| **Overview** | | | | |
| --- | --- | --- | --- | --- |
| **Position title** |  | | | |
| **Location** |  | | | |
| **Direct report** | Director | | | |
| **Employment details** | ☐ Full-Time | ☐ Part-time | ☐ Casual | ☐ Contractor |

| **Position Description** |
| --- |
|  |

| **Responsibilities and Duties** |
| --- |
|  |

| **Knowledge and skills** |
| --- |
|  |

| **Qualifications/Experience** |
| --- |
|  |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_/\_\_\_/\_\_\_