's Report. Request for directions and approvals.
5. Lower San Joaquin River Project. Discussion and possible action.
6. Department of Finance Audit. Report on current Audit being conducted by Department of Finance.
7. District Calendar. Discussion and direction.
 - a. Next meeting October 17, 2022
8. Correspondence.
9. Payment of Bills.
10. Adjournment.

**AGENDA PACKET
RECLAMATION DISTRICT 2119
August 30, 2022**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Please see attached.
5.	Self-explanatory.
6.	Self-explanatory.
7.	Please see attached.
8.	Self-explanatory.
9.	Please see attached.
10.	Self-explanatory.

ITEM 2

**Minutes of Meeting of
Reclamation District 2119
Held on May 12, 2022**

The meeting of the Board of Trustees of Reclamation District 2119 was held at 1:30 p.m. on May 12, 2022, at the District's Office located at 3121 West March Lane, Suite 100, Stockton, C.

Call to Order: The meeting was called to order at 1:42 p.m.

Roll Call: All Trustees were present. Also present was Andy Pinasco, District Secretary and Counsel, Chris Neudeck, District Engineer, and Robert Solari, a landowner.

Item No. 1: Public Comment. None.

Item No. 2: Approval of Minutes. Mr. Pinasco reviewed the minutes of the meetings of February 17, 2022 with the Trustees. The minutes of the February 17, 2022 meeting were approved unanimously by the Trustees present on a motion by Trustee Cortopassi, seconded by Trustee Bahler.

Item No. 3.a: Mr. Pinasco provided a written and oral report of the District's finances through January 2022. The financial report was accepted by unanimous vote of the Trustees present on a motion by Trustee Cortopassi, seconded by President Muzio.

Item No. 3.b: Mr. Pinasco provided a written and oral report of the District's proposed 2022-2023 Fiscal Year Budget. The proposed 2022-2023 Fiscal Year Budget was approved by unanimous vote of the Trustees present on a motion by President Muzio, seconded by Trustee Cortopassi.

Item No. 3.c: Mr. Pinasco reviewed and discussed the Representation Letter from Schwartz, Giannini, Lantsberger & Adamson to perform the Audit for year ended June 30, 2022, with the Trustees. The proposal to perform the Audit for year ended June 30, 2022, was accepted by unanimous vote of the Trustees present on a motion by Trustee Cortopassi, seconded by Trustee Bahler.

Item No. 4: Engineer's Report. Mr. Neudeck provided a written and oral report to the Trustees. Mr. Neudeck reported on the waterside slope repairs to the District's levees.

Item No. 5: Mr. Pinasco reviewed Resolution 2022-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2022-2023. Resolution 2022-01 was adopted unanimously by the Trustees present on a motion by Trustee Bahler, seconded by President Muzio.

Item No. 6: Mr. Pinasco reviewed Resolution 2022-02 Approving and Authorizing Execution of Delta Levee Maintenance Subventions Program Work for Fiscal Year 2022-

2023. Resolution 2022-02 was adopted unanimously by the Trustees present on a motion by Trustee Bahler, seconded by President Muzio.

Item No. 7: Mr. Pinasco reviewed Resolution 2022-03 Determining that a Hardship Exists that Prevents the District from Establishing or Maintaining an Internet Website. Resolution 2022-03 was adopted unanimously by the Trustees present on a motion by Trustee Cortopassi, seconded by Trustee Bahler.

Item No. 8: Mr. Pinasco reviewed SB 1065, which is new legislation that would address abandoned and derelict commercial vessels within the Delta. The Trustees present approved the District Secretary to submit a letter in support of SB 1065 by unanimous vote on a motion by Trustee Cortopassi, seconded by Trustee Bahler.

Item No. 9: Mr. Pinasco reviewed the County's Flood Emergency Response Projects. The Trustees present approved the District Secretary to submit a letter of commitment for participation in the Flood Emergency Response Project by unanimous vote on a motion by Trustee Bahler, seconded by Trustee Cortopassi.

Item No. 10: Calendar. Mr. Pinasco reviewed the upcoming calendar events with the Trustees and the purpose of the calendar for District business.

Item No. 11: Correspondence. There was no correspondence received.

Item No. 12: Approval of Bills. Mr. Pinasco reported on the outstanding bills that had been received and the need for ratification of the bills paid during the last few months. The Trustees present unanimously approved payment of and ratification of the attached bills on a motion by Trustee Cortopassi, seconded by President Muzio.

Item No. 13: Adjournment. The meeting was adjourned at 3:11 p.m.

Respectfully submitted,

Andy Pinasco, District Secretary

ITEM 3

RECLAMATION DISTRICT NO. 2119
AUGUST 2022 FINANCIAL REPORT
9% FISCAL YEAR 2022-2023

		BUDGET FY 2021-2022	Expended PTD	Expended YTD	% YTD
<u>EXPENSES</u>					
<u>General</u>					
G1	County Assessment Administration	\$500.00	\$0.00	\$0.00	0%
G2	Miscellaneous Supplies	500.00	\$0.00	\$0.00	0%
G3	General Engineering	35,000.00	\$3,842.50	\$3,842.50	11%
G4	Legal and Accounting	20,000.00	\$2,030.00	\$2,030.00	10%
G5	Insurance	17,500.00	\$0.00	\$0.00	0%
G6	Emergency Equipment & Supplies	0.00	\$0.00	\$0.00	#DIV/0!
	Checking Account Funding	0.00	\$40,000.00	\$40,000.00	
		\$73,500.00	\$5,872.50	\$45,872.50	62%
<u>Levee Work</u>					
L1	Vegetation Control and Management	\$20,000.00	\$1,001.16	\$1,001.16	5%
L2	Rodent Control	\$1,000.00	\$800.00	\$800.00	80%
L3	Construct All-Weather Road Surfacing	\$15,000.00	\$1,820.02	\$1,820.02	0%
L4	Waterside Erosion Repair	\$25,000.00	\$0.00	\$0.00	0%
L5	Back Slope Fill Flattening	\$40,000.00	\$0.00	\$0.00	0%
L6	General Levee Maintenance	\$25,000.00	\$2,134.54	\$2,134.54	9%
L7	DWR 5 Year Plan	\$0.00	\$0.00	\$0.00	0%
	Subtotal	\$126,000.00	\$5,755.72	\$5,755.72	5%
<u>Drainage</u>					
D1	Electricity	\$120,000.00	\$17,180.77	\$17,180.77	14%
D2	Plant O&M	\$12,500.00	\$0.00	\$0.00	0%
	Subtotal	\$132,500.00	\$ 17,180.77	\$17,180.77	13%
TOTAL EXPENSES		\$332,000.00	\$28,808.99	\$68,808.99	21%

		BUDGET FY 2021-2022	Income PTD	Income YTD	% YTD
<u>INCOME</u>					
INCOME					
	INTEREST	2,500.00	\$0.00	\$0.00	0%
	ASSESSMENT	\$250,291.63	\$0.00	\$0.00	0%
	LEVEE SUBVENTION REIMBURSEMENT	\$100,000.00	\$0.00	\$0.00	0%
	DWR 5 Year Plan Reimbursement	\$0.00	\$0.00	\$0.00	0%
	TOTAL INCOME	\$352,791.63	\$0.00	\$0.00	0%
NET INCOME/(LOSS)		\$20,791.63	\$0.00	(\$68,808.99)	-331%

Fund Balance	
Fund Balance as of July 1, 2022	\$ 779,121.15
Revenues (YTD)	\$ -
Expenses (YTD)	\$68,808.99
Total Cash as of August 2022	\$ 706,150.16

ITEM 4

**RECLAMATION DISTRICT NO. 2119
WRIGHT-ELMWOOD TRACT
BOARD OF TRUSTEES MEETING
TUESDAY, AUGUST 30, 2022
4:30 P.M.
ENGINEER'S REPORT**

I. LOWER SAN JOAQUIN RIVER FEASIBILITY STUDY (LSJRFS)

- A. Discuss landowner permission (Right of Entry with the USACE) to perform geotechnical explorations of the 14 Mile Slough Levee

EXHIBIT A: Department of Army Right-Of-Entry for Survey and Exploration

Exhibit A

Christopher H. Neudeck

From: Stauber, Nicholas A CIV USARMY CESPCK (USA) <Nicholas.A.Stauber@usace.army.mil>
Sent: Friday, August 19, 2022 11:39 AM
To: Nelson Bahler; Christopher H. Neudeck
Cc: Howell, Patrick CIV USARMY CESPCK (USA); Hall, Mark W CIV USARMY CESPCK (USA); Omar Al-Hindi; Ferrero, Brian@DWR; Larry Ito P.S. PMP (Larry.Ito@water.ca.gov)
Subject: RE: LSJR Right-of-Entry for Geotechnical Borings
Attachments: 22-0025 - Elmwood Partners LP - ROE.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Bahler,

I have updated the map restricting the access area to conduct the borings to the farm road and unplanted areas. I also added to the note on the map that "All proposed explorations will be conducted along the existing farm road, levee access road, or along the levee crest and will be coordinated with the property owner prior to mobilizing to the site. There will be now impacts on the existing farms or farming activities". If the map and terms are acceptable, please sign and return a copy of the agreement.

Respectfully

Nick Stauber
Realty Specialist
U.S. Army Corps of Engineers
Sacramento District
Phone: (916) 557-7861

From: Nelson Bahler <nbahler@grupe.com>
Sent: Monday, August 15, 2022 9:56 PM
To: Stauber, Nicholas A CIV USARMY CESPCK (USA) <Nicholas.A.Stauber@usace.army.mil>; Christopher H. Neudeck <cneudeck@ksninc.com>
Cc: Howell, Patrick CIV USARMY CESPCK (USA) <Patrick.Howell3@usace.army.mil>; Hall, Mark W CIV USARMY CESPCK (USA) <Mark.W.Hall@usace.army.mil>; Omar Al-Hindi <Omar.Al-Hindi@stocktonca.gov>; Ferrero, Brian@DWR <Brian.Ferrero@water.ca.gov>; Larry Ito P.S. PMP (Larry.Ito@water.ca.gov) <larry.ito@water.ca.gov>
Subject: [Non-DoD Source] RE: LSJR Right-of-Entry for Geotechnical Borings

Mr. Stauber,

Elmwood Partners, the owner of APN 071-150-160, is supportive of the Corps desire to upgrade the 10 Mile Levee. However, they are not supportive of giving the Corps a blanket right of entry over the entire said parcel to do their exploratory investigations. Any maps or request for access has included areas currently planted. If the Corps were willing to restrict their exploratory investigations to current roads and unplanted areas and not encroach upon planted fields and irrigation ditches and improvements, I'm sure a mutually agreeable solution could be easily reached. At such time as actual work begins, Elmwood Partners understands that additional property will be required for equipment and material storage. The tenant has had discussions on this matter and is willing to work with the Corps concerning the relocation of irrigation facilities and payment for disruption of the tenant's rice farming. Please let me know how the Corps can either confine their required access to non-farmable areas or compensate Elmwood for interruption of farming and irrigation activities. Thank you

From: Stauber, Nicholas A CIV USARMY CESPCK (USA) <Nicholas.A.Stauber@usace.army.mil>

Sent: Thursday, August 11, 2022 4:06 PM

To: Nelson Bahler <nbahler@grupe.com>; Christopher H. Neudeck <cneudeck@ksninc.com>

Cc: Howell, Patrick CIV USARMY CESPCK (USA) <Patrick.Howell3@usace.army.mil>; Hall, Mark W CIV USARMY CESPCK (USA) <Mark.W.Hall@usace.army.mil>; Omar Al-Hindi <Omar.Al-Hindi@stocktonca.gov>; Ferrero, Brian@DWR <Brian.Ferrero@water.ca.gov>; Larry Ito P.S. PMP (Larry.Ito@water.ca.gov) <Larry.Ito@water.ca.gov>

Subject: LSJR Right-of-Entry for Geotechnical Borings

Dear Mr. Bahler:

The U.S. Army Corps of Engineers, in cooperation with the Central Valley Flood Protection Board and San Joaquin Area Flood Control Agency (SJAFC), will be conducting geotechnical exploratory investigations along portions of the San Joaquin River Levees and its tributaries. The goal of the Lower San Joaquin Levee Improvement Project is to improve the existing levee system and reduce the risk of flood damage along portions of the Lower San Joaquin River near the City of Stockton. The proposed explorations within APN 071-150-160 are located either on the crest or near the toe of the existing levee on the west side of Fourteenmile Slough. Subsurface information gathered during this investigation program will be used to evaluate the existing levee's flood protection capabilities and help determine the viability of a fix-in-place solution along the Fourteenmile Slough area instead of the setback levee planned as part of the Authorized Plan specified in the LSJR Feasibility Study. Without these explorations and subsurface information, the project team will be unable to evaluate a fix-in-place alternative along this area due to the lack of existing subsurface information along the existing levee on the west side of Fourteenmile Slough.

The U.S. Army Corps of Engineers needs access to your property to conduct exploratory borings on a small portion of your property (please see enclosed map). Representative soil samples will be obtained from the borings at approximately 45-100ft depth. All samples will be taken off site for further examination and geotechnical laboratory testing for analysis. Boring holes will be backfilled with a cement grout.

According to the County Assessor's records we believe you own the following APN property within the project area: 071-150-160. Please review and sign our enclosed standard Right of Entry form, which will grant permission for our team to conduct surveys on your property. We will attempt to notify you at least 3-5 days prior to commencing any activities. **If the terms are acceptable, please sign and return a copy of the agreement by August 24, 2022.** You may keep one copy for your personal records. We will return a fully executed copy of the document to you.

For questions regarding this real estate matter, you may contact me at (916) 557-7861 and Nicholas.A.Stauber@usace.army.mil.

Respectfully

Nick Stauber
Realty Specialist
U.S. Army Corps of Engineers
Sacramento District
Phone: (916) 557-7861

DEPARTMENT OF THE ARMY
RIGHT-OF-ENTRY FOR SURVEY AND EXPLORATION

Lower San Joaquin River Project

APNs: 071-150-160, 071-150-170

The undersigned, hereinafter called the "Owner," hereby grants to the UNITED STATES OF AMERICA, hereinafter called the "Government," a right-of-entry upon the following terms and conditions:

1. The Owner hereby grants to the Government an irrevocable right to enter upon the lands hereinafter described at any time within a period of six (6) months from the date of this instrument, in order to survey, make test borings, perform sediment sampling and carry out such other exploratory work as may be necessary to complete the investigation as described in Exhibit "B" being made of said lands by the Government.

2. This right-of-entry includes the right of ingress and egress on other lands of the Owner not described below, provided such ingress and egress is necessary and not otherwise conveniently available to the Government.

3. All tools, equipment, and other property taken upon or placed upon the land by the Government shall remain the property of the Government and may be removed by the Government at any time within a reasonable period after the expiration of this right-of-entry.

4. If any action of the Government's employees or agents in the exercise of this right-of-entry, results in damage to the real property, the Government will, at its option, either repair such damage or make an appropriate settlement with the owner. In no event shall such repair or settlement exceed the fair market value of the fee interest of the real property at the time immediately preceding such damage. The Government's liability under this clause may not exceed appropriations available for such payment and nothing contained in this agreement may be considered as implying that Congress will at a later date appropriate funds sufficient to meet deficiencies. The provisions of this clause are without prejudice to any rights the Owner may have to make a claim under applicable laws for any other damages than provided herein.

5. The land affected by this permit or right-of-entry is located in the State of California, County of San Joaquin, and is described as follows: Assessor Parcel Number 071-150-160, 071-150-170.

WITNESS MY HAND this _____ day of _____, 2022.

Print Name

Signature

Print Name

Signature

Contact Information:

Name

Telephone

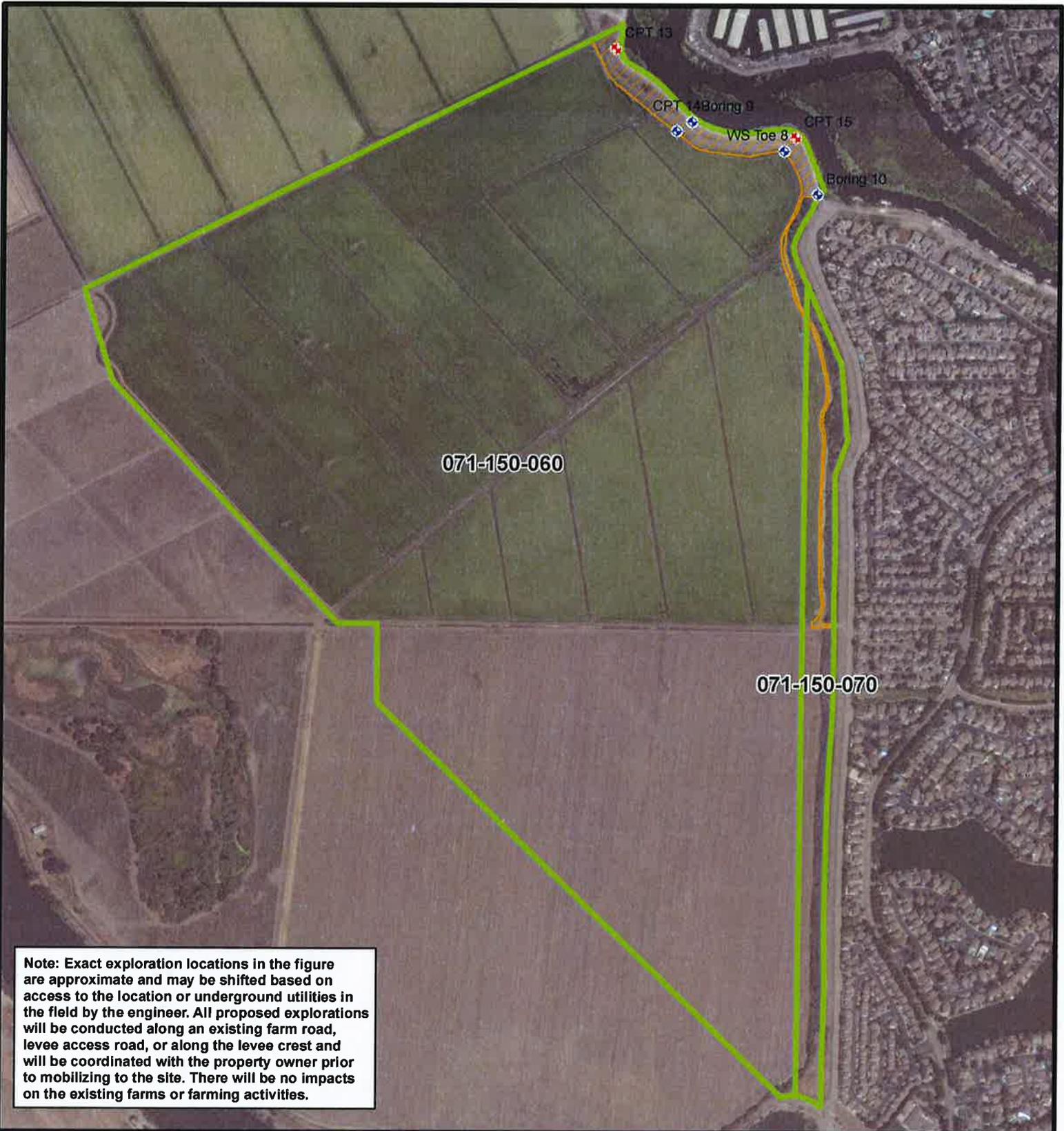
Mailing address

Best time to be reached.

UNITED STATES OF AMERICA

Adam B. Olson
Chief, Real Estate
Real Estate Contracting Officer

Date



Note: Exact exploration locations in the figure are approximate and may be shifted based on access to the location or underground utilities in the field by the engineer. All proposed explorations will be conducted along an existing farm road, levee access road, or along the levee crest and will be coordinated with the property owner prior to mobilizing to the site. There will be no impacts on the existing farms or farming activities.



LEGEND

EXCEPT FOR SPECIAL SYMBOLS SHOWN BELOW, MAP SYMBOLS ARE STANDARD IN U.S. ARMY FIELD MANUAL, FM 21-31, TOPOGRAPHIC SYMBOLS, DATED DECEMBER 1968.

-  PARCEL BOUNDARY
-  ACCESS AREA
-  BORING
-  CONE PENETRATION TEST

SAN JOAQUIN COUNTY REAL ESTATE DIVISION CALIFORNIA

**LOWER SAN JOAQUIN RIVER
RIGHT-OF-ENTRY FOR SURVEY & EXPLORATION**

DEPARTMENT OF THE ARMY
OFFICE OF THE SACRAMENTO DISTRICT ENGINEER
SOUTH PACIFIC DIVISION

EXHIBIT A CONTRACT NO. DACW05-8-22-0025 SHEET 1 OF 2



Note: Exact exploration locations in the figure are approximate and may be shifted based on access to the location or underground utilities in the field by the engineer. All proposed explorations will be conducted along an existing farm road, levee access road, or along the levee crest and will be coordinated with the property owner prior to mobilizing to the site. There will be no impacts on the existing farms or farming activities.



LEGEND

EXCEPT FOR SPECIAL SYMBOLS SHOWN BELOW. MAP SYMBOLS ARE STANDARD IN U.S. ARMY FIELD MANUAL, FM 21-31, TOPOGRAPHIC SYMBOLS, DATED DECEMBER 1966.

-  PARCEL BOUNDARY
-  ACCESS AREA
-  BORING
-  CONE PENETRATION TEST

SAN JOAQUIN COUNTY REAL ESTATE DIVISION CALIFORNIA

LOWER SAN JOAQUIN RIVER

RIGHT-OF-ENTRY FOR SURVEY & EXPLORATION



DEPARTMENT OF THE ARMY
OFFICE OF THE SACRAMENTO DISTRICT ENGINEER
SOUTH PACIFIC DIVISION



EXHIBIT A

CONTRACT NO.
DACW05-8-22-0025

SHEET 2 OF 2

EXHIBIT B

Description of Proposed Investigations

1. Property Access

The project team and its engineering, survey and environmental consultants will require access to private and public parcels to complete studies needed as part of the planning and design process for the project. The nature of each study is described in more detail below.

2. Geotechnical Explorations

The Contractor shall perform subsurface explorations at or near the locations shown in the attached maps. Explorations shall include both soil borings and/or Cone Penetration Tests (CPT).

Representative soil samples will be obtained from the borings at approximately 45-100ft depth. All samples will be taken off site for further examination and geotechnical laboratory testing for analysis.

There will be up to five people on-site to complete the borings: a driller, up to two driller's helpers, a logger, and a County grout inspector. The boring will be performed using a tire-mounted drill rig. In addition, there will be a support truck for the drill rig, a pick-up truck for the logger, and a pick-up truck/car for the grout inspector.

After each boring is completed, the driller will place soil cuttings and drilling fluid in 55-gallon drums. The drums will be removed from the site on the day the boring is complete and disposed of at an appropriate disposal facility. The borings will be backfilled with neat cement grout in accordance with the County's well permit requirements. Boring performed in parking lots will be capped with asphalt to match the existing parking lot surface. All equipment, materials, and trash will be removed from the site and the area will be restored to its prior condition.

3. Biological Resource Surveys

Various biological surveys would be conducted including, but not limited to, those described below.

Wetland Delineation: Delineations would be conducted by qualified biologists. Activities would consist of walking the parcel, taking representative photographs, and looking for standing water, wet spots, or concentrations of wetland vegetation. If any of these features are found, the biologist would use a shovel to dig a test pit (2 feet by 2 feet to a depth of about 20 inches) in the center of the wetland feature to identify the soil properties and another outside the feature for comparison. The outline of the feature would be mapped using a Global Positioning System (GPS) receiver. The test pit

location would be selected to avoid disturbing tree roots, irrigation systems, or other man-made features. All test pits would be backfilled and hand-tamped after the site examination and no hole would be left unattended. No soil would be removed from the site.

Elderberry Shrub Survey: Surveys would be conducted by qualified biologists. Activities would consist of walking the parcel and identifying the locations of elderberry shrubs, photographing shrubs, and logging their locations using a GPS receiver. No vegetation would be disturbed or removed from the site.

Tree Survey: Surveys would be conducted to document the extent and average size characteristics of trees that are in the vicinity of the project. As needed, trees would be documented by type and Diameter at Breast Height (DBH).

4. Cultural Resource Surveys

Cultural Pedestrian Field Surveys: Cultural pedestrian field surveys would be conducted by qualified archaeologists, who may be accompanied by a monitor from a Native American tribe that has expressed interest in the project area. The survey would consist of walking the area of the parcel and examining the ground for evidence of archaeological deposits or isolated artifacts. Areas of rodent disturbance, irrigation ditches, riverbanks and levee slopes would be inspected for the presence of subsurface archeological deposits. Findings would be recorded, and their locations identified using an OPS receiver. All structures more than 45 years old would be documented for historical building evaluation.

Cultural Test Borings: If the cultural pedestrian field surveys identify locations where the presence of cultural resource material is suspected, cultural test boring would be excavated by qualified archaeologists, who may be accompanied by a monitor from a Native American tribe, to provide additional data on the location. The test boring would involve the excavation of auger holes approximately 4 inches in diameter and up to 8 ft in depth. Some of the soil from the test boring would be placed in a bag and taken to a lab for analysis. The remainder of the soil excavated from the test boring will be backfilled and compacted and the site will be returned as closely as possible to original condition.

Cultural Test Pits: If the cultural pedestrian field surveys identify locations where the presence of cultural resource material is suspected, cultural test pits would be excavated by qualified archaeologists, who may be accompanied by a monitor from a Native American tribe, to provide additional data on the location. The test pit would involve the excavation of holes approximately 3 ft square and up to 5 ft in depth. Some of the soil from the test pit would be placed in a bag and taken to a lab for analysis. The remainder of the soil excavated from the test pit will be backfilled and compacted and the site will be returned as closely as possible to original condition.

Cultural Trenches: Cultural test pits are limited to a depth that can be easily and safely excavated using hand tools. If a cultural test pit indicated that the cultural resource may extend to a depth beyond the ability of hand tool excavation, cultural trenches may be excavated to further investigate the site. Cultural trenches would involve the excavation of trenches approximately 3 ft wide by 12 ft long and 10 to 15 ft in depth. Some of the soil from the trench would be placed in a bag and taken to a lab for analysis. The remainder of the soil excavated from the trench will be backfilled and compacted and the site will be returned as closely as possible to original condition.

5. Right of Way and Topographic Surveys

Flight Crosses for Aerial Surveys: Topographic mapping for design of the improvements will be developed using aerial survey methods. These techniques need fixed survey reference points along the project area. Marking for these point consist of large temporary crosses that are visible from the air. To the extent feasible, the flight crosses would be placed on farm road and other similar areas rather than in agricultural fields. Those fabric flight crosses that need to be set in areas that aren't paved will be removed as soon as possible once the aerial photography is acquired and checked.

Field Ground Surveys: Due to the need for additional precision at certain locations, crews would field survey ground elevations, ditches, canals, selected trees and other vegetation, areas flagged by cultural and environmental surveys, boreholes, monitoring wells and planimetric features (structures, wells, culverts, overhead wires, gas line markers, etc.) to augment the aerial photography. Field survey crews do not typically disturb agricultural or other operations.

Right of Way Surveys: These surveys would involve searching for monumentation at property comers as needed to resolve property boundaries and documenting the locations of fences or other visible evidence of occupancy for property boundaries and/or easements for access, utilities, etc. Some digging to locate property monuments is anticipated.

6. Design Investigations

Design investigations are generally limited to having the design team walk the project alignment to become familiar with and document conditions along the alignment that might influence the design of the improvements.

ITEM 7

RD 2119: MASTER CALENDAR

JANUARY

FEBRUARY

- Send out Form 700s, remind Trustees of April 1 filing date
- Update Document Retention Policy

MARCH

APRIL

- April 1: Form 700s due
- Delta Levee Maintenance Subventions Resolution
- Annual CEQA Resolution
- Adopt Budget
- Consider Draft Audit and Representation Letter
- Regular Meeting at 8:00 a.m. on the 3rd Monday of Month

MAY

JUNE

- Approve Audit Contract for expiring fiscal year

JULY

AUGUST

- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election).
- Establish Assessment Amount
- Regular Meeting at 8:00 a.m. on 3rd Monday of Month

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.

Term of Current Board Members:

Name	Term Commenced	Term Ends
Eugene Muzio	First Friday 12/2021	First Friday of 12/2025
Alvin Cortopassi	First Friday 12/2019	First Friday of 12/2023
Nelson Bahler	First Friday 12/2019	First Friday of 12/2023

No Assessment

Reclamation District Meetings

- **Third Monday of each April and October, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 West March Lane, Suite 100
Stockton, California 95219**

ITEM 9

