

RIVER JUNCTION RECLAMATION DISTRICT NO. 2064  
400 EAST KETTLEMAN LANE, SUITE 20-K  
LODI, CALIFORNIA 95240  
P: (209) 946-9675 / F: (209) 946-9723

Trustees: John Van Till, Mary Dutra, J. B. Wilson  
Attorney & Assistant Secretary: Alan Richard Coon  
Secretary: Sierra Renter  
Engineer: MCR Engineering, Inc

To Whom It May Concern,

Reclamation District 2064 will hold a meeting on Wednesday, January 22<sup>nd</sup>, 2025 at 5:30pm. The agenda is enclosed. Please find a QR code below for a link to Reclamation District 2064's website where the agenda is posted.



Website address: <https://southdeltawater.org/rd-2064-river-junction>

If you would like to attend via Zoom, please find that information below.

www.zoom.us/join  
Meeting ID: 883 1227 5125  
Passcode: 974933

Thank you,

A handwritten signature in blue ink that reads "Sierra Renter". The signature is stylized with a large, flowing 'S'.

Sierra Renter  
District Secretary

**RECLAMATION DISTRICT NO. 2064  
BOARD OF TRUSTEES' MEETING**

**5:30 p.m. on January 22, 2025**

**J.B. WILSON'S GARAGE  
5129 East Division Road  
Manteca, California**

**AGENDA**

Call to Order:

Roll Call:

Public Comment and Attendance: Please observe a three-minute time limit. Members of the public may address the Board regarding any item not on Agenda which is within the district jurisdiction. No action will be taken by the Board at this meeting because of items presented during public comment. Members of the public may address any item on the agenda at the time it is taken up by the Board.

Note: District's Secretary, General Counsel and/or Engineer(s) may attend by Zoom or Teams Meeting.

Engineer's Report: The Engineer's Report will be made part of the Agenda and presented at the meeting including an oral report on Flood Maintenance Assistance Program (FMAP) 2024, condition of levees, emergency repairs, past repairs, and future routine maintenance needs. Said written part of the Engineer's Report shall be incorporated as part of the Minutes. The Board may also consider adding action items as set forth in the Engineer's Report including, but not limited to FMAP, FSRP, CalOES and FEMA matters; updated information requesting potential Action (see below) on the lot line adjustment with the Smith parcel (APN #257-180-18); and encroachment applications or modifications to encroachment agreements during this portion of the Agenda which then may be added as an action item below.

Manager's Report: To be presented at meeting including report on condition of levees, patrol roads, siphons and encroachments on levee. Said written part of the Manager's Report, if any, shall be incorporated and made part of the Minutes.

Trustee's Report: To be presented at the meeting including discussions with Federal, State and local officials (DWR, CVFPB, CalOES, SDWA, etc.) and landowners regarding District matters including encroachments. Trustees may offer comments and proposals regarding Dec. 2024 meeting at District's south levee near Airport Way bridge with John Herrick, general counsel and manager of the South Delta Water Agency (SDWA).

General Counsel's Report: To be presented at Meeting. Said written part of the General Counsel's Report, if any, shall be incorporated and made part of the Minutes. The Board may consider action items as set forth in said Report including, but not limited to, the status

of the Paradise Cut Bypass Project and action to scan, destroy, and/or continue storing historical files.

Action Items: Note: The Board may consider and discuss all Action Items before universal Motion to Approve, Reject any or table any or all of Action Items.

1. Minutes: Discuss and consider approval of the Minutes for October 2024 meeting; and
2. Consideration of and Action approving revisions to the 2025 FMAP Application and then approving and granting discretion and authority to the "Designated Representatives" consistent with this Action to execute documents necessary for proposed annual FMAP Project including revisions to the following documents caused by reduction in funding: Operating and Maintenance Agreement, Standard Conditions and Resolutions, Cost Share attachments; and appropriate Resolutions together with granting discretion to designated representative(s) within the funding and contribution limits as determined by the Board.
3. Consideration, action and/or ratification regarding Paradise Cut Expansion Project ("Project") including, but not limited to comments for and opposed to ongoing development of the Project. District may add the most up to date studies and reports at this meeting. Please see attached information and note that updated information yet to be received from San Joaquin Area Flood Control Agency (SJAFCA) and Project facilitator, Conserosolutions. Requested action is in furtherance of earlier resolution authorizing and granting discretion to staff and designated trustee regarding initial review and participation during the "engagement" and "needed studies" part of the Project development.
4. Consideration and Action regarding annual audit by Schwartz Giannini Lantsberger & Adamson.
5. Consideration and Action to review and approve or deny the Smith Lot Line Adjustment, prepared by Redefined Horizons including any adjustments to square footage.
6. Consideration of and Action approving Hedy Homes Agreement and/or in conjunction with RD 2064's Secretary, Sierra Renter for the scanning and digital storage of District records and granting discretion and authority to Secretary, General Counsel and designated trustee consistent with this Action to execute documents necessary for this action.

Informational and Future Agenda Items: Discuss Draft District Calendar and consideration of Agenda Items for next meeting. Discuss Phase 3 Paradise Cut Bypass Expansion and Multi-Benefit Project Reclamation.

Closed Session: Pursuant to posting requirements of California Government Code §§54954.2 and 54954.5, District announces Closed Session as follows: Conference with Legal Counsel - Existing and Potential Litigation. Government Code §54956.9 and other potential actions regarding encroachments.

DATE: January 9, 2025

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Sierra Renter, Secretary

People needing disability-related modification or accommodation in order to participate in this meeting, should contact the Secretary of the Board at (209) 483-5895 at least 48 hours prior to the start of the meeting. (Government Code section 54954.2(a)). The Agenda Package material may be reviewed at 400 E Kettleman Lane, Suite 20-K, Lodi, CA during normal business hours. Please contact the office in writing to obtain a copy of the Agenda Package. People requesting a copy may be charged a small fee for copying the Agenda Packet. The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by RD 2064 is governed by section 1094.6 of the Code of Civil Procedure, unless a shorter limitations period is specified by any other provision. Under section 1094.6 any lawsuit or legal challenge to any quasi-adjudicative decision made by RD 2064 must be filed no later than the 90<sup>th</sup> day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. People wishing to challenge the nature of the above section in court may be limited to raising only those issues that were raised at the meeting described in this notice, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

## ACTION ITEM 1

## RECLAMATION DISTRICT NO. 2064

5:30 p.m. on June 26, 2024

5129 East Division Road

Manteca, California

### MINUTES

Call to Order: Trustee Van Till called the District Board meeting to order at 5:30 p.m.

Roll Call: The following were present: Trustees JB Wilson, John Van Till, and Mary Dutra; MCR Engineering, Dan Eavenson (remotely) and Manuel Telles; Secretary, Sierra Renter (remotely); Manager Chris DeRuyter; General Counsel/Assistant Secretary, Alan Coon; and landowners, Ben Johnston, Ted Johnston and Linda Shanks were in attendance. General Counsel, acting as the Assistant Secretary, took Minutes.

Public Comment: Landowners, Ben and Ted Johnstons (Johnstons) asked questions beginning with “why” the need for a “fill area” at the levee toe just south of Brett Harte irrigation pipes and “why” the use of “fly ash” especially the larger sized product. Manager DeRuyter explained where it came from, the nominal cost, possible future deliveries, also at a nominal cost, and future plans to crush the larger sized boulders before rainfall. Engineer Eavenson advised that fly ash, when crushed and placed sets like concrete when it interacts with H<sub>2</sub>O. Next, Johnstons questioned the delay afforded to landowner Smith to remove their fencing that is located within the District’s levee toe. Engineer Telles and Trustee Wilson advised that there is a lot line application still pending before the County public works awaiting administrative approval. Once approved the Smith fence will be moved to the correct location. Next, Landowner Johnstons questioned the need to relocate their fence and Trustee Wilson and Engineers explained the State’s required set back from the toe of the levee. Thereafter, the parties discussed options including an option regarding relocating their fence after everyone can review the pertinent map to locate the exact legal boundary. It was noted that the boundary might be located more landward of the currently regulatory required 10 (soon to be 15) feet of the toe. General Counsel offered to write a letter once the facts (boundary feet location) are determined.

Engineer’s Report: MCR Engineering presented an oral Engineer’s Report which included advising the Board that the recent state inspection contained “A”s on all matters save for a “M” on miscellaneous District infrastructure. The Board discussed the status of 2022 storm repair reimbursement and continued delay in reimbursement. Engineers then advised of a recent meeting with the USACE regarding removal of fill material currently stored at District levee but to be replaced with dirt outside location. Noting the good quality of existing dirt to be removed may not have warranted the State incurring the extra cost of hauling new dirt and that RD 2064 has planned projects for which the dirt would suffice. i.e. unnecessary cost incurred by the State.

Manager’s Report: There was no report although Manager DeRuyter noted that he continues the need to bait gophers in certain areas (Manteca’s Sportsmen’s gun club, Airport Way, etc.) and that he was gearing up for the planned pre-emergent herbicide application estimated within the \$25,000.00 budget.

Trustee’s Report: Trustee Wilson noted the completion of the replacement of pilings at the pumping/discharge station. There was no written report.

General Counsel’s Report: Board was presented with an update upon the recently

attended Paradise Cut Bypass Project and the probable need for future Board meetings to obtain Boards comments and/or approval of project details. The Board was then provided handouts and noted access to YouTube videos (7) taken by drone which show the current condition of the Paradise Cut. The Board authorized continued attendance at upcoming meetings (see action, infra) acknowledging future meetings may become necessary. There was no written report.

Action Items: Following discussion of the Action Items, Trustee Wilson motioned, Trustee Dutra did second, and the Board unanimously approved all Action Items:

1. Minutes for June 26, 2024, meeting with no changes;
2. Authorized and ratified execution of attached FSRP Application by staff (including engineers ) and directed Secretary to prepare necessary Resolution; and, further, granted discretion and authority to Trustee JB Wilson, with assistance from District Engineer and General Counsel if necessary, to negotiate and execute related Agreements consistent with this Action necessary for implementation of the proposed FSRP Project ("Critical area Repair – 2024/Levee Repair", herein "FSRP Project") including, but not limited to, the following or similarly designated documents/agreement: Project Funding Agreements and Standard Conditions; Exhibits A (Overall Project Work plan); B (Standard Conditions); C (Work Plan and Report Formats); D (Operating and Maintenance Agreement); D-1 (Standard Conditions and Draft Resolution Accepting Funds; Cost Share attachments; and appropriate Resolutions together with granting discretion to designated representative(s) within the funding and contribution limits as determined by the Board.
3. Approved and ratified MCR Engineer and General Counsel's attendance at recent Paradise Cut Bypass Project ("Project"). The Boar then authorized General Counsel's attendance at future Project hearings and pre-Project planning events so as to present District's position on the Project in furtherance of earlier resolution authorizing and granting discretion to staff and designated trustee regarding initial review and participation during the "engagement" and "needed studies" part of the Project development.

Informational Items: The Board revisited the District Calendar for 2024-2025 year and discussed the now need to add additional Board meetings related to the Paradise Cut Bypass Project.

Closed Session: The Board elected not to conduct a Closed Session.

Upon unanimous motion the Special Meeting was adjourned at 6:25 p.m.

DATE: October 31, 2024.



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Alan R. Coon, Assistant Secretary

## ACTION ITEM 3



**DRAFT**  
**SUMMARY**

**Phase 3 Paradise Cut Bypass Expansion and Multi-Benefit Project Reclamation  
District Meeting Group #3**

**October 9, 2024 | 9:00 AM – 10:15 AM**

**Kjeldsen Sinnock & Neudeck Inc.**

**711 North Pershing Ave. | Stockton, CA 95203**

**PARTICIPANTS:**

~~Lilliana Selke, Herum, Crabtree, & Sontag Attorneys~~  
(RDs 2085, 2095)

Alan Coon, Alan Coon Law (RD 2064)

Daniel de Graaf, de Graaf Engineering, Inc (RDs  
2085, 2095)

Dan Eavenson, MCR Engineering (RD 2064)

John Herrick, South Delta Water Agency

Chris Elias, San Joaquin Area Flood Control Agency

Glenn Prasad, San Joaquin Area Flood Control  
Agency

~~Melissa Weymiller, Larsen Wurzel & Associates~~

Petrea Marchand, Consero Solutions

Laura Duffy, Consero Solutions

**ACTIONS**

- SJAFCA will let the project team know to include D. DeGraaf in early discussions about alternatives, so he can provide examples of the need for an operable weir and provide other background **(DONE)**
- SJAFCA to let the consultant team know about the concern that the weir should be operable and not allow uncontrolled flooding **(DONE)**
- SJAFCA to consider updating the definition of “feasible” based on reclamation district input **(DONE)**
- J. Herrick will find old bathymetry studies for RD 2064 and determine if South Delta can assist RD 2064 separate from Paradise Cut with the siltation issue A. Coon described
- SJAFCA will check with A. Coon on October 16 to see if the RD 2064 board had feedback on the Phase 3 materials so far **(DONE)**
- The consultant team will add a line on the updated study area map to indicate where dredging is being considered
- J. Herrick will check in with A. Coon about siltation issues in RD 2064 separate from Paradise Cut
- Reclamation district representatives to provide L. Duffy with any contacts they want SJAFCA to add to the distribution list for Advisory Committee meetings, newsletters, and other communication
- SJAFCA will add A. Coon to distribution list for Advisory Committee meetings **(DONE)**
- SJAFCA to let reclamation districts know the exact dates of the 10-day review periods for the three deliverables as soon as the information is available
- Meeting attendees to review the 10/9 meeting summary to ensure staff captured feedback from reclamation district representatives

**DECISIONS**

- SJAFCA will host meetings with reclamation districts to provide opportunities for questions and verbal comments on key deliverables during the 10-day review periods, as well as solicit written comments.

## **HIGHLIGHTS**

### **Introductions**

- The group introduced themselves. P. Marchand said her firm, Consero Solutions, is working for SJAFCA to do outreach and engagement during Phase 3. A. Coon said he is representing RD 2064. D. Eavenson said he is an engineer representing RD 2064. D. DeGraaf said he was attending to represent RD 2085 and RD 2095. J. Herrick said he is General Counsel at South Delta Water Agency. G. Prasad said he is Deputy Executive Director at San Joaquin Area Flood Control Agency (SJAFCA). C. Elias said he is Executive Director at SJAFCA.

### **Welcome**

- P. Marchand welcomed the group. She said the purpose of this meeting was to reintroduce the Paradise Cut Bypass Expansion and Multi-Benefit Project (Project) to the reclamation districts, as well as secure feedback on the study area and the goals and objectives for the Project feasibility study, the main deliverable of this phase, and the engagement strategy. She said lead agency for the Project has transitioned from the San Joaquin County Resource Conservation District, who managed Phase 1 and Phase 2 of the Project, to the San Joaquin Area Flood Control Agency (SJAFCA) for Phase 3. She said the team will reintroduce everyone to the deliverables of this phase during this meeting and get everyone comfortable with the engagement process. She said a priority for today is to secure feedback on how the RDs would like to receive information about upcoming feasibility study deliverables related to the Project.
- P. Marchand said the project team grouped RDs together for meetings based on their geographic location and which engineers or attorneys represent them. She said this was a strategy the Resource Conservation District used in Phase 2 as well to ensure an efficient use of participant times. She said SJAFCA tried to separate RDs that may have significant impacts from Project those who may have less impacts from the Project as well. She said the goal of these RD meetings over the next 15 months is secure feedback from RDs, a primary audience for SJAFCA, on the feasibility study for the Project. She said the team wants to make sure to have these conversations early, before SJAFCA goes to the public with Project alternatives or a draft feasibility study. She said the team is looking for feedback on best way to reach out to folks and stay connected. She asked the group to let her know if anyone had suggestions for how to rearrange small groups as needed.
- G. Prasad said if these small group meetings are not a good use of your time or they have other suggestions to improve outreach, to please let us know. There was no objection to continuing small group meetings or other suggestions for outreach.

### **Project Overview**

- J. Herrick provided an overview of the Project. He said the process started after the 1997 flood event when local landowner Alex Hildebrand proposed creating a new overflow weir on the east side of the San Joaquin River with a designated/protected area for that overflow. J. Herrick said it would be better to avoid unexpected overflow during peak flood stage and instead have expected flow. He specifically proposed a new weir on the San Joaquin River that would siphon off peak flood flows into the Paradise Cut Bypass. His neighbors were not interested in being flooded intentionally.

- In the development of the predecessor project to River Islands, litigation challenged the Environmental Impact Report (EIR) but was resolved in a settlement which set up a fund to assist in investigations for potential flood control and habitat projects. John Cain and Alex Hildebrand kept the idea of the expanded Paradise Cut project alive and the fund was partially used to model some differing scenarios. John Cain was employed first by American Rivers and then River Partners during project development, but each environmental organization supported the effort.
- John Cain worked with the San Joaquin County Resource Conservation District (RCD) to secure a grant from the Delta Conservancy for Phase 1, which included modelling, development of a concept for the project, and an initial effort to work with reclamation districts to see if there was sufficient support for the concept to move forward. J. Herrick said modelling shows a three-foot decrease in San Joaquin River stage at the proposed new weir in a 1997 flood event and a two-foot decrease in San Joaquin River stage at Mossdale. Modelling showed an increase in stage in some areas downstream of Paradise Cut; any increase in stage during high flow events caused concern with the downstream reclamation districts.
- Also during Phase 1, J. Herrick said he started receiving calls regarding increased siltation in South Delta channels; finally, he received a call one day that there was no water in Old River. Every year, the siltation is worse. Even in a high flow year like last year, there is a tremendous amount of additional silt deposited in the channels. J. Herrick said that within a few years, it is possible there will be insufficient water in some areas of the South Delta to divert for farming. J. Herrick said once he understood the significance of the siltation issue, he started exploring ways to further dredging to ensure continued agricultural production in the South Delta. Specifically, he started having conversations with reclamation districts about combining dredging and the Paradise Cut Bypass expansion. He said he believes the best chance for the South Delta to secure funding for dredging is to include it in a major project like the Paradise Cut Bypass expansion.
- J. Herrick said the RCD then secured another grant from the Delta Conservancy for Phase 2, which focused on trying to determine which studies would be needed to move forward. He said the RCD hosted small group meetings then, too, with the focus on securing support from reclamation districts to select a lead agency for the Project and sign a memorandum of understanding (MOU) to move the Project forward to Phase 3. He said by the end of Phase 2, everyone agreed to move forward on joint project and selected SJAFCA as the lead agency. He said environmental groups supported the Project and upstream urban areas supported the Project. He also said DWR is a proponent of the Project with Steve Rotherth the driving force at DWR. All supporters also understand the Project must include dredging to move forward.
- J. Herrick said it took about two years to secure funds from DWR for Phase 3. Ultimately, DWR provided SJAFCA \$3 million for the feasibility study under discussion today, although DWR might also have another \$10 million set aside to further the project. He said right now they are in the feasibility study portion of the Project to figure out what we can do and what we can't do. He said when SJAFCA received the \$3 million, they hired consultants to help with the Project.
- J. Herrick said there is still more to work out, especially for eventual permitting. J. Herrick said he is always available if people need to call with problems or have questions.

#### **Feasibility Study Overview**

- G. Prasad described SJAFCA's role as independent project manager. He said SJAFCA has an ongoing funding relationship with DWR to upgrade various levees in the Stockton area

and the Manteca area. He said SJAFCA has been a longtime advocate for the Project and had requested the U.S. Army Corps of Engineers (Corps) to look at it in a 2018 flood control feasibility study for the region. He said ultimately, the Corps removed the Project from that study because of the low benefit to cost ratio. He said now the Corps is again looking at Paradise Cut as part of the Lathrop-Manteca feasibility study.

- G. Prasad said \$3 million was the final funding amount from DWR, though the original ask was \$5 million. G. Prasad said the budget is tight and SJAFCA is working on balancing the budget and the schedule. He said SJAFCA has a long-term partnership with DWR and is struggling to balance SJAFCA's relationship with DWR and the independent role SJAFCA must play with moving the Project forward.
- G. Prasad passed around the Phase 3 schedule and reviewed the major deadlines. He said Phase 3 started in June 2024 and the goal is to finish Phase 3 by December 2025 with the closing process finishing up by June 2026. He said the project team developed a framework to demonstrate how SJAFCA will make decisions on the project and to lay out SJAFCA's role. He said the team has identified the decisions going to the Advisory Committee, which was a committee created in the MOU to ensure reclamation district involvement in decisions related to the Project.
- A. Coon said it would be helpful if he knew which items he would need to bring to his Board in the future, so he can plan. He said RD 2064 has a Board meeting next Wednesday and he could give these materials to the Board right away. D. DeGraaf said he is in the same boat; the RDs he represents meet quarterly at most. He said they can do special meetings but this can be challenging with people's schedules. G. Prasad said that is exactly the purpose of the schedule in the Engagement Strategy and this is the type of feedback he wants to get today and going forward. He said the Advisory Committee is another avenue to stay up to date on the Project and the Advisory Committee has appointments which collectively represent the reclamation districts. A. Coon said it would be helpful to have briefings ahead of Advisory Committee meetings.
- P. Marchand said she will ask for feedback on the Engagement Strategy and its schedule later in the meeting.

#### **Definition of Feasible**

- The group reviewed the definition of feasible as described on the agenda: "no significant technical obstacles, support from DWR, broad support from local RDs (upstream and downstream of Paradise Cut), agency willing to accept maintenance responsibility, and costs within reason." G. Prasad asked for feedback on the definition of feasible.
- P. Marchand said yesterday's group shared one element of the definition of feasible may be the cost of long-term operations and maintenance.
- D. DeGraaf said if there is not a commitment to long-term maintenance of downstream facilities, this project will not be good for the RDs he represents. He said River Partners did a project on the Consumnes River; his client was promised the project would only flood at 3,000 cfs or above. After first year, it started to flood higher and higher (right now 800 cfs) and a neighbor whose orchards are flooding is suing River Partners. River Partners' response is they only had funding for the project, not to address any issues that happened after construction. He said this will be a problem if you apply the same logic to Paradise Cut: if we turn this into a habitat project and do not take other things into account.
- D. DeGraaf said RD 2095 is not opposed, but the expectation is that they will be able to farm into the future. He said if it gets into the point where someone is not maintaining the Project and if it will flood all the time, that would be a problem. He also said the weir expansion should have gates that can be turned on and off. He provided an example from

operations of another project last year; if dam operators released too much water, the levee would break. If the operator could keep the gates closed, the levee might not break. He said if there is an open cut weir at Paradise Cut, it can get out of control and operators may not have incentives to work with folks to let people know when it will flood. If it is uncontrolled, RD 2095 and landowners will push back on the proposed Project. J. Herrick said we need to hash out the details in an operations plan, including what happens if an agency overrides controls for an emergency. He said we need to let the consultants know that operation of the weir is a concern because of uncontrolled flooding **(ACTION)**. D. DeGraaf said he can provide that information when the consultants are going over alternatives. SJAFCA will let the project team know to include D. DeGraaf in early discussions about alternatives when possible **(ACTION)**. D. DeGraaf provided example of automated, remotely operated gates that are SCADA powered that could be precisely controlled.

- A. Coon said the protocols should be established now for operations of the weir including protocols for an emergency. He said a gatekeeper should be identified who is responsible for operations. He said there needs to be recognition this Project should benefit landowners. As for beneficiaries and future maintenance, it is like any other, you can create JPA, the cost can be shared, and it should be established now. A. Coon said he suggests asking the “agency willing to maintain” question right now. He said you might find willingness to create a JPA or governing group in charge of maintenance and collection. He said this comes with the understanding that DWR will have a lot of input.
- P. Marchand said she heard there may need to be something about governance in definition of feasible. A. Coon said the governance part might be difficult but agreed it should be added.
- D. DeGraaf asked if there are new levees constructed for the Project, what is RD 2095’s role? He said if this Project is built the way it is proposed, then RD 2095 doesn’t need to exist anymore.
- J. Herrick said beneficiary pays part is difficult right now. He said farmers can’t afford this Project. A. Coon said there are other beneficiaries here and said he thought the cities may contribute. He said \$10 per landowner is a lot of money and still would not be enough to pay for the Project. J. Herrick another idea is to ask the state to help through legislation.
- SJAFCA to consider updating the definition of “feasible” based on reclamation district input **(ACTION)**.

#### **Study Area**

- The group reviewed the study area attachment. G. Prasad said the study area includes any areas the team might consider for dredging or ecosystem restoration, which is why RD 2095 was included.
- J. Herrick said dredging will not occur in RD 2064. A. Coon said he understood but it is scary over near Airport Way Bridge. He said there are trees getting stuck under the bridge. He said he has only been representing RD 2064 for 10 years, but silt is getting worse. J. Herrick said it is the same at South Delta. J. Herrick said RD 2064 was not included in Anchor QEA study. A. Coon said even if there was dredging for .25 mile in front of that bridge, it could help; it is like a sieve there. J. Herrick said a year ago when they had flood meetings, was this where we had 64+ boils? A. Coon said this is why RD 2064 is supportive of the Project; the silt is still going to arrive there and we need to solve that problem temporarily. J. Herrick said he will find old bathymetry studies for RD 2064 and determine if South Delta can assist RD 2064 separate from Paradise Cut with this issue **(ACTION)**.

- D. DeGraaf said one consideration for future maintenance would be to think about velocity slowing downstream. J. Herrick said yes, they've talked about holes and silt traps. J. Herrick said RD 2064 will get the water stage benefit.
- P. Marchand asked for other comments on the study area. A. Coon said the RD 2064 board is meeting on October 15 and he is expecting at least one Board member will have comments on the study area. SJAFCA will check with A. Coon on October 16 to see if the RD 2064 board had feedback on the Phase 3 materials so far (**ACTION**). D. DeGraaf said as far as his RDs are concerned, the study area is sufficient. D. DeGraaf said the next board meeting is in a few weeks. G. Prasad said the consultant team should add a line on the updated study area map to indicate where dredging is being considered (**ACTION**).
- There were additional comments from A. Coon on siltation issue. J. Herrick said it is a separate issue that he will check in on (**ACTION**).

### **Goals and Objectives**

- G. Prasad reviewed the goals and objectives attachment with the group. He said the consultant team considered Phase 2 goals and objectives, what was in the DWR grant agreement, and elements of the Central Valley Flood Protection Plan (CVFPP) to develop Phase 3 goals and objectives, which is why climate change resiliency is involved. A. Coon asked if the proposed bond measure (Proposition 4) coming out of Sacramento could be tied into funding for the project. P. Marchand said the team is tracking the bond measure, but unfortunately bonds don't pay for maintenance. A. Coon said RD 2064 can't afford to pay more than they are already paying.
- G. Prasad said SJAFCA is building levee projects to protect Stockton, Lathrop, and Manteca. He said SJAFCA has included maintenance-costs into prior assessments.
- SJAFCA will check in with A. Coon about the RD 2064 board meeting after October 16 (**ACTION - DONE**).
- The group did not have any changes to the goals and objectives.

### **Engagement Strategy**

- P. Marchand introduced the Phase 3 engagement strategy, a draft of which SJAFCA provided as part of the meeting materials. P. Marchand said part of why SJAFCA is meeting with reclamation districts at this stage is to update the reclamation districts on the Project and establish lines of communication to ensure reclamation districts have input into feasibility study deliverables, including potential Project alternatives. She said the draft engagement strategy describes the process through which SJAFCA will engage with all interested parties during the feasibility study process. She reiterated G. Prasad's suggestion that the best way for reclamation district representatives to stay up to date with the Project is to attend Advisory Committee meetings. P. Marchand said Advisory Committee meetings are in person, but also provide an option for virtual attendance. She said the next two Advisory Committee meetings are on October 15 and December 2.
- P. Marchand said the team is building an email distribution list of contacts who would like to receive information on the Project, such as newsletters or Advisory Committee meeting reminders. She said to please let L. Duffy know if they or someone they know want to be added to the distribution list (**ACTION**).
- A. Coon said he is interested in getting on the email distribution list. SJAFCA will add A. Coon to distribution list for Advisory Committee meetings (**ACTION**).
- P. Marchand said SJAFCA is also meeting with reclamation districts now to provide an overview of the project schedule so reclamation districts have advance notice of deliverable deadlines. This advance notice will allow reclamation district representatives to schedule Board or other meetings necessary to secure appropriate input on key Project deliverables.

She said to let SJAFCA know if there is anything SJAFCA needs to know about related to the Project or the most appropriate way to engage with a particular reclamation district. She further said SJAFCA will send a letter out in December 2024 and March 2025 secure feedback on interim deliverables (such as the sedimentation technical memo, real estate right of way technical memo, etc.). She said SJAFCA plans to post these interim deliverables on their website.

- P. Marchand provided an overview of the Project schedule in 2025, in particular that SJAFCA will release three key deliverables for input by “primary audiences,” as described in the engagement strategy. These three deliverables are preliminary Project alternatives, final Project alternatives, and the draft feasibility study. She said the reclamation districts will have 10 days to review each of these deliverables and will review the deliverables at the same time as the Advisory Committee. She said if people think it would be helpful, the project team is going to schedule small group meetings around the 10-day window. She said if you don’t think that would be helpful, let the team know. D. DeGraaf said he liked the idea of another small group meeting during a 10-day period. P. Marchand said SJAFCA will let reclamation districts know the exact date of the three 10-day review periods for the three key deliverables as soon as SJAFCA knows the dates (**ACTION**). She said if those review dates change, SJAFCA will let reclamation districts know. Group agreed to maintain meetings for reclamation districts re key deliverables (**DECISION**).
- P. Marchand said as part of this process, she wanted to ask the group about how best to get feedback from reclamation districts and if they need to take items to their boards. P. Marchand said it sounded like D. DeGraaf said RD 2085 and RD 2095 have quarterly board meetings. She asked to confirm. D. DeGraaf said October 29 is the next board meeting date for RD 2085 and November 12 is the next board meeting date for RD 2095. He said usually they have meetings every three months. D. DeGraaf said the 10-day review period is okay, though it would be good to have a face-to-face meeting to go over comments as needed. He said his only other comment is that it would be valuable for the reclamation district engineers to sit down with the project team to say, “what are you guys looking at as alternatives? Let’s talk about what are you proposing.” He said no one is going to know the area better than those on the ground.
- A. Coon said RD 2064 meets three or four times a year. He said the board for RD 2064 has a meeting next week, January, the first week of June, and then potentially another meeting in the summer depending on conditions. He said the first week of June is when they do their regular assessment. He said they do have a resolution that gave him authority to attend Advisory Committee meetings, but ultimately, he will go back and get the board’s blessing no matter what. He said Sierra Renter is the new secretary and Dan Eavenson is the district’s engineer.
- P. Marchand pointed to the schedule on pages 8 and 9 of the engagement strategy. P. Marchand said by January, SJAFCA will seek feedback on interim deliverables and again in March. She said the first major deliverable is in May and June. A. Coon said that looks good.
- P. Marchand reiterated the first 10-day review period is roughly one starting in May/June 2025. Then there will be another around August/September 2025 and a final 10-day review period in December 2025.

#### **Next Steps**

- P. Marchand said her team will send out a meeting summary. She asked the group to review the meeting summary to ensure staff captured feedback from reclamation district representatives (**ACTION**).

- G. Prasad said the schedule and budget are tight. G. Prasad said he and J. Herrick can always be the ones to meet with RDs if people want to have small group meetings in the 10-day review windows or as needed.
- P. Marchand thanked everyone for attending the meeting and said SJAFCA is looking forward to further communication.



## ACTION ITEM 4

**RECLAMATION DISTRICT NO. 2064**

**FINANCIAL REPORT**

**JUNE 30, 2024**

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## INDEPENDENT AUDITORS' REPORT



To the Board of Trustees  
Reclamation District No. 2064

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Reclamation District No. 2064 (the District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of Reclamation District No. 2064, as of June 30, 2024 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Reclamation District No. 2064, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Philip Lantsberger, CPA  
Robert Gross, CPA  
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Stockton, California 95219  
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## **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free of material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures including examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Required Supplementary Information**

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who consider it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 20-21 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statement in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Schwartz, Giannini, Lantberger & Adamson*

Stockton, California  
November 25, 2024

**RECLAMATION DISTRICT NO. 2064****Statement of Net Position****June 30, 2024**

	<u>Governmental activities</u>	<u>Business-type activities</u>	<u>Total</u>
<b>Assets</b>			
Cash and investments (Note 3)	\$ 208,187	\$ 102,434	\$ 310,621
Accounts receivable	45,859	36,036	81,895
Prepaid expenses	8,428	-	8,428
Capital assets, net of accumulated depreciation (Note 4)	<u>49,005</u>	<u>659,001</u>	<u>708,006</u>
Total assets	<u>311,479</u>	<u>797,471</u>	<u>1,108,950</u>
<b>Liabilities</b>			
Accounts payable	13,193	25,102	38,295
Payroll liabilities	-	614	614
Long-term liabilities (Note 5)			
Debt due within one year	-	27,500	27,500
Debt due within more than one year	<u>-</u>	<u>243,979</u>	<u>243,979</u>
Total liabilities	<u>13,193</u>	<u>297,195</u>	<u>310,388</u>
<b>Deferred inflows of resources</b>			
Grants	<u>41,589</u>	<u>-</u>	<u>41,589</u>
Total deferred inflows of resources	<u>41,589</u>	<u>-</u>	<u>41,589</u>
<b>Net position</b>			
Net investment in capital assets	49,005	387,522	436,527
Unrestricted	<u>207,692</u>	<u>112,754</u>	<u>320,446</u>
Total net position	<u>\$ 256,697</u>	<u>\$ 500,276</u>	<u>\$ 756,973</u>

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 2064**  
**Statement of Activities**  
**For the Year Ended June 30, 2024**

		Program revenues			Net (expense) revenue and changes in net position		Totals
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	
	Expenses						
<b>Governmental activities</b>							
Maintenance and operations	\$ 365,776	\$ -	\$ 242,209	\$ -	\$ (123,567)	\$ -	\$ (123,567)
General and administrative	123,698	-	-	-	(123,698)	-	(123,698)
Depreciation	3,856	-	-	-	(3,856)	-	(3,856)
Total governmental activities	493,330	-	242,209	-	(251,121)	-	(251,121)
<b>Business-type activities</b>							
Irrigation	219,760	321,540	-	-	-	101,780	101,780
Total business-type activities	219,760	321,540	-	-	-	101,780	101,780
<b>Total government</b>	713,090	321,540	242,209	-	(251,121)	101,780	(149,341)
General revenues							
Assessments					177,351	-	177,351
Interest income					4,362	-	4,362
Other income					17,811	-	17,811
Total general revenues					199,524	-	199,524
Change in net position					(51,597)	101,780	50,183
Net position, beginning of year					308,294	398,496	706,790
Net position, end of year					\$ 256,697	\$ 500,276	\$ 756,973

The accompanying notes are an integral part of these financial statements.



**RECLAMATION DISTRICT NO. 2064**

**Balance Sheet  
Governmental Fund  
June 30, 2024**

	<u>General Fund</u>
<b>Assets</b>	
Cash and investments	\$ 208,187
Accounts receivable	45,859
Prepaid expenses	<u>8,428</u>
Total assets	<u><u>262,474</u></u>
<b>Liabilities</b>	
Accounts payable	<u>13,193</u>
Total liabilities	<u>13,193</u>
<b>Deferred inflows of resources</b>	
Grants	<u>41,589</u>
Total deferred inflows of resources	<u>41,589</u>
<b>Fund balance</b>	
Nonspendable	
Prepaid expenses	8,428
Unassigned	<u>199,264</u>
Total fund balance	<u>207,692</u>
Total liabilities, deferred inflows of resources, and fund balance	<u><u>\$ 262,474</u></u>
<b>Reconciliation of the Balance Sheet of Governmental Fund to the Statement of Net Position</b>	
Total governmental fund balance	\$ 207,692
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets of \$189,661, net of accumulated depreciation of \$140,656, used in governmental activities are not financial resources and, therefore, are not reported in the fund	<u>49,005</u>
Net position of governmental activities	<u><u>\$ 256,697</u></u>

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 2064**  
**Statement of Revenues, Expenditures and Change in Fund Balance -**  
**Governmental Fund**  
**For the Year Ended June 30, 2024**

	General Fund
<b>Operating revenues</b>	
Assessments income	\$ 177,351
Interest	4,362
Grants	191,512
FEMA income	50,697
Other income	17,811
	<hr/>
Total operating revenues	441,733
	<hr/>
<b>Operating expenses</b>	
Levee maintenance	359,744
Legal and professional	25,421
Administrative	35,622
Secretary fees	7,200
Insurance	8,437
Utilities	6,032
Management fees	16,600
FEMA expenses	30,418
	<hr/>
Total operating expenses	489,474
	<hr/>
<b>Net change in fund balance</b>	(47,741)
	<hr/>
<b>Fund balance - beginning of year</b>	255,433
	<hr/>
<b>Fund balance - end of year</b>	<u><u>\$ 207,692</u></u>

**Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance  
of Governmental Fund to the Statement of Activities**

Net change in fund balance - governmental fund	\$ (47,741)
Amounts reported for governmental activities in the statements of activities are different because:	
Depreciation expense related to capital assets is recognized in the statement of activities, but is not reported in the fund	<hr/> (3,856)
Change in net position of governmental activities	<u><u>\$ (51,597)</u></u>

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 2064**  
**Statement of Net Position**  
**Proprietary Fund**  
**June 30, 2024**

**Assets**

**Current assets**

Cash and investments	\$ 102,434
Accounts receivable	<u>36,036</u>

Total current assets	<u>138,470</u>
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<b>Capital assets, net of accumulated depreciation (Note 4)</b>	<u>659,001</u>
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Total assets	<u><u>797,471</u></u>
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**Liabilities and Net Position**

**Current liabilities**

Accounts payable	25,102
Payroll liabilities	614
Due within one year: notes payable	<u>27,500</u>

Total current liabilities	<u>53,216</u>
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**Noncurrent liabilities**

Due in more than one year: notes payable	<u>243,979</u>
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Total non-current liabilities	<u>243,979</u>
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Total liabilities	<u>297,195</u>
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**Net position**

Net investment in capital assets	387,522
Unrestricted	<u>112,754</u>

Total net position	<u>500,276</u>
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Total liabilities and net position	<u><u>\$ 797,471</u></u>
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The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 2064**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Proprietary Fund**  
**For the Year Ended June 30, 2024**

<b>Operating revenues</b>	
Irrigation charges	\$ 258,312
Pipe charges	63,203
Other income	<u>25</u>
Total operating revenues	<u>321,540</u>
<b>Operating expenses</b>	
Utilities	83,624
Salaries and wages	34,308
Depreciation	30,567
Maintenance	63,578
Payroll taxes	2,622
Insurance	2,210
Other	<u>2,851</u>
Total operating expenses	<u>219,760</u>
<b>Change in net position</b>	101,780
<b>Net position - beginning of year</b>	<u>398,496</u>
<b>Net position - end of year</b>	<u><u>\$ 500,276</u></u>

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 2064**

**Statement of Cash Flows**

**Proprietary Fund**

**For the Year Ended June 30, 2024**

**Cash flows from operating activities**

Receipts from customers	\$ 288,859
Payments to suppliers for goods and services	(136,996)
Payments to employees	(36,316)
Net cash provided by operating activities	<u>115,547</u>

**Cash flows from non-capital financing activities**

Payments on long-term debt	(35,000)
Net cash (used in) non-capital financing activities	<u>(35,000)</u>

**Cash flows from capital and related financing activities**

Purchases of capital assets	(7,300)
Net cash (used in) capital and related financial activities	<u>(7,300)</u>

**Net increase in cash and investments** 73,247

**Cash and investments at beginning of year** 29,187

**Cash and investments at end of year** \$ 102,434

**Reconciliation of operating income to net cash  
provided by operating activities**

Operating income	101,780
Adjustments to reconcile operating income to net cash provided by operating activities	
Depreciation expense	30,567
Change in operating assets and liabilities (Increase) in:	
Accounts receivable	(32,681)
Increase in:	
Accounts payable	15,267
Payroll liabilities	614
Net cash provided by operating activities	<u><u>\$ 115,547</u></u>

The accompanying notes are an integral part of these financial statements.

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of business

Reclamation District No. 2064 (The District) was formed under section 50000 et. seq. of Division 15 of the California State Water Code to provide drainage, irrigation and complete reclamation of lands within District boundaries located in the River Junction area of southern San Joaquin County. Bret Harte Water Users Association is an agency of the reclamation district which was formed for the purpose of providing irrigation water to users within the reclamation district boundaries. The District is governed by a three-member Board of Trustees and Bret Harte Water Users Association is governed by a separate three-member Board of Directors. The Board of Trustees are elected to a four-year term and the Board of Directors are elected to a three-year term.

The District management considered all potential component units for inclusion in the reporting entity by applying the criteria set forth in accounting principles generally accepted in the United States of America. The District concluded that there are no potential component units which should be included in the reporting entity.

Government-wide financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the primary government.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund financial statements

The fund financial statements provide information about the District's funds. The funds of the financial reporting entity are described below:

Governmental funds – The General Fund is the primary operating fund of the District and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Proprietary funds – Enterprise Funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges, and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the following enterprise fund, which is classified as a major fund.

Irrigation Fund: Accounts for the activities of providing irrigation water to various residents of the District. All activities necessary to provide such services are accounted for in the fund, including administration, operations, capital improvements, maintenance, financing and related debt service, and billing and collection.

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

In the fund financial statements, fund balance for governmental funds is reported in classification that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components: nonspendable, restricted, committed, assigned and unassigned.

*Nonspendable* – Amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.

*Restricted* – Amounts constrained regarding use from restrictions externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or by restrictions imposed by law through constitutional provisions or enabling legislation.

*Committed* – Amounts constrained regarding use for specific purposes pursuant to requirements imposed by formal action of the District's highest level of decision making authority.

*Assigned* – Amounts constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the Board of Trustees, District manager or their designee.

*Unassigned* – Amounts that have not been restricted, committed, or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use it is the District's policy to use committed resources first, then assigned, and then unassigned as they are needed.

Budgetary accounting

The District does not adopt appropriated budgets. However, the District does adopt non-appropriated budgets annually, which are approved by the Board of Trustees and the Board of Directors.

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are presented on the full accrual basis of accounting with an economic resource measurement focus. An economic resource focus concentrates on an entity or fund's net position. All transactions and events that affect the total economic resources (net position) during the period are reported. These funds use the accrual basis of accounting whereby revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are assessed. Grants and similar items are recognized as revenue as soon as all eligible and reimbursable expenditures are incurred.

The governmental fund financial statements are accounted for using a current financial resources measurement focus, whereby only current assets, liabilities and deferred inflows of resources generally are included in the Balance Sheet, and the Statement of Revenues, Expenditures, and Changes in Fund Balances presents increases and decreases in those items. These funds use the modified accrual basis of accounting whereby revenues are recognized when they become measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a related fund liability is incurred, except for interfund transactions which are recorded on the accrual basis and interest on general long-term debt which is recorded when due.

In the government-wide financial statements, however, with a full accrual basis of accounting, all expenses affecting the economic resource status of the government are recognized. Thus, the expense and related accrued liability for long-term portions of debt are included.

Other receipts become measurable and available when cash is received and recognized as revenue at that time, except for revenues for grants which are recorded when the qualifying expenditures have been incurred and all other grant requirements have been met.

Deferred inflows of resources arise in the governmental funds' balance sheet when potential revenue does not meet both measurable and available criteria for recognition in the current period. These deferred inflows of resources consist primarily of grant revenues not deemed available to finance operations of the current period. In the government-wide Statement of Activities, with a full accrual basis of accounting, revenue is recognized as soon as it is earned regardless of its availability.

Deferred outflows of resources arise in the statement of activities when consumption of resources that results in either a net decrease in assets or a net increase in liabilities are related to a future period.



RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Since the governmental fund statements are presented on a difference measurement focus and basis of accounting that the government-wide statements, a reconciliation is necessary to explain the adjustments needed to transform the fund based financial statements into the governmental column of the government-wide presentation. This reconciliation is part of the basic financial statements.

Receivables

District management considers all accounts receivable to be fully collectible. Accordingly, an allowance of doubtful accounts has not been recorded in these financial statements.

Prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements under the consumption method of accounting.

Use of estimates

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Related party information

The Board of Trustees is made up of landowners in the District. The Board is elected by all of the landowners within the district represented by the Board.

Capital Assets

Capital assets, which include buildings, improvements, machinery and equipment, and infrastructure assets, are reported in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The District has reported all infrastructure that it currently owns and has a responsibility for maintaining it.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives is not capitalized.

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital assets of the District are depreciated using the straight line method over the following useful lives:

Equipment	0-40 years
Pipeline	40 years
Structure and improvements	40 years

Fully depreciated assets still in service are carried in the capital asset accounts.

Long-lived assets

Long-lived assets to be held and used are reviewed for impairment whenever events or changes in circumstances indicate that the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the fair value of the asset. Long-lived assets to be disposed of are reported at the lower of carrying amount or fair value less costs to sell.

Cash and cash equivalents

For purposes of the statement of cash flows, the District considers all highly liquid investments with a maturity date of three months or less to be cash equivalents.

Long-term debt

All long-term debt are reported as liabilities in the government-wide financial statements.

Irrigation charges

Irrigation charges are determined annually by the Board of Directors and are due in advance of water delivery.

Pipe charges

Pipe charges are determined annually by the Board of Directors in order to reimburse the District for pipeline installation expenses incurred.

Assessments

Assessments are levied at the discretion of the Board of Trustees.

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 2. DATE OF MANAGEMENT'S REVIEW

In preparing the financial statements, the District has evaluated events and transactions for potential recognition or disclosure through November 25, 2024, the date the financial statements were available to be issued.

NOTE 3. CASH AND INVESTMENTS

Cash and investments of the District as of June 30, 2024 consist of the following:

	<u>Carrying amount</u>	<u>Bank balance</u>	<u>Fair value</u>
Deposits			
Insured (FDIC)	<u>\$ 308,897</u>	<u>\$ 341,107</u>	
Investment in External Investment Pool			
San Joaquin County Treasurer	<u>\$ 1,724</u>		<u>\$ 1,724</u>

Total bank deposits of \$341,107 of the District were fully insured with FDIC insurance. Cash on deposit in commercial accounts is insured by the FDIC up to \$250,000 per bank. Cash on deposit with the San Joaquin County Treasurer is invested in a pooled fund maintained by the Treasurer. These funds are pooled with other County deposits for investment purposes by the County Treasurer in accordance with the investment policy of the County Treasurer (see County Treasurer's investment policy at <http://www.sjgov.org/departments/ttc/treasury>). The Pool has established a treasury oversight committee to monitor and review the management of public funds maintained in the Pool.

Participants' equity in the investment pool is determined by the dollar amount of the participant deposits, adjusted for withdrawals and distributed investment income. Investment income is prorated to individual funds based on their average daily cash balances. The value of the District's shares in the Pool, which may be withdrawn, is determined on an amortized cost basis, which is different than the fair value of the District's position in the Pool.

The District's investment in the Pool is unrated, stated at amortized cost which approximates fair value, available upon demand and considered cash equivalents. The District is considered an involuntary participant in the Pool as the State of California statutes require certain special districts to maintain their cash surplus with the County Treasurer. The investment pool is not registered with the Securities and Exchange Commission as an investment company.

The District does not maintain a formal investment policy.

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 4. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2024, is as follows:

	Balance June 30, 2023	Additions	Deletions	Balance June 30, 2024
Governmental activities				
Depreciable capital assets				
Equipment	\$ 97,829	\$ -	\$ -	\$ 97,829
Improvements	91,832	-	-	91,832
Total depreciable capital assets	\$ 189,661	\$ -	\$ -	\$ 189,661
Less: accumulated depreciation	(136,800)	(3,856)	-	(140,656)
Net depreciable capital assets	\$ 52,861	\$ (3,856)	\$ -	\$ 49,005
Net capital assets	<u>\$ 52,861</u>	<u>\$ (3,856)</u>	<u>\$ -</u>	<u>\$ 49,005</u>
Business-type activities				
Non-depreciable capital assets				
Easement	\$ 1,325	\$ -	\$ -	\$ 1,325
Total non-depreciable capital assets	<u>\$ 1,325</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,325</u>
Depreciable capital assets				
Equipment	\$ 53,768	\$ -	\$ -	\$ 53,768
Pipeline	858,201	-	-	858,201
Structures and improvements	52,001	7,300	-	59,301
Total depreciable capital assets	\$ 963,970	\$ 7,300	\$ -	\$ 971,270
Less: accumulated depreciation	(283,027)	(30,567)	-	(313,594)
Net depreciable capital assets	\$ 680,943	\$ (23,267)	\$ -	\$ 657,676
Net capital assets	<u>\$ 682,268</u>	<u>\$ (23,267)</u>	<u>\$ -</u>	<u>\$ 659,001</u>

Depreciation expense was charged to function and programs based on their usage of the related assets. The amounts allocated to each function or program were as follows:

Governmental activities	
General fund	\$ 3,856
Total depreciation expense- governmental activities	<u>\$ 3,856</u>
Business-type activities	
Irrigation	\$ 30,567
Total depreciation expense- business-type activities	<u>\$ 30,567</u>

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 5. LONG-TERM DEBT

In December 2017, the District received a loan of \$454,379 to purchase a capital expenditure. The note payable is a noninterest bearing note payable to Van Till Farms. The annual service payment is \$27,500 each year. The balance on June 30, 2024 was \$271,479. The debt service requirements for the note payable are as follows:

<u>Year ending June 30,</u>	
2025	27,500
2026	27,500
2027	27,500
2028	27,500
2029	27,500
2030-2031	133,979
Total	<u>\$ 271,479</u>

NOTE 6. INSURANCE

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. In order to insure for risks of loss, the District purchases insurance through commercial insurance carriers. As of June 30, 2024, the District's insurance coverage includes general liability insurance with liability limits of \$1,000,000 per occurrence and \$3,000,000 in the aggregate.

NOTE 7. GOVERNING BOARD

Reclamation District No. 2064

<u>Trustee</u>	<u>Term expires</u>
John Van Till	December 2027
Jennings B. Wilson	December 2026
Mary Dutra	December 2025

Bret Harte Water Users

<u>Director</u>	<u>Term expires</u>
Troy DeRuyter	March 2027
Scott Hicken	March 2026
Larry Haworth	March 2027

RECLAMATION DISTRICT NO. 2064  
NOTES TO FINANCIAL STATEMENTS

NOTE 8. RELATED PARTY TRANSACTIONS

Van Till Farms provided a non-interest bearing note payable for \$454,379 on December 2017. The owner of Van Till Farms is a Trustee of the District. The outstanding balance as of June 30, 2024 is \$271,479. The District made debt service payments for a total of \$35,000 during the year ended June 30, 2024.

Additional related party payments were made during the year ending June 30, 2024:

<u>Trustee/Director</u>	<u>Amount Paid</u>	<u>Purpose</u>
Troy DeRuyter	\$ 14,375	Dichtender
Jennings B. Wilson	625	Dichtender
	<u>\$ 15,000</u>	

## SUPPLEMENTARY INFORMATION

**RECLAMATION DISTRICT NO. 2064**  
**Schedule of Revenues, Expenditures, and Changes in**  
**Fund Balance - Budget and Actual**  
**Governmental Fund**  
**Year ended June 30, 2024**

	General Fund		
	Budgeted amounts original/final	Actual amounts	Variance with final budget positive/ (negative)
<b>Revenues</b>			
Assessments income	\$ 177,262	\$ 177,351	\$ 89
Interest	-	4,362	4,362
Grants	-	191,512	191,512
FEMA income	-	50,697	50,697
Other income	-	17,811	17,811
Total revenues	<u>177,262</u>	<u>441,733</u>	<u>264,471</u>
<b>Expenses</b>			
Levee maintenance	71,000	359,744	(288,744)
Legal and professional	28,250	25,421	2,829
Engineering	21,700	-	21,700
Administrative	5,210	35,622	(30,412)
Secretary fees	8,000	7,200	800
Insurance	9,500	8,437	1,063
Utilities	4,000	6,032	(2,032)
Management fees	25,600	16,600	9,000
FEMA expenses	-	30,418	(30,418)
Total expenditures	<u>173,260</u>	<u>489,474</u>	<u>(316,214)</u>
<b>Net change in fund balance</b>	4,002	(47,741)	(51,743)
<b>Fund balance - beginning of year</b>	<u>255,433</u>	<u>255,433</u>	<u>-</u>
<b>Fund balance - end of year</b>	<u>\$ 259,435</u>	<u>\$ 207,692</u>	<u>\$ 467,127</u>

See Notes to Required Supplementary Information



RECLAMATION DISTRICT NO. 2064  
NOTES TO REQUIRED SUPPLEMENTAL INFORMATION  
June 30, 2024

NOTE 1. BUDGET

The District prepares an expenditure budget annually which is approved by the Board of Trustees setting forth the contemplated fiscal requirements. The District's budget is maintained on the modified accrual basis of accounting. The results of operations are presented in the budget to actual schedule in accordance with the budgetary basis.

Reported budget amounts reflect the annual budget as originally adopted and the final adopted amounts. There were no amendments to the budget during the year ended June 30, 2024. The budget amounts are based on estimates of the District's expenditures and the proposed means of financing them. Actual expenditures for certain line items may vary significantly from the budget due to timing of such expenditures.

## ACTION ITEM 5

RECORDING REQUESTED BY  
AND WHEN RECORDED RETURN TO:

Dominic V. Signorotti  
McKenna Brink Signorotti LLP  
1350 Treat Blvd., Ste. 105  
Walnut Creek, CA 94597

APN: 257-180-18

SPACE ABOVE THIS LINE FOR RECORDER'S USE

The undersigned declare(s) that:  
Documentary Transfer Tax is \$0.00.

### GRANT DEED

The purpose of this Grant Deed is to transfer land pursuant to that Lot Line Adjustment No. PA-2200218, approved by the County of San Joaquin, State of California, on December 30, 2022, recorded in the Official Records of San Joaquin County, on June 27, 2024, as Document No. 2024-053155 (attached hereto as **Exhibit A**) and to confirm the transfer of the real property described in **Exhibit A** from Reclamation District No. 2064 to Scott R. Smith and Mary J. Smith, as Trustees of the Scott R. and Mary J. Smith Living Trust.

FOR CONSIDERATION, the receipt and value of which is acknowledged, Reclamation District No. 2064 ( "Grantor"), the owner of the real property known as APN 257-180-08, hereby grants to Scott R. Smith and Mary J. Smith, as Trustees of the Scott R. and Mary J. Smith Living Trust (the "Grantees"), the owner of the real property commonly known APN 257-180-18, Grantor's rights, title and interests in that real property described in **Exhibit A**, resulting in the new legal description for APN 257-180-18 as set forth in **Exhibit B** attached hereto.

Executed on this \_\_\_\_ day of \_\_\_\_\_, 2024, at \_\_\_\_\_, California.

"GRANTOR"

By: \_\_\_\_\_  
Its:

## CALIFORNIA NOTARY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that she/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

(Seal)

**EXHIBIT “A”**

Lot Line Adjustment No. PA-2200218



# Community Development Department

Planning · Building · Code Enforcement · Fire Prevention · GIS

AFTER RECORDING, RETURN TO:

San Joaquin County  
Community Development Department  
Attn: Planning Division  
1810 East Hazelton Avenue  
Stockton, CA 95205

Doc #: 2024-053155

06/27/2024 10:13:17 AM

Page: 1 of 7 Fee: \$40.00

Steve J. Bestolarides

San Joaquin County Recorders

Paid By: SHOWN ON DOCUMENT



RECORDING REQUESTED BY:

Scott and Mary Smith Living Trust  
6846 Division Road  
Manteca, CA 95337

Reclamation District NO. 2064  
421 S. El Dorado Street, Ste. E  
Stockton, CA 95203

## NOTICE OF LOT LINE ADJUSTMENT

Pursuant to Section 66412(d) of the Government Code (Subdivision Map Act) of the State of California, and Section 9-511.050 (b) of the San Joaquin County Development Title (Title 9), the San Joaquin County Community Development Department hereby certifies that a Lot Line Adjustment was approved on December 30, 2022, for the properties described in "Exhibit A", which is attached hereto and incorporated herein and effected by:

LOT LINE ADJUSTMENT APPLICATION NUMBER: PA-2200218

Parcel(s) affected by this application:

Property owner(s):

257-180-18	Scott R. Smith and Mary J. Smith, as Trustees of the Scott R. And Mary J. Smith Living Trust.
257-180-08	Reclamation District NO. 2064

This Notice of Lot Line Adjustment is for notification purposes only and does not affect or accomplish the adjustment of the property line(s) described in "Exhibit A". A grant deed must be recorded by the property owner(s) to affect or accomplish the adjustment of the property line(s) described in "Exhibit A". The Community Development Department does not guarantee that the properties described in "Exhibit A" match the above-referenced Lot Line Adjustment or Record of Survey.

EXECUTED BY THE COUNTY OF SAN JOAQUIN ON June 20, 2024.

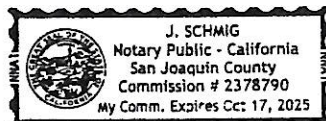
SOL H. JOBRACK

Community Development Department, Planning Division

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of San Joaquin )

On June 20, 2024, before me, J. Schmig, a notary public, personally appeared, SOL H. JOBRACK, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature of Notary Public

### CAPACITY CLAIMED BY SIGNER

- ☐ INDIVIDUAL(S)
- ☐ CORPORATE OFFICER(S)
- ☐ PARTNER(S)
- ☐ ATTORNEY-IN-FACT
- ☐ TRUSTEE(S)
- ☐ SUBSCRIBING WITNESS
- ☐ GUARDIAN / CONSERVATOR
- ☒ OTHER:  
SIGNER IS REPRESENTING:  
SAN JOAQUIN COUNTY  
COMMUNITY  
DEVELOPMENT  
DEPARTMENT

## EXHIBIT A

**PA - 2200218**

### **Resultant Parcel #1**

Stanislaus River Levee Parcel

#### **Land Description**

##### **Part 1**

The real property located in Section 8, Township 3 South, Range 7 East, Mount Diablo Baseline and Meridian, being the 19 acre tract of land described as Tract 101 of Schedule "B", being a portion of 36.43 acres of land described in the declaration of taking, filed on April 29th, 1981, and then later recorded in Instrument Number 82075241 on December 24, 1982 in San Joaquin County Official Records.

##### **Part 2**

**Together with** said Part 1 the following described parcel:

All that portion of the lands of Scott and Mary Smith described in the grant deed recorded as Document Number 2015-123485 lying northerly of the following described line:

**Commencing** at a  $\frac{3}{4}$  inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South  $21^{\circ}51'00''$  West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup>, 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

- 1) South  $22^{\circ}15'29''$  West 408.70 feet.
- 2) South  $34^{\circ}32'29''$  West 118.09 feet to a  $\frac{3}{4}$  inch iron pipe with a yellow plastic plug stamped "LS 8159".
- 3) South  $34^{\circ}32'29''$  West 256.68 feet, marking the agreed boundary line described in this document and the **Point-Of-Beginning** of the agreed line;

Thence the following (8) eight courses along said agreed boundary line:

- 1) South  $60^{\circ}22'04''$  West 14.21 feet.
- 2) South  $89^{\circ}37'51''$  West 163.55 feet.
- 3) North  $68^{\circ}30'13''$  West 26.58 feet.
- 4) North  $52^{\circ}07'09''$  West 177.34 feet.
- 5) North  $71^{\circ}57'19''$  West 29.47 feet.



- 6) North 71° 57' 19" West 86.31 feet.
- 7) North 61° 57' 59" West 161.13 feet, to a point on the easterly right of way line of Division Road, a 60-foot wide county road.
- 8) North 61° 57' 59" West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being South 65°26'20" West 1085.98 feet from the **Point-Of-Commencement**.

### **Part 3**

**Excepting therefrom** Part 1 all that portion of the Stanislaus River levee right-of-way described in the said declaration of taking lying southerly of the following described line:

**Commencing** at a ¾ inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South 21°51'00" West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup> 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

- 1) South 22° 15' 29" West 408.70 feet.
- 2) South 34° 32' 29" West 118.09 feet to a ¾ inch iron pipe with a yellow plastic plug stamped "LS 8159".
- 3) South 34° 32' 29" West 256.68 feet, marking the agreed boundary line described in this document and the **Point-Of-Beginning** of the agreed line;

Thence the following (8) eight courses along said agreed boundary line:

- 1) South 60° 22' 04" West 14.21 feet.
- 2) South 89° 37' 51" West 163.55 feet.
- 3) North 68° 30' 13" West 26.58 feet.
- 4) North 52° 07' 09" West 177.34 feet.
- 5) North 71° 57' 19" West 29.47 feet.
- 6) North 71° 57' 19" West 86.31 feet.
- 7) North 61° 57' 59" West 161.13 feet, also being the easterly right of way line of Division Road, a 60-foot wide county road.
- 8) North 61° 57' 59" West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being North 65°26'20" East 1085.98 feet from the **Point-Of-Commencement**.

### **End Matter**



Redefined Horizons  
3938 Kimball Lane  
Stockton, California 95206

Job #025-001  
6846 Division Road - Manteca  
January 2021

All distances and coordinates in this land description are in US survey feet. Distances shown are ground distances. Multiply ground distances by 0.999932660 to obtain grid distances.

All references to maps or deeds within this description are to the official records of San Joaquin County unless otherwise noted.

This land description was prepared by me or under my direct supervision.



A handwritten signature in black ink, appearing to read "Landon Blake".

**Landon Blake**  
**California PLS 8489**  
**January 2021**

## PA - 2200218

### Resultant Parcel #2

Lands of Smith

#### Land Description

##### Part 1

The real property located in Section 8, Township 3 South, Range 7 East, Mount Diablo Baseline and Meridian, as described in "Exhibit One" of Document Number 2015-123485, recorded on October 8, 2015, being a portion of Lot 2 as shown on Map of River Junction Farms Subdivision No. 2 in Volume 10 of Maps and Plats, Page 101, filed on October 15<sup>th</sup>, 1925 in San Joaquin County Official Records.

##### Part 2

**Together with** said Part 1 all that portion of the Stanislaus River levee right-of-way described in the declaration of taking filed on April 29<sup>th</sup>, 1981, and then later recorded in Instrument Number 82075241 on December 24, 1982 in San Joaquin County Official Records, lying northerly of the following described line:

**Commencing** at a  $\frac{3}{4}$  inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South 21°51'00" West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup>, 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

- 1) South 22° 15' 29" West 408.70 feet.
- 2) South 34° 32' 29" West 118.09 feet to a  $\frac{3}{4}$  inch iron pipe with a yellow plastic plug stamped "LS 8159".
- 3) South 34° 32' 29" West 256.68 feet, marking the agreed boundary line described in this document and the **Point-Of-Beginning** of the agreed line;

Thence the following (8) eight courses along said agreed boundary line:

- 1) South 60° 22' 04" West 14.21 feet.
- 2) South 89° 37' 51" West 163.55 feet.
- 3) North 68° 30' 13" West 26.58 feet.
- 4) North 52° 07' 09" West 177.34 feet.
- 5) North 71° 57' 19" West 29.47 feet.

6) North  $71^{\circ} 57' 19''$  West 86.31 feet.

7) North  $61^{\circ} 57' 59''$  West 161.13 feet, also being the easterly right of way line of Division Road, a 60-foot wide county road.

North  $61^{\circ} 57' 59''$  West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being North  $65^{\circ} 26' 20''$  East 1085.98 feet from the **Point-of-Commencement**.

### **Part 3**

**Excepting therefrom** said Part 1 all that portion of the lands of Scott and Mary Smith described in the grant deed recorded as Document Number 2015-123485 lying southerly of the following described line:

**Commencing** at a  $\frac{3}{4}$  inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South  $21^{\circ} 51' 00''$  West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup> 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

- 1) South  $22^{\circ} 15' 29''$  West 408.70 feet.
- 2) South  $34^{\circ} 32' 29''$  West 118.09 feet to a  $\frac{3}{4}$  inch iron pipe with a yellow plastic plug stamped "LS 8159".
- 3) South  $34^{\circ} 32' 29''$  West 256.68 feet, marking the agreed boundary line described in this document and the **Point-Of-Beginning** of the agreed line;

Thence the following (8) eight courses along said agreed boundary line:

- 1) South  $60^{\circ} 22' 04''$  West 14.21 feet.
- 2) South  $89^{\circ} 37' 51''$  West 163.55 feet.
- 3) North  $68^{\circ} 30' 13''$  West 26.58 feet.
- 4) North  $52^{\circ} 07' 09''$  West 177.34 feet.
- 5) North  $71^{\circ} 57' 19''$  West 29.47 feet.
- 6) North  $71^{\circ} 57' 19''$  West 86.31 feet.
- 7) North  $61^{\circ} 57' 59''$  West 161.13 feet, to a point on the easterly right of way line of Division Road, a 60-foot wide county road.
- 8) North  $61^{\circ} 57' 59''$  West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being North  $65^{\circ} 26' 20''$  East 1085.98 feet from the **Point-of-Commencement**.

Redefined Horizons  
3938 Kimball Lane  
Stockton, California 95206

Job #025-001  
6846 Division Road - Manteca  
January 2021

**End Matter**

All distances and coordinates in this land description are in US survey feet. Distances shown are ground distances. Multiply ground distances by 0.999932660 to obtain grid distances.

All references to maps or deeds within this description are to the official records of San Joaquin County unless otherwise noted.

The intent of this land description is to provide a 3' buffer around an existing domestic water well serving the lands of Scott and Mary Smith and to provide a 15' wide buffer from the existing levee toe for the maintenance of the Stanislaus River Levee.

This land description was prepared by me or under my direct supervision.



A handwritten signature in black ink, appearing to read "Landon Blake".

**Landon Blake**  
**California PLS 8489**  
**January 2021**

**EXHIBIT “B”**

Resulting Parcel

## PA - 2200218

### Resultant Parcel #2

Lands of Smith

#### Land Description

##### Part 1

The real property located in Section 8, Township 3 South, Range 7 East, Mount Diablo Baseline and Meridian, as described in "Exhibit One" of Document Number 2015-123485, recorded on October 8, 2015, being a portion of Lot 2 as shown on Map of River Junction Farms Subdivision No. 2 in Volume 10 of Maps and Plats, Page 101, filed on October 15<sup>th</sup>, 1925 in San Joaquin County Official Records.

##### Part 2

**Together with** said Part 1 all that portion of the Stanislaus River levee right-of-way described in the declaration of taking filed on April 29<sup>th</sup>, 1981, and then later recorded in Instrument Number 82075241 on December 24, 1982 in San Joaquin County Official Records, lying northerly of the following described line:

**Commencing** at a  $\frac{3}{4}$  inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South 21°51'00" West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup>, 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

- 1) South 22° 15' 29" West 408.70 feet.
- 2) South 34° 32' 29" West 118.09 feet to a  $\frac{3}{4}$  inch iron pipe with a yellow plastic plug stamped "LS 8159".
- 3) South 34° 32' 29" West 256.68 feet, marking the agreed boundary line described in this document and the **Point-Of-Beginning** of the agreed line;

Thence the following (8) eight courses along said agreed boundary line:

- 1) South 60° 22' 04" West 14.21 feet.
- 2) South 89° 37' 51" West 163.55 feet.
- 3) North 68° 30' 13" West 26.58 feet.
- 4) North 52° 07' 09" West 177.34 feet.
- 5) North 71° 57' 19" West 29.47 feet.

- 6) North 71° 57' 19" West 86.31 feet.
- 7) North 61° 57' 59" West 161.13 feet, also being the easterly right of way line of Division Road, a 60-foot wide county road.

North 61° 57' 59" West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being North 65° 26' 20" East 1085.98 feet from the **Point-of-Commencement**.

### **Part 3**

**Excepting therefrom** said Part 1 all that portion of the lands of Scott and Mary Smith described in the grant deed recorded as Document Number 2015-123485 lying southerly of the following described line:

**Commencing** at a ¾ inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South 21°51'00" West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup>, 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

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- 2) South 34° 32' 29" West 118.09 feet to a ¾ inch iron pipe with a yellow plastic plug stamped "LS 8159".
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Thence the following (8) eight courses along said agreed boundary line:

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- 6) North 71° 57' 19" West 86.31 feet.
- 7) North 61° 57' 59" West 161.13 feet, to a point on the easterly right of way line of Division Road, a 60-foot wide county road.
- 8) North 61° 57' 59" West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being North 65° 26' 20" East 1085.98 feet from the **Point-of-Commencement**.



**End Matter**

All distances and coordinates in this land description are in US survey feet. Distances shown are ground distances. Multiply ground distances by 0.999932660 to obtain grid distances.

All references to maps or deeds within this description are to the official records of San Joaquin County unless otherwise noted.

The intent of this land description is to provide a 3' buffer around an existing domestic water well serving the lands of Scott and Mary Smith and to provide a 15' wide buffer from the existing levee toe for the maintenance of the Stanislaus River Levee.

This land description was prepared by me or under my direct supervision.



A handwritten signature in blue ink, appearing to read "S. L. Blake", written in a cursive style.

**Landon Blake**  
**California PLS 8489**  
**January 2021**



## PA - 2200218

### Resultant Parcel #2

Lands of Smith

#### Land Description

##### Part 1

The real property located in Section 8, Township 3 South, Range 7 East, Mount Diablo Baseline and Meridian, as described in "Exhibit One" of Document Number 2015-123485, recorded on October 8, 2015, being a portion of Lot 2 as shown on Map of River Junction Farms Subdivision No. 2 in Volume 10 of Maps and Plats, Page 101, filed on October 15<sup>th</sup>, 1925 in San Joaquin County Official Records.

##### Part 2

**Together with** said Part 1 all that portion of the Stanislaus River levee right-of-way described in the declaration of taking filed on April 29<sup>th</sup>, 1981, and then later recorded in Instrument Number 82075241 on December 24, 1982 in San Joaquin County Official Records, lying northerly of the following described line:

**Commencing** at a  $\frac{3}{4}$  inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South 21°51'00" West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup>, 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

- 1) South 22° 15' 29" West 408.70 feet.
- 2) South 34° 32' 29" West 118.09 feet to a  $\frac{3}{4}$  inch iron pipe with a yellow plastic plug stamped "LS 8159".
- 3) South 34° 32' 29" West 256.68 feet, marking the agreed boundary line described in this document and the **Point-Of-Beginning** of the agreed line;

Thence the following (8) eight courses along said agreed boundary line:

- 1) South 60° 22' 04" West 14.21 feet.
- 2) South 89° 37' 51" West 163.55 feet.
- 3) North 68° 30' 13" West 26.58 feet.
- 4) North 52° 07' 09" West 177.34 feet.
- 5) North 71° 57' 19" West 29.47 feet.

- 6) North 71° 57' 19" West 86.31 feet.
- 7) North 61° 57' 59" West 161.13 feet, also being the easterly right of way line of Division Road, a 60-foot wide county road.

North 61° 57' 59" West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being North 65° 26' 20" East 1085.98 feet from the **Point-of-Commencement**.

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**Excepting therefrom** said Part 1 all that portion of the lands of Scott and Mary Smith described in the grant deed recorded as Document Number 2015-123485 lying southerly of the following described line:

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**End Matter**

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**Landon Blake**  
**California PLS 8489**  
**January 2021**

RECORDING REQUESTED BY  
AND WHEN RECORDED RETURN TO:

Dominic V. Signorotti  
McKenna Brink Signorotti LLP  
1350 Treat Blvd., Ste. 105  
Walnut Creek, CA 94597

APN: 257-180-08

SPACE ABOVE THIS LINE FOR RECORDER'S USE

The undersigned declare(s) that:  
Documentary Transfer Tax is \$0.00.

### GRANT DEED

The purpose of this Grant Deed is to transfer land pursuant to that Lot Line Adjustment No. PA-2200218, approved by the County of San Joaquin, State of California, on December 30, 2022, recorded in the Official Records of San Joaquin County, on June 27, 2024, as Document No. 2024-053155 (attached hereto as **Exhibit A**) and to confirm the transfer of the real property described in **Exhibit A** from Scott R. Smith and Mary J. Smith, as Trustees of the Scott R. and Mary J. Smith Living Trust to Reclamation District No. 2064.

FOR CONSIDERATION, the receipt and value of which is acknowledged, Scott R. Smith and Mary J. Smith, as Trustees of the Scott R. and Mary J. Smith Living Trust (the "Grantors"), the owner of the real property known as APN 257-180-18, hereby grants to Reclamation District No. 2064 ("Grantee"), the owner of the real property commonly known APN 257-180-08, Grantors' rights, title and interests in that real property described in **Exhibit A**, resulting in the new legal description for APN 257-180-08 as set forth in **Exhibit B** attached hereto.

Executed on this \_\_\_\_ day of \_\_\_\_\_, 2024, at \_\_\_\_\_, California.

"GRANTORS"

\_\_\_\_\_  
Scott R. Smith, as Trustee of the Scott R. and Mary  
J. Smith Living Trust

\_\_\_\_\_  
Mary J. Smith, as Trustee of the Scott R. and Mary  
J. Smith Living Trust

## CALIFORNIA NOTARY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that she/he/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

(Seal)

**EXHIBIT “A”**

Lot Line Adjustment No. PA-2200218



# Community Development Department

Planning · Building · Code Enforcement · Fire Prevention · GIS

AFTER RECORDING, RETURN TO:

San Joaquin County  
Community Development Department  
Attn: Planning Division  
1810 East Hazelton Avenue  
Stockton, CA 95205

Doc #: 2024-053155

06/27/2024 10:13:17 AM

Page: 1 of 7 Fee: \$40.00

Steve J. Bestolarides

San Joaquin County Recorders

Paid By: SHOWN ON DOCUMENT



RECORDING REQUESTED BY:

Scott and Mary Smith Living Trust  
6846 Division Road  
Manteca, CA 95337

Reclamation District NO. 2064  
421 S. El Dorado Street, Ste. E  
Stockton, CA 95203

## NOTICE OF LOT LINE ADJUSTMENT

Pursuant to Section 66412(d) of the Government Code (Subdivision Map Act) of the State of California, and Section 9-511.050 (b) of the San Joaquin County Development Title (Title 9), the San Joaquin County Community Development Department hereby certifies that a Lot Line Adjustment was approved on December 30, 2022, for the properties described in "Exhibit A", which is attached hereto and incorporated herein and effected by:

LOT LINE ADJUSTMENT APPLICATION NUMBER: PA-2200218

Parcel(s) affected by this application:

Property owner(s):

257-180-18	Scott R. Smith and Mary J. Smith, as Trustees of the Scott R. And Mary J. Smith Living Trust.
257-180-08	Reclamation District NO. 2064

This Notice of Lot Line Adjustment is for notification purposes only and does not affect or accomplish the adjustment of the property line(s) described in "Exhibit A". A grant deed must be recorded by the property owner(s) to affect or accomplish the adjustment of the property line(s) described in "Exhibit A". The Community Development Department does not guarantee that the properties described in "Exhibit A" match the above-referenced Lot Line Adjustment or Record of Survey.

EXECUTED BY THE COUNTY OF SAN JOAQUIN ON June 20, 2024.

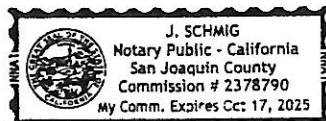
SOL H. JOBRACK

Community Development Department, Planning Division

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of San Joaquin )

On June 20, 2024, before me, J. Schmig, a notary public, personally appeared, SOL H. JOBRACK, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature of Notary Public

### CAPACITY CLAIMED BY SIGNER

- ☐ INDIVIDUAL(S)
- ☐ CORPORATE OFFICER(S)
- ☐ PARTNER(S)
- ☐ ATTORNEY-IN-FACT
- ☐ TRUSTEE(S)
- ☐ SUBSCRIBING WITNESS
- ☐ GUARDIAN / CONSERVATOR
- ☒ OTHER:  
SIGNER IS REPRESENTING:  
SAN JOAQUIN COUNTY  
COMMUNITY  
DEVELOPMENT  
DEPARTMENT



## EXHIBIT A

**PA - 2200218**

### **Resultant Parcel #1**

Stanislaus River Levee Parcel

#### **Land Description**

##### **Part 1**

The real property located in Section 8, Township 3 South, Range 7 East, Mount Diablo Baseline and Meridian, being the 19 acre tract of land described as Tract 101 of Schedule "B", being a portion of 36.43 acres of land described in the declaration of taking, filed on April 29th, 1981, and then later recorded in Instrument Number 82075241 on December 24, 1982 in San Joaquin County Official Records.

##### **Part 2**

**Together with** said Part 1 the following described parcel:

All that portion of the lands of Scott and Mary Smith described in the grant deed recorded as Document Number 2015-123485 lying northerly of the following described line:

**Commencing** at a  $\frac{3}{4}$  inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South  $21^{\circ}51'00''$  West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup>, 2020 in San Joaquin County Official Records;

Thence southerly along the Stanislaus River boundary line the following (3) three courses:

- 1) South  $22^{\circ}15'29''$  West 408.70 feet.
- 2) South  $34^{\circ}32'29''$  West 118.09 feet to a  $\frac{3}{4}$  inch iron pipe with a yellow plastic plug stamped "LS 8159".
- 3) South  $34^{\circ}32'29''$  West 256.68 feet, marking the agreed boundary line described in this document and the **Point-Of-Beginning** of the agreed line;

Thence the following (8) eight courses along said agreed boundary line:

- 1) South  $60^{\circ}22'04''$  West 14.21 feet.
- 2) South  $89^{\circ}37'51''$  West 163.55 feet.
- 3) North  $68^{\circ}30'13''$  West 26.58 feet.
- 4) North  $52^{\circ}07'09''$  West 177.34 feet.
- 5) North  $71^{\circ}57'19''$  West 29.47 feet.



- 6) North 71° 57' 19" West 86.31 feet.
- 7) North 61° 57' 59" West 161.13 feet, to a point on the easterly right of way line of Division Road, a 60-foot wide county road.
- 8) North 61° 57' 59" West 30.50 feet to the centerline of said Division Road and the **Point-Of-Termination** of the agreed line, said point being South 65°26'20" West 1085.98 feet from the **Point-Of-Commencement**.

### **Part 3**

**Excepting therefrom** Part 1 all that portion of the Stanislaus River levee right-of-way described in the said declaration of taking lying southerly of the following described line:

**Commencing** at a ¾ inch iron pipe at the northerly terminus of the line shown at the interior angle point of the lot labeled "AVILLA-FRANKE" with a distance of 199.10 feet and a bearing of South 21°51'00" West as shown on Record of Survey in Book 39 at Page 182 recorded on June 24<sup>th</sup> 2020 in San Joaquin County Official Records;

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### **End Matter**

Redefined Horizons  
3938 Kimball Lane  
Stockton, California 95206

Job #025-001  
6846 Division Road - Manteca  
January 2021

All distances and coordinates in this land description are in US survey feet. Distances shown are ground distances. Multiply ground distances by 0.999932660 to obtain grid distances.

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This land description was prepared by me or under my direct supervision.



A handwritten signature in black ink, appearing to read "Landon Blake".

**Landon Blake**  
**California PLS 8489**  
**January 2021**

## PA - 2200218

### Resultant Parcel #2

Lands of Smith

#### Land Description

##### Part 1

The real property located in Section 8, Township 3 South, Range 7 East, Mount Diablo Baseline and Meridian, as described in "Exhibit One" of Document Number 2015-123485, recorded on October 8, 2015, being a portion of Lot 2 as shown on Map of River Junction Farms Subdivision No. 2 in Volume 10 of Maps and Plats, Page 101, filed on October 15<sup>th</sup>, 1925 in San Joaquin County Official Records.

##### Part 2

**Together with** said Part 1 all that portion of the Stanislaus River levee right-of-way described in the declaration of taking filed on April 29<sup>th</sup>, 1981, and then later recorded in Instrument Number 82075241 on December 24, 1982 in San Joaquin County Official Records, lying northerly of the following described line:

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### **Part 3**

**Excepting therefrom** said Part 1 all that portion of the lands of Scott and Mary Smith described in the grant deed recorded as Document Number 2015-123485 lying southerly of the following described line:

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**Landon Blake**  
**California PLS 8489**  
**January 2021**

**EXHIBIT “B”**

Resulting Parcel

## PA - 2200218

### Resultant Parcel #1

Stanislaus River Levee Parcel

#### Land Description

##### Part 1

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**Landon Blake**  
**California PLS 8489**  
**January 2021**

## ACTION ITEM 6



## Hedy Holmes Staffing Services

STAFFING PROPOSAL FOR:

### ***Reclamation District #2064 River Junction***

This Agreement is created and entered on October 21, 2024 by and between Hedy Holmes Staffing Services ("HHSS") located at 911 Industrial Way, Suite D Lodi CA 95240 and **Reclamation District #2064 River Junction** ("Client") located at 400 E Kettleman Lane Suite 20-K Lodi CA 95240 and is subject to the Agreement Terms and Conditions below.

It is the intent of HHSS to provide services and employees that meet and/or exceed expectations. Our goal is not to just provide outstanding employees, but to do so with professionalism and integrity that will create the critical partnership we have come to master after 44 years in the Central Valley.

---

Hedy Holmes Staffing Services Representative

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### 1. Introduction

- History of Hedy Holmes Staffing Services
- Customer Service Overview
- Added Value Services
- EEO

### 2. Scope of Services

- Direct Hire Placement
- Temporary to Hire Placement
- Temporary Placement
- Hourly Mark-Up
- Hiring Conversion Policy
- ***Signature Page***

### 3. Additional Scope of Services

- Invoicing
- Employment Verification
- Payroll Services
- Specialized Reporting
- Background & Drug Screening
- Additional Services
- Workmans Comp and General Liability Coverage

### 4. Safety Policy – Signature Page

### 5. Fair Labor Standards Act – Signature Page

### 6. Credit Application – Signature Page

## **HISTORY OF HEDY HOLMES STAFFING SERVICES**

HHSS is proud to be one of the largest privately held woman-owned search and recruiting firm in the Central Valley, and three-time winner of *The Record* newspaper's Best Employment Agency Award. *Inc.* magazine selected Hedy Holmes Staffing as one of the 500 fastest-growing privately held companies in the U.S. two years in a row. We specialize in all aspects of workforce solutions from multi-level, direct-hire placement to contingency (temporary) employment. With various specialty divisions.

**"We put the 'Human' back in Human Resources."**

HHSS has been successfully providing quality placement assistance in the Central Valley since 1979. We know the territory and the people. We take pride in our ability to find the right fit between employer and employee.

HHSS is committed to developing and maintaining a positive working relationship with CLIENT. We will ensure that all absentee employees will be replaced through consistent recruiting and daily new hire orientations. Our goal as a team is to provide you with the highest quality of service. We exhibit a strong sense of urgency and professionalism in order to remain responsive to your needs.

- *Response Time* - When a temporary order is placed with us, HHSS personnel specialist will call you within one hour to inform you of your order status. We will continue to update that status until the order has been filled. For permanent placement, interviews and communication will be determined at the discretion of the Client.
- *Arrival Time* - On the first day of the employee's assignment, HHSS personnel specialists will call within the first hour of their assignment to ensure their arrival.
- *24/7 Availability* - HHSS provides an on-call representative 24/7 in case of emergencies, call outs, and staffing needs.
- *Progress Reports* - On a regular basis, HHSS personnel specialists will contact you to assess the employees' performance and address any concerns you may have.
- *Evaluations/Reviews* - After the assignment has been completed, we will conduct an exit interview. This gives the employee feedback on their overall performance and keeps the lines of communication open for improvement.

*HHSS is an Equal Opportunity Employer and makes employment decisions on the basis of merit. The Company prohibits discrimination based on race (including traits historically associated with race, such as hair texture and protective hairstyles, e.g., braids, locks, and twists), color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, transgender, transitioning, age (40 years and over), sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law.*

**COMMITMENT**

**VALUE**

**COMMUNITY**

### **Direct-Hire Placement**

For direct hire placement, we will perform a discreet search, sending only the most qualified candidates for your review. All candidates have gone through extensive selection processes, including screening, interviewing, skill evaluation, and thorough reference checking. Only after our candidates meet our criteria will they be presented to you to fill your core positions. With these extensive selection processes, it allows us to present only the best candidates available in the local area. All fees for direct hire candidates are paid by you, the Client, and are based on a percentage of the employee's annual salary. We are so committed to providing you with outstanding employees that we also offer a 30-day satisfaction guarantee.

#### **Direct Hire Placement Fee: 20%**

#### **Direct Hire Guarantee**

##### **30- Calendar Day Unconditional, No Obligation Trial**

If employment is terminated by the employee or the Client, for any reason other than a layoff, within 30 calendar days, we will replace the employee at no extra charge or refund your fee in full. There is no obligation on your part.

##### **90- Calendar Day Pro-Rated Fee**

If the employment is terminated by the employee or the Client, for any reason other than a layoff, within 90 calendar days, we will replace the employee at no extra charge, or pro-rate (1/90<sup>th</sup> for each calendar day from the employee's date of hire) and refund the balance of your fee.

### **Temporary to Hire Placements**

CLIENT understands that the temporary labor supplied by HHSS is the result of substantial expense on the part of HHSS in terms of time and money spent for the advertising, screening, testing, and training of its personnel. Therefore, in consideration for this service, CLIENT agrees that if any employee is employed by CLIENT and its associates or affiliates during a temporary assignment or within one year after the temporary assignment, CLIENT will pay HHSS a settlement fee equivalent to 20% of the employee's annual salary or said temporary employee will remain on HHSS payroll for a minimum period of 520 hours. Client further acknowledges and agrees that, but for the service of HHSS, Client would not have knowledge of the employee or access to hire the specified employee in a temporary position. Client acknowledges that any authorized permanent hiring of a temporary employee uses confidential information that may subject Client to liability under state and federal law.

### **Temporary Placements**

Temporary placement offers maximum flexibility in today's ever-changing workplace. Whether short term fill-in positions or strategic staffing additions, temporary staffing options through HHSS will allow you to maximize your flexibility, productivity, and results, as well as manage costs. Temporary staffing with HHSS provides you with qualified, skilled employees that have the skills and work styles you need when you need them. Hourly rates for employees are based on the core skills necessary to meet the demands of the individual jobs. Temporary staffing offers a variety of staffing options and programs that can be tailored to meet our Client's individual needs.

#### **Temporary & Temporary to Hire Placements** **50% Above Employee Pay Rate**

**Example: \$16.00 pay rate = \$24.00 bill rate**

**Affordable Care Act (ACA)/Paid Sick Leave Surcharge**

**\$0.33 per billable hour. (Fee is subject to change due to federal/state/local legislative mandates).**

### **Hiring Conversion Policy**

The fee to hire Temporary or Temp-to-Hire employees full-time is as follows. The fee will be twenty percent (20%) of the first year's salary based on the schedule below. Note there is no guarantee for a temporary-to- hire placement.

Hours	Credit
0 – 130 hours	No Credit
131 – 260 hours	Credit equal to 25% of fee
261 – 390 hours	Credit equal to 50% of fee
391 – 520 hours	Credit equal to 75% of fee
521 + hours	No Conversion Fee

\_\_\_\_\_  
CLIENT Authorized Representative

\_\_\_\_\_  
HHSS Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

### **Invoicing**

Invoices are generated from the employees' timecards. HHSS pays employees on a weekly basis and the invoices are mailed to the Clients. TERMS ARE NET DUE UPON RECEIPT OF INVOICE. Invoicing can be customized to some extent including by location, shift, department, etc. Please see your assigned account manager for details.

Direct Hire placement invoices are submitted on the start date of the candidate. TERMS ARE NET DUE UPON RECEIPT OF INVOICE.

If CLIENT fails to pay the charges of HHSS, (whether for temporary services or for settlement fee) when due, CLIENT shall pay all collection and/or litigation costs plus reasonable attorney's fees.

### **Employment Verification**

HHSS verifies all applicants prior to employment, which includes job title and dates of employment. Note that California does not permit any further verifications into pay rate or job performance.

### **Payroll Services**

HHSS offers payroll services to any client. This would allow clients to bring in pre-selected employees and they would be processed through HHSS including onboarding, background screening, drug screening, etc. HHSS will carry the employee until the client determines the employee should be converted over to their full-time employ. Employees under this classification can be converted at any time prior to the minimum conversion period at no additional charge.

### **Specialized Reporting**

To help your company maximize its return, HHSS will provide a monthly production report at your request. This report can include the following:

- |                      |                          |                        |
|----------------------|--------------------------|------------------------|
| ▪ Names of Employees | ▪ Start Date             | ▪ Department Assigned  |
| ▪ Job Titles         | ▪ Number of Hours Worked | ▪ Employee Evaluations |

### **Background & Drug Screening Services**

HHSS offers a standard background and drug screening in compliance with California law before their first day of work. This routine screening includes a seven-year county criminal history, social security number trace, and five-panel oral. If the Client requires more in-depth screening, we have numerous options available. Optional services will be discussed before the finalization of the Client agreement. Note that, per California law, HHSS must make a job offer before engaging in a background check of employees. Further, pursuant to California law, if there is no relationship between an adverse inference in a background check and the job position, HHSS will be unable to rescind a job offer unless extenuating circumstances warrant rescission.

### **Additional Services**

- |                              |                          |                            |
|------------------------------|--------------------------|----------------------------|
| ▪ National Criminal Database | ▪ Terrorist Watch List   | ▪ Motor Vehicle Record     |
| ▪ Federal Criminal Court     | ▪ Want & Warrants        | ▪ Employment Credit Report |
| ▪ Sex Offender Registry      | ▪ Education Verification | ▪ Drug Screening – Lab     |

### **Workers Compensation and General Liability Coverage**

HHSS maintains full workers compensation coverage in accordance with the State of California requirements and meets and/or exceeds minimum coverages for general liability/umbrella coverage. Client should submit minimum requirements to their account executive for review. A Certificate of Insurance (COI) will be issued to the client as 'Additionally Insured' prior to any employee placement.

**Safety Policy**

HHSS provides all applicants with information regarding safety in the workplace. All policies concerning Workers Compensation and state Disability Insurance are explained to applicants prior to their employment.

CLIENT agrees to train all assigned employees in all safety policies and procedures necessary for performance of the assignment, including but not limited to, disclosure of exposure to hazardous substances and related safety requirements.

CLIENT is responsible for ensuring the use of all necessary OSHA required safety equipment for all HHSS employees assigned to the job site.

CLIENT agrees to follow all local, state, and federal laws related to the employment of the candidates. CLIENT agrees to defend, indemnify, and hold harmless from any and all fines, penalties, and assessments, including attorney's fees incurred by HHSS as a result of any violations or alleged violations of a local, state, and/or federal law or ordinance relating to Candidate's employment while working for CLIENT.

CLIENT agrees to maintain a safe work environment for HHSS employees. Temporary employees will be under the direct supervision of CLIENT. CLIENT agrees that employees will not operate any equipment or perform any task not specified in the job description of assigned employees. CLIENT may make changes to the duties and job description only with permission from HHSS.

CLIENT agrees that no insurance is afforded by HHSS for physical loss or damage to customer's machinery, equipment, material, or any motorized vehicle, whether licensed for road use or not, in the care, custody of, control of HHSS, its agents or employees, and that HHSS shall not be liable for physical loss or damage to said property or loss of said property caused by HHSS, its agents, or employees. Also, the customer accepts full responsibility for claims involving bodily injury, property damage, fire, theft, collision, cargo damage, or public liability damage incurred as a result of a HHSS employee operating or driving any such machinery equipment, or vehicles.

CLIENT agrees not to entrust an HHSS employee with cash, negotiable instruments, or other valuable property without prior written permission from HHSS. Without such prior permission, the CLIENT accepts full responsibility for any loss or liability caused or incurred by a HHSS employee while handling cash, negotiables, or other valuables.

CLIENT agrees to follow all state, county and local mandates and guidelines regarding any pandemic, epidemic or endemic.

CLIENT, shall be responsible for placing injuries that happen on CLIENT premises on the Host's OSHA 300 log, per OSHA guidelines 1904.31(b)(2).

Client will notify HHSS in the event that any of our employees act intoxicated or in a suspicious manner.

Client will allow a qualified representative of HHSS to participate in the investigation and obtain a report after an accident or injury to insure proper disposition of possible claims.

Client will notify HHSS immediately in the event of an accident or injury to an employee.

HHSS will coordinate appropriate medical treatment (unless it is an emergency) at a PPO or EPO (preferred or exclusive provider).

\_\_\_\_\_  
CLIENT Authorized Representative

\_\_\_\_\_  
HHSS Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## The Fair Labor Standards Act:

The Fair Labor Standards Act requires that employees must receive at least the current minimum wage and may not be employed for more than 40 hours in a work week without receiving at least one and one-half (1.5) times their regular rates of pay for any hours worked over 8 hours a day/40 hour in a work week and two (2) times the rate of their regular pay for any hours over 12 hours a day.

The term "employ" includes "permit to work." The work week ordinarily includes all the time during which an employee (temporary or permanent) is necessarily required to be on the employer's premises, on duty or at an assigned workplace. "Workday", in general, means the period between the time on any day when such employee commences "principal activity" and the time on that day at which employee ceases such principal activity or activities. The workday may therefore be longer than the employee's scheduled shift, hours, tour of duty, or production line time.

- ❖ CLIENT agrees to pay Hedy Holmes Staffing (HHSS) for any job(s) a HHSS employee has been assigned to of at least the current minimum wage for "all" hours worked plus the agreed upon mark-up.
- ❖ CLIENT agrees to pay Hedy Holmes Staffing (HHSS) for any time worked by an HHSS employee over an 8-hour day or 40-hour work week at 1.5 times their regular rate of pay plus agreed upon mark-up. An alternative work week schedule may be available to our clients. For more information, please reach out to the local branch you work with.
- ❖ CLIENT agrees to pay Hedy Holmes Staffing (HHSS) for any hours worked by an HHSS employee over 12 hours a day at 2 times their regular rate of pay plus agreed upon mark-up.
- ❖ CA Rest Breaks Requirements: CLIENT agrees to ensure that Hedy Holmes Staffing employees will be given a paid rest break of at least 10 uninterrupted minutes for each 4 hours worked or major fraction thereof, one in the morning before the meal period and one in the afternoon after the meal period. A rest period is not required if the total work time is less the 3.5 hours. If they work over 6 hours, they are entitled to a second rest break. If they work over 10 hours, they are entitled to a third rest break. Any rest breaks not given will result in a meal premium penalty equal to 1 hour at the HHSS employee's current rate of pay. The additional meal premium(s) will appear on the CLIENT's weekly invoice at the current mark-up rate. [Industrial Welfare Commission Wage Order](#)
- ❖ CA Meal Break Requirements: CLIENT agrees to ensure that Hedy Holmes Staffing employees will receive the required CA meal break(s) of a minimum 30 minutes uninterrupted that starts no later than the 5<sup>th</sup> hour of the shift. Any meal break(s) not given on a timely basis will result in a meal premium penalty equal to 1 hour at the HHSS employee's current rate per occurrence. *Please be advised that any employee who takes a short meal break, i.e.: 29 minutes, will also result in a meal premium penalty.* It is the host employer's responsibility to ensure all employees are allowed a full uninterrupted thirty minutes for lunch. Employees may waive their meal break if they do not work more than 6 hours in the workday. Employees who work over a 10-hour day are entitled to a second meal period, but this may be waived if they do not work more than twelve hours and did not waive the first meal break. Please advise Hedy Holmes Staffing if employee(s) will be waiving their meal break. Employees must be relieved of all duties", including answering a question, or this will be considered an "on-duty" meal period. If you require the employee to remain on site during the meal period, the meal period must be paid even if they are relieved of all duties. The additional meal premium(s) will appear on the CLIENT's weekly invoice at the current mark-up rate. [Labor Code Section 512.](#)

These areas of agreement are intended to insure a safe and productive partnership and reduce your liability to a minimum.

\_\_\_\_\_  
CLIENT Authorized Representative

\_\_\_\_\_  
HHSS Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## COMPANY PROFILE WORKSHEET

### CUSTOMER INFORMATION:

Legal Name:	<input type="text"/>				
Trade Style Name:	<input type="text"/>				
Address:	<input type="text"/>				
City/State/Zip:	<input type="text"/>				
Phone:	<input type="text"/>	Fax:	<input type="text"/>	URL:	<input type="text"/>
Type of Business:	<input type="text"/>	Years in Business:	<input type="text"/>		
Most Current Tax Year Annual Gross Receipts:	<input type="text"/>				
NAICS Code(s):	<input type="text"/>	Current Worker Comp Codes Active:	<input type="text"/>		
Corporation	Yes <input type="checkbox"/>	No <input type="checkbox"/>	President's Name:	<input type="text"/>	
Partnership	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Principal's Name:	<input type="text"/>	
Proprietorship	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Owners Name:	<input type="text"/>	
FEIN OR SSN:	<input type="text"/>				

### BILLING INFORMATION:

Address:	<input type="text"/>				
City/State/Zip:	<input type="text"/>				
Attention to:	<input type="text"/>				
Accounting Email:	<input type="text"/>				
Has your company ever used a staffing agency? Y/N:	<input type="checkbox"/>	If yes, what was your credit limit?	<input type="text"/>		
Current Standing?	<input type="text"/>	What were the terms extended?	<input type="text"/>		

### REFERENCES:

Bank Name:	<input type="text"/>	Location:	<input type="text"/>
Bank Officer:	<input type="text"/>	Phone:	<input type="text"/>
Trade Creditors:	Address:	Phone:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

The undersigned agrees that the aforementioned information is true and correct and agrees that the information provided can be used for purposes of verification, including, but not limited to verification of bank information, credit/creditors, and officer information provided. This includes an authorization for the release of information by the listed bank/creditors to establish credit with The Hedy Company, Inc.

Signature:	<input type="text"/>	Title:	<input type="text"/>
Print Name:	<input type="text"/>	Date:	<input type="text"/>

# DISTRICT CALENDAR

**RIVER JUNCTION RECLAMATION DISTRICT NO. 2064**  
400 EAST KETTLEMAN LANE, SUITE 20-K  
LODI, CALIFORNIA 95240  
P: (209) 601-9624

## **DISTRICT CALENDAR**

### **JANUARY**

- Bi-Annual Meeting 4<sup>th</sup> Wednesday at 5:30 p.m.
- Get 1099's to accountant the first week of January

### **FEBRUARY**

- Send out Form 700's from Fair Political Practices Commission website
- Update document retention policy, if needed.
- Destroy and/or scan previous year's documents

### **MARCH**

- FMAP Application
- Follow Up on previous year's Draft Audit

### **APRIL**

- Form 700's are due. Mail Notice of Completion to County

### **MAY**

- Draft working budget

### **JUNE**

- Board Meeting to consider annual assessment
- Approve audit for previous year and select auditor (contract) for preparation of FY Audit
- Adopt Working Budget for submittal on July Budget
- Review and approve the Annual Assessment
- Biannual meeting (should be with Bret Harte) the fourth Wednesday at 5:30pm

### **JULY**

- MCR to work on annual assessments.

### **AUGUST**

- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election)

**RIVER JUNCTION RECLAMATION DISTRICT NO. 2064**  
400 EAST KETTLEMAN LANE, SUITE 20-K  
LODI, CALIFORNIA 95240  
P: (209) 601-9624

**SEPTEMBER**

- In election years, last legal deadline to post (in the newspaper) notice that petitions for nomination of Trustees may be received, 7 days prior to closure
- In election years, closing of acceptance of petition for nomination of Trustees (54 from dates of election
- In election years, if no election then mail notice and appointment by Board of Supervisors

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per seek, 4 times, commencing at least 1 month prior to election)

**NOVEMBER**

- If there is an election, to be held the first Tuesday after first Monday.

**DECEMBER**

- New Trustees take oath of office.