



LINCOLNTON Methodist Church

Job Title:	Associate Pastor of Youth and Ministerial Support	PT/FT Status:	Full-time
Reports to:	Senior Pastor	Expected Hours:	40 or more Hrs per week
Job Type:	Ministerial	FLSA Status:	Exempt
Supervises:	Music Director and Pianist	Pay Type:	Salaried (Monthly)

For the right candidate who is still in seminary or wanting to go to seminary, we can work together and adjust this job description accordingly.

Position Summary:

The Associate Pastor of Youth and Ministerial Support will develop and support a ministry that seeks to help every 6th through 12th grader connected to the church make steps toward a deeper maturity in Christ and in keeping with the mission and values of the Global Methodist Church and Lincolnton Methodist Church.

In addition, this position will support the pastor by preaching once per month, the preaching topic will align with the current sermon series established by the Pastor, and the youth will be integrated into this monthly worship service. Visit the shut-ins when the Pastor is not able. Support the Pastor in other areas. In addition, s/he will maintain the Church website and be the liaison between the Church and service providers.

Work Schedule:

- Ability to work days, nights, weekends, and all major Christian Holidays.

General Job Responsibilities and Duties:

- Youth Responsibilities:
 - The following will be done by working collaboratively with the Youth Committee:
 - Strategically build youth ministries towards Phase III when the Family Life Center is built.
 - Collaboratively create and communicate vision for the youth program.
 - Teach and delegate the Bible-based doctrine of the Global Methodist Church.
 - Plan and support regular and upbeat youth worship services in events such as River of Life and the 5th Quarter.
 - Plan and lead exciting regular youth events.
 - Develop a program and guide and mentor the youth to grow into Disciples who make Disciples through the following process:
 1. Those who don't know Christ and are seeking.
 2. Those who accept Christ.
 3. Those who are doing good works and bearing fruit.
 4. Those who make other Disciples.
 - Go on mission trips and Christian concerts and help the youth discern what the Holy Spirit taught them during the trip.
 - Encourage Confirmation age students to attend the North Georgia Confirmation Camp, and when possible, attend with them.
 - Establish and use communication tools to communicate regularly with the youth, including Text messaging, Instagram, etc.



LINCOLNTON Methodist Church

- Proactively attend Middle and High School activities and sit with the youth during events such as athletic events, concerts, Fellowship of Christian Athletes events, Fields of Faith, etc.
- Invite youth currently not involved in our youth group to join.
- Identify and lead youth sports programs at the Church as we build towards Phase Three and the new Christian Life Center.
- Proactively research Youth Group activities and best practices and incorporate these into the youth program.
- Ministerial Support Responsibilities:
 - Be a ministry and missionary leader within the Church and the community.
 - Provide input to strategically build Church ministries toward the Phase III of the long-term plan when the Family Life Center is built.
 - Attend all worship services.
 - Assume the pastor role during one worship service per month and engage to youth to participate in this worship service.
 - When preaching, follow the sermon series established by the Pastor.
 - Provide input to Pastor regarding upcoming sermon series and ideas for worship elements.
 - When the Pastor is not able, visit shut-ins by bringing Communion.
 - Actively communicate with both youth and adults during Church gatherings.
 - Proactively inviting people to our Church.
 - Proactively maintain the Church website representing all the ministries of the Church by solicitating regular updates from other Church staff members and ministry leaders.
 - Be the IT liaison with CMA for PC support, volunteers for network support, multi-function copier and support provider, and with SimplySafe for electronic campus security.
 - Maintain documentation for common room users and staff.
 - Be the primary point of contact by assisting with the technology and equipment for the Church (e.g. presentation technology, microphones, sound equipment, presentation equipment, presentation computers, projectors, etc.)
 - Oversee and delegate the scheduling of worships teams (ushers, youth acolytes, av technicians, etc.).
 - Always follow the Church's Child Safety Program.
- **Relationships**
 - Youth Director Responsibilities:
 - Be hearted enough to connect with youth.
 - Establish an annual plan for major youth group events and have it approved by the Youth Committee, the Pastor, and the Leadership Council.
 - Greet youth during Sunday morning worship.
 - Recruit, train, schedule, and lead team of adult volunteers and ensure that they have received training on our Child Safety Program and ensure a background check is on file.
 - Recruit and regularly meet with the parents for input and guidance.
 - Work with a Youth Committee that meets on a regular basis to provide input and ideas.
 - Proactively greets, supports, and recognizes youth participation in worship services, potlucks, Sunday school, and other Church events.
 - Cooperatively leads the planning of youth activities, gatherings, and retreats.
 - Connect with area Church Youth Groups and where appropriate plan joint events.



LINCOLNTON Methodist Church

- Partner with parents and Pastor on Youth Group opportunities.
- Council youth who are struggling, understanding boundaries and limits, and include the pastor if necessary.
- Act as a mentor to the youth.
- Be visible and engage the youth in school activities, Fellowship of Christian Athletes, and Fields of Faith.
- Ministerial Support Director Responsibilities:
 - Be mature enough to connect with adults.
 - Greet adults during Sunday morning worship and welcome new people.
 - Introduce the Pastor to new people in the worship service.
 - Appropriately engage the Leadership Council and provide updates on assigned dates.
 - Engage IT service providers and subject matter experts within the congregation.
 - Engage ministry leaders, Council leaders, participate in Church events.
 - Engage people in the community.
- **Communication and Admin**
 - Establish and use electronic communication systems to regularly communicate with youth, parents, and volunteers.
 - Establish and maintain creative communication strategies to draw the attention of the youth.
 - Attend and participate in regular staff meetings and assigned times for updates during Leadership Council meetings.
 - Ability to plan and maintain an annual budget.
- **Other Expectations**
 - Actively engaged in the means of grace (communion, prayer, reading the Bible, tithing, etc.)
 - Engaged in ongoing sanctification and spiritual growth.
 - Attend training events to continue learning on an annual basis.
 - Always maintain Child Safety policies.
 - Other duties as assigned.

Qualifications:

- An MD seminary degree or equivalent master's degree.
- Be ordained in, or preparing to be ordained in, the Global Methodist Church.
- A minimum of two-years of youth leadership and ministerial support experience is preferred.
- Willing to work and grow into a Senior Pastor role.
- Must be a born again Christian and willing to profess his/her faith in Jesus openly.
- Conservative/Biblical theology with a following of Wesleyan theology and the doctrine of the Global Methodist Church.
- Heart, habits, and passion to see youth come to Jesus and grow into Christ.
- Experience in leading youth into a transforming relationship with Jesus.
- Experience recruiting, leading, and organizing teams of volunteers.

Physical Requirements:

- A high energy person who interacts with youth, parents, and volunteers in an exciting way.
- Able to lead youth group events, worship services, and other activities.



LINCOLN Methodist Church

- Able to drive the church van and bus (CDL license required, if needed training cost will be provided) with all appropriate licenses and insurance.

Personal Competencies:

- Leadership: Demonstrates positive and proactive leadership support of the Church and the Global Methodist Church. Demonstrate strong leadership interaction with volunteers, Church members, and Church staff.
- Spiritual Maturity: Demonstrates a mature faith and is constantly growing and maturing in his/her own spiritual life.
- Interpersonal Skills: Demonstrates the ability to connect to Middle and High School youth. Demonstrates the ability to lead adults in a positive way. Demonstrates the skills of active listening. Productively engages and resolves interpersonal conflict. Relates easily with a variety of personalities. Proactively stays in contact with volunteers and Church staff. Truly cares for the wellbeing of others and loves others.
- Biblical and Theological Knowledge: Engages in biblical and theological reflection that is informed and sensitive to a traditional or Biblical theology and the Global Methodist Church doctrine, particularly pertaining to leading Youth Groups.
- Organization: Understands the necessity of short and long-range planning. Realizing that for goals and targets to be achieved, people affected must be a major part of the planning and implementation process.
- Teamwork: Demonstrates the ability to work as a team in planning, preparing, and implementing programs and events.

Signed: _____ Date: _____