

**RECLAMATION DISTRICT NO. 773  
SPECIAL MEETING AMENDED AGENDA FOR  
BOARD OF TRUSTEES  
1:30 P.M. AUGUST 10, 2020**

**Coronavirus COVID-19 Notice**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, Reclamation District 773 Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, Reclamation District 773 Board of Trustees has arranged for members of the public to observe and comment at the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:**

Toll-Free Dial-In Number: (877) 252-8822

CONFERENCE ID 507599

Once connected, we request you kindly mute your phone

**AGENDA**

1. Call to Order/Roll Call.
2. Public comment: Under Government Code section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda at the time it is taken up.
3. Consider for approval minutes of the June 2, 2020, Board meeting.
4. District Financial Report.
  - a. Adopt 2020-2021 Budget
  - b. Approve Workers' Compensation Insurance Renewal
5. Engineers' Report; request for direction.
  - a. Authorize employment of temporary employees to perform levee maintenance
6. Correspondence and meeting attendance reports.
7. District Calendar.
8. Approval of bills to be paid.
9. Adjournment.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Daniel J. Schroeder at 209/948-8200 during regular business hours, at least twenty-four hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

**AGENDA PACKET  
RECLAMATION DISTRICT 773  
AUGUST 10, 2020**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Self-explanatory
3.	Please see attached.
4.	Please see attached.
4.a.	Please see attached.
4.b.	Please see attached.
5.	Please see attached.
6.	Please see attached.
7.	Please see attached.
8.	Please see attached.
9.	Self-explanatory.

# ITEM 3

**Minutes of Meeting of  
Reclamation District 773  
Held on June 2, 2020**

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The regular meeting of the Board of Trustees of Reclamation District 773 was held at 9:00 a.m. on June 2, 2020 via teleconference.

**Item No. 1:** The meeting was called to order at 9:00 a.m. Present were President Joseph Bacchetti, Trustee Mark Bacchetti, and Trustee Joe Enos. Also present were Andy Pinasco, filling in as District Secretary, and Chris Neudeck, District Engineer.

**Item No. 2:** Public Comment. There was no public comment.

**Item No. 3:** Minutes. The minutes of the February 4, 2020, meeting were approved unanimously by the Trustees present on a motion by Trustee Mark Bacchetti, seconded by President Joseph Bacchetti.

**Item No. 4:** Mr. Pinasco provided a written financial report and reviewed it with the Trustees. The financial report was accepted by unanimous vote of the Trustees present on a motion by Trustee Mark Bacchetti, seconded by Trustee Joe Enos.

**Item No. 4.a:** Mr. Pinasco reported that staff will be meeting this week to prepare a draft 2020-2021 budget for the Trustee's review at the August 2020 meeting. No action taken.

**Item No. 4.b:** Mr. Pinasco next reviewed the proposed Audit Contract with Croce, Sanguinetti, & Vander Veen for 2020-2021 Fiscal Year. The Audit Contract was accepted by unanimous vote of the Trustees present on a motion by Trustee Mark Bacchetti, seconded by Trustee Joe Enos.

**Item No. 4.c:** Mr. Pinasco presented and reviewed Resolution 2020-01 Certifying Assessments to be Collected and Establishing a Procedure for Collection for the 2020-2021 Fiscal Year with the Trustees. He reviewed the history of the District's assessments since the last proposition 218 assessment election and explained the purpose of the resolution. Resolution 2020-01 was adopted by unanimous vote of the Trustees present on a motion by President Joseph Bacchetti, seconded by Trustee Joe Enos.

**Item No. 5:** Engineers' Report; request for direction. Mr. Neudeck presented a written and oral report. He reported on the recent field inspection and on-going activities within the District. He next reported on the anticipated maintenance work on the levee roads to address the damage caused by vehicles parking on the levee crown. He indicated that various levee maintenance projects should commence by mid-July or August. He then provided a brief review of required mitigation efforts that are required for 2016-2017 mitigation efforts needing replanting.

**Item No. 6:** Adopt Resolution 2020-02 Directing the Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2020-2021. Mr. Pinasco reviewed the Resolution and the purpose of the Notice of Exemption with the Trustees. Resolution 2020-02 was adopted by unanimous vote of the Trustees present on a motion by President Joseph Bacchetti, seconded by Trustee Joe Enos.

**Item No. 7:** There was no report on the correspondence in the agenda packet.

**Item No. 8:** Mr. Pinasco reviewed the District calendar with the Trustees pointing out that the next meeting was in August.

**Item No. 9:** Mr. Pinasco reported on the outstanding bills that had been received and the status of the District's accounts. On a motion by President Joseph Bacchetti, seconded by Trustee Mark Bacchetti, the Trustees present unanimously approved payment of the attached bills identified on the attached bills paid report.

**Item No. 10:** The meeting was adjourned at 9:59 a.m. by unanimous vote of the Trustees present on a motion by President Joseph Bacchetti, seconded by Trustee Mark Bacchetti.

**Item No. 12:** The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

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Daniel J. Schroeder, District Secretary

**RECLAMATION DISTRICT 773**

**BILLS TO BE PAID**

June 2, 2020

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
Custom Spraying Inc.	5/28/2020	62398	\$6,800.00			
				<b>\$6,800.00</b>	<b>1969</b>	
Kjeldsen, Sinnock & Neudeck, Inc.	5/29/2020	27903	\$390.00			
	5/29/2020	27904	\$2,412.50			
	5/29/2020	27905	\$2,626.23			
	5/29/2020	27906	\$71.25			
				<b>\$5,499.98</b>	<b>1970</b>	
<b>NOTES:</b>			<b>Total Bills to be Paid</b>	<b>\$12,299.98</b>		
Fund Balance as of April 30, 2020		\$374,703.46				
Less Bills to be Ratified		\$48,779.39				
Less Submitted Bills for Payment:		\$12,299.98				
<b>Total:</b>		<b>\$313,624.09</b>				
Bank of Stockton Balance as of April 30, 2020		\$16,613.84				
		<b>\$330,237.93</b>				

**RECLAMATION DISTRICT 773**

**BILLS TO BE PAID**

Prepared May 18, 2020 - Received Checks and Mailed Payment on June 1, 2020

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
BPM (payroll)	3/23/2020	36214385	\$1,092.70			
				<b>\$1,092.70</b>	<b>1963</b>	
Kjeldsen, Sinnock & Neudeck, Inc.	1/31/2020	26978	\$22.50			
	1/31/2020	26979	\$487.50			
	1/31/2020	26980	\$447.50			
	1/31/2020	26981	\$1,700.00			
	1/31/2020	26982	\$1,137.00			
	1/31/2020	26983	\$180.75			
	2/28/2020	27200	\$1,113.75			
	2/28/2020	27201	\$1,147.50			
	2/28/2020	27202	\$1,309.51			
	2/28/2020	27203	\$1,186.25			
	2/28/2020	27204	\$765.75			
	2/28/2020	27205	\$162.00			
	2/28/2020	27206	\$856.50			
	3/27/2020	27426	\$1,605.00			
	3/27/2020	27427	\$1,385.00			
	3/27/2020	27428	\$230.50			
	3/27/2020	27429	\$259.50			
	3/27/2020	27430	\$4,445.75			
	4/30/2020	27698	\$337.50			
	4/30/2020	27699	\$937.50			
	4/30/2020	27700	\$3,046.25			
	4/30/2020	27701	\$1,408.00			
	4/30/2020	27702	\$1,023.00			
	4/30/2020	27703	\$285.00			
				<b>\$25,479.51</b>	<b>1964</b>	
Neumiller & Beardslee	2/18/2020	305449	\$1,654.75			
	3/20/2020	306234	\$1,386.46			
	4/16/2020	307353	\$702.00			

	5/15/2020	308334	\$775.00		
				\$4,518.21	1965
California Conservation Corps	3/27/2020	INNU-005118	\$6,324.97		
				\$6,324.97	1966
Dohrmann Insurance Co.	4/6/2020	10792	\$6,902.00		
	4/6/2020	10793	\$567.00		
				\$7,469.00	1967
Croce Sanguinetti & Vander Veen	4/10/2020	10586	\$3,895.00		
				\$3,895.00	1968
<b>NOTES:</b>			<b>Total Bills to be Paid</b>	<b>\$48,779.39</b>	
Fund Balance as of April 30, 2020		\$374,703.46			
Less Submitted Bills for Payment:		\$48,779.39			
<b>Total:</b>		<b>\$325,924.07</b>			
Bank of Stockton Balance as of April 30, 2020		\$16,613.84			
		<b>\$342,537.91</b>			

**RECLAMATION DISTRICT 773  
BILLS PAID  
February 4, 2020**

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
BPM (payroll)	11/30/2019	CR6800.0	\$658.85			
				\$658.85	1956	
Kjeldsen, Sinnock & Neudeck, Inc.	11/30/2019	26563	\$401.25			
	11/30/2019	26564	\$912.50			
	11/30/2019	26565	\$195.00			
	11/30/2019	26566	\$261.75			
	11/30/2019	26567	\$1,672.75			
	11/30/2019	26568	\$580.25			
	12/31/2019	26777	\$1,155.00			
	12/31/2019	26778	\$1,266.25			
	12/31/2019	26779	\$333.00			
	12/31/2019	26780	\$219.00			
				\$6,996.75	1957	
Neumiller & Beardslee	12/13/2019	303916	\$494.50			
	1/15/2020	304752	\$1,942.10			
				\$2,436.60	1958	
Custom Spraying Inc.	1/7/2020	41214	\$16,500.00			
				\$16,500.00	1959	
California Association of Mutual Water Co	1/15/2020	1234	\$100.00			
				\$100.00	1060	
Delta Water Users Association	12/11/2019	12/2019 -12/2020	\$687.50			
(Membership Dues 12/11/19 to 12/11/2020)				\$687.50	1961	
Reclamation District 773	2/4/2020		\$15,000.00			
(Transfer to Bank Account for Payroll)				\$15,000.00	1962	



<b>NOTES:</b>			<b>Total Bills to be Paid</b>	<b>\$42,379.70</b>		
Fund Balance as of December 31, 2019		\$121,724.40				
Less Submitted Bills for Payment:		\$42,379.70				
<b>Total:</b>		<b>\$79,344.70</b>				
2016-2017 Subventios Claim Reimbursement	Deposit	\$70,800.00				
2017-2018 Subventios Claim Reimbursement	Deposit	\$138,335.00				
		<b>\$209,135.00</b>				

# ITEM 4

RECLAMATION DISTRICT 773  
 FINANCIAL REPORT JULY 2020 MEETING  
 100% OF 2019-2020 FISCAL YEAR THROUGH JUNE 2020

<b>INCOME</b>	<b>Annual Budget Amount</b>	<b>Received Period TD</b>	<b>Received YTD</b>	<b>% YTD</b>
INTEREST	\$ 3,400.00	\$ 1,201.00	\$ 6,352.00	186.82%
ASSESSMENTS (MAX. ALLOWANCE)	\$ 195,300.00	\$ 83,913.01	\$ 240,028.32	122.90%
SUBVENTION REIMBURSEMENT	\$ 265,000.00	\$ 188,559.00	\$ 397,694.00	150.07%
OES REIMBURSEMENT	\$ -	\$ 0.00	\$ -	
DWR 5 YEAR PLAN REIMBURSEMENT	\$ 75,000.00	\$ 0.00	\$ 6,360.87	
<b>Total Income</b>	<b>\$ 538,700.00</b>	<b>\$ 273,673.01</b>	<b>\$ 650,435.19</b>	<b>120.74%</b>
<b>EXPENSES</b>	<b>Annual Budget Amount</b>	<b>Expended Period TD</b>	<b>Expended YTD</b>	<b>% YTD</b>
<b>GENERAL</b>				
G1 County Assessment Administration	\$ 2,000.00	\$ 264.00	\$ 411.00	20.55%
G2 Miscellaneous Supplies	\$ 300.00	\$ -	\$ -	0.00%
G3 General Engineering	\$ 20,000.00	\$ 7,798.26	\$ 40,092.62	200.46%
G4 Legal and Accounting	\$ 20,000.00	\$ 9,505.91	\$ 23,201.54	116.01%
G5 Insurance	\$ 13,000.00	\$ 7,469.00	\$ 8,739.15	67.22%
G6 Contingency	\$ 4,000.00	\$ -	\$ 3,529.00	88.23%
Temporary Employee Payroll Funding		\$ -	\$ 80,000.00	
<b>Total General Expenses</b>	<b>\$ 59,300.00</b>	<b>\$ 25,037.17</b>	<b>\$ 155,973.31</b>	<b>263.02%</b>
<b>LEEVE WORK</b>				
L1 Vegetation Control and Management	\$ 95,000.00	\$ 6,800.00	\$ 67,129.25	70.66%
L2 Rodent Control	\$ 50,000.00	\$ -	\$ 38,036.74	76.07%
L3 Construct All-Weather Road Surfacing	\$ 25,000.00	\$ -	\$ 24,995.46	0.00%
L4 Waterside Erosion Repair	\$ 25,000.00	\$ -	\$ 24,977.35	99.91%
L5 Back Slope Fill Flattening	\$ 125,000.00	\$ -	\$ 129,687.10	103.75%
L6 DWR 5 Year Plan	\$ 50,000.00	\$ 9,730.00	\$ 15,475.03	30.95%
Fabian Levee Maintenance		\$ 19,776.20	\$ 44,263.75	
<b>Total Levee Work</b>	<b>\$ 370,000.00</b>	<b>\$ 36,306.20</b>	<b>\$ 344,564.68</b>	<b>93.13%</b>
<b>Total Expenses</b>	<b>\$ 429,300.00</b>	<b>\$ 61,343.37</b>	<b>\$ 500,537.99</b>	<b>116.59%</b>
<b>ANNUAL BUDGET AMOUNT      PTD INCOME/LOSS      YTD INCOME/LOSS</b>				
<b>NET INCOME (LOSS)</b>	<b>\$ 109,400.00</b>	<b>\$ 212,329.64</b>	<b>\$ 149,897.20</b>	

Fund Balance as of Beginning of Fiscal Year 2019-20	\$ 378,535.89
Revenues (YTD)	\$ 650,435.19
Expenses (YTD)	\$ 500,537.99
<b>Total Cash in General Fund</b>	<b>\$ 502,183.09</b>
<b>Total Restricted Cash in 5 Year Plan Account</b>	<b>\$ 20,210.13</b>
<b>Current Bank of Stockton Balance 6-30-20</b>	<b>\$ 16,613.84</b>
<b>Total Available Cash</b>	<b>\$ 518,796.93</b>

RECLAMATION DISTRICT 773  
 FINANCIAL REPORT JULY 2020 MEETING  
 8% OF 2020/2021 FISCAL YEAR THROUGH JULY 2020

<u>INCOME</u>	Annual Budget Amount	Received Period TD	Received YTD	% YTD
INTEREST	\$ 3,400.00	\$ 0.00	\$ -	0.00%
ASSESSMENTS (MAX. ALLOWANCE)	\$ 195,300.00	\$ 0.00	\$ -	0.00%
SUBVENTION REIMBURSEMENT	\$ 210,000.00	\$ -	\$ -	0.00%
OES REIMBURSEMENT	\$ -	\$ 0.00	\$ -	
DWR 5 YEAR PLAN REIMBURSEMENT	\$ 35,000.00	\$ 0.00	\$ -	
DELTA GRANT II - EMERGENCY SUPPLIES	\$ 14,500.00	\$ 0.00	\$ -	
<b>Total Income</b>	<b>\$ 458,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<u>EXPENSES</u>	Annual Budget Amount	Expended Period TD	Expended YTD	% YTD
<b>GENERAL</b>				
G1 County Assessment Administration	\$ 1,000.00	\$ -	\$ -	0.00%
G2 Miscellaneous Supplies	\$ 300.00	\$ -	\$ -	0.00%
G3 General Engineering	\$ 25,000.00	\$ 2,657.50	\$ 2,657.50	10.63%
G4 Legal and Accounting	\$ 25,000.00	\$ 2,661.10	\$ 2,661.10	10.64%
G5 Insurance	\$ 10,000.00	\$ -	\$ -	0.00%
G6 Contingency	\$ 4,000.00	\$ -	\$ -	0.00%
G7 Emergency Equipment & Supplies	\$ 22,000.00	\$ -	\$ -	0.00%
Temporary Employee Account Funding		\$ 20,000.00	\$ 20,000.00	
<b>Total General Expenses</b>	<b>\$ 87,300.00</b>	<b>\$ 25,318.60</b>	<b>\$ 25,318.60</b>	<b>29.00%</b>
<b>LEEVE WORK</b>				
L1 Vegetation Control and Management	\$ 75,000.00	\$ -	\$ -	0.00%
L2 Rodent Control	\$ 50,000.00	\$ 3,090.00	\$ 3,090.00	6.18%
L3 Construct All-Weather Road Surfacing	\$ 25,000.00	\$ 11,178.23	\$ 11,178.23	0.00%
L4 Waterside Erosion Repair	\$ 25,000.00	\$ -	\$ -	0.00%
L5 Back Slope Fill Flattening	\$ 125,000.00	\$ -	\$ -	0.00%
L6 General Levee Maintenance	\$ 25,000.00	\$ 3,238.49	\$ 3,238.49	12.95%
L7 DWR 5 Year Plan	\$ 35,000.00	\$ 4,180.00	\$ 4,180.00	11.94%
<b>Total Levee Work</b>	<b>\$ 360,000.00</b>	<b>\$ 21,686.72</b>	<b>\$ 21,686.72</b>	<b>6.02%</b>
<b>Total Expenses</b>	<b>\$ 447,300.00</b>	<b>\$ 47,005.32</b>	<b>\$ 47,005.32</b>	<b>10.51%</b>
	<b>ANNUAL BUDGET AMOUNT</b>	<b>PTD INCOME/LOSS</b>	<b>YTD INCOME/LOSS</b>	
<b>NET INCOME (LOSS)</b>	<b>\$ 10,900.00</b>	<b>(\$47,005.32)</b>	<b>\$ (47,005.32)</b>	

Fund Balance as of Beginning of Fiscal Year 2019-20	\$ 502,183.09
Revenues (YTD)	\$ -
Expenses (YTD)	\$ 47,005.32
<b>Total Cash in General Fund</b>	<b>\$ 455,177.77</b>
<b>Total Restricted Cash in 5 Year Plan Account</b>	<b>\$ 20,210.13</b>
<b>Current Bank of Stockton Balance 6-30-20</b>	<b>\$ 16,613.84</b>
<b>Total Available Cash</b>	<b>\$ 471,791.61</b>

# ITEM 4.a

**RECLAMATION DISTRICT 773  
PROPOSED BUDGET FOR FISCAL YEAR 2020-2021**

<u>EXPENSES</u>	<u>2019-20</u>	<u>Proposed 2020-2021</u>	
<b><u>GENERAL</u></b>			
G1	County Assessment Administration	\$ 2,000.00	\$ 1,000.00
G2	Miscellaneous Supplies	\$ 300.00	\$ 300.00
G3	General Engineering	\$ 20,000.00	\$ 25,000.00
G4	Legal and Accounting	\$ 20,000.00	\$ 25,000.00
G5	Insurance	\$ 13,000.00	\$ 10,000.00
G6	Contingency	\$ 4,000.00	\$ 4,000.00
G7	Emergency Equipment & Supplies		\$ 22,000.00
	<b>Totals</b>	<b>\$ 59,300.00</b>	<b>\$ 87,300.00</b>
<b><u>LEVEE WORK</u></b>			
L1	Vegetation Control and Management	\$ 95,000.00	\$ 75,000.00
L2	Rodent Control	\$ 50,000.00	\$ 50,000.00
L3	Construct All-Weather Road Surfacing	\$ 25,000.00	\$ 25,000.00
L4	Waterside Erosion Repair	\$ 25,000.00	\$ 25,000.00
L5	Back Slope Fill Flattening	\$ 125,000.00	\$ 125,000.00
L6	General Levee Maintenance		\$ 25,000.00
L7	DWR 5 Year Plan	\$ 50,000.00	\$ 35,000.00
	<b>Totals</b>	<b>\$ 370,000.00</b>	<b>\$ 360,000.00</b>
	<b>Total Expense Budget</b>	<b>\$ 429,300.00</b>	<b>\$ 447,300.00</b>
<b><u>INCOME</u></b>			
	INTEREST	\$ 3,400.00	\$ 3,400.00
	ASSESSMENTS (MAX. ALLOWANCE)	\$ 195,300.00	\$ 195,300.00
	SUBVENTION REIMBURSEMENT	\$ 210,000.00	\$ 210,000.00
	DWR 5 Year Plan Reimbursement	\$ 75,000.00	\$ 35,000.00
			\$ 14,500.00
	<b>Total Income Budget</b>	<b>\$ 483,700.00</b>	<b>\$ 458,200.00</b>
	<b>NET INCOME (LOSS)</b>	<b>\$ 54,400.00</b>	<b>\$ 10,900.00</b>

# ITEM 4.b



**Policy: 9020730-2019**

6/12/2020

DANIEL S. SCHROEDER

\*RECLAMATION DISTRICT NO. 773\*

PO BOX 20

STOCKTON, CA 95201

Dear DANIEL S. SCHROEDER:

Your workers' compensation insurance policy with State Fund is coming up for renewal. Please review the attached State Fund renewal quote package for RECLAMATION DISTRICT NO. 773 in advance of the renewal policy effective date of 8/11/2020.

The information and rates used to produce the quote are based on the most current records we have for your policy. If you do not take any action to confirm or update the renewal information, this policy will automatically renew as of its effective date.

You have an opportunity to confirm the renewal quote information or submit any necessary updates. You can easily access your renewal policy information online via State Fund's Customer Portal at <http://portal.scif.com>.

- If you have a Customer Portal account: Log in to your account to review your renewal quote and submit any updates. (If you do not see a "Renew" button, you may request renewal capability from the person in your business who is the administrator of your policy's State Fund Online account.)
- If you do not have a Customer Portal account: Creating one is fast, free, and simple, and you'll be able to link to your policy and check or update your renewal quote information.

You can also request updates to your policy information by editing the enclosed Renewal Information Form and mailing it to the following address:

State Fund Underwriting  
P.O. Box 969000  
VACAVILLE, CA 95696-9000

**Additionally, if your renewal base premium is \$5,000 or more, you may request a monthly payroll reporting and premium payment billing plan instead of the stipulated billing plan shown on the enclosed terms letter.** Your monthly premiums would be based upon the payroll amount you report each month. Either billing plan requires a premium deposit equal to 10% of your Estimated Annual Premium. To request a monthly payroll reporting and premium payment plan, send an email to [BillingChoice@scif.com](mailto:BillingChoice@scif.com) or call the State Fund Customer Service Center at (888) 782-8338 before your policy renewal effective date. Eligible policyholders will receive a revised renewal quote with the updated billing plan.





Any changes to the policy information shown in the attached quote or Renewal Information Form may result in the issuance of revised renewal quote documents. If you choose not to renew your policy with State Fund, please let us know.

If you have any questions, contact your State Fund Representative or our Customer Service Center at 888-STATEFUND (888-782-8338). Thank you for your business.





**RENEWAL  
INFORMATION FORM**

Date: 06/12/2020

Policy: 9020730-2019

This document does not provide insurance

If you have already submitted your updates online, please disregard.

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**RENEWAL INFORMATION**

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Policy Number: 9020730-2019

Effective Date: 08/11/2020

Expiration Date: 08/11/2021

Anniversary Rating Date:

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**TRADE NAMES**

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Primary Trade Name: \*RECLAMATION DISTRICT NO. 773\*

Additional Trade Names:

Updates/Changes:

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**EMPLOYER MAILING ADDRESS**

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Mailing Address: PO BOX 20, STOCKTON, CA 95201

Updates/Changes:

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**CONTACT INFORMATION**

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Primary Contact Name: DANIEL S. SCHROEDER

Office Phone: (209) 948-8200

Mobile Phone:

E-mail Address: dschroeder@neumiller.com

Updates/Changes:



**RENEWAL  
INFORMATION FORM**

Date: 06/12/2020  
Policy: 9020730-2019

This document does not provide insurance

If you have already submitted your updates online, please disregard.

**BLANKET WAIVER OF SUBROGATION**

Blanket Waiver of Subrogation	Yes	No	Remarks
Do you require a Blanket Waiver of Subrogation Endorsement on your renewing policy?			If yes, there will be an additional premium charge of 2% of the estimated policy premium included in your renewal quote.

**LOCATIONS & EXPOSURES**

No Permanent California Location

FABIAN TRACT, SAN JOAQUIN COUNTY, CA 95203 (PRIMARY)

Classification	# of Full-Time Employees	# of Part Time Employees	Estimated Annual Renumeration/Payroll
0251-1-IRRIGATION, DRAINAGE WORKS	0	2	\$5,242.00

Updates/Changes:





**RENEWAL  
INFORMATION FORM**

Date: 06/12/2020  
Policy: 9020730-2019

This document does not provide insurance

If you have already submitted your updates online, please disregard.

**OWNERSHIP INFORMATION**

Applicant Information	Yes	No	Remarks
Has the Legal Name changed from 'RECLAMATION DISTRICT NO. 773'? if 'Yes', please provide additional information in the Remarks section.			
Has the Legal Entity changed from 'Unincorporated Public Agency'? if 'Yes', please provide additional information in the Remarks section.			
Has the Tax ID changed from '99-0002154'? if 'Yes', please provide additional information in the Remarks section.			
Has the ownership changed 50% or more? if 'Yes', please provide additional information in the Remarks section and complete the Purchase Acquisition questions.			
Have the officers or included/excluded individuals changed? if 'Yes', please provide additional information in the Remarks section and list all Owners, Officers, Partners, LLC Members and/or Directors below.			

Name	Title	Stock/Ownership %



**RENEWAL  
INFORMATION FORM**

Date: 06/12/2020  
Policy: 9020730-2019

This document does not provide insurance

If you have already submitted your updates online, please disregard.

**PURCHASE ACQUISITION**

Question	Yes	No	
Was this operation all or part of an existing business that was purchase or acquired?			*if 'yes', please complete the Purchase Acquisition questions and add any additional information in the Remarks section.
Purchase Acquisition Questions	Yes	No	Remarks
What Percentage Of the Business was Acquired?			
Date Ownership Changed			
Prior Business Owner's Name			
Prior Business Address			
Prior Name Of Business			
Is prior owner(s) related to the new owner(s)? If 'yes', please provide relationship.			
Have operations changed since the business was acquired? If 'yes', please provide additional information.			
Were more than 50% of the current employees hired since the acquisition?			
Are those employees earning more than 50% of the payroll?			

**GENERAL QUESTIONS**

General Questions	Yes	No	Remarks
Do you lease employees to or from other employers? If 'yes', please provide additional information in the Remarks section.			
Does the business provide temporary employees? If 'yes', please provide additional information in the Remarks section.			
Has the nature of operations performed by the employer changed? If 'yes', please provide additional information in the Remarks section.			





**RENEWAL  
INFORMATION FORM**

Date: 06/12/2020

Policy: 9020730-2019

This document does not provide insurance

**If you have already submitted your updates online, please disregard.**

---

Name and Title of Individual Completing Form

---

Signature

---

Date



\*RECLAMATION DISTRICT NO. 773\*

DANIEL S. SCHROEDER

PO BOX 20  
STOCKTON, CA 95201

Quote ID # 801724995  
Quote Date: 6/12/2020

Policy: 9020730 - 2019

## State Compensation Insurance Fund

State Fund has operated for 100 years and is California's leading provider of workers' compensation Insurance. State Fund offers comprehensive workers' compensation products and services that provide a strong and stable option for employers and injured employees with fast, reliable claims service and medical and indemnity benefits. State Fund's loss prevention services and return to work programs—provided to policyholders at no additional cost—ultimately help save money for employers.

This policy is scheduled to automatically renew. If you choose not to renew this policy, please notify us immediately. Your notification should include the name and policy number of your State Fund account and the name of the new carrier and date policy is to begin.

## Workers' Compensation Quote Summary

Base Premium	\$497.99
Standard Premium	\$497.99
Minimum Premium	\$1,340.00
Estimated Annual Premium	\$1,340.00
Mandatory Surcharges	\$45.86
<b>Estimated Premium &amp; Surcharges</b>	<b>\$1,385.86</b>

Coverage Period: 8/11/2020 at 12:01 a.m. to 8/11/2021 at 12:01 a.m.

The estimated annual premium is primarily based on the payroll for your employees, and the type of work they perform, which was provided by you. Please review the information to confirm the payroll is accurate and assigned to the correct job classification.



## Estimated Base Premium Calculation

8/11/2020 - 8/11/2021

Location Number	Number of Full-Time Employees	Number of Part-Time Employees	Class Code	Description	Base Rate	Estimated Payroll	Estimated Base Premium
1	0	2	0251-1	IRRIGATION, DRAINAGE WORKS	9.50	\$5,242.00	\$497.99
<b>Total Before Modifications</b>						\$5,242.00	\$497.99

### Class Code and Rate Summary

Class Code & Rate Summary  
 Coverage Period  
 08/11/2020 - 08/11/2021

Class Code	Base Rate	Interim Billing Rate
0251-1	9.50	13.73

The interim billing rate is the estimated class code base rate after any modifications and discounts have been applied. Final billing rates will be based on the actual payroll reported and subject to audit.







## Modifications and Premium Calculations

8/11/2020 - 8/11/2021		
<b>Estimated Base Premium</b>		<b>\$497.99</b>
<b>Experience Modification</b>	N/A	
<b>Standard Premium</b>		<b>\$497.99</b>
<b>Rating Plan Modifier</b>	1.44525	
<b>Premium Discount</b>	1.00000	
<b>Estimated Annual Premium</b>		<b>\$1,340.00</b>
<b>Mandatory Surcharges</b>		<b>\$45.86</b>
<b>Estimated Premium and Surcharges</b>		<b>\$1,385.86</b>

All policies are subject to surcharges mandated by California law in rates approved by the Department of Industrial Relations. This quote reflects the currently published surcharges and rates. If new surcharges or rates applicable to this policy are published by the Department of Industrial Relations, they will be applied to your policy and reflected in your premium billing statement.

Your policy is written directly with State Fund. As a result, we are able to apply a 6% Direct Placement Credit to your policy. This credit is available only for policies in which there is no Broker of Record letter on file and in force with State Fund. This Direct Placement Credit will not reduce the final premium to below the stated minimum premium for your account.



## Coverage

Proposed Coverage Period: 8/11/2020 to 8/11/2021  
Employer's Liability Limit: \$1,000,000.00  
Entity: Unincorporated Public Agency

Officers/Partners:

**N/A**

Volunteers are not covered by your policy.

**Trade Name(s)**

\*RECLAMATION DISTRICT NO. 773\*





## Payment Plan

Billing Type:	Payroll Reporting
Frequency:	Annual
Deposit Premium:	\$1,340.00
Mandatory Surcharges:	\$45.86
Recurring Payment:	N/A

Your bills are based on your Estimated Annual Premium (EAP), which may be adjusted to reflect current payroll information. Your EAP must be accurate to avoid an unexpectedly large premium bill. Notify State Fund in the event you have an increase or decrease in payroll at any time during the policy term.

You will be required to complete a final payroll report and submit payment to cover the policy year, due after the policy year.

Failure to submit payroll reports or premium payments when due may result in cancellation of your policy.

The minimum premium is \$1,340.00 and is **not subject to proration or refund.**



## Important Information about Your Quote

**Estimated Premium Disclaimer:** This quote was prepared using information provided by you and/or your insurance broker, applying current underwriting guidelines and factors. The quoted premium amount to obtain coverage is an estimate. The final premium will be based on the actual premium basis, proper classifications, rates and applicable modifications at the end of your policy period. Final premium can also be affected by changes to the policy authorized by law, or the regulating governmental agency. If the final premium is more than the premium you paid us, you must pay the balance. If the final premium is less, we will issue a refund.

State Fund periodically files revisions to our rating plan, including rating factor updates that may apply to your quote or policy. This quote may include rates that are pending the authorization of the Insurance Commissioner. Any authorized rates that apply to your policy will be reflected in your premium billing statement.

The Workers' Compensation Insurance Rating Bureau (WCIRB) periodically makes updates to classification descriptions and wage thresholds. This quote reflects the classification rules in effect at the time of quoting. Subsequently published updates to these WCIRB-mandated rules may apply to your policy. Any WCIRB update that affects the pricing of the policy will be reflected in your premium billing statement.

**Medical Provider Network:** State Fund's Medical Provider Network (MPN) helps employers manage their medical costs through a diverse network of qualified physicians, specialists, and providers that specialize in the treatment of occupational injuries. The State Fund MPN is made up of a group of select physicians and other medical service providers within California:

- Many of the MPN physicians and providers primarily treat occupational injuries.
- Other MPN providers specialize in general areas of medicine.
- If necessary, the MPN will provide specialists to treat the injury or illness.

Using the MPN helps keep medical treatment costs in check while ensuring quality medical treatment for injured employees.

**Short-Rate Cancellation:** If you cancel during the policy term, final premium may be more than pro rata. Under the policy for which you've applied, final premium may be increased by the short-rate cancellation table. This penalty may be 5% to 100% depending on the length of time the policy was active.



# ITEM 5

**RECLAMATION DISTRICT NO. 773  
FABIAN TRACT  
BOARD OF TRUSTEES MEETING  
MONDAY, AUGUST 10, 2020  
1:30 PM  
ENGINEER'S REPORT**

**I. DELTA LEVEE SUBVENTIONS PROJECT**

A. Review areas of needed maintenance. A summary of required maintenance activities are as follows and are budgeted per the below:

<b><u>LEVEE WORK</u></b>			
L1	Vegetation Control and Management	\$	95,000.00
L2	Rodent Control	\$	50,000.00
L3	Construct All-Weather Road Surfacing	\$	25,000.00
L4	Waterside Erosion Repair	\$	25,000.00
L5	Back Slope Fill Flattening	\$	125,000.00
L6	General Levee Maintenance	\$	0.00
L7	DWR 5 Year Plan	\$	50,000.00
	<b>Totals</b>	<b>\$</b>	<b>370,000.00</b>

1. Vegetation Control and Management

- a) Tree trimming will be required everywhere there are trees, with the priority areas lying between sta. 230+00 and 730+00 (along Old River), where the most trees are located.
- b) Winter Weed Control (Spraying)

***EXHIBIT A: Maintenance Map, KSN Inc. Daily Field Report & Photos***

2. Rodent Control

- a) Rodent Burrows exist in large quantities along the southern half of the District. The burrows along the northern half are less distinguishable due to the steepness of the waterside slopes and the vegetation contained on them. Rodent control grouting will take place at various hot spots throughout the District

***EXHIBIT B: Rodent Control Grouting Cost Per Mile***

***EXHIBIT C: Photos***

3. Construct All Weather Road Resurfacing

- a) KSN Inc. has identified thin areas along the levee crown road that need supplemental Aggregate Base material.
- b) KSN has located a levee ramp in the south that needs Aggregate Base material.

***EXHIBIT D: Photos***

4. Waterside Erosion Repair

- a) KSN Inc. has an inventory of sites that are located mostly on Fabian-Bell Canal. A site tour will be completed to identify new sites and prioritize repairs.
- b) There are some very large rills that require repair (one particularly bad one in the south that is almost undercutting the paved road section).

***EXHIBIT E: Photos***

5. Back Slope Flattening

- a) KSN has developed preliminary planning for back slope flattening that includes extension of the previous phased construction of the toe berms along Fabian-Bell Canal land side slope. Additional thoughts need to consider the area between rock dam and BOR dredge spoils area.
- b) Since no more dredged spoils remain at the BOR spoils area, need to consider import fill material that will dramatically increase the toe berm cost per foot.

6. General Levee Maintenance

- a) Levee station paddles are broken and/or missing that need replacing.
- b) KSN proposes to repair of all gates to be more user friendly.

***EXHIBIT F: Photos***

7. The houses near the store on the Finck Road District entrance park their cars and other items on the levee crown road behind the buildings. This has rendered the levee crown road inaccessible at that location this needs to be addressed with a letter from the District Counsel that KSN can help prepare.

***EXHIBIT G: Photograph and Property Information***

# Exhibit A

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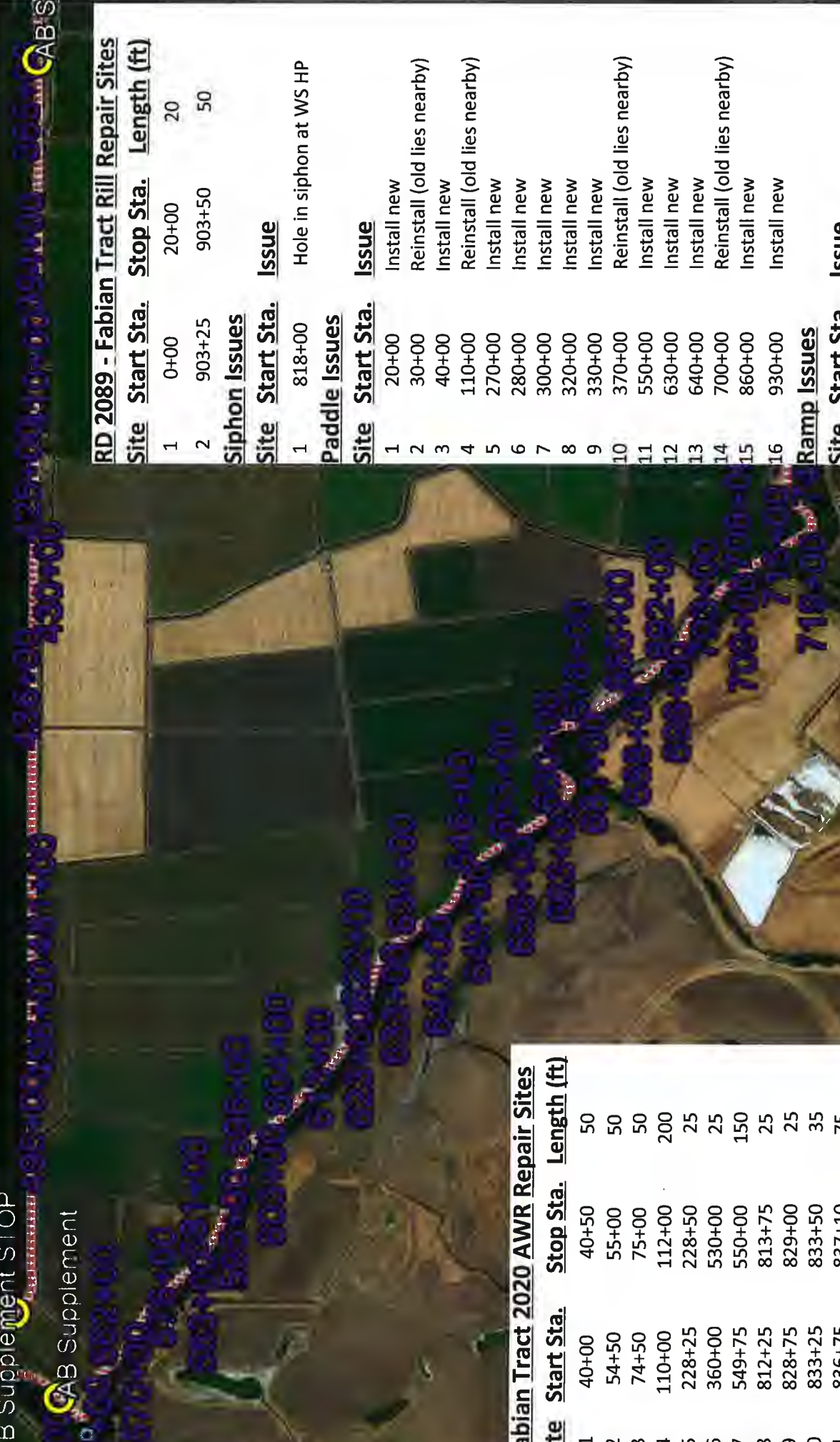


**Fabian Tract  
Reclamation District 773  
2020 Maintenance**

AB Supplement STOP

AB Supplement

CAB'S



**RD 2089 - Fabian Tract Rill Repair Sites**

Site	Start Sta.	Stop Sta.	Length (ft)
1	0+00	20+00	20
2	903+25	903+50	50

**Siphon Issues**

Site	Start Sta.	Issue
1	818+00	Hole in siphon at WS HP

**Paddle Issues**

Site	Start Sta.	Issue
1	20+00	Install new
2	30+00	Reinstall (old lies nearby)
3	40+00	Install new
4	110+00	Reinstall (old lies nearby)
5	270+00	Install new
6	280+00	Install new
7	300+00	Install new
8	320+00	Install new
9	330+00	Install new
10	370+00	Reinstall (old lies nearby)
11	550+00	Install new
12	630+00	Install new
13	640+00	Install new
14	700+00	Reinstall (old lies nearby)
15	860+00	Install new
16	930+00	Install new

**Ramp Issues**

Site	Start Sta.	Issue
1	912+00	Fix hole w/levee seal & add AB (15')

**Fabian Tract 2020 AWR Repair Sites**

Site	Start Sta.	Stop Sta.	Length (ft)
1	40+00	40+50	50
2	54+50	55+00	50
3	74+50	75+00	50
4	110+00	112+00	200
5	228+25	228+50	25
6	360+00	530+00	25
7	549+75	550+00	150
8	812+25	813+75	25
9	828+75	829+00	25
10	833+25	833+50	35
11	836+75	837+10	75
12	893+25	894+00	15
13	942+75	943+00	25

Fabian Tract  
Reclamation District 773  
2020 Maintenance



# KJELDSSEN, SINNOCK & NEUDECK, INC.

CIVIL ENGINEERS AND LAND SURVEYORS

STEPHEN K SINNOCK  
CHRISTOPHER H. NEUDECK  
NEAL T. COLWELL  
BARRY O'REGAN

711 NORTH PERSHING AVENUE  
STOCKTON, CALIFORNIA 95203

TELEPHONE (209) 946-0268  
FAX (209) 946-0296  
E-MAIL ksn@ksninc.com

## Field Report

District Engineer:	Chris Neudeck
Project Manager:	Dave Carr
Inspector:	Aaron Lickingteller
Location:	Fabian Tract

Date:	04/01/2020	Job No.:	2089-9020
Project:	Pre-Maintenance Project Inspection		
Contractor:	N/A		
Owner:	Reclamation District No. 773		
Weather:	Sunny & partly cloudy	Temp:	High of 73°F
Personnel On Site:	N/A		

### The Following was noted:

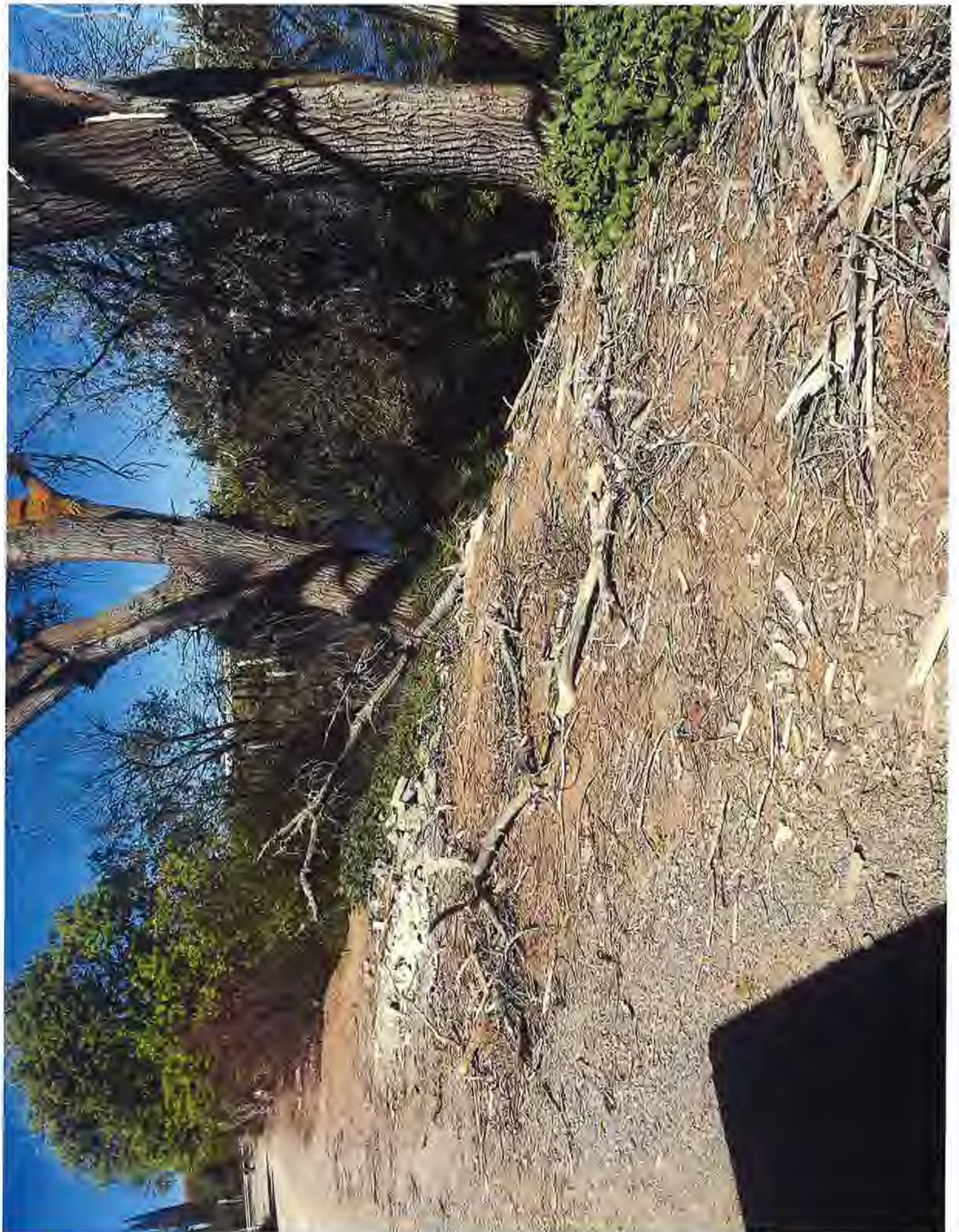
Contractor Work Hours: N/A to N/A

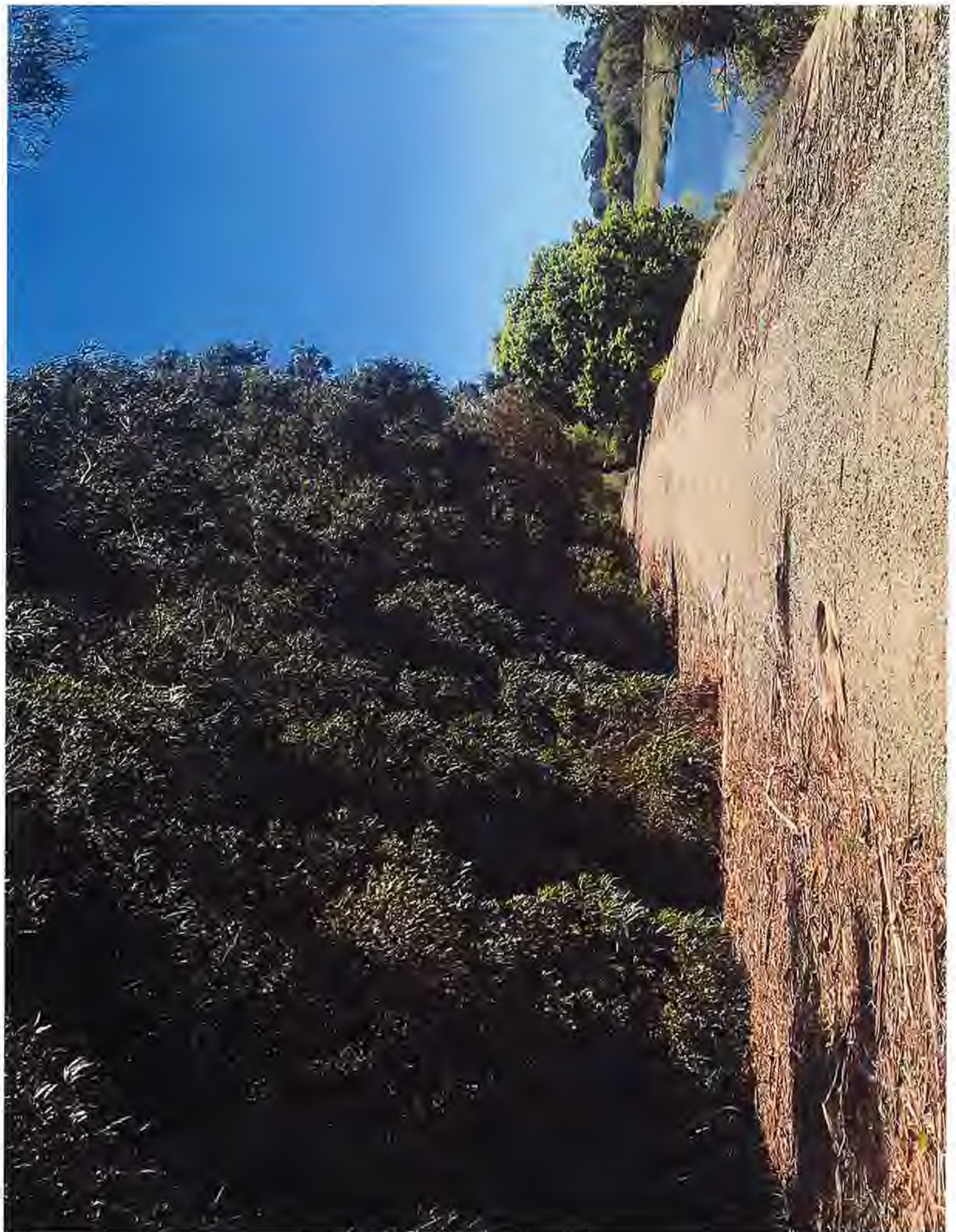
- I toured the entire District levee beginning at sta. 230+50 (Fabian northern alignment east of Tracy Blvd) and proceeded clockwise around the entire District to view the state of affairs of the vegetation, rodent burrows, and All-Weather Road. The following items were observed:
  - Paddles:
    1. 110+00 broken but recoverable
    2. 40+00 broken
    3. 30+00 broken but recoverable
    4. 20+00 missing
    5. 930+00 damaged beyond repair
    6. 860+00 damaged beyond repair
    7. 700+00 broken but recoverable
    8. 640+00 damaged beyond repair
    9. 630+00 damaged beyond repair
    10. 550+00 damaged beyond repair
    11. 370+00 broken but recoverable
    12. 330+00 missing
    13. 320+00 damaged beyond repair
    14. 300+00 missing
    15. 280+00 missing
    16. 270+00 missing
    17. 260+00 IS THE LAST VERIFIABLE PADDLE PRESENT
  - Vegetation: Tree trimming will be required everywhere there are trees, with the priority areas lying between sta. 230+00 and 730+00 (along Old River), where the most trees are located.
  - Rodent Burrows: These exist in large quantities along the southern half of the District. The burrows along the northern half are less distinguishable due to the steepness of the waterside slopes and the vegetation contained on them.
  - All-Weather Road supplement: The following sites provide my recommendations and include a 12-foot wide roadway:
    1. Sta. 228+50 228+25
    2. Sta. 110+00 to 112+00
    3. Sta. 74+50 to 75+00
    4. Sta. 54+50 to 55+00
    5. Sta. 40+00 to 40+50
    6. Sta. 943+00 to 942+75
    7. Sta. 912+00 (Access Ramp) – 15' long section
    8. Sta. 893+25 to 894+00

9. Sta. 836+75 to 837+10
  10. Sta. 833+25 to 833+50
  11. Sta. 829+00 to 828+75
  12. Sta. 813+75 to 812+25
  13. Sta. 549+75 to 550+00
  14. Sta. 530+00 to 360+00 can be supplemented in as many locations as needed.
- Other: Rills and other considerations:
    1. Sta. 0+00 Large rill caused by people digging into the waterside slope
    2. Sta. 985+50 (southwest District gate off of Tracy Blvd) has hindered access to the District levee due to landowner/homeowner storage/parking of equipment on the levee crown.
    3. Sta. 903+50 Large rill/erosion site on waterside slope
    4. Sta. 818+00 Rusted out siphon has hole in top and may have potential subterranean void around it
    5. Sta. 767+50 Levee Seal stockpile located here (approximately 100 tons)

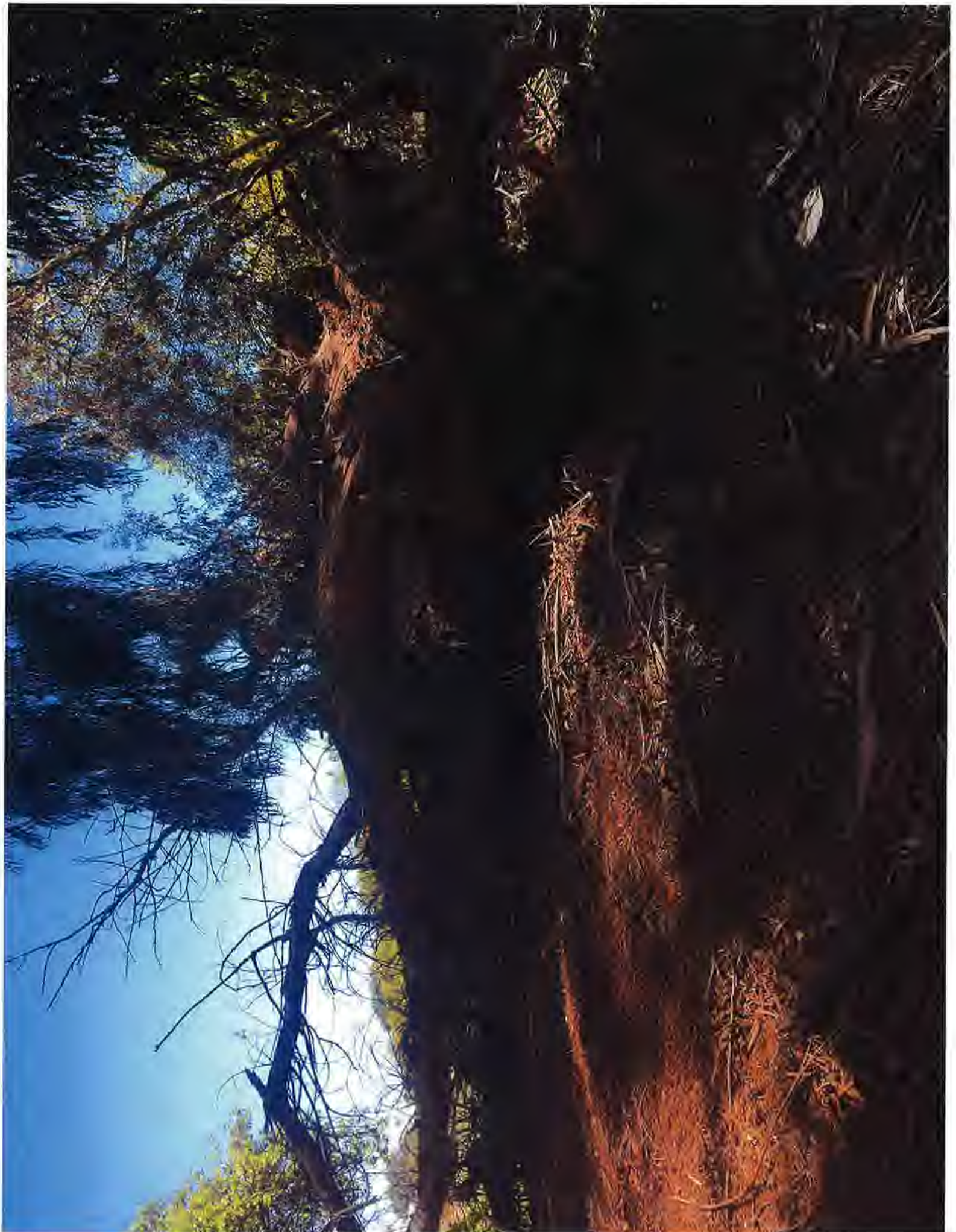
Prepared By:	Aaron J. Lickingteller
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Additional Copies To:	Dave Carr, Chris Neudeck
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# Exhibit B

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RD 773 - Fabian Tract

5280

Mile

Rodent Hole Grouting Breakdown - FY 2019/2020 Grouting Cost Per Mile

Date	Station	to	Station	Total Length	Overall Length	Total Days	Hrs / Day LM 25	Hrs / Day HM 20
3-Sep-19	25000		27500	2500	2500	1	220	187
4-Sep-19	50000		57500	7500	7500	1		
5-Sep-19	55000		57500			1		
6-Sep-19	55000		65000	7500	7500	1		
9-Sep-19	65000		70000	5000	5000	1		
10-Sep-19	70000		71000	1000	1000	1		
11-Sep-19	70000		71000			1		
12-Sep-19	71000		72000	1000	1000	1		
13-Sep-19	71000		73000	2000	1000	1		
16-Sep-19	73000		74000	1000	1000	1		
17-Sep-19	75000		77000	2000	2000	1		
18-Sep-19	77000		79000	2000	2000	1		
19-Sep-19	79000		82000	3000	3000	1		
20-Sep-19	81000		82000	1000	1000	1		
30-Sep-19	83000		85000	2000	2000	1		
1-Oct-19	85000			2000	2000	1		
2-Oct-19	85000			2500	2500	1		
3-Oct-19	85000			1000	1000	1		
4-Oct-19	85000		90000	5000	5000	1		
7-Oct-19	80000		90000	10000	10000	1		
8-Oct-19	90000		95000	5000	5000	1		
9-Oct-19				5000	5000	1		
10-Oct-19				0		1		
11-Oct-19				2500	2500	1		
					69500			
					Mile	13.16	24	Days

**Cost**

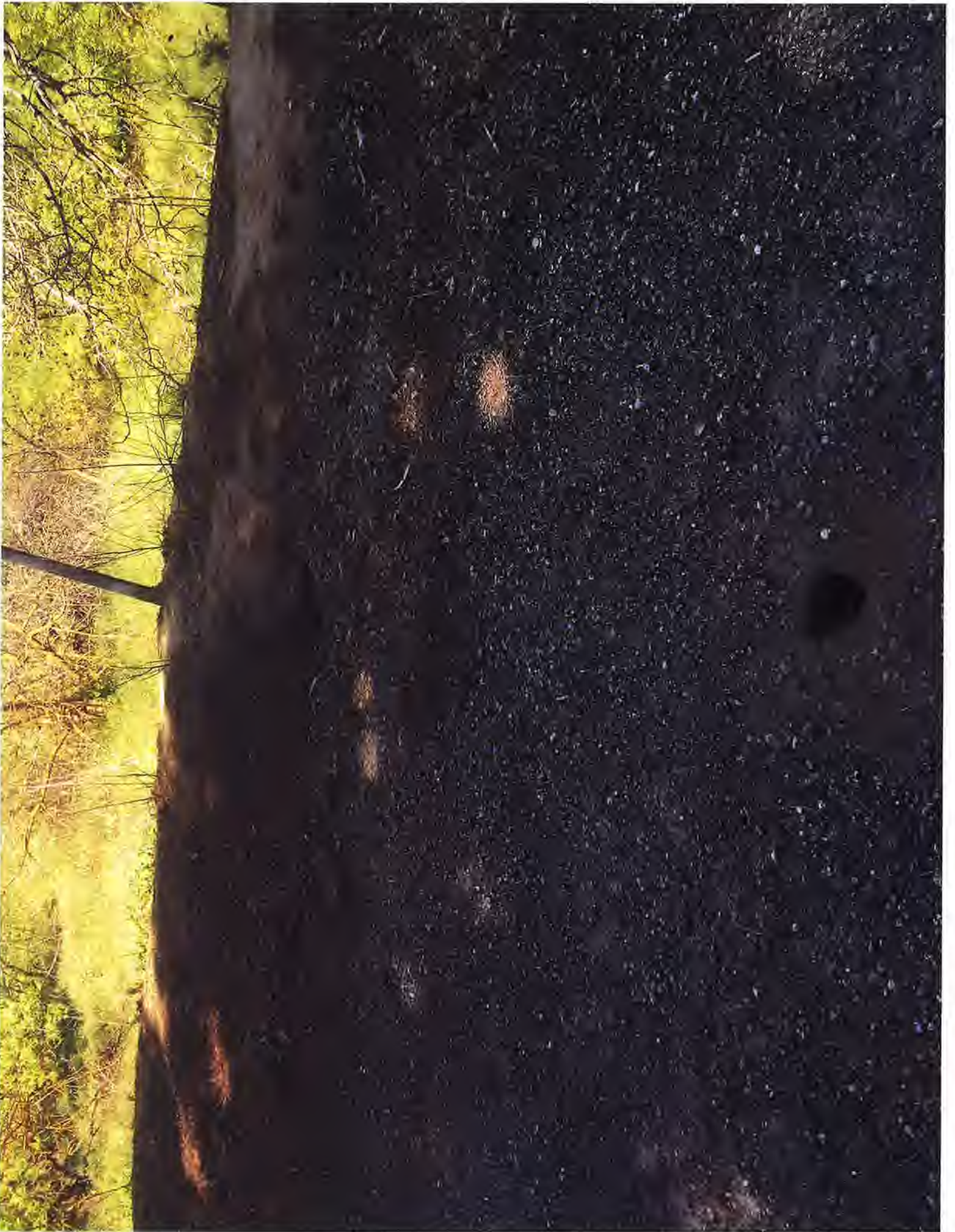
Labor \$492 per mile  
Material \$23,036.74 for grout and rental  
Total cost labor plus material \$29,138.00

**Estimated labor plus material/rental total cost per mile \$2,213.65**

# Exhibit C

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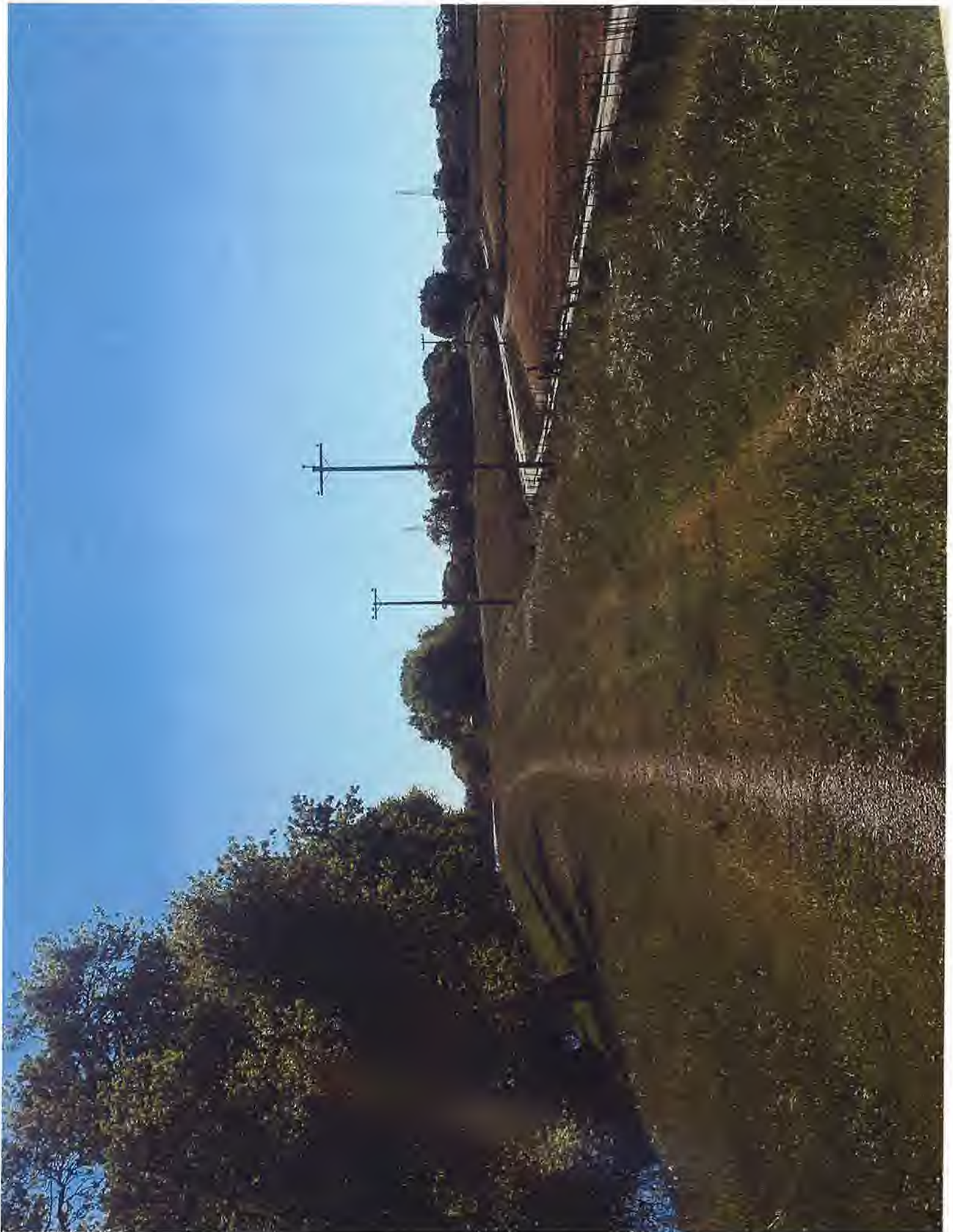
# Exhibit D

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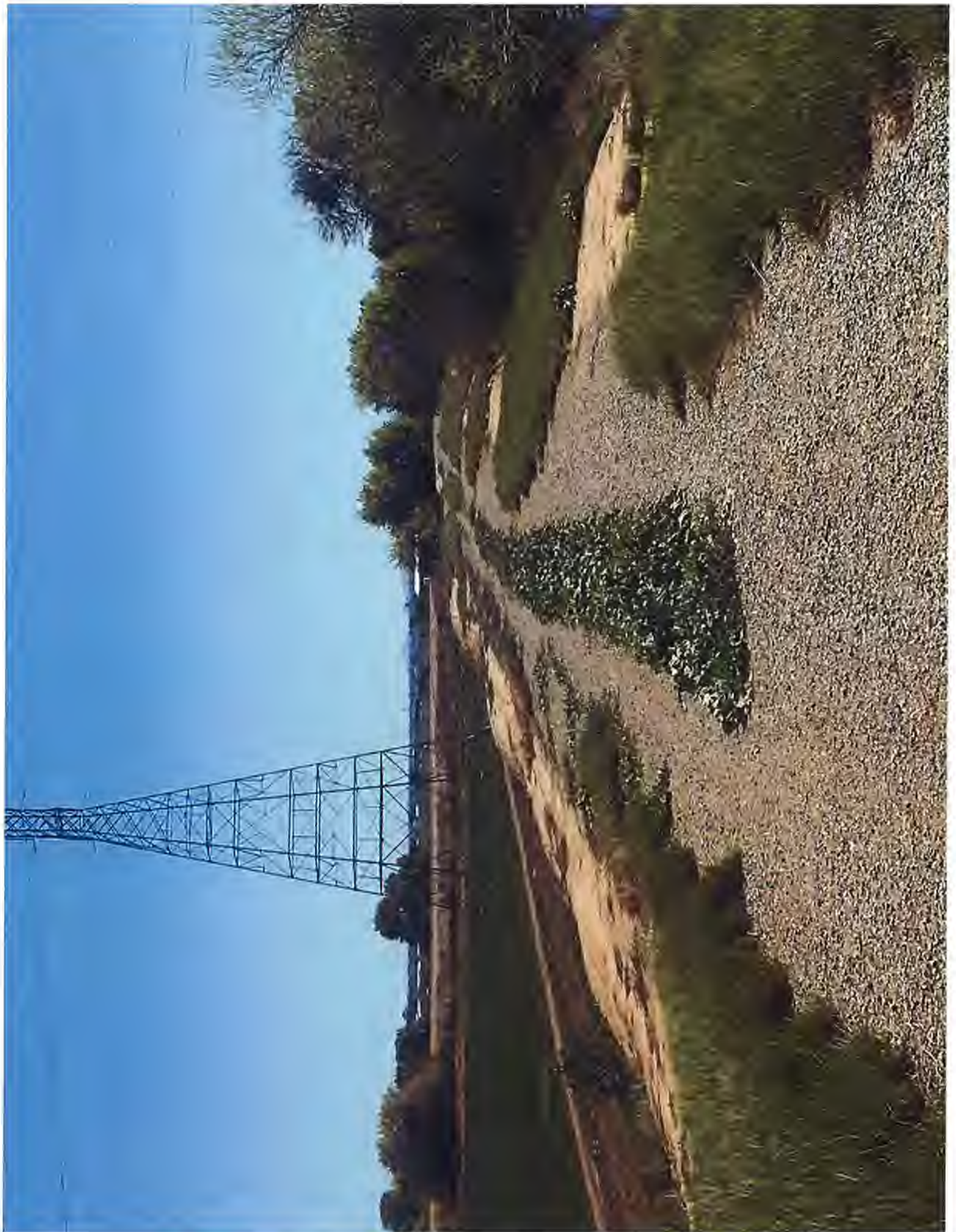






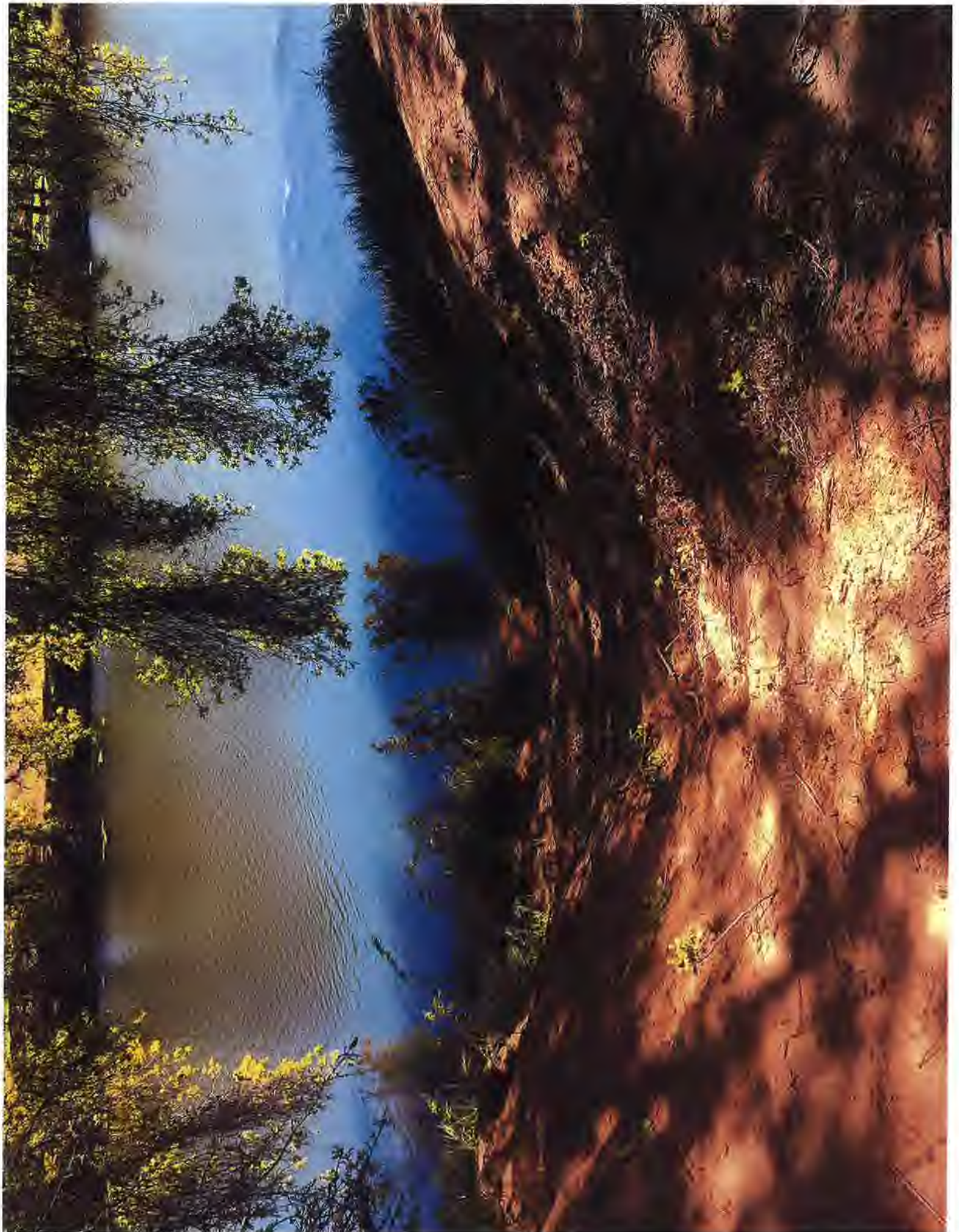






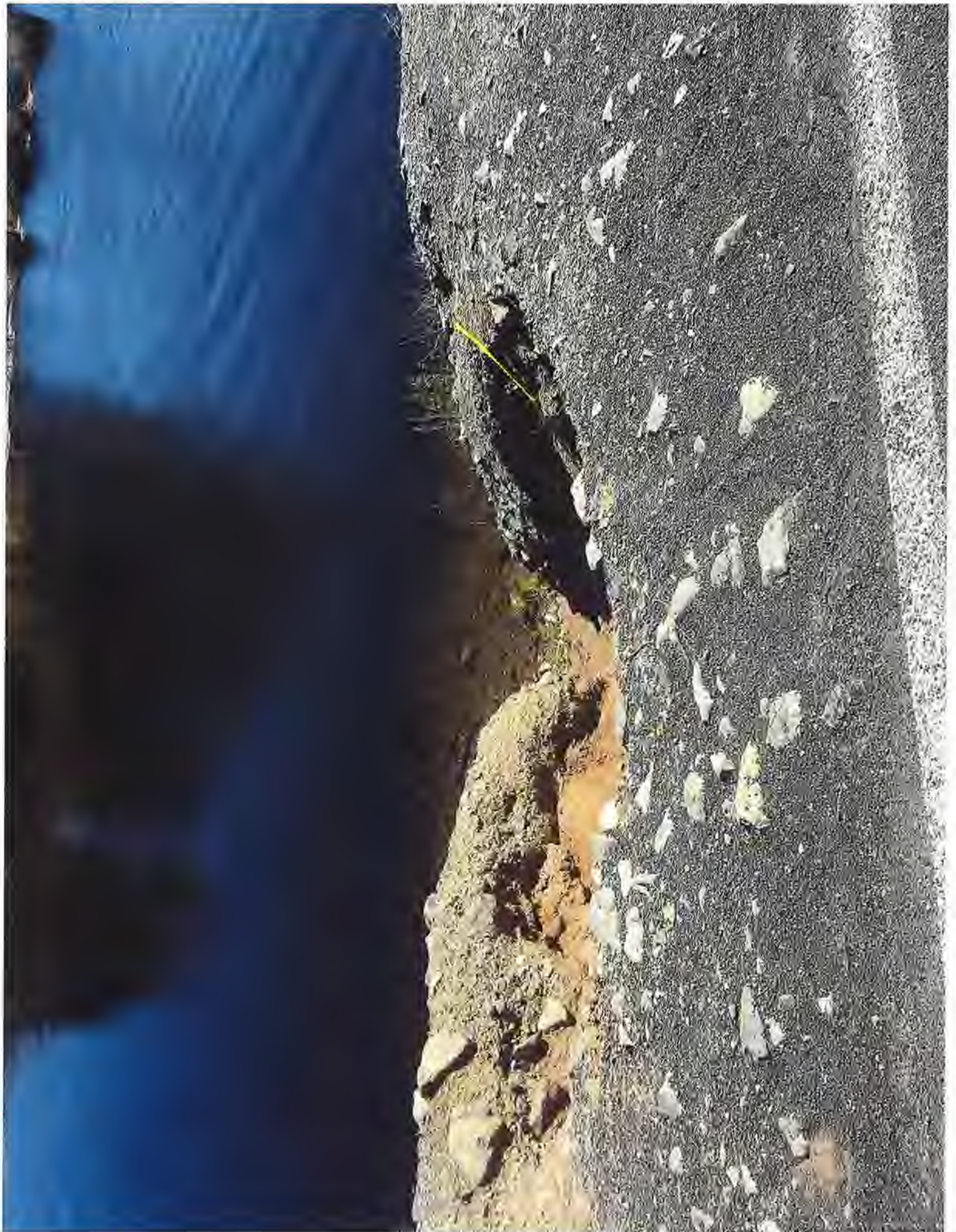
# Exhibit E

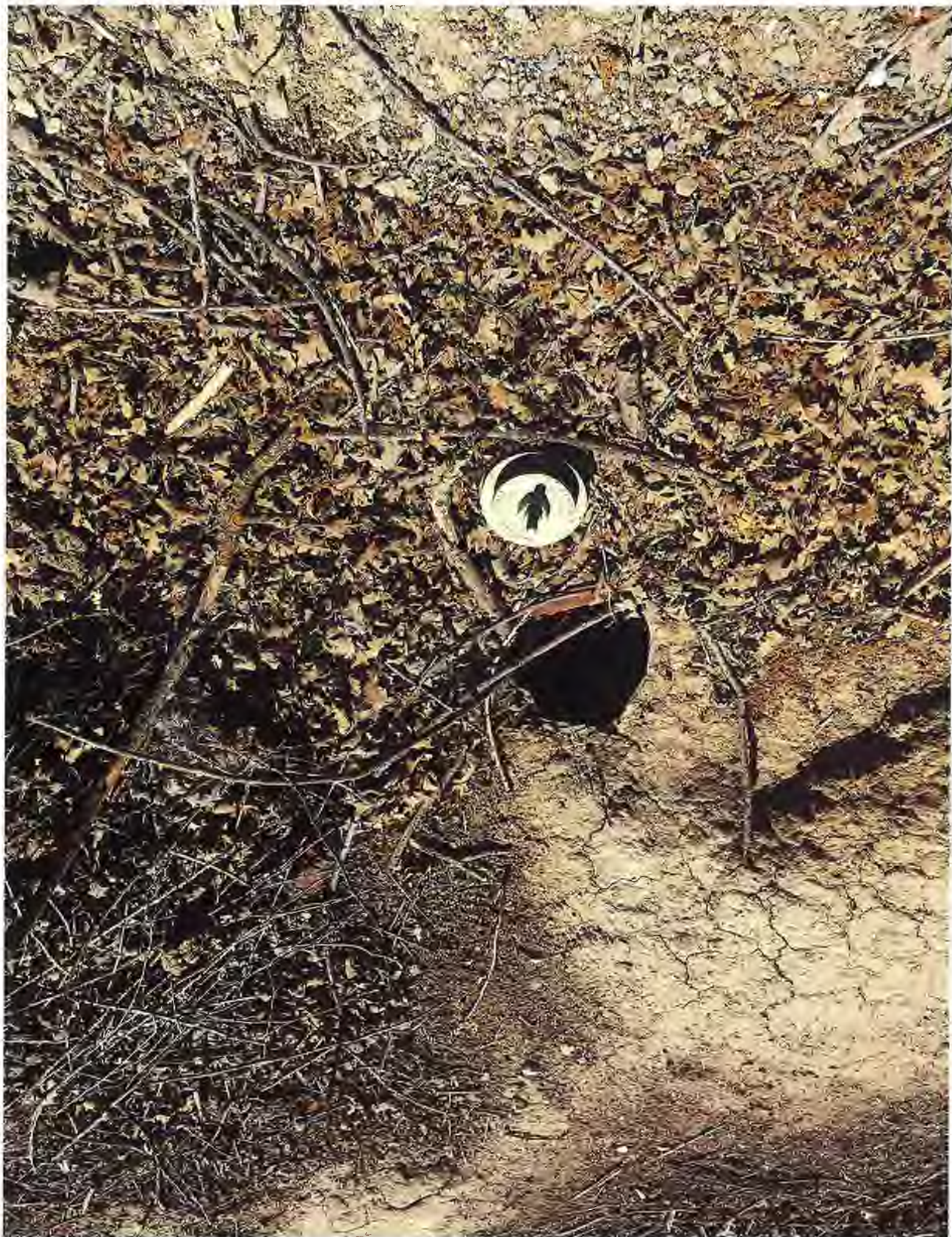
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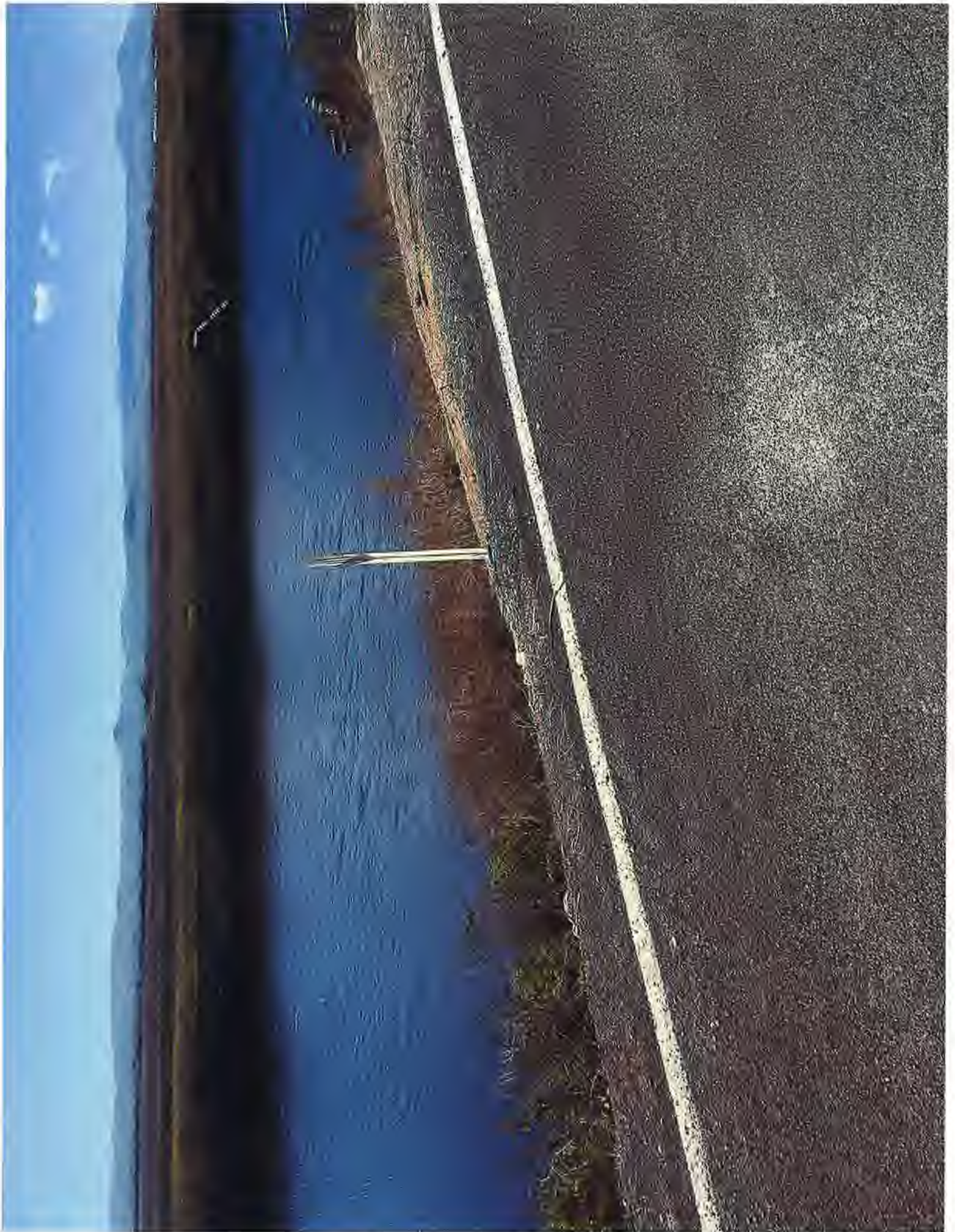


# Exhibit F

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# Exhibit G

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Chris,

The vehicle parking on the levee could be occurring due to folks from both parcels 1 and 2. It is difficult to ascertain whose vehicles they are. I've also attached a photo of the vicinity, as seen from S. Tracy Blvd.

The screenshot shows a GIS web application interface. On the left is a sidebar with navigation tools: 'Hide Tools', 'View', 'Layers', 'Go To', 'Buffer & Shapes', and 'Legend'. The main map area displays a satellite view with a blue polygon outlining two parcels. Labels on the map include 'Finck Rd', 'S Tracy Blvd', and 'Old'. Below the map, the coordinates are listed as **Lat:** 37.804249° and **Lon:** -121.450967°, with a zoom level of 19. To the right of the map is a table with columns for 'Parcel Number', 'Co', 'APN', 'Owner', 'S Street Address', 'S City State Zip', 'Impr. Value', 'Total Value', and 'Land Vt'. The table contains two rows of data. Below the table are buttons for 'Refresh List', 'Save Work', 'Print', and 'Full Map'. At the bottom of the interface are buttons for 'RESULTS', 'LIST', and 'DETAIL'.

Parcel Number	Co	APN	Owner	S Street Address	S City State Zip	Impr. Value	Total Value	Land Vt
1	SUX	189-060-120-000	BRINCA FUNDING GROUP INC	17251 S TRACY BLVD	TRACY CA 95304-8683	\$245,001	\$245,001	\$245,001
2	SUX	189-060-130-000	CORTI GIANFRANCO & ROSEMARY	11712 FINCK RD	TRACY CA 95304-8430	\$117,149	\$181,180	\$64,031

**KON**  
**KJELDSEN** Aeron Lickingteller  
**SINNOCK** Construction Inspector  
**NEUDECK** 1550 Harbor Blvd., Suite 212 West Sacramento CA 95691  
CONTRACTORS • LAND SURVEYORS  
 916 403-5900 | Fax: 916 403-5901 |

# ITEM 6



Water Resources • Flood Control • Water Rights

GILBERT COSIO, JR., P.E.  
MARC VAN CAMP, P.E.  
WALTER BOUREZ, III, P.E.  
RIC REINHARDT, P.E.  
DON TRIEU, P.E.  
DARREN CORDOVA, P.E.  
NATHAN HERSHEY, P.E., P.L.S.  
LEE G. BERGFELD, P.E.  
BEN TUSTISON, P.E.  
THOMAS ENGLER, P.E., CFM  
MICHAEL MONCRIEF, P.E.

ANGUS NORMAN MURRAY  
1913-1985

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CONSULTANTS:  
JOSEPH I. BURNS, P.E.  
DONALD E. KIENLEN, P.E.

## MEMORANDUM

**DATE:** June 15, 2020  
**TO:** California Central Valley Flood Control Association  
**FROM:** Ric Reinhardt, P.E., Tony Deus, P.E., Michael Kynett, P.E. MBK Engineers  
**SUBJECT:** Overview and Comments on the USACE's, Draft EC 1165-2-218

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### INTRODUCTION

The Draft Engineering Circular 1165-2-218 (Draft EC) describes the framework of the U.S. Army Corps of Engineers (USACE) Levee Safety Program. The USACE Levee Safety Program originated from the USACE's response to Hurricane Katrina, and was formally established in 2006 to "better understand, prioritize, and manage the flood risks associated with levees". The EC formalizes the USACE development of the Levee Safety Program that has incrementally progressed since 2006, and to a large degree the Draft EC does not present new information or technical details.

The USACE issued the Draft EC on February 25, 2020, for stakeholder review. Comments on the Draft EC are due July 27, 2020. The purpose of this memorandum is to summarize the significant aspects of the document and to provide comments on behalf of the California Central Valley Flood Control Association.

The Draft EC is divided into four volumes: overview, Local Sponsor activities, policy and procedures, and a summary of shared information. Within the Draft EC the Levee Safety Program consists of the following activities: developing and maintaining a National Levee Database; defining tolerable risk guidelines; performing levee inspections and site visits; performing levee risk assessments; tracking levee risk; communicating levee risk; and integrating with other programs, such as Section 408 Permission and the National Flood Insurance Program. The Draft EC defines these activities and identifies who performs them within a USACE, Local Sponsor, and Levee Maintaining Agency (LMA) relationship. It is important to note that while the LMA may be most involved in the day to day operations and maintenance of a levee system, the USACE formally recognizes a direct relationship only with the Local Sponsor, which in the California Central Valley is normally the Central Valley Flood Protection Board (CVFPB).

## SUMMARY OF DRAFT EC

The following is a summary of major concepts and perspectives provided by the USACE in the Draft EC. The Draft EC was developed by USACE with the intention of providing guidance for the USACE Levee Safety Program activities internal to the USACE, the Local Sponsor, and LMAs. From the USACE perspective the Draft EC seeks to consolidate and formalize processes, principles, and policies used to monitor, manage, and understand flood risk, specifically for levees. Additionally, it intends to provide a framework to sustain long term benefits and implement adaptive management activities based on varied and dynamic flood risks. The Draft EC provides a framework for USACE, Local Sponsor, and LMA to partner in managing flood risk to levees. Risk-informed decision making is central to the USACE Levee Safety Program. Risk, as defined by the Draft EC, is "a tool that is used to understand and communicate the probability and consequences of uncertain future events". The risk-based approach accounts for the flood event occurring (hazard), system performance (levees, dams, weirs, and bypasses), and the consequence of the system performance or failure.

In 2006, USACE established the Levee Safety Program to work with Local Sponsors and LMAs to understand, prioritize, and manage flood risk to levees. At that time, formal documentation regarding the program was not developed. The overarching intent in development of the Draft EC is to document and clarify policy guidance of the USACE Levee Safety Program. Most of the processes and policies contained within the Draft EC have been in practice with the USACE for several years. More specifically, the Draft EC details the USACE Levee Safety Program and provides:

- The benefits of understanding, monitoring, and managing flood risks associated with levees over time
- A framework to sustain long-term flood risk reduction
- Adapts activities and actions based on dynamic nature of flooding, including:
  - Scalable decision-making process based on circumstance
  - Allows consideration of historic levee performance
  - Acknowledges and addresses how to account for uncertainty in the decision-making process
  - Supports a risk-informed "fix-the-worst-first" approach
  - Informs design and construction decisions to maintain and improve levees

### ***Tolerable Risk Guidelines***

To accomplish the USACE Levee Safety Program goals, the Draft EC details use of risk guidelines to adapt management actions based on associated risks. As flood risk changes over time, no levee is considered risk free regardless of condition. Risk guidelines are categorized by three classifications:

- Broadly Acceptable Risk: the probability of occurrence is so small, the consequences are so slight, or the benefits are so great that the risk is considered insignificant or negligible
- Tolerable Risk: defined by levee risk that society is willing to live with the associated levee system to secure the benefits of living and working in the leveed area. There exists continuation of recognizing and communicating levee risk because the risk is not broadly acceptable and

cannot be ignored. LMAs are properly monitoring and managing levee risks. Continuing management of risk and actions to review, reduce, and manage further risk as practicable, occurs while considering cost effectiveness, and social and environmental acceptability

- Unacceptable Risk: defined as risks that are not broadly acceptable or tolerable except in exception circumstances

The USACE Levee Safety Program provides the following actions and activities for Local Sponsors and LMAs:

- Tolerable Risk Guideline No. 1 – Understanding Risk (Risk Assessment): includes evaluation of life safety risk, societal risk, individual life risk, and economic risk. This is commonly completed by USACE in coordination with the LMA and Local Stakeholders to allow for discussions and input to inform the assessment
- Tolerable Risk Guideline No. 2 – Building Risk Awareness (Risk Communication): The assessment can be reviewed qualitatively and notes if the LMA has access to the best available levee risk information. It also notes if the LMA has participated in the USACE levee screening and higher-level risk assessments; if the LMA and community within the leveed area has been provided risk information within regarding the levee system; and if changes in flood risk and potential changes have been communicated to the community through public engagement, media, or electronically
- Tolerable Risk Guideline No. 3 – Fulfilling Daily Responsibilities (Risk Management): Determines if the risks associated with the levee system are being monitored and managed properly by the LMA, and if the LMA is fulfilling daily responsibilities such as active operation and maintenance, monitoring, and using an updated testing emergency action plan and risk communication strategy
- Tolerable Risk Guideline No. 4 – Actions to Reduce Risk (Risk Management): Determinations being made by the LMA in coordination with USACE are used to identify and consider if there are cost effective, socially acceptable, or environmentally acceptable ways to reduce risk from an individual or societal risk perspective. Considerations will be given to what types of actions have been taken to reduce risk; are further actions identified to reduce risk that could be reasonably implemented; what are the associated costs with risk reduction measures; should actions be further evaluated; and has progress been demonstrated by the risk reduction measures.

#### ***Inspections in Relation to National Flood Insurance Program***

It should be noted that each time a USACE District conducts a levee inspection, a determination will be made if the levee segment meets or exceeds a subset of requirements of 44 CFR 65.10. Findings meeting these requirements, which are substantiated by information provided to the Federal Emergency Management Agency (FEMA), allow for FEMA to accredit the levee system on a National Flood Insurance Program (NFIP) Map. All information gathered during inspections is considered on a levee system basis such that a singular segment may exceed standards, but others may not within the levee system.

#### ***How Risk is Assessed***

The USACE Levee Safety Program will use risk assessments to provide the basis for making risk-informed decisions. Following a screening level risk assessment (qualitative), to a quantitative risk assessment

increases the level of detail to reduce uncertainties in results. Three factors are associated with levee flood risk:

- Hazards: what are the hazards, and how likely is it for one or more to occur (flood/high water events)
- Performance: how does the levee perform in response to these hazards
- Consequence: what is to be at risk (population, infrastructure, critical facilities etc.,) and what level of damage may be caused

Completing a risk assessment is a collaborative effort between the USACE Risk Management Center (RMC) Team Lead, USACE District team staff (with knowledge of the specific levee system), the Local Sponsor, the LMA, and FEMA. Each entity will provide input in identifying and developing the following:

- Primary risk drivers
- Comparison to Tolerable Risk Guidelines
- Sources of uncertainty
- Developing recommended risk management actions
- Determining if the levee system meets requirements for NFIP Accreditation

This collaborative effort will include a baseline assessment of risk through completion of a levee screening of each levee segment within a levee system. The assessment will rely on existing data, historical performance, engineering judgement, and consequence estimation to characterize relative risks to levees based on annual exceedance probability (AEP), or the likelihood of an occurrence in any single year. This effort will be completed for 2 scenarios: breach prior to overtopping of the levee and overtopping. Following completion of this effort, each levee system is ranked considering each segment's performance and the resulting risk for the levee system is based on the highest risk levee segment.

At the completion of the risk assessment, a life safety risk matrix is developed detailing an estimated loss of life versus a given AEP. All risk assessments completed for each levee segment, including supporting information such as screenings, comment log, economic analyses, social impacts, consequence assessment, and fact sheets are compiled within in 30 days of completion and provided to all parties, including FEMA, as part of the final deliverable of the risk assessment.

#### ***USACE Levee Portfolio & Assessment***

USACE will use all completed assessments to inform, on a collaborative level with local LMAs and stakeholders, a Levee Safety Action Classification (LSAC) rating for the levee system assessed. An LSAC rating is used by USACE to analyze and categorize risk throughout the USACE levee portfolio on a national basis. LSACs prioritize levee systems within the Levee Safety Program and inform activities on a programmatic level. LSACs are classified on a 1-5 basis with 1 signifying very high risk, and 5 being very low risk. Additionally, if sufficient information is not available to assign an LSAC, a *No Verdict* classification is assigned.

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### ***How Risk is Tracked & Risk Management Measures***

On a continuous basis, risk management actions are implemented in coordination with USACE, which will allow LMAs to collaboratively develop measures as part of the USACE Levee Safety Program. More broadly, this will be completed on a levee system basis and activities implemented by LMAs and/or USACE will contribute to successful risk management. USACE has provided example measures which may be implemented to reduce risk as follows:

- Structure Elevation
- Structure Relocation
- Acquisition of Structures
- Flood Proofing
- Implementation of a Flood Warning System
- Flood Insurance Requirements
- Emergency Preparedness Plans
- Land Use Regulation
- Evacuation Plans/Drills
- Zoning
- Communication & Outreach
- Improvements to O&M
- Monitoring Levee Performance
- Erosion Protection
- Overtopping Resilience
- Coordinated Reservoir Operations
- Channel Conveyance Modification
- Enlargement of Bridges
- Improvements or Construction of Interior Drainage Features

### **ROLE OF THE LOCAL SPONSOR AND LMAs**

Inspections, levee screenings, and risk assessments are completed in a collaborative effort between the USACE, the Local Sponsor, and the LMA. The screenings and risk assessments develop a LSAC, which is used by USACE to categorize risk on a "fix the worst first" basis. LSAC ratings are used to inform funding priorities for levees within the USACE levee portfolio. Additionally, information compiled from these efforts will be shared and used by the FEMA to inform mapping efforts under the NFIP.

The role of the LMA is paramount in the risk assessment process. The LMA should be closely involved in this process in both participation and review of assessments. Collaboration ensures information in developing, categorizing, and quantifying levee risk factors is the best available and is valid. Additionally, this collaboration process will provide an avenue for the LMA to comment and note concerns related to USACE generated findings and potential long-term project implications. Assistance in this process may be provided through district engineering services, in addition to LMA staff, stakeholders, and public input.

The USACE levee portfolio has varied characteristics related to operations and maintenance (O&M) responsibilities. The decision-making principles, inspection and reporting processes, risk assessment procedures, and application of mitigation/management measures detailed in Draft EC intend to manage and adapt to changing flood risk scenarios.



Additionally, there will be increased scrutiny of LMAs in confirming they are fulfilling their operations, maintenance, rehabilitation, repair, and replacement (OMRR&R) responsibilities. This also includes communication of risk factors and concerns between USACE, LMAs, stakeholders, and the public.

Risk assessment data compiled within the National Levee Database (NLD) through the USACE Levee Safety Program will be integrated and made accessible to other programs and processes throughout the USACE Flood Risk Management System. This will include the Dam Safety Program, Emergency Management Community of Practice, Critical Infrastructure and Resiliency Program, and the Section 408 Program. This will also be used to inform USACE planning design and construction projects, as well as allow for FEMA and USACE levee districts to align activities, information sharing, and messaging regarding levee systems to improve public awareness. Again, this effort allows for engagement between the USACE Levee Safety Program and FEMA in relation to policies and evaluations of the NFIP.

### KEY POINTS AND CHANGES

Key points and changes to the Levee Safety Program from the Draft EC include:

- The USACE Levee Safety Program incorporates risk-informed decision making through a combination of inspections and engineering assessments.
- Develops a path for USACE, Local Sponsors, and LMAs to partner in managing changes in risks to levee systems and specific segments on an adaptive basis and using a risk-informed decision-making process
- USACE Districts are responsible for developing and maintaining a ten-year outlook on anticipated activities including inspections and risk assessments in conjunction with the Local Sponsor.
- The USACE Districts are responsible for developing procedures and coordinating permit requests (Section 408).
- Levee Sponsors are responsible for “ensuring that the levee is maintained and properly inspected routinely; performing response and recovery efforts”.
- Every 5-years the USACE will work with the Local Sponsor to perform levee inspections. Levee inspections will no longer provide an overall rating of levee systems or segments.
- Every 10-years the USACE will perform a risk assessment on each levee system.
- Inspections and risk assessments may be performed out of cycle if requested or if conditions warrant. The results of all inspections and risk assessments will be shared by the USACE with FEMA for NFIP purposes.
- The Draft EC outlines Local Sponsor activities related to flood response activities including pre-flood inspection, flood operations and maintenance, levee patrol, emergency response, and recovery.
- Describes Local Sponsor and LMA activities specific to flood risk management including preparedness, response, recovery, and mitigation. Also notes how USACE activities can support Local Sponsors and LMAs
- Every 5-years the USACE Headquarters will in perform an independent review of the Levee Safety Program.

- There are multiple types of levee risk assessments all of which are led by the USACE and include input from the Local Sponsor and LMA.
- NFIP findings per 44 CFR 65.10 are required as part of USACE risk assessments.
- Establishes a process for tracking, monitoring, and adapting levee activities based on risk
- Describes how USACE can support risk communication

### COMMENTS ON DRAFT EC

1. The Draft EC fundamentally alters the relationship between FEMA, the floodplain administrator (City or County) and the certifying engineer. It is outside the USACE's authority to alter this relationship and there are serious implications. The Draft EC should be revised to clarify that the USACE's role is to provide information to FEMA, the Floodplain Manager, and the Certifying Engineer, so they can be considered in the certification and accreditation of levee systems.
2. The Draft EC should be revised to specifically include language that includes LMAs and certifying engineer in inspections, assessments, review ratings, and generated data. Currently the Draft EC only recognizes the Local Sponsor.
3. The Draft EC is written in a way that is very hard for someone outside the USACE and not an expert in their terminology and processes to understand. This will likely create problems for LMAs attempting to participate in a meaningful manner, unless they hire experts to assist them, which may not be practical for LMAs that lack the financial resources to bring in outside experts for this work. Consideration should be given to revise the language in the Draft EC to be clearer to LMAs and non-Federal sponsors.
4. Volume III – Ch. 7 – Tracking Levee Risk, for each levee system monitoring and manage risk over time should be emphasized as a collaborative effort between LMAs, the Local Sponsor and USACE.
5. A sample checklist should be provided for LMA reference during inspections. While this has been referenced in the Draft EC, one has not been provided. In a broader context, the Draft EC does not provide supporting technical information, such as levee inspection criteria or the analytical aspects of levee risk assessments such as the Levee Screening Tool. The Draft EC only provides context, procedures, and policy which the Local Sponsor and LMAs are being required to participate in.
6. The Draft EC states that non-project levee segments will be inspected and included in the risk analysis, but there is no specific guidance given in the Draft EC on how this will differ from project levees. This should be added to the final EC.
7. Volume II pg. 28 Section F – There should be more detail on what constitutes the validity of data and how it is allowed to be entered into the NLD. This needs to be a collaborative process with the LMA and certifying engineer to confirm the data is accurate.
8. Volume II – Performance assessments - It should be stated that the Local Sponsor, LMA, and certifying engineer should be included in the process. There is no language specifying this, which creates the potential for missing historical data/context to not be provided during an assessment, which could occur.
9. In general, there should be specific language in sections related to performing levee inspections, risk assessments, and review of any resulting/proposed LSAC ratings to note interaction with

LMAs to draw upon their expertise and knowledge. While this may be implied, specific language would be beneficial.

10. There should be a discussion added as to whether design considerations can be made for low risk areas or areas with low consequences. These areas should be able to do a risk-based design to reflect the lower consequences. This has been a weakness of EM 1110-2-1913. The cost for a levee repair can be exorbitant and is not affordable for some rural areas. As a result, no action is taken, which is not an effective way to manage flood risk. The Draft EC should acknowledge the benefit of risk-based levee design for lower risk areas.

# ITEM 7

## RD 773: MASTER CALENDAR

### JANUARY

### FEBRUARY

- Send out Form 700s, remind Trustees of April 1 filing date
- Board Meeting
- Insurance renewal. Policy renews April.

### MARCH

- Hire Employees for Seasonal Levee Work.

### APRIL

- April 1: Form 700s due
- Board Meeting

### MAY

- Draft Budget

### JUNE

- Approve Audit Contract for expiring fiscal year
- Adopted Annual Budget
- Board Meeting
- Adopt Resolution for setting Assessments and submit to County Assessor's Office
- Adopt Annual CEQA Exemption for levee maintenance.

### JULY

### AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: Indefinite).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Board Meeting

### SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

- Insurance Renewal

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election).
- Board Meeting

**NOVEMBER**

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

**DECEMBER**

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Board Meeting

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Joseph P. Bacchetti	First Friday 12/2017	First Friday of 12/2021
Joe Enos	First Friday 12/2019	First Friday of 12/2023
Mark R. Bacchetti	First Friday 12/2019	First Friday of 12/2023

**No Expiration on Assessment**

# ITEM 8

**RECLAMATION DISTRICT 773**  
**BILLS TO BE PAID**  
**August 4, 2020**

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
Kjeldsen, Sinnock & Neudeck, Inc.	7/14/2020	28077	\$1,211.25			
	7/14/2020	28078	\$1,446.25			
	7/14/2020	28079	\$4,180.00			
	7/14/2020	28080	\$421.50			
	7/14/2020	28081	\$922.00			
	7/14/2020	28092	\$729.00			
	7/14/2020	28083	\$1,165.99			
				\$10,075.99	1971	
Neumiller & Beardslee	6/17/2020	309391	\$1,032.50			
	7/16/2020	309723	\$1,398.60			
				\$2,431.10	1972	
BPM	6/15/2020	36226625	\$230.00			
				\$230.00	1973	
Dino & Son Ditching Service, Inc.	6/6/2020	20-52	\$3,090.00			
	6/30/2020	20-60	\$11,178.23			
				\$14,268.23	1974	
Reclamation District 773			\$20,000.00		1975	
(Transfer to Bank Account for Payroll)				\$20,000.00		
<b>NOTES:</b>			<b>Total Bills to be Paid</b>	<b>\$47,005.32</b>		
Fund Balance as of June 30, 2020		\$502,183.09				
Less Submitted Bills for Payment:		\$47,005.32				
<b>Total:</b>		<b>\$455,177.77</b>				
Bank of Stockton Balance as of 6/30/2020		\$16,613.84				
		\$471,791.61				

**RECLAMATION DISTRICT 773**  
**BILLS TO BE PAID**  
**June 2, 2020**

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	RATIFICATION
Custom Spraying Inc.	5/28/2020	62398	\$6,800.00			
				\$6,800.00	1969	
Kjeldsen, Sinnock & Neudeck, Inc.	5/29/2020	27903	\$390.00			
	5/29/2020	27904	\$2,412.50			
	5/29/2020	27905	\$2,626.23			
	5/29/2020	27906	\$71.25			
				\$5,499.98	1970	
<b>NOTES:</b>			<b>Total Bills to be Paid</b>	<b>\$12,299.98</b>		
Fund Balance as of April 30, 2020		\$374,703.46				
Less Bills to be Ratified		\$48,779.39				
Less Submitted Bills for Payment:		\$12,299.98				
<b>Total:</b>		<b>\$313,624.09</b>				
Bank of Stockton Balance as of April 30, 2020		\$16,613.84				
		\$330,237.93				