

USER GUIDE

Maximo Community



Watttechnologies.com.au

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Download and installation

Downloading and installation of the Maximo community is easy.

Go to www.maximocommunity.com and select the '**Downloads**' tab where you can find the link for Android and iOS users.



Alternatively, use the below URLs to download the application directly from Playstore and App Store:

Android Users:

<https://play.google.com/store/apps/details?id=com.maximocommunity.maxcom>

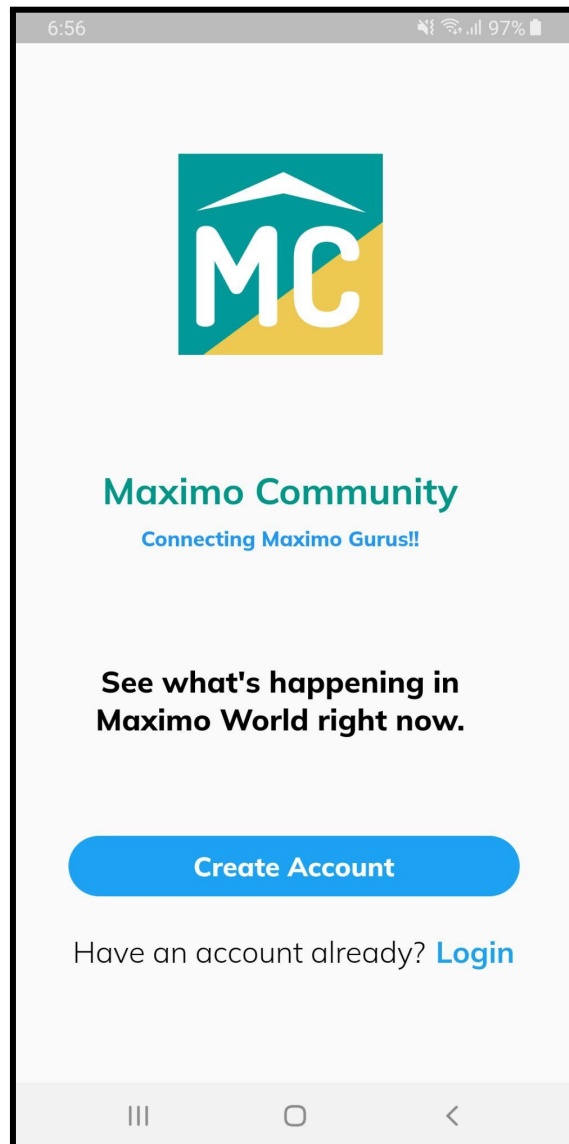
iOS Users:

<Appstore Link>

User Registration

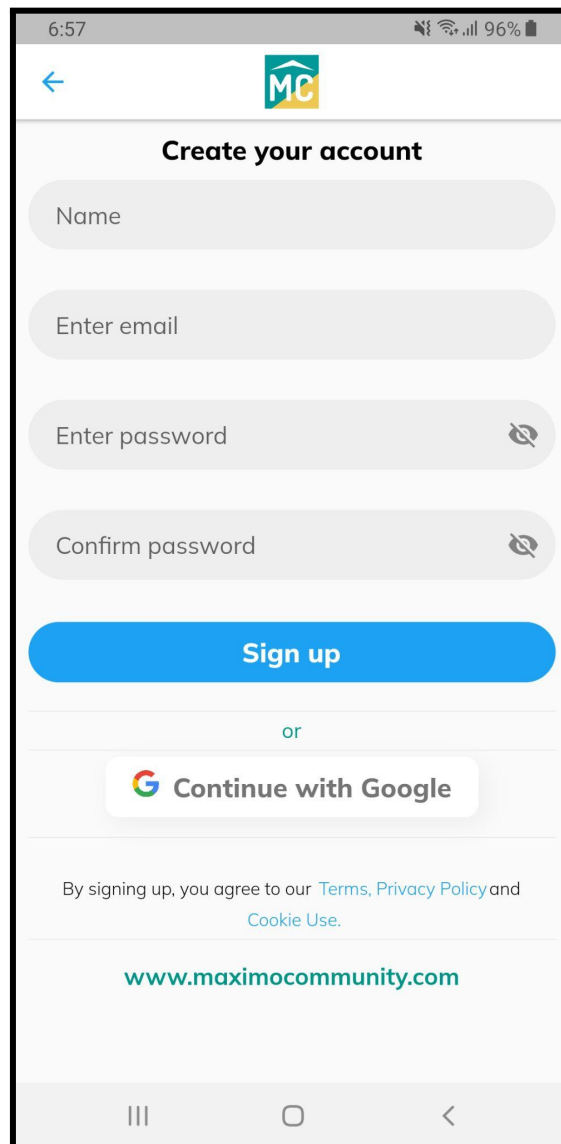
Step 1:

Click on **Create New Account**



Step 2:

Use your valid email and password details to sign up.
or login with your existing Google account.



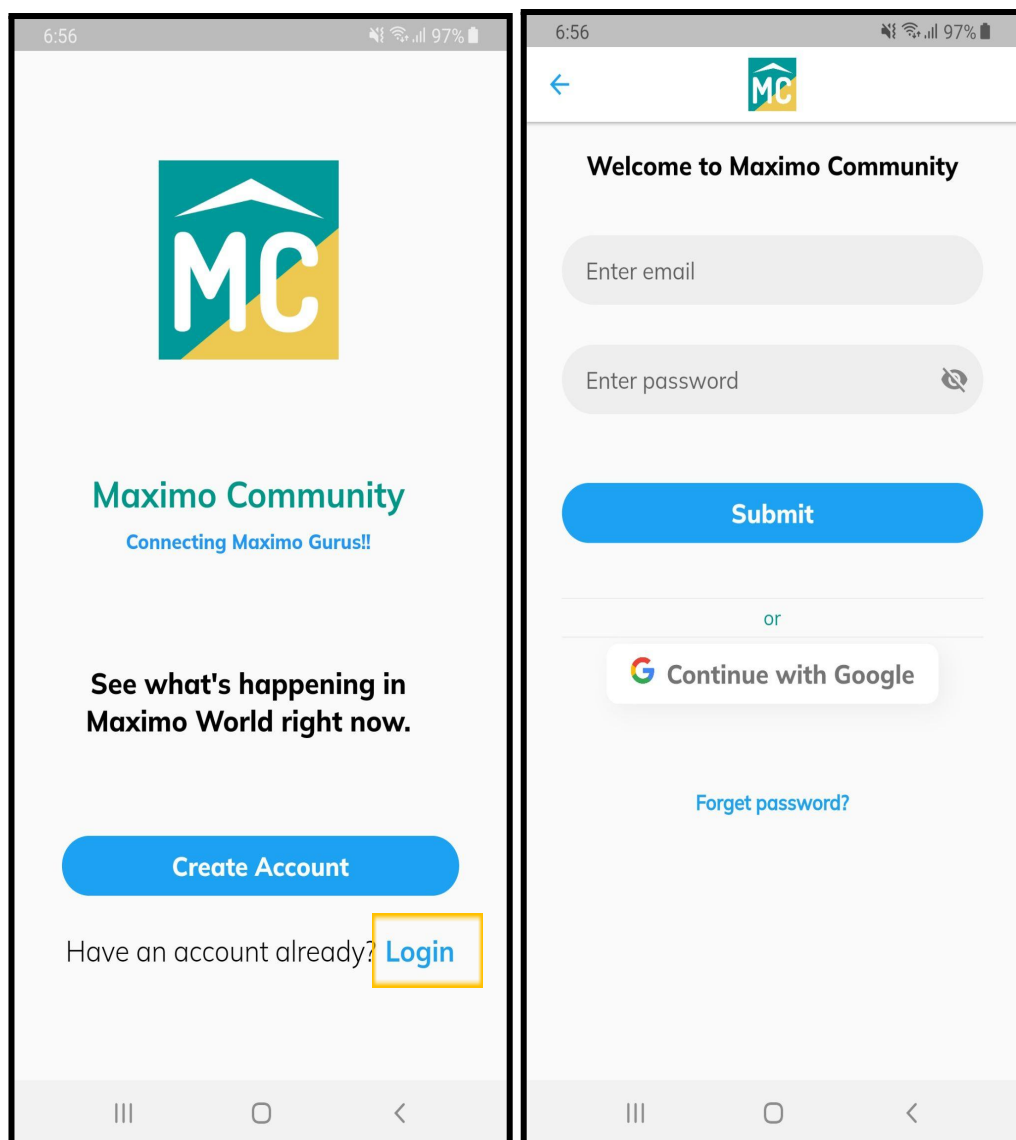
The screenshot shows a mobile application interface for creating an account. At the top, the status bar displays the time 6:57, signal strength, Wi-Fi, and 96% battery. The app's header includes a back arrow and the 'MC' logo. The main heading is 'Create your account'. Below this are four input fields: 'Name', 'Enter email', 'Enter password' (with an eye icon for toggling visibility), and 'Confirm password' (also with an eye icon). A prominent blue 'Sign up' button is positioned below the fields. A horizontal line with the word 'or' in the center separates the sign-up section from the Google login option, which is a button with the Google logo and the text 'Continue with Google'. Below this, a disclaimer states: 'By signing up, you agree to our [Terms](#), [Privacy Policy](#) and [Cookie Use](#).' The website URL 'www.maximocommunity.com' is displayed at the bottom of the form area. The mobile OS navigation bar at the very bottom shows the standard Android icons: a square, a circle, and a triangle.

User Login

Step 1:

There are two ways to sign into your account.

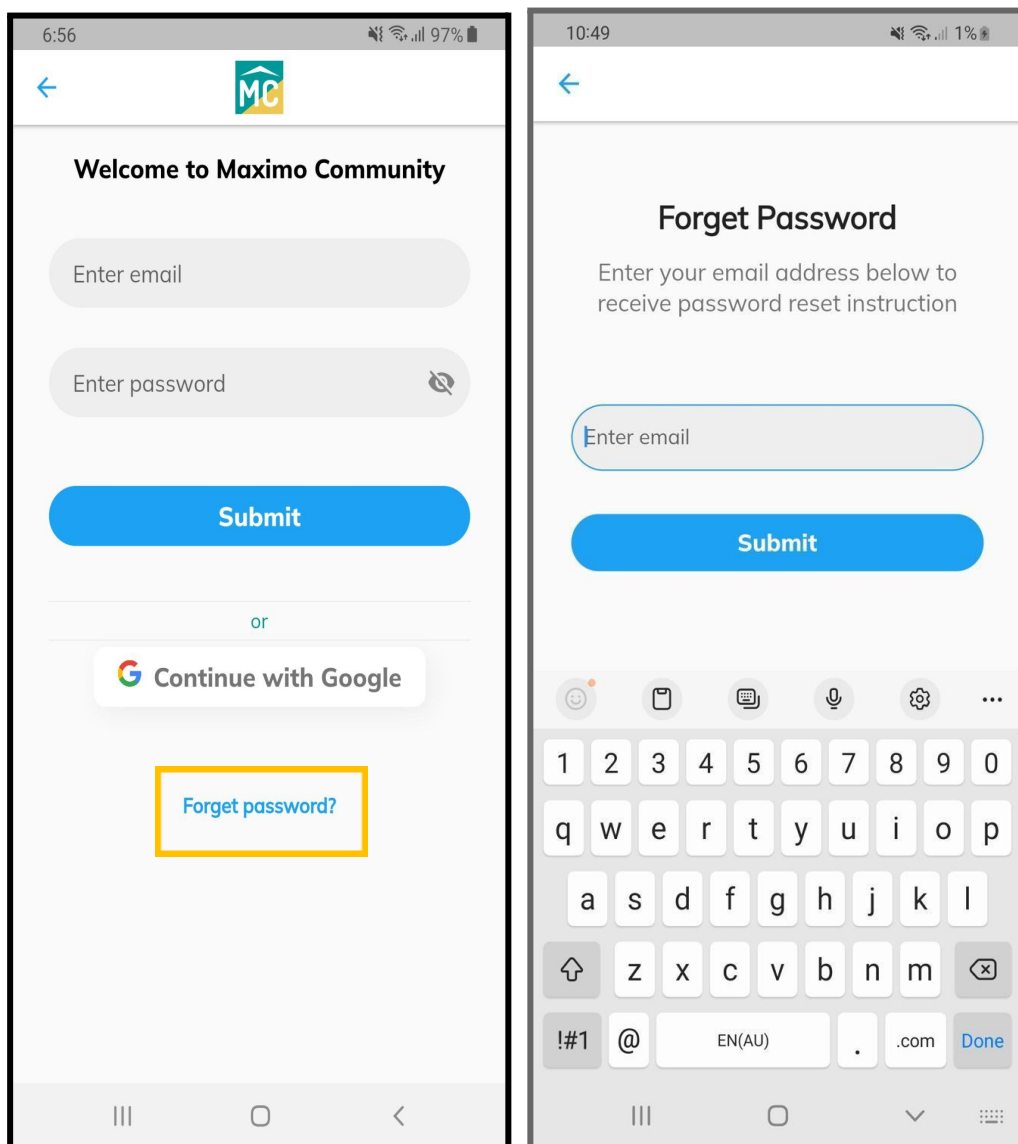
- You can login using your registered email and password to sign in.
- You can also login using your Google account.



Forgot Password

Step 1:

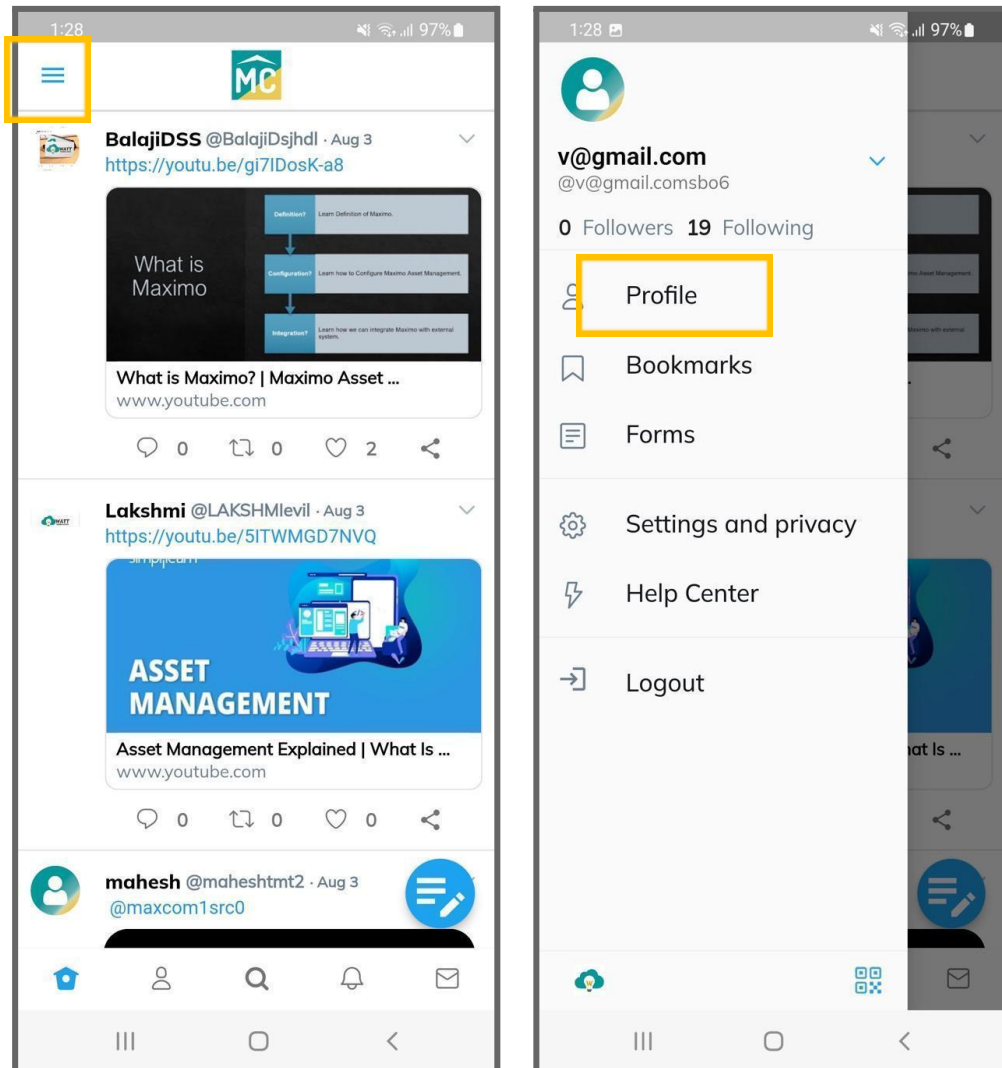
- Click on **Forgot password** and then enter your registered email to receive the Password Reset link to your email.




Add Personal Information

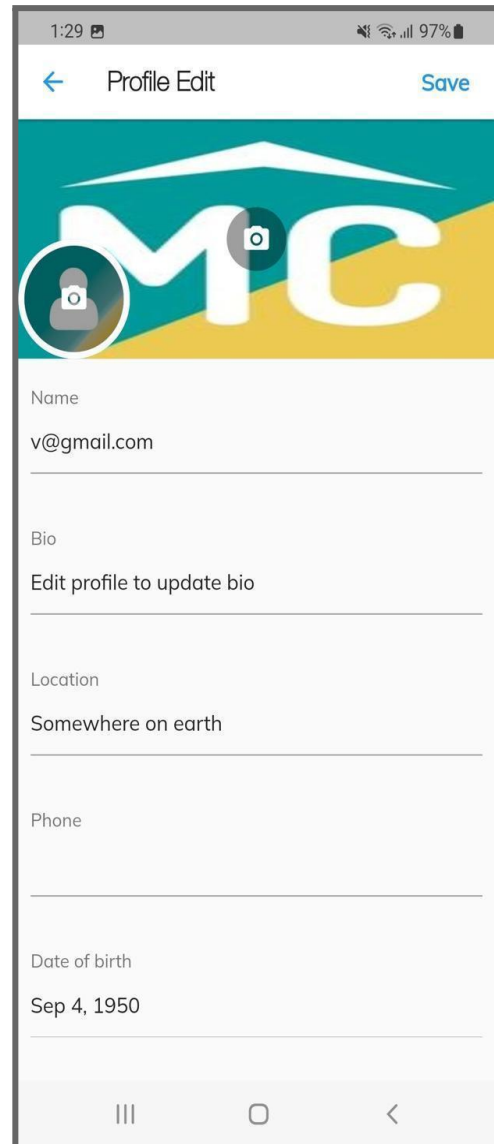
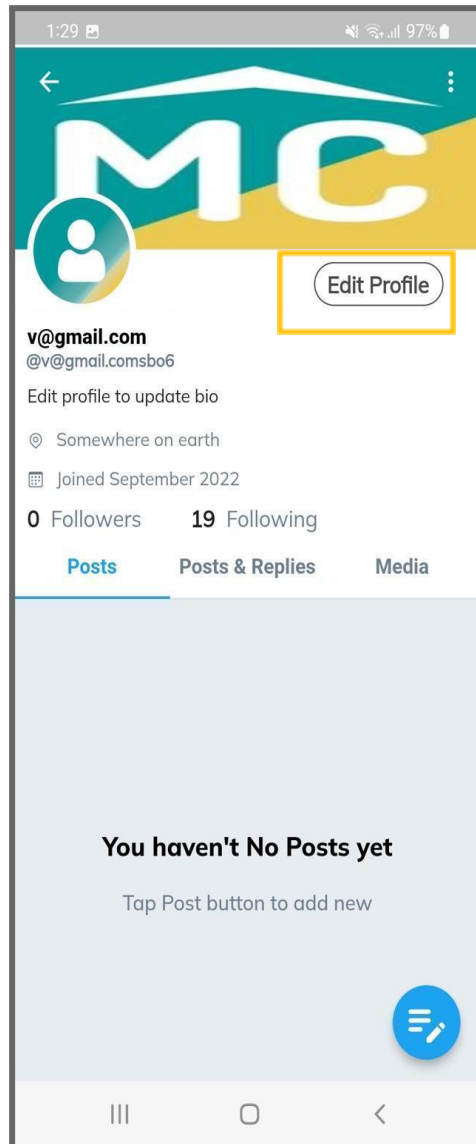
Step 1:

- Login into the user account that you have created earlier. Click on the hamburger[≡]icon and click on Profile.
- Alternatively, click on the username to edit the profile.




Step 2:

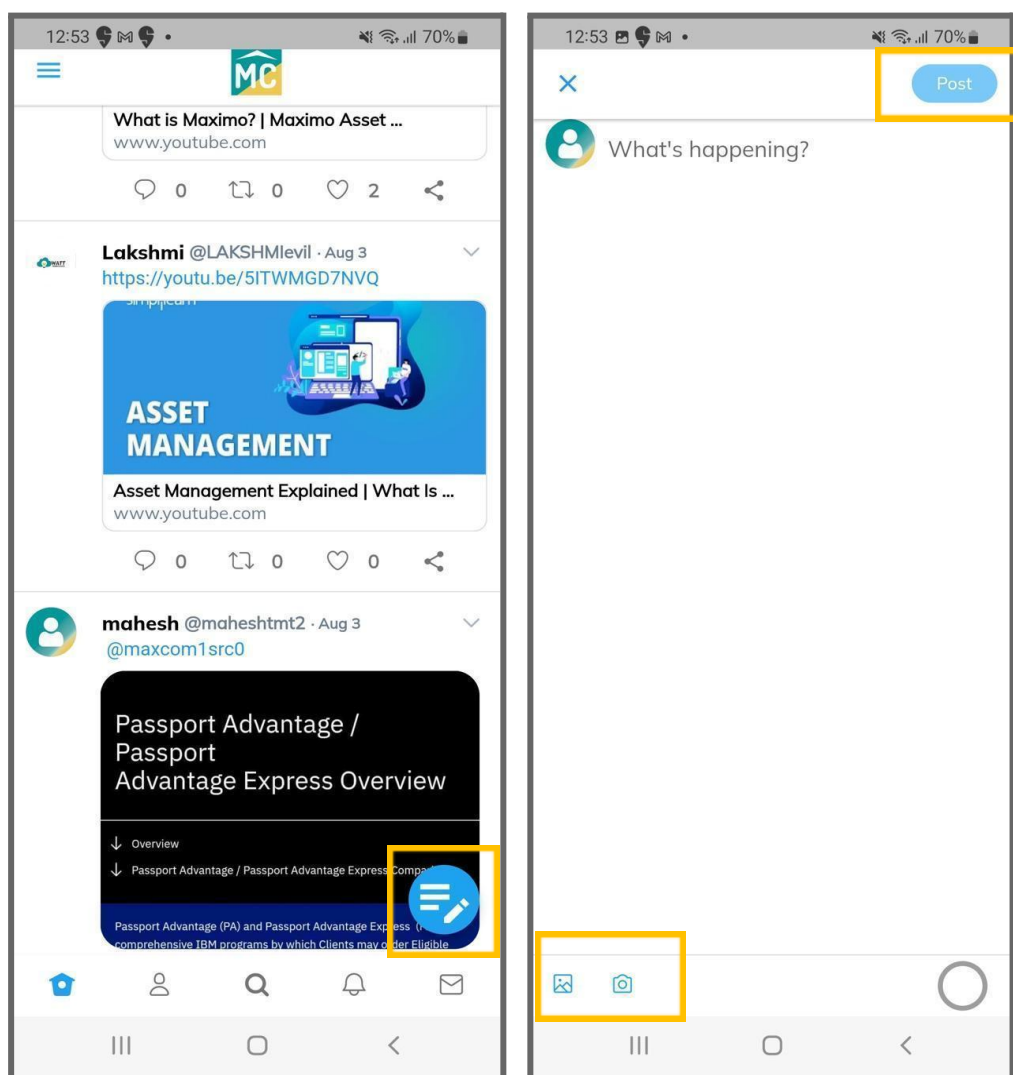
Click on the 'Drop-down' [] icon next to your name wherein you can see **Edit Profile** to update your Name, Bio, Location, Phone, Date of Birth and Picture.



Create New Post

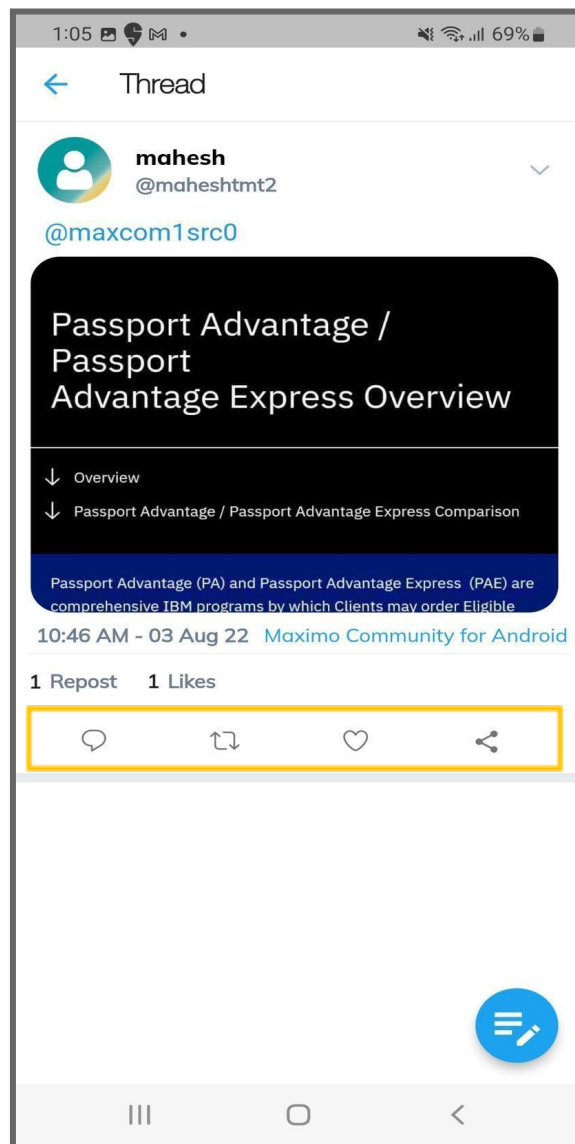
Step 1:

- To create a new post/thread, click on the [] in the screenshot, add text and click on the POST button to complete creating the post.
- You can also add images from the gallery or add images from camera to Post.



Step 2:

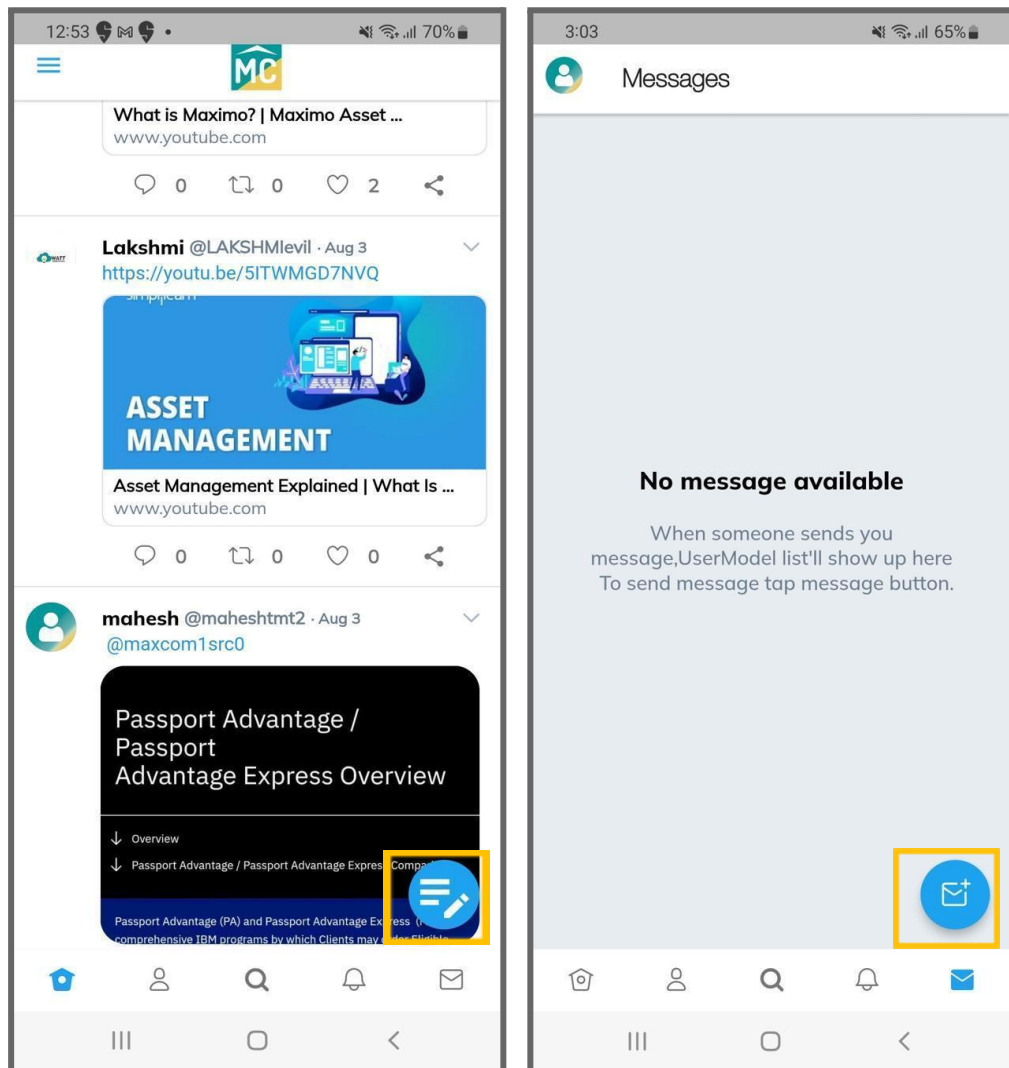
- To post a comment to a Thread, click on the [💬] in the screenshot.
- To re-post a Thread, click on the [↺] in the screenshot.
- To Like a Thread, click on the [❤️] in the screenshot.
- To share a Thread, click on the [➦] in the screenshot.



Send a Message

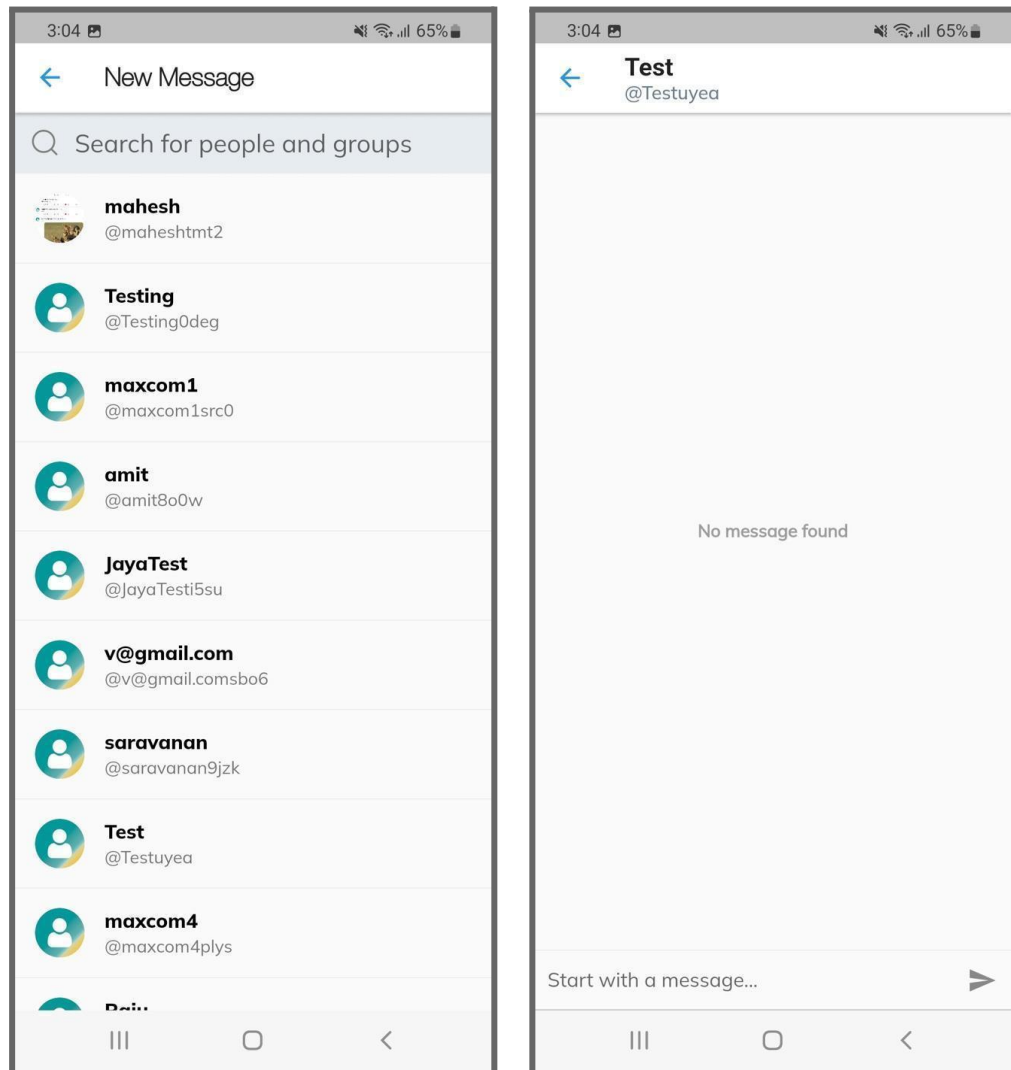
Step 1:

- To send a message click on the Message icon in the screenshot.
- Click on the message icon to search for People to send a message.



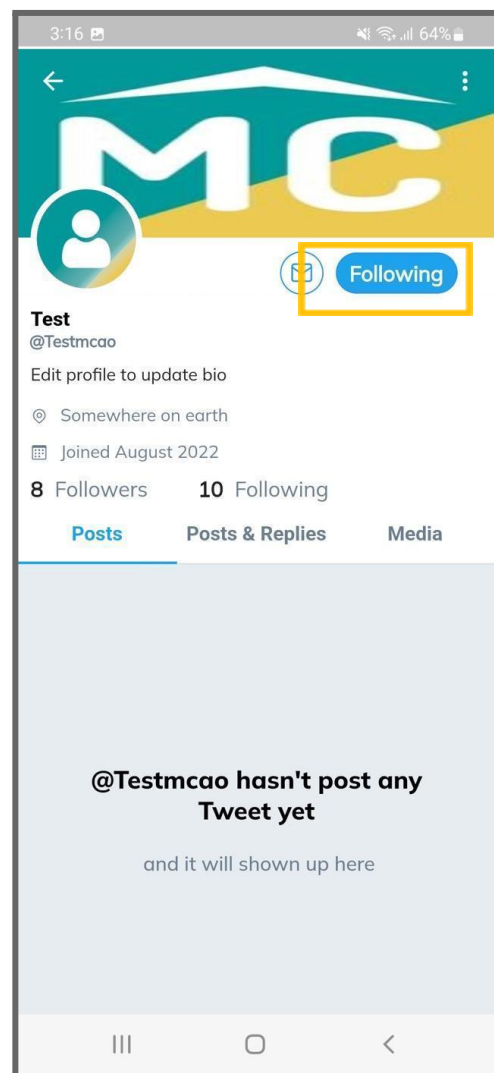
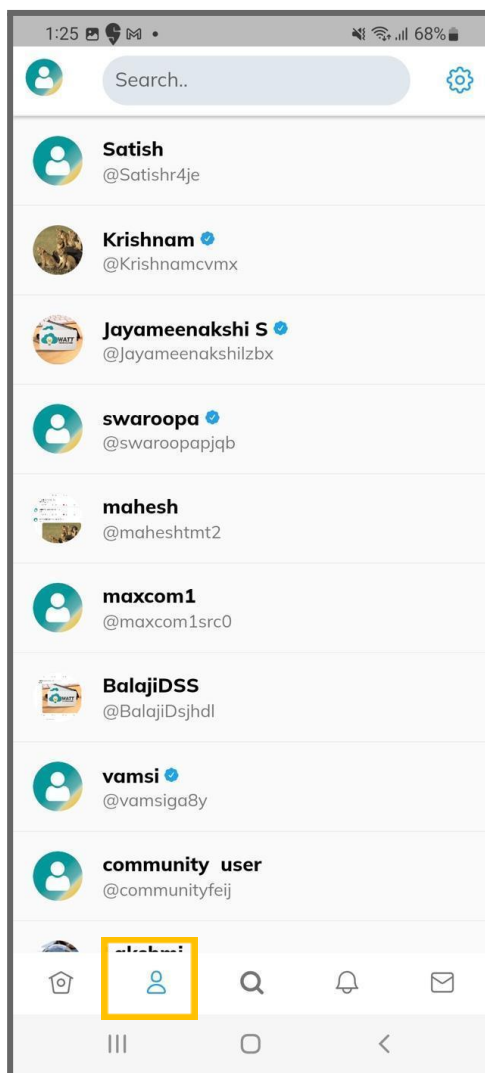
Step 2:

- Select a person or a group and click on that person or group to send a message.
- Type the message and click on the send icon to send a message.



Find Followers

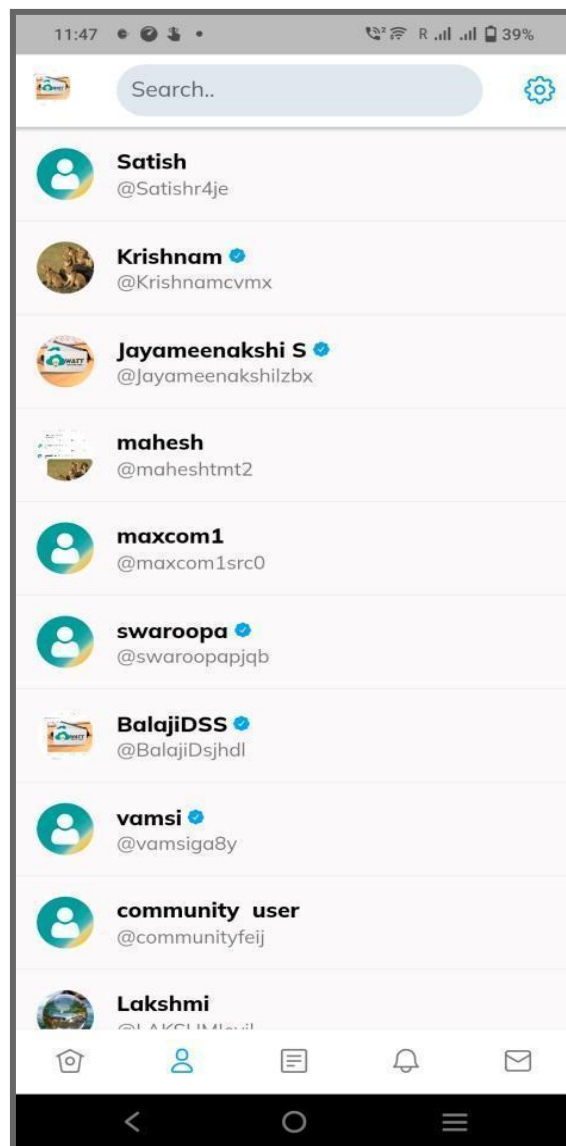
- To find followers of community members, click on the person icon in the screenshot.
- Search for the person you are looking for and then you can click 'Follow' to follow that person.



Account Verification (🔵)

If you need a blue tick next to your name, you must provide a valid email, and you will receive a verification link to that email. If you do so, you will get a blue tick mark. If you don't receive an email, go to settings and privacy -> Accounts -> Email, to get a verification link.

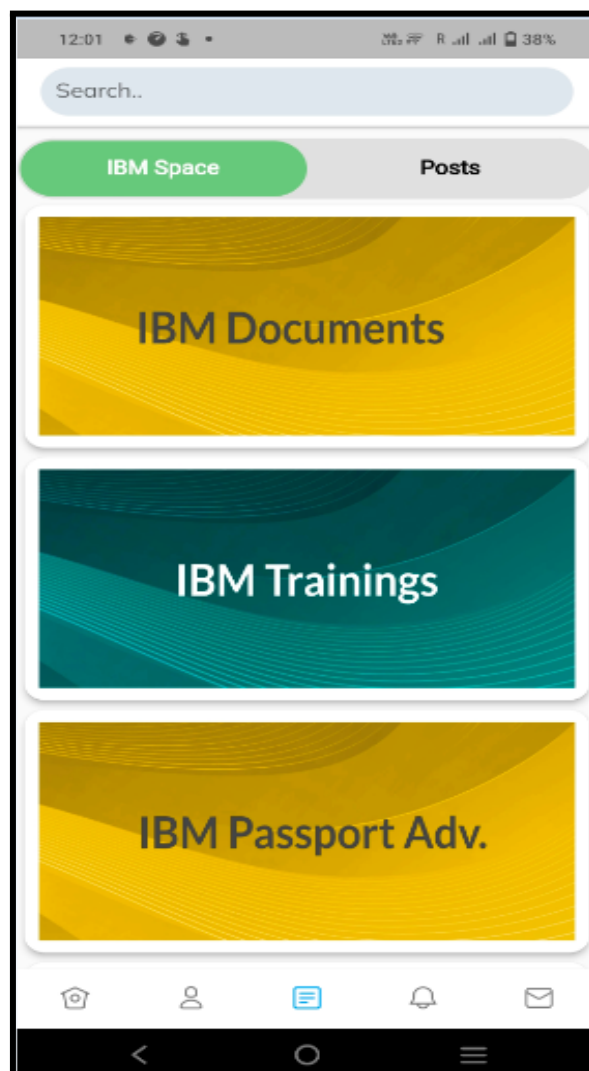
Note: You need to be a verified member to use WISPE.



Searching for IBM Docs and Posts

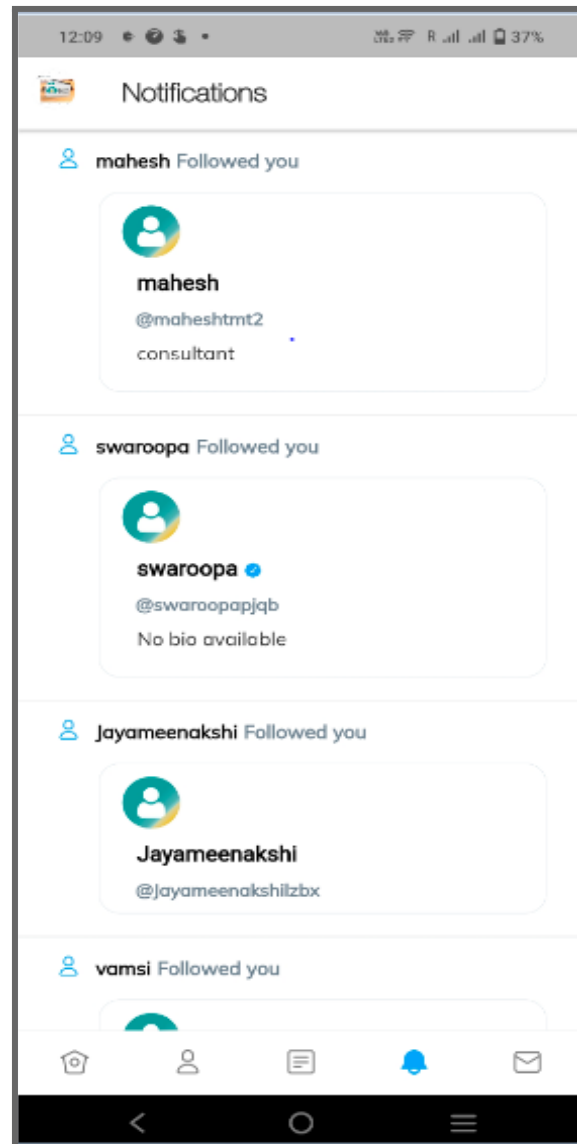
Search with the keyword for required IBM document or from Posts

- 1) IBM Documents
- 2) IBM Trainings
- 3) IBM Passport Adv.
- 4) IBM Fix Central



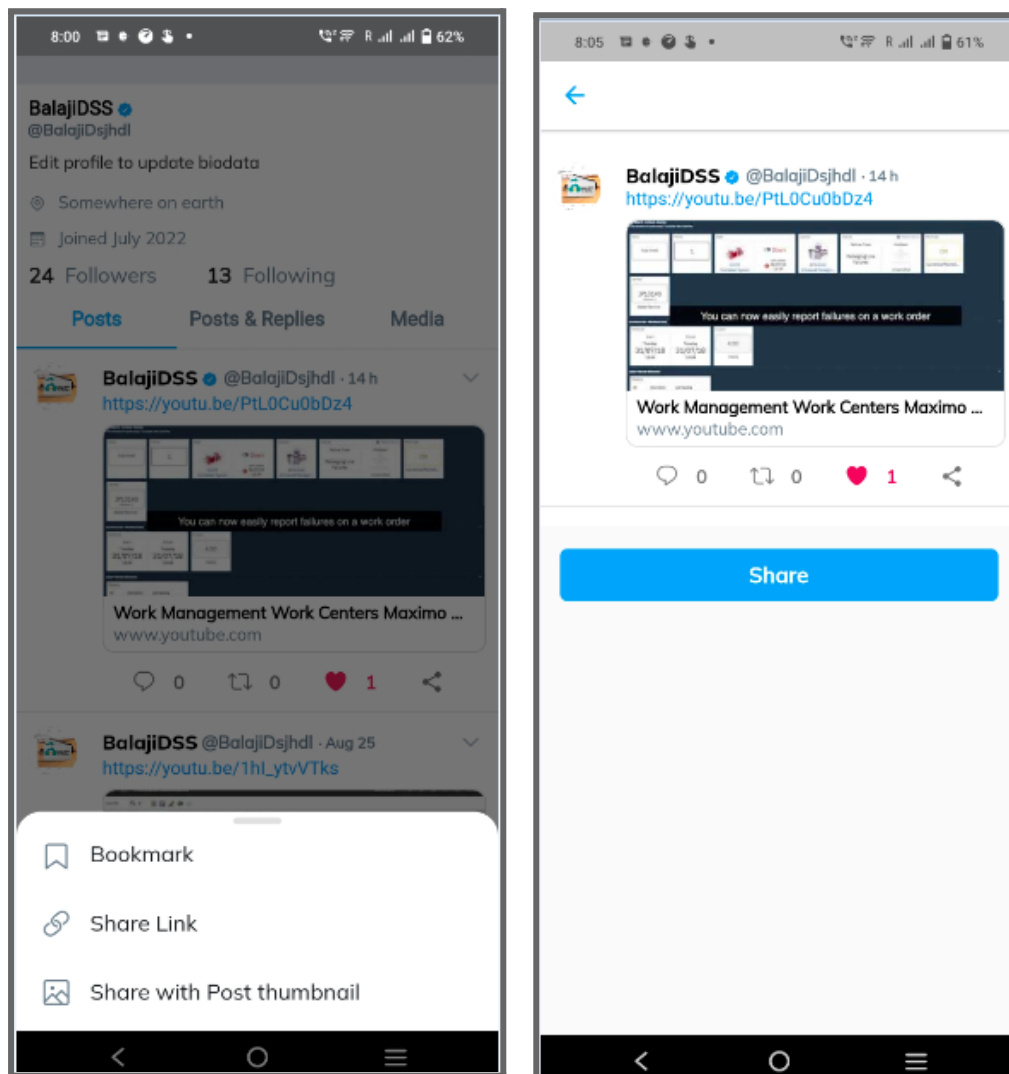
Notifications

All your new messages, posts, and following notifications are collated here.



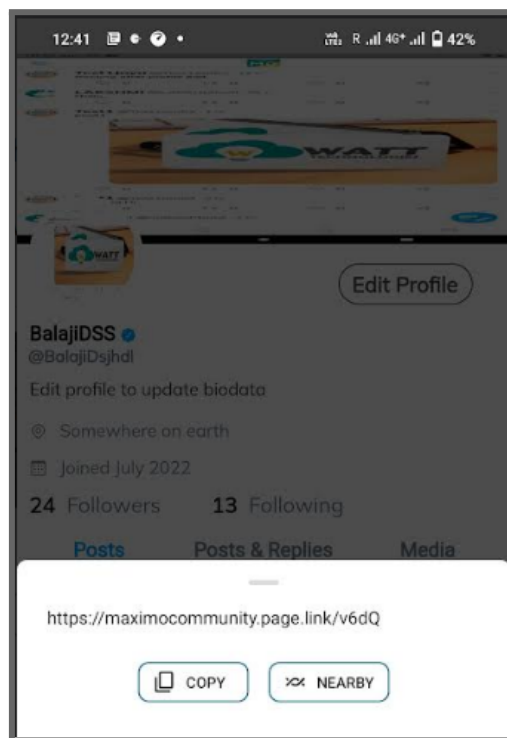
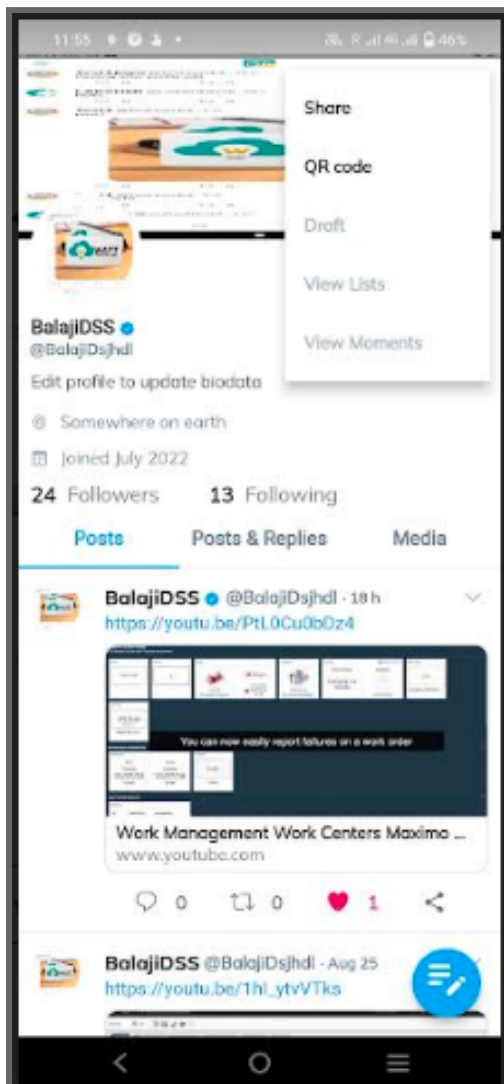
Bookmark and Sharing Links

You can bookmark/ share a post by clicking on the drop-down icon in the particular post.



Profile and QR Code share

In the edit profile screen, click on the 3 dots at the top right corner, wherein you will find the share link or QR code option.



Deactivating the account

Deactivating the Maximo Community account is simple. Click the <link> provided for you in the app. We will do the deactivation for you at the back end.