

WELCOME TO THE 47TH ANNUAL SANDOVAL COUNTY FAIR

"Celebrating The Bounty of Our County"

July 31st-August 6th, 2023

37 Rodeo Drive, Cuba New Mexico 87013

Application Form

Name: _____

Business: _____

Address: _____

City: _____ State: _____

Zip: _____

Email: _____

Website: _____

Phone: _____

Do you plan on sharing a booth? _____ How many booths do you need? _____

List items to be exhibited _____

Anyone with an approved product is encouraged to apply. The organizer reserves the right to refuse entry to anyone based on issues of balance of like products, timeliness and thoroughness of application, & appropriateness of product to the client base. The Organizer's decision is final.

-Farmers market booths are encouraged and welcome. Food must be grown locally and represented by the grower or an employee of the grower:

-Flea market booths are available. All items must be in good overall working condition unless items are antique, vintage, or collectables.

-Arts & Crafts must be unique and represented by the artist or an employee of the artist.

-Commercial Products will be accepted on a case-by-case basis, based on the quality of the product and its appropriateness to the audience.

-Promotion of Services, Business, Politics, & Religion will be accepted on a case-by-case basis and its appropriateness to the audience. No cat calling to the crowds. You can pass out information, & printed gifts.

-Food Concession Vendors must submit a typed menu, duplication of menu items is limited and discouraged. You may be asked to remove or replace an item/items from your menu if another vendor is already signed up to serve said menu item. A health permit from the Environment department, & proof of insurance, must be submitted to ensure the safety of our audience. Mobile vending units & food trailers must also submit the exact dimensions (including tongue) & a photograph of the unit inside & out. Units must be fully self-contained. Food concession booths are

\$400+\$50 gate pass (includes entry for up to 6 people per day). If more than 6 gate passes are needed, you can purchase more as needed. Limited

number of booths available. Limited amount of fully self-contained unit spaces available.

-Exhibitors must provide booth structure (unless renting the limited fair booth spaces), tables, table covers, & chairs. You must set up and take down your display every day as there is no overnight security to watch your booth or displays. If you leave items on the grounds, it is at your own risk.

-Fair booths are covered by a commercial canvas half hoop barn. (Approximately 12' x 20') \$25 for each day + Gate Passes for yourself and employees. You can either purchase gate passes by the day or opt for the discounted vendor \$50 Family Pass (includes entry for up to 6 people per day from July 31st-August 6th, 2023). If you need more entry passes you can purchase more as needed. Food concession booths can not be set up in these booth spaces.

We accept Cash, Checks, or Money Orders made out to the Sandoval County Fair.

Due Dates & Payment Schedules

All vendors must be paid in full by July 31st, 2023

Mail payments & applications to:

Sandoval County Fair Board

P.O. Box 2182

Cuba, NM 87013

No refunds will be given after July 15th, 2023

Deposit is forfeited after this date.

A nonpartisan committee will review each application and approve them on a rolling basis. You will receive notification of your review status within 2 weeks of applying.

Your booth fee must accompany your application — if sharing a booth one person will be accountable for payments.

Risk and Liability

Sandoval County Fair, Sandoval County Fair Board, affiliates, promoters, coordinators, employees, and volunteers are not responsible for loss, theft, or damage of exhibitor's merchandise or equipment. The exhibitor agrees to hold harmless SCF, SCF Board, affiliates, promoters, coordinators, and any of its employees or volunteers from damage to the exhibitor's property or personal injury he/she may sustain during the event. SCF reserves the right to cancel the show due to acts of God, weather, or other unforeseen events out of the promoter's control, in which case the SCF will not be held liable for refunds or other liabilities. SCF holds the right to exclude vendor participation and decline the issuance of refunds with just cause such as late cancellations, returned checks, or no show. As of July 31st, 2023, vendor is wholly responsible for booth occupation and payment in full.

I have read and fully understand and agree to comply with the policies and procedures of the Sandoval County Fair through the dates of July 31st-August 6th, 2023.

Signature: _____ Date: _____

If you have any questions, please text or call (505) 681-6132. If you cannot get through with a call, please text as sometimes we cannot answer the phone but will get back to you as soon as possible.