



Nurture - Trust - Independence

Higher Farm Education

COURSE GUIDE

and frequently asked questions

In partnership with



Table of Contents

Introduction	01
About Higher Farm Education	02
Qualifications	
Horse Care	03
Animal Care	06
Employability Skills	10
Personal Progress	11
Functional Skills	12
Frequently Asked Questions	
Understanding needs	13
Teaching	14
Achievement	15
Location	16
Facilities	17
Funding	18
Transport	19
Next steps	20
Contact details	21



Introduction

Haddon Training, in partnership with Higher Farm Education, is dedicated to offering individuals the chance to acquire valuable qualifications for their future careers. Our alternative provision creates a pathway to employability through tailored practical learning experiences and accredited qualifications such as awards, certificates, or diplomas based on work experience.

This document outlines the qualifications we offer in collaboration with Higher Farm Education and addresses frequently asked questions.





Nurture - Trust - Independence

Higher Farm Education

About Higher Farm Education

At Higher Farm Education, it is their mission to re-engage young people with Special Education Needs and Disabilities (SEND) back into education and provide them with a pathway to employability through bespoke practical learning experiences.

Their unique setting provides the foundation to nurture well-being, build trust and develop independence to be successful in life.





Qualifications: **Horse Care**

City & Guilds Level 1 Work-based Horse Care

Guided Learning Hours (GLH) represents the number of hours that a learner would need to fulfil at their placement in order to complete the qualification.

The GLH for this qualification are:
90 (Award), 252 (Certificate), 369-441 (Diploma)

The level 1 is suitable for someone just starting out in horse care. The individual will want to show that they have the knowledge and skills to work in a supervised role.

As part of this qualification the following areas will be covered:

Health and Safety	Feeding and watering	Turn out and catching in
Washing	Mucking out	Tacking up
Rugging up	Grooming	Leading

Qualifications: **Horse Care**

City & Guilds Level 2 Work-based Horse Care

GLH – 645 (Diploma option)

The level 2 is suitable for someone who already has a basic level of knowledge and skill with working with horses. The individual will want to prove competence within their role, perhaps moving from a junior / supervised role to a more senior position.

As part of the qualification, the following mandatory areas will be covered:

Clean and maintain stables	Routine care and health monitoring	Provide feed and water
Restraints	Health and Safety	Professional development

As part of the level 2, there is also the opportunity to cover more specialist training including:

Tacking up	Plaiting	Trimming
Assess and maintain grazing	Long rein and lunge	Care of performance horses

Qualifications: **Horse Care**

City & Guilds Level 3 Work-based Horse Care

GLH – 442-565 (Diploma option)

The level 3 is suitable for someone who has been working with horses for a while already, who would like to upskill and progress within their career, or move into the training of others. The individual will be at a level where they are able to competently supervise other staff members within their role.

As part of the qualification, the following mandatory areas will be covered:

Initial assessment of a horse	Basic treatments and horse welfare	Stock take, order, delivery
Feeding plans	Managing resources	Health and Safety

As part of the Level 3, there is also the opportunity to cover a more specialist route including:

Manage grazing	Plan, monitor and evaluate the transporting of horses	Clipping
Tacking up for specialist work	Preparing horses for public appearance	Long rein and lunge for improvement
Preparing and leading treks	Care of performance horses	Manage horses when turned out



Qualifications: **Animal Care**



City & Guilds Level 1 Work-based Animal Care

Guided Learning Hours (GLH) represents the number of hours that a learner would need to fulfil at their placement in order to complete the qualification.

The GLH for this qualification are:
90 (Award), 162 (Certificate), 342 (Diploma)

The level 1 is suitable for someone just starting out in animal care. The individual will want to show that they have the knowledge and skills to work in a supervised role.

As part of this qualification the following areas will be covered:

Health and Safety	Handling of animals	Biosecurity
Daily care for animals	Animal accommodation	Feeding of animals
Maintenance of equipment	Movement of animals	Controlled exercise of animals

Qualifications: **Animal Care**

City & Guilds Level 2 Work-based Animal Care

GLH – 72-76 (Award), 158 (Certificate), 330-440 (Diploma)

The level 2 is suitable for someone who already has a basic level of knowledge and skill with working with animals. The individual will want to prove competence within their role, perhaps moving from a junior / supervised role to a more senior position.

As part of the qualification, the following mandatory areas will be covered:

Health and Safety	Movement of animals	Restraint of animals
Delivering basic treatments	Effective working relationships	Preparing of accommodation
Biosecurity	Maintaining of accommodation	Promoting animal health

As part of the level 2, there is also the opportunity to cover more specialist training including:

Providing exercise to animals	Basic training techniques	Welcoming and caring for visitors
Reception duties	Feeding	Handling of animals
Communicating and maintaining records	Care after exercise	Loading and unloading animals



Qualifications: **Animal Care**

City & Guilds Level 3 Work-based Animal Care

GLH – 151-219 (Certificate), 346-497 (Diploma)

The level 3 is suitable for someone who has been working with animals for a while already, who would like to upskill and progress within their career, or move into the training of others. The individual will be at a level where they are able to competently supervise other staff members within their role.

As part of the qualification, the following mandatory areas will be covered:

Feeding plans	Supervision of movement	Monitoring of Health and Safety
Planning of accommodation	Handling and movement	Evaluating accommodation

Continued on the next page

Qualifications:

Animal Care

City & Guilds Level 3 Work-based Animal Care - Continued

As part of the Level 3, there is also the opportunity to cover a more specialist route including:

Welcome and care for visitors	Provide advice and guidance to other staff	Assess new environments
Introduce new animals to environments	Maintain facilities	Monitor and report on animal behaviour
Monitor and evaluate animal management policies	Provide information, advice and guidance on animal health and behaviour	Maintain and evaluate health of animals and transportation whilst moving
Provide IAG to clients	Design, implement and monitor training programmes	Managing volunteers



Qualifications: **Employability Skills**

City & Guilds Level 1 -Extended Award

This qualification is intended to help individuals secure employment, advance in their chosen career, prepare for further education, and develop the skills needed for successful self-sufficient living. The course will empower learners to achieve greater independence.

As part of this qualification, the following areas will be covered:

Effective communication	Career planning	Making job applications
Building working relationships in the workplace	Dealing with problems	Interview skills

You can also choose to complete individual Employability Skills areas whilst completing a horse care or animal care course with Higher Farm Education. Further units are available for this and can be tailored to the individual.

Qualifications: **Personal Progress**

City & Guilds Entry Level 1 Personal Progress

GLH – 80 (Award), 140 (Certificate), 370 (Diploma option)

This is suitable for those who would like to participate more fully in the community and need additional support in doing so. This qualification is suitable for working in any type of job and can help an individual become more independent and effective.

As part of the qualification, units include:

Communication skills	Reading skills	Writing skills
Personal enrichment	Maths skills	Keeping safe
Looking after a home	Being healthy	Looking after yourself
Getting things done	Following instructions	Health and Safety
Local health services	Rights and responsibilities	Getting on with people
Self-awareness	Engaging with the world	Dealing with problems
Using money	Having your say	Learning to learn



Qualifications: **Functional Skills**

City & Guilds Maths and English

Functional Skills qualifications are designed for individuals looking to enhance their maths and English abilities. They focus on both the basic skills and the ability to use maths and English in real-life situations.

They are both available across five levels and each individual will be assessed to decide what level to undertake. Upon completion of a level, progression is also encouraged to keep enhancing skills.

All of the following levels can be taught at Higher Farm Education:

Entry Level 1	Entry Level 2	Entry Level 3	Level 1	Level 2
---------------	---------------	---------------	---------	---------

Level 2 is GCSE pass equivalent (Grade 4).



Frequently Asked
Questions:

Understanding needs

How will individual needs be incorporated?

Each participant will be individually assessed for this course. Where an EHCP is available, this will be used to enable us to support any special education needs (SEN) requirements. Learners will be allocated a keyworker and the pace of the activities will be adapted based on how the individual responds and how comfortable they are feeling.

All sessions are pre-planned and linked to needs and personal targets. Targets are taken from the EHCP, their parent/carer and their keyworker's observations.

Transition will initially be spent in the Higher Farm Education yard with the animals to allow learners to settle in and engage in practical and social activities.

Frequently Asked Questions:

Teaching

Who will be in the team around the learner?

Onsite at Higher Farm Education are a range of qualified teachers/assessors, SENCO, SEN experienced staff and industry-certified team members including:

- BHSQ Level 4 Senior Yard Manager
- BHS Level 4 Instructor and NVQ Level 4 Assessor
- Veterinary Clinicians

Higher Farm Education also provide Animal Assisted interventions. These are goal orientated, one-to-one or small group activities that involve animals with education, social and well-being outcomes. Although not directly involved in the learning, Higher Farm Education also has access to an Educational Psychologist, Speech and Language Specialist and therapists.

All of these professionals, situated on our unique setting, provide the foundation to nurture well-being, build trust and develop independence; providing a bespoke alternative provision designed to encourage participants to reach their potential, both socially and academically.

There will also be visits from a Haddon Training Coach who will work with each of the learners on specific units and also support with gathering evidence towards the learner's portfolio, prior to completing the coursework. The portfolio is then used for the final qualification assessment.



Frequently Asked Questions:

Achievement



How will the course be evidenced and certificated?

Delivery of the qualifications will depend on the learner's needs and the individual learning plan from Higher Farm Education. This will include both practical and theory learning, and also incorporate the identified learning targets from the EHCP.

As part of the teaching and learning sessions, the Trainer Coach from Haddon Training will also gather evidence towards a learner portfolio. This portfolio forms the basis for the overall assessment and subsequent certification of the qualification.

The learner will produce evidence to complete every unit, ensuring that all the criteria are covered.

- Knowledge evidence can be gathered in a variety of ways; the completion of accessible worksheets (visual and/or written), discussions with staff and other learners, voice recordings and Q&A sessions.
- Skills evidence can be gathered through methods such as photos, videos, diary entries, observations, case studies and witness testimonies.

These are just examples and evidence gathering can be tailored to individual learning needs.

Once there is evidence to cover criteria for all the units, the portfolio of evidence is submitted to an Internal Quality Assessor (IQA) at Haddon Training for checking. Once the IQA is happy the portfolio meets all criteria to the required standard, the learner will then have successfully completed the course and be put forward for certification.

Once the portfolio has been put through for claiming, it usually takes up to six weeks to receive the certificate from the awarding body (City and Guilds).

Frequently Asked Questions:

Location

Where will learning take place?

All learning, both practical and theoretical will be face-to-face and onsite, based at Higher Farm Education:

Higher Farm, Byley Lane. Byley, Middlewich, CW10 9LN

The provision will be timetabled according to need and the course will be delivered over 2 – 5 days per week, with flexibility through Monday – Friday, depending on the learner. Individual days may be available to meet particular needs.

The days will run from 10am – 2pm with half an hour's lunch break.

Qualifications will follow the term-time dates of Cheshire East Local Authority's school holidays and will last approximately one academic year.

What will a normal day look like?

A day on the course will usually consist of:

- Time spent in the Higher Farm Education yard with the animals to allow learners to settle in and engage in practical and social activities.
- Learners will spend time in a range of specially adapted learning environments; appropriate for the learner.
- A half an hour lunch break will be given and learners can spend this socialising in the designated areas.
- Opportunities to complete coursework with theoretical units. There is also the flexibility to complete practical units on the yard.

All sessions will be in small groups with a high ratio of staff, or one-to-one support if applicable, depending on the learner's needs. Activities planned for the learner throughout the day will always be individualised.

Frequently Asked Questions: **Facilities**

What facilities are on site?

Based in over 120 acres of Cheshire countryside, Higher Farm is home to Higher Farm Education.

Facilities on site include:

Purpose built learning environments designed and specially adapted with practical teaching aids.	A Public Café with a varied and extensive menu, which overlooks the Higher Farm Events Arena.	Disabled access toilets and shower access.
Indoor and Outdoor learning areas.	Extensive farmland utilised for practical activities.	Horse rehabilitation centre.
Riding school.	Events Arena.	River walk.



Frequently Asked Questions:

Funding

How are the qualifications funded?

These qualifications can be funded either:

- Privately – self-funded, funded by a parent or carer, funded by an employer, etc. Prices are available on application to Higher Farm Education and include training, assessment and daily placement fees.
- Through a local authority – no cost is incurred by the learner. This is normally available for those with a case worker with the local authority (LA) that is able to access alternative funding for education. Often these individuals will have an Educational Health Care Plan (EHCP).

For **Higher Farm Education** the local authorities that could cover this course are:

Cheshire East	Cheshire West	Wirral	Halton	Liverpool
Warrington	Stockport	Manchester	St. Helens	Lancashire

If the learner is being funded through the LA, then it is important to note that they will hold, maintain and return the individualised learner record (ILR). The ILR is a confidential government funding record. Haddon Training and Higher Farm Education are paid to deliver the training and assess and not to maintain the ILR for learners funded through a local authority.





Frequently Asked Questions:

Transport

Is transportation available?

Due to the countryside location of Higher Farm Education, public transport is limited; private transportation is advised and is usually provided for learners with Special Educational Needs and/or Disabilities (SEND) through the local authority if needed.

The local authority states that “A child with Special Educational Needs and/or Disability (SEND) will also be provided with travel assistance where it is identified that they are unable to safely walk the journey to and from school (accompanied where a parent/carer would normally be expected to do so) due to their SEND needs even if distance criteria are not met.”

This support will need to be directly requested by the learner or their parent/carer with the local authorities’ transport department.

For Cheshire East, these are:

educationtravel@cheshireeast.gov.uk
SENDtransport@cheshireeast.gov.uk

For Cheshire West, this is:

schooltransportenquiries@cheshirewestandchester.gov.uk

Other Local Authorities transport contact details are available online on the Local Authorities ‘Local Offer’ website.

Frequently Asked Questions:

Next steps

How does someone become a learner at Higher Farm Education? (EHCP Learners)

Once an individual has enquired, a meet & greet visit will be arranged with the learner (alongside their parent and/or carer if applicable). Higher Farm Education will need to decide if this course can suitably meet their educational needs.

The next step will be for the learner or their parent/carer to contact the local authority and their Education, Health and Care Coordinator to state a preference for Higher Farm Education and Haddon Training as their chosen education provision.

The local authority will then request joint consultation paperwork from Higher Farm Education and Haddon Training with costings, which once received by them will then be reviewed by the local authority panel. Once agreed, further information will be provided to the learner regarding start dates.

How do I arrange a visit?

To arrange a visit to Higher Farm Education and have a meet & greet with the team to see if the programme is suitable, please get in contact using the information below:

Email: enquiries@higherfarmeducation.co.uk

Phone: 01477 769769

The meet & greet sessions will be held at a suitable time for the learner, their parent and/or carer if applicable and Higher Farm Education.

Visits from schools, educational institutes and local authorities are also welcome.



Our Contact Details

Rob Stevenson

Education Lead and SENCO, Higher Farm Education



Rob@higherfarmeducation.co.uk



www.higherfarmeducation.co.uk

Charlotte Barnes

Provision Manager, Higher Farm Education



01477 769769



Charlotte@higherfarmeducation.co.uk

Frankie Roberts

Alternative Provision and EHCP Lead, Haddon Training



francesca.roberts@haddontraining.co.uk



www.haddontraining.co.uk





Nurture - Trust - Independence

Higher Farm Education



In partnership with



Copyright

© Haddon Training Limited
Version 1, December 2024.
All rights reserved.