|  **Overview**  |
| --- |
| **Position title** |  |
| **Location** |  |
| **Direct report** | Director |
| **Employment details**  | ☐ Full-Time | ☐ Part-time | ☐ Casual | ☐ Contractor |

| **Position Description** |
| --- |
|  |

| **Responsibilities and Duties**  |
| --- |
|  |

| **Knowledge and skills** |
| --- |
|  |

| **Qualifications/Experience** |
| --- |
|  |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_/\_\_\_/\_\_\_