

**RECLAMATION DISTRICT NO. 773
REGULAR MEETING AGENDA FOR
BOARD OF TRUSTEES
9:00 A.M. February 2, 2021**

Coronavirus COVID-19 Notice

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, Reclamation District 773 Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, Reclamation District 773 Board of Trustees has arranged for members of the public to observe and comment at the meeting telephonically.

TO ATTEND BY TELECONFERENCE:

Toll-Free Dial-In Number: (877) 252-8822

CONFERENCE ID 507599

Once connected, we request you kindly mute your phone

AGENDA

1. Call to Order/Roll Call.
2. Public comment: Under Government Code section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda at the time it is taken up.
3. Consider for approval minutes of the December 1, 2020, Board meeting.
4. District Financial Report.
 - a. Draft Audit Report.
 - b. Special District Financial Transaction Report.
5. District Insurance. Discussion and possible action to authorize Trustee President to approve proposal for District Insurance renewal.
6. Engineers' Report; request for direction.
 - a. Delta Levee Subventions Project
 - i. Levee Work
 - ii. Vegetation Control and Management
 - iii. Rodent Control
 - iv. Construct All Weather Road Resurfacing
 - v. Waterside Erosion Repair
 - vi. Back Slope Flattening
 - vii. General Levee Maintenance

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Daniel J. Schroeder at 209/948-8200 during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

7. Correspondence and meeting attendance reports.
8. District Calendar.
9. Approval of bills to be paid.
10. Adjournment.

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Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

**AGENDA PACKET
RECLAMATION DISTRICT 773
February 2, 2021**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Self-explanatory.
3.	Please see attached.
4.	Please see attached.
4.a	Please see attached.
4.b	Please see attached.
5.	Self-explanatory.
6.	Please see attached.
7.	Self-explanatory.
8.	Please see attached.
9.	Please see attached.
10.	Self-explanatory.

ITEM 3

**Minutes of Meeting of
Reclamation District 773
Held on December 1, 2020**

The regular meeting of the Board of Trustees of Reclamation District 773 was held at 9:00 a.m. on December 1, 2020 via teleconference.

Item No. 1: The meeting was called to order at 9:02 a.m. Present via teleconference were President Joseph Bacchetti, Trustee Mark Bacchetti, and Trustee Joe Enos. Also present were Andy Pinasco, filling in as District Secretary, and Chris Neudeck, District Engineer.

Item No. 2: Public Comment. There was no public comment.

Item No. 3: Minutes. The minutes of the August 10, 2020, meeting were approved unanimously by the Trustees present on a motion by President Joseph Bacchetti, seconded by Trustee Joe Enos.

Item No. 4: Mr. Pinasco provided a written financial report and reviewed it with the Trustees. The financial report was accepted by unanimous vote of the Trustees present on a motion by Trustee Mark Bacchetti, seconded by Trustee Joe Enos.

Item No. 5: Engineers' Report; request for direction. Mr. Neudeck presented a written and oral report. He reviewed the levee areas in the District that need maintenance and provided a summary of the anticipated costs associated with such. He next reported on the anticipated maintenance work on the levee roads to address the damage caused by vehicles parking on the levee crown.

Mr. Neudeck requested that the Trustees direct District staff to draft a letter to the landowners of the properties where the damage caused by vehicles parking on the levee crown. The Trustees discussed the District's rights and obligations regarding the operation and maintenance of the levees within the District. The Trustees then directed by unanimous vote of the Trustees present that District staff draft a letter requesting that the subject landowners take action to prevent vehicles from parking on the levee crown on a motion by Trustee Mark Bacchetti, seconded by Trustee Joe Enos.

Item No. 6: Mr. Pinasco reported on the need for a resolution approving the 2020-2021 Levee Subventions Agreement with the State. Resolution 2020-03 Approving and Authorizing Execution of the Delta Levee Maintenance Subventions Program Work Agreements for Fiscal Year 2020-2021 was unanimously approved by the Trustees present on a motion by President Joseph Bacchetti, seconded by Trustee Joe Enos.

Item No. 7: There was no report on the correspondence in the agenda packet.

Item No. 8: Mr. Pinasco reviewed the District calendar with the Trustees pointing out that the next meeting was in February.

Item No. 9: Mr. Pinasco reported on the outstanding bills that had been received and the status of the District's accounts. On a motion by President Joseph Bacchetti, seconded by Trustee Mark Bacchetti, the Trustees present unanimously approved payment of the attached bills identified on the attached bills paid report.

Item No. 10: The meeting was adjourned at 9:45 a.m. by unanimous vote of the Trustees present on a motion by President Joseph Bacchetti, seconded by Trustee Mark Bacchetti.

Respectfully submitted,

Daniel J. Schroeder, District Secretary

ITEM 4

RECLAMATION DISTRICT 773
 FINANCIAL REPORT FEBRUARY 2021 MEETING
 75% OF 2020/2021 FISCAL YEAR THROUGH FEBRUARY 2021

INCOME	Annual Budget Amount	Received Period TD	Received YTD	% YTD
INTEREST	\$ 3,400.00	\$ 0.00	\$ 2,263.00	66.56%
ASSESSMENTS (MAX. ALLOWANCE)	\$ 195,300.00	\$ 108,238.61	\$ 108,238.61	55.42%
SUBVENTION REIMBURSEMENT	\$ 210,000.00	\$ 1,490.00	\$ 1,490.00	0.71%
OES REIMBURSEMENT	\$ -	\$ -	\$ -	
DWR 5 YEAR PLAN REIMBURSEMENT	\$ 35,000.00	\$ 6,037.87	\$ 14,794.87	
DELTA GRANT II - EMERGENCY SUPPLIES	\$ 14,500.00	\$ -	\$ -	
Total Income	\$ 458,200.00	\$ 115,766.48	\$ 126,786.48	27.67%
EXPENSES	Annual Budget Amount	Expended Period TD	Expended YTD	% YTD
GENERAL				
G1 County Assessment Administration	\$ 1,000.00	\$ 141.00	\$ 141.00	14.10%
G2 Miscellaneous Supplies	\$ 300.00	\$ -	\$ 30.00	10.00%
G3 General Engineering	\$ 25,000.00	\$ 4,715.78	\$ 13,876.87	55.51%
G4 Legal and Accounting	\$ 25,000.00	\$ 6,673.00	\$ 14,018.55	56.07%
G5 Insurance	\$ 10,000.00	\$ 61.29	\$ 212.15	2.12%
G6 Contingency	\$ 4,000.00	\$ -	\$ 2,703.00	67.58%
G7 Emergency Equipment & Supplies	\$ 22,000.00	\$ 5,107.59	\$ 5,107.59	23.22%
Temporary Employee Account Funding		\$ 20,000.00	\$ 40,000.00	
Total General Expenses	\$ 87,300.00	\$ 36,698.66	\$ 76,089.16	87.16%
LEEVE WORK				
L1 Vegetation Control and Management	\$ 75,000.00	\$ 10,000.00	\$ 45,583.44	60.78%
L2 Rodent Control	\$ 50,000.00	\$ -	\$ 3,090.00	6.18%
L3 Construct All-Weather Road Surfacing	\$ 25,000.00	\$ -	\$ 11,178.23	0.00%
L4 Waterside Erosion Repair	\$ 25,000.00	\$ 23,249.92	\$ 23,249.92	93.00%
L5 Back Slope Fill Flattening	\$ 125,000.00	\$ -	\$ -	0.00%
L6 General Levee Maintenance	\$ 25,000.00	\$ 10,764.58	\$ 30,241.54	120.97%
L7 DWR 5 Year Plan	\$ 35,000.00	\$ 1,982.50	\$ 9,527.50	27.22%
Total Levee Work	\$ 360,000.00	\$ 45,997.00	\$ 122,870.63	34.13%
Total Expenses	\$ 447,300.00	\$ 82,695.66	\$ 198,959.79	44.48%
	ANNUAL BUDGET AMOUNT	PTD INCOME/LOSS	YTD INCOME/LOSS	
NET INCOME (LOSS)	\$ 10,900.00	\$33,070.82	\$ (72,173.31)	

Fund Balance as of Beginning of Fiscal Year 2020-21	\$ 502,183.09
Revenues (YTD)	\$ 126,786.48
Expenses (YTD)	\$ 198,959.79
Total Cash in General Fund	\$ 430,009.78
Total Restricted Cash in 5 Year Plan Account	\$ 5,504.26
Total Available Cash	\$ 430,009.78

ITEM 4.a

ITEM 4.b

SPECIAL DISTRICTS FINANCIAL TRANSACTIONS REPORT COVER PAGE

Special District of Reclamation District No. 773

Reporting Year: 2020

ID Number: 12263909900

Certification:

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the special district in accordance with the requirements as prescribed by the California State Controller.

Special District Fiscal Officer

SIGN HERE


Signature

Secretary
Title

Daniel J. Schroeder
Name (Please Print)

1/27/2021
Date

Per Government Code section 53891(a), this report is due within seven months after the close of the fiscal year. The report shall contain underlying data from audited financial statements prepared in accordance with generally accepted accounting principles, if this data is available.

If submitted manually, please complete, sign, and mail this cover page to either address below:

Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
P.O. Box 942850
Sacramento, CA 94250

Express Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
3301 C Street, Suite 700
Sacramento, CA 95816

The Financial Transactions Report was successfully submitted to the State Controller's Office on 1/27/2021 10:53:16 AM

Special District of Reclamation District No. 773
Special Districts Financial Transactions Report
General Information

Fiscal Year: 2020

District Mailing Address

Street 1 P.O. Box 20 Has Address Changed?
Street 2
City Stockton State CA Zip 95201-3020
Email

Members of the Governing Body

	First Name	M. I.	Last Name	Title
Member 1	Joseph		Bacchetti	Trustee
Member 2	Joseph		Enos	Trustee
Member 3	Mark		Bacchetti	Trustee
Member				

District Fiscal Officers

	First Name	M. I.	Last Name	Title	Email
Official 1	Daniel		Schroeder	Secretary	dschroeder@neumiller.com
Officials					

Report Prepared By

First Name Pauline M. I. Last Name Sanguinetti
Telephone (209) 938-1010 Email paulines@csvcpas.com

Independent Auditor

Firm Name Croce, Sanguinetti, & Vander Veen, Inc.
First Name Pauline M. I. Last Name Sanguinetti
Telephone (209) 938-1010

1. Is this district a component unit of a City, County, or Special District (Choose one)? If "Yes", answer question 2. Yes No

2. Is this district a blended component unit (BCU) or a discretely presented component unit (DPCU) of a City, County, or Special District (Choose one)? Refer to the Financial Transactions Report (FTR) instructions for definitions of these terms. If the district is a BCU, answer questions 3 - 5.
 BCU DPCU

3. Is financial data of this BCU included in the financial statements or Comprehensive Annual Financial Report (CAFR) of a City, County, or Special District (Choose one)?
 City County Special District

4. In which City, County, or Special District financial statements or CAFR is the financial data of this BCU included?

City name:
County name:
Special District name:

5. Is financial data of this BCU included in the City, County, or Special District FTR (Choose one)? Yes No



CROCE, SANGUINETTI, & VANDER VEEN^{INC.}

CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees
Reclamation District No. 773
Stockton, California

The accompanying Special Districts Financial Transactions Report of **Reclamation District No. 773** as of and for the year ended June 30, 2020, was not subjected to an audit, review, or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on it.

The Special Districts Financial Transaction Report is presented in accordance with the requirements of the Controller of the State of California, which differ from accounting principles generally accepted in the United States of America. This report is intended solely for the information and use of the Controller of the State of California and is not intended to be and should not be used by anyone other than this specified party.

Croce, Sanguinetti, & Vander Veen, Inc.

CROCE, SANGUINETTI, & VANDER VEEN, INC.
Certified Public Accountants
Stockton, California
January 27, 2021

Special District of Reclamation District No. 773
Special Districts Financial Transactions Report
Balance Sheet
Governmental Funds

Fiscal Year: 2020

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
Assets						
R01. Cash and Investments	539,018					539,018
R02. Investments						
R03. Accounts Receivable (net)						
R04. Taxes Receivable						
R05. Interest Receivable (net)						
R06. Lease Payments Receivable						
R07. Due from Other Funds						
R08. Due from Other Governments						
R09. Advances to Other Funds						
R10. Inventories						
R11. Prepaid Items	5,602					5,602
R12. Loans, Notes, and Contracts Receivable						
R13. Other Assets 1						
R14. Other Assets 2						
R15. Other Assets 3						
R16. Total Assets	\$544,620	\$0	\$0	\$0	\$0	\$544,620
R17. Deferred Outflows of Resources						
R18. Total Assets and Deferred Outflows of Resources	\$544,620	\$0	\$0	\$0	\$0	\$544,620
Liabilities						
R19. Accounts Payable	27,005					27,005
R20. Contracts and Retainage Payable						
R21. Interest Payable						
R22. Due to Other Funds						
R23. Due to Other Governments						
R24. Advances from Other Funds						
R25. Deposits and Advances						
R26. Loans and Notes Payable						
R27. Other Liabilities 1	4,532					4,532
R28. Other Liabilities 2						
R29. Other Liabilities 3						
R30. Total Liabilities	\$31,537	\$0	\$0	\$0	\$0	\$31,537
R31. Deferred Inflows of Resources						
R32. Total Liabilities and Deferred Inflows of Resources	\$31,537	\$0	\$0	\$0	\$0	\$31,537
Fund Balances (Deficits)						
R33. Nonspendable	5,602					5,602
R34. Restricted						
R35. Committed						
R36. Assigned						
R37. Unassigned	507,481					507,481
R38. Total Fund Balances (Deficits)	\$513,083	\$0	\$0	\$0	\$0	\$513,083
R39. Total Liabilities, Deferred Inflows of Resources, and Fund Balances (Deficits)	\$544,620	\$0	\$0	\$0	\$0	\$544,620

Special District of Reclamation District No. 773
Special Districts Financial Transactions Report - Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances

Fiscal Year: 2020

Activity: (1 of 1) (Record Completed)

Land Reclamation and Levee Maintenance ▼

		General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
Revenues							
Taxes and Assessments							
R01.	Current Secured and Unsecured (1%)						
R02.	Voter-Approved Taxes						
R03.	Pass-through and Residual Property Taxes (ABX1 26)						
R05.	Tax Increment						
R06.	Parcel Tax						
R07.	Property Assessments	180,028					180,028
R09.	Prior-Year Taxes and Assessments						
R10.	Penalties and Costs of Delinquent Taxes and Assessments						
R11.	Other Taxes and Assessments						
R12.	Total Taxes and Assessments	180,028	0	0	0	0	180,028
R13.	Licenses, Permits, and Franchises						
R14.	Fines, Forfeitures, and Penalties						
Revenue from Use of Money and Property							
R15.	Investment Earnings	6,673					6,673
R16.	Rents, Leases, Concessions, and Royalties						
R17.	Other Revenue from Use of Money and Property						
R18.	Total Revenue from Use of Money and Property	6,673	0	0	0	0	6,673
Intergovernmental – Federal							
R19.	Aid for Construction						
R20.	Other Intergovernmental – Federal						
R21.	Total Intergovernmental – Federal	0	0	0	0	0	0
Intergovernmental – State							
R22.	Aid for Construction						
R23.	State Water Project						
R24.	Homeowners Property Tax Relief						
R25.	Timber Yield						
R26.	Other Intergovernmental – State	417,189					417,189
R27.	Total Intergovernmental – State	417,189	0	0	0	0	417,189
R28.	Intergovernmental – Other						
R29.	Charges for Current Services						
R30.	Contributions from Property Owners						
Self-Insurance Only							
R31.	Member Contributions						
R32.	Claim Adjustments						
R33.	Total Self-Insurance Only	0	0	0	0	0	0
R34.	Other Revenues						
R35.	Total Revenues	\$603,890	\$0	\$0	\$0	\$0	\$603,890
Expenditures							
R36.	Salaries and Wages	27,158					27,158
R37.	Employee Benefits						
R38.	Services and Supplies	402,776					402,776
R39.	Self-Insurance Only – Claims Paid						
R40.	Contributions to Outside Agencies						

Debt Service						
R41.	Principal Payments on Long-Term Debt					
R42.	Interest Payments on Long-Term Debt					
R42.5	Lease Principal					
R43.	Principal and Interest on Short-Term Notes and Warrants					
R44.	Other Debt Service					
R45.	Total Debt Service	0	0	0	0	0
R46.	Capital Outlay					
R47.	Other Expenditures					
R48.	Total Expenditures	\$429,934	\$0	\$0	\$0	\$429,934
R49.	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$173,956	\$0	\$0	\$0	\$173,956
Other Financing Sources (Uses)						
R50.	Long-Term Debt Proceeds					
R51.	Other Long-Term Debt Proceeds					
R51.5	Lease Obligations Proceeds					
R51.6	Proceeds from Refinancing on Loans, Notes, and Other					
R51.7	Payments to Refinanced Loans, Notes, and Other					
R52.	Refunding Bonds Proceeds					
R53.	Premium on Bonds Issued					
R54.	Discount on Bonds Issued					
R55.	Payments to Refunded Bond Escrow Agent					
R56.	Demand Bonds					
R57.	Proceeds from Sale of Capital Assets					
R58.	Capital Leases					
R59.	Insurance Recoveries					
R60.	Transfers In					
R61.	Transfers Out					
R61.5	Other Financing Sources (Uses) – Other					
R62.	Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0
Special and Extraordinary Items						
R63.	Special Item					
R64.	Extraordinary Item					
R65.	Total Special and Extraordinary Items	0	0	0	0	0
R66.	Net Change in Fund Balances	\$173,956	\$0	\$0	\$0	\$173,956
R67.	Fund Balances (Deficits), Beginning of Fiscal Year	\$339,127	\$0	\$0	\$0	\$339,127
R68.	Adjustment					
R69.	Reason for Adjustment					
R70.	Fund Balances (Deficits), End of Fiscal Year	\$513,083	\$0	\$0	\$0	\$513,083

Special District of Reclamation District No. 773
Special Districts Financial Transactions Report
Noncurrent Assets, Deferred Outflows of Resources,
Noncurrent Liabilities, and Deferred Inflows of Resources
Governmental Funds

Fiscal Year: 2020

	Noncurrent Assets/Deferred Outflows of Resources	Noncurrent Liabilities/Deferred Inflows of Resources
Noncurrent Assets		
Capital Assets		
R01. Land		
R02. Buildings and Improvements		
R03. Equipment		
R04. Infrastructure		
R05. Intangible Assets – Amortizable		
R06. Construction in Progress		
R07. Intangible Assets – Nonamortizable		
R08. Other Capital Assets		
R09. Less: Accumulated Depreciation/Amortization		
R10. Net Pension Asset		
R11. Net OPEB Asset		
R12. Other Noncurrent Assets 1		
R13. Other Noncurrent Assets 2		
R14. Other Noncurrent Assets 3		
R15. Total Noncurrent Assets	\$0	
Deferred Outflows of Resources		
R16. Related to Pensions		
R17. Related to OPEB		
R18. Related to Debt Refunding		
R19. Other Deferred Outflows of Resources		
R20. Total Deferred Outflows of Resources	\$0	
R21. Total Noncurrent Assets and Deferred Outflows of Resources	\$0	
Noncurrent Liabilities		
R22. Deposits and Advances		
R23. Compensated Absences		
R24. General Obligation Bonds		
R25. Revenue Bonds		
R26. Certificates of Participation		
R27. Other Bonds		
R28. Loans (Other Long-Term Debt)		
R29. Notes (Other Long-Term Debt)		
R30. Other (Other Long-Term Debt)		
R31. Construction Financing – Federal		
R32. Construction Financing – State		
R33. Lease Principal		
R34. Net Pension Liability		
R35. Net OPEB Liability		
R36. Other Noncurrent Liabilities 1		
R37. Other Noncurrent Liabilities 2		
R38. Other Noncurrent Liabilities 3		
R39. Total Noncurrent Liabilities		\$0
Deferred Inflows of Resources		
R40. Related to Pensions		
R41. Related to OPEB		
R42. Related to Debt Refunding		
R43. Other Deferred Inflows of Resources		
R44. Total Deferred Inflows of Resources		\$0
R45. Total Noncurrent Liabilities and Deferred Inflows of Resources		\$0

Special District of Reclamation District No. 773
Special District Financial Transactions Report
Footnotes

Fiscal Year: 2020		
FORM DESC	FIELD NAME	FOOTNOTES
RevenuesExpendituresChangesFundBalances	(R26)Gen-OtherIntergovernmentalState	(Land Reclamation and Levee Maintenance) Increase in state assistance due to receiving three years worth of subvention claims.
RevenuesExpendituresChangesFundBalances	(R35)Gen-TotalRevenues	(Land Reclamation and Levee Maintenance) Increase in revenue due to the District receiving more subvention claims.
RevenuesExpendituresChangesFundBalances	(R36)Gen-SalariesandWages	(Land Reclamation and Levee Maintenance) Increase in salaries and wages due to more activity during the fiscal year.
BalanceSheetGovernmentalFunds	(R01)Gen-CashInvestments	Increase in cash and investments due to generating a profit during the fiscal year.
BalanceSheetGovernmentalFunds	(R16)Gen-TotalAssets	Increase in total assets due to an increase in cash and investments.
BalanceSheetGovernmentalFunds	(R27)Gen-OtherLiabilities1	Unearned revenue from 5-Year plan.
BalanceSheetGovernmentalFunds	(R30)Gen-TotalLiabilities	Decrease in liabilities due to more 5-year plan activity in the current year which decreased unearned revenue.
NoncurrentAssetsLiabilities	(R34)Liab-NetPensionLiability	The District does not participate in a pension plan.

Total Footnote: 8

Supplement to the Annual Report of Special Districts

Special District ID Number:	12263909900
Name of District:	Reclamation District No. 773

Mark the appropriate box below to indicate the ending date of your agency's fiscal year. Report data for that period only.

July 2019	October 2019	January 2020	April 2020
August 2019	November 2019	February 2020	May 2020
September 2019	December 2019	March 2020	✓ June 2020

Return this form to the **California State Controller's Office**. If you have any questions regarding this form, please contact:

U.S. Bureau of the Census, Michael Osman, 1-800-242-4523

A. Capital Outlay Expenditures for Enterprise Activities

Please report your government's capital outlay expenditures for the following enterprise activities, if applicable:

Airport Enterprise	Amount
Land and Equipment (Census Code G01)	\$ 0
Construction (Census Code FO1)	\$ 0

Electric Enterprise	Amount
Land and Equipment (Census Code G92)	\$ 0
Construction (Census Code F92)	\$ 0

Harbor and Port Enterprise	Amount
Land and Equipment (Census Code G87)	\$ 0
Construction (Census Code F87)	\$ 0

Hospital Enterprise	Amount
Land and Equipment (Census Code G36)	\$ 0
Construction (Census Code F36)	\$ 0

Waste Disposal Enterprise	Amount
Land and Equipment (Census Code G80)	\$ 0
Construction (Census Code F80)	\$ 0

Water Enterprise	Amount
Land and Equipment (Census Code G91)	\$ 0
Construction (Census Code F91)	\$ 0

ITEM 6

**RECLAMATION DISTRICT NO. 773
FABIAN TRACT
BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 2, 2021
9:00 AM
ENGINEER'S REPORT**

I. DELTA LEVEE SUBVENTIONS PROJECT

A. Review areas of needed maintenance and status of completion. A summary of required maintenance activities are as follows and are budgeted per the below:

<u>LEVEE WORK</u>			
L1	Vegetation Control and Management	\$75,000.00	Complete
L2	Rodent Control	\$50,000.00	Complete
L3	Construct All-Weather Road Surfacing	\$25,000.00	Following placemnt of screened material
L4	Waterside Erosion Repair	\$25,000.00	Complete
L5	Back Slope Fill Flattening	\$25,000.00	Mid February
L6	General Levee Maintenance	\$25,000.00	\$100,000 in reserve
L7	DWR 5 Year Plan	\$35,000.00	Complete, Gate Repair
	Totals	360,000.00	<u>To be completed by 8/2021</u>

1. Vegetation Control and Management

- a) Dino & Son has been contacted regarding vegetation control at the District. They have agreed to supply a crew to perform this work. Dino is in the process of getting his crew signed up on District payroll. **This work has been completed.** The areas along Fabian Bell Canal between Station 230+00 to 730+00 will be the primary focus. All areas with trees will need to be addressed but the aforementioned area will be the bulk of the work.

2. Rodent Control

- a) Rodent burrow grouting has been completed for the year. Holt Repair supplied equipment rental and materials. Two employees from Holt Repair **completed this work** on District payroll.
- b) A total of \$50,000 was spent on this project. Roughly 60% of the District was addressed over the duration of this year's Rodent Control Project. KSN along with the assistance of the grouting crew has identified areas to address for the next Rodent Control Project.

3. Construct All Weather Road Resurfacing

- a) KSN has identified several areas along the levee crown road between Station No 360+00 and 411+00 that are in need of maintenance. ASTA Construction has been contacted to discuss availability to perform work at the District. ASTA will be able to perform this work during the **second week of December**. The areas of the road identified are in need of grading to mitigate the washboard effect caused by vehicle traffic. Once graded the road will be supplemented with Class II 3/4" aggregate base. A review of the entire District will be performed to capture all areas and prioritize.

4. Waterside Erosion Repair

- a) KSN Inc. has an inventory of sites that are located mostly on Fabian-Bell Canal. Sites have been prioritized per their size and/or severity of the erosion that has taken place.
- b) There are some very large rills that require repair (one particularly bad one in the south that is almost undercutting the paved road section.
- c) ASTA Construction has been contacted to discuss availability to perform repair work at several erosion sites on the waterside levee slope. They have agreed to schedule the erosion site repair along with the work needed on the levee crown road **this work is completed.**

5. Back Slope Flattening

- a) KSN has developed preliminary planning for back slope flattening that includes extension of the previous phased construction of the toe berms along Fabian-Bell Canal land side slope. Since there are no more dredged spoils available at the BOR spoils area, the District needs to consider import fill material that will increase the toe berm cost per foot. This cost per foot makes more sense to budget for two years to develop and complete this project.
- b) Alternatively, approximately 500 tons of screened material will become **available mid-February** from the DWR Barrier Project rock dam removal. The intent would be to use \$25,000.00 of this back slope flattening budget to place this screened material on the backslope of the Fabian Bell Canal to reinforce the hinge point from development of rills and to stabilize the sandy shoulder and backslope.



6. General Levee Maintenance

- a) Levee station paddles are broken and/or missing that need replacing.
- b) KSN proposes to repair gates to be easier to open and close. ARES a General Engineering Contractor has been contacted regarding repair and replacement of several gates at various locations throughout the District. **This repair work has been completed** on several gates such as hinge repair, lock protection, etc. Several gates are in need of a full replacement, these gates will be part of a second phase of gate maintenance.
- c) **Check on status of letter** to the houses near the store on the Finck Road District entrance park their cars and other items on the levee crown road behind the buildings. This has rendered the levee crown road inaccessible at that location this needs to be addressed with a letter from the District Counsel.

ITEM 8

RD 773: MASTER CALENDAR

JANUARY

FEBRUARY

- Send out Form 700s, remind Trustees of April 1 filing date
- Board Meeting
- Insurance renewal. Policy renews April.

MARCH

- Hire Employees for Seasonal Levee Work.

APRIL

- April 1: Form 700s due
- Board Meeting

MAY

- Draft Budget

JUNE

- Approve Audit Contract for expiring fiscal year
- Adopted Annual Budget
- Board Meeting
- Adopt Resolution for setting Assessments and submit to County Assessor's Office
- Adopt Annual CEQA Exemption for levee maintenance.

JULY

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: Indefinite).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Board Meeting

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

- Insurance Renewal

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election).
- Board Meeting

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Board Meeting

Term of Current Board Members:

Name	Term Commenced	Term Ends
Joseph P. Bacchetti	First Friday 12/2017	First Friday of 12/2021
Joe Enos	First Friday 12/2019	First Friday of 12/2023
Mark R. Bacchetti	First Friday 12/2019	First Friday of 12/2023

No Expiration on Assessment

ITEM 9

RECLAMATION DISTRICT 773

BILLS TO BE PAID

February 2, 2021

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
Dino & Son	1/10/2021	21-01	\$35,330.05			
				\$35,330.05		
NOTES:			Total Bills to be Paid	\$35,330.05		
Fund Balance as of December 31, 2020		\$496,046.90				
Less Submitted Bills for Payment:		\$35,330.05				
Total:		\$460,716.85				
Bank of Stockton Balance as of 12/31/2020		\$34,639.63				
		\$495,356.48				

RECLAMATION DISTRICT 773

BILLS TO BE PAID

JANUARY 13, 2021

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
Kjeldsen, Sinnock & Neudeck, Inc.	11/30/2020	29098	\$1,662.50			
	11/30/2020	29099	\$1,117.50			
	11/30/2020	29100	\$342.75			
	12/31/2020	29292	\$1,151.25			
	12/31/2020	29293	\$935.78			
	12/31/2020	29294	\$865.00			
	12/31/2020	29295	\$718.00			
	12/31/2020	29296	\$1,047.00			
	12/31/2020	29297	\$2,391.25			
	12/31/2020	29298	\$3,678.08			
				\$13,909.11	1992	
Neumiller & Beardslee	12/17/2020	313758	\$1,475.00			
	1/11/2021	314208	\$2,214.50			
				\$3,689.50	1993	
BPM	11/30/2020	CR6800.0	\$81.00			
				\$81.00	1994	
Conexwest	7/24/2020	52896	\$5,107.59			
				\$5,107.59	1995	
ASTA Construction	12/31/2020	5530	\$23,249.92			
				\$23,249.92	1996	
NOTES:			Total Bills to be Paid	\$46,037.12		
Fund Balance as of December 31, 2020		\$496,046.90				
Less Submitted Bills for Payment:		\$46,037.12				
Total:		\$450,009.78				

Bank of Stockton Balance as of 12/31/2020		\$34,639.63				
		\$484,649.41				

**RECLAMATION DISTRICT 773
BILLS TO BE PAID
December 1, 2020**

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
Kjeldsen, Sinnock & Neudeck, Inc.	10/30/2020	28915	\$966.25			
	10/30/2020	28916	\$121.50			
	10/30/2020	28917	\$364.50			
	10/30/2020	28918	\$1,809.00			
	10/30/2020	28919	\$292.50			
				\$3,553.75	1986	
Neumiller & Beardslee	10/16/2020	312293	\$1,791.00			
	11/16/2020	312944	\$727.50			
				\$2,518.50	1987	
BPM	10/19/2020	36239734	\$384.00			
				\$384.00	1988	
State Compensation Ins. Fund	10/23/2020	9020730-19	\$61.29			
				\$61.29	1989	
Custom Spraying Inc.	10/12/2020	78468	\$10,000.00			
				\$10,000.00	1990	
Reclamation District 773	12/1/2020		\$20,000.00			
(Transfer to Checking Account)				\$20,000.00	1991	
NOTES:			Total Bills to be Paid	\$36,517.54		
Fund Balance as of October 31, 2020		\$402,190.96				
Less Submitted Bills for Payment:		\$36,517.54				
Total:		\$365,673.42				
Bank of Stockton Balance as of 10/31/20		\$19,051.97				
		\$384,725.39				