

Neurodiversity Manitoba, Incorporated



Organization summary

Neurodiversity Manitoba was founded to advocate for and empower neurodivergent Manitobans through education and specialized support services. We provide neuro-affirming care and guidance to families and individuals with learning disabilities, ADHD, and Autism.

Position summary: President, Board of Directors

Roles and responsibilities

- Serve as the chief volunteer of Neurodiversity Manitoba
- Recommend compensation and benefits package of CEO
- Is a partner with the CEO in achieving Neurodiversity Manitoba's mission and upholding our organization's values
- Provide leadership to the Board of Directors, who sets policy and to whom the CEO is accountable
- Develop agendas for meetings in collaboration with the CEO
- Chair meetings of the board of directors
- Work with CEO to coordinate individual board member assignments
- Ensure all board activities are conducted per federal and provincial NFP laws, assists in recruitment of new board members, orientations, and meeting preparation
- Discuss any issues confronting the organization with the CEO
- Guide and mediate board actions with respect to organizational priorities and governance concerns
- Review with the CEO any issues of concern to the board
- Monitor financial planning and financial reports in collaboration with the treasurer
- Evaluate the performance of the CEO and the effectiveness of the board members
- Annually evaluate the performance of the organization in achieving its mission and objectives
- Speak to the media and represents the organization to the community
- Annually review matters of governance that relate to the board's structure, role, and relationship to management

Experience and qualifications

- Experience working or volunteering in the non profit or social services sectors is essential;
- Demonstrated breadth and depth of management and leadership experience, preferably in a social services or NFP organization;
- Integrity and high ethical standards;
- Ability to comply with and enforce Neurodiversity Manitoba's Board's Code of Conduct;
- Ability to facilitate meetings and foster effective group processes;
- Must be available for a minimum of one board meeting per month;
- Demonstrated ability to think independently and work collaboratively;
- Must possess strong leadership and interpersonal skills;
- Strong analytical and decision-making skills;
- Strong written communication skills.

Preference will be given to applicants with lived experience as neurodivergent and/or disabled individuals.

To apply

Forward a cover letter and resume to **Jillian@NeurodiversityMB.ca**

Upon successful acceptance onto the Board, the applicant must demonstrate proof of clear Police Information/Vulnerable Sector Check as well as a clear Child Abuse Registry Check.

We would like to thank all applicants, however only those selected for an interview will be contacted.

If selected for an interview, please indicate if you require any accommodations. These will be met to the absolute best of our ability and will have no bearing on your candidacy.

Deadline

Deadline to apply is Friday June 30, 2023 at 3:00 PM Central Time.