

**Village of Bailey Lakes  
Regular Meeting Minutes  
October 9, 2023**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benschoff

Council members: Randy Ramsthaler - Council President, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion, Cindy Gaubatz

Fiscal officer: Leighanna Cawrse

Operators: Tim Hickey

Public: Nathan Ahrens, Patrick Miller

Meeting is also via Facebook live.

**CHANGES TO AGENDA**

- Fiscal New Business-Ordinance-Lot Split

Resident Nathan Ahrens on Ridge Road attend the meeting should council have any questions for him on tying his sump pump into the 4" line that is in his backyard. The village is unable to perform any work due to being on private property however Nathan did perform and complete the project on his own prior to the meeting.

Cindy Gaubatz resigned her seat on council effective immediately and also withdrew candidacy with the Board of Elections for term 2025-2029. Cindy is willing to continue with the villages newsletters, Facebook page, and recycling.

Council unanimously in favor to have Cindy continue with the villages newsletters, Facebook page, and recycling. Council also unanimously agrees to pay \$50.00 per month for Cindy to continue with the newsletters.

Cindy left the meeting at 6:06 PM. Council has 30 days to fill vacant seat.

**MINUTES APPROVAL**

September 11, 2023 Regular Meeting minutes tabled.

Anne Ramsthaler moved to approve the September 14, 2023 special meeting as written. Krissy Kauf seconded the motion. All ayes, no one opposed.

**Village of Bailey Lakes  
Regular Meeting Minutes  
October 9, 2023**

Krissy Kauf moved to approve the September 21, 2023 special meeting as written. Anne Ramsthaler seconded the motion. All ayes, no one opposed.

**FISCAL – NEW BUSINESS**

Invoice Approvals (Expense/Check Detail Report)

Krissy Kauf moved to approve the check register report from September 1, 2023 to September 31, 2023 as presented by the fiscal officer. Tina Killion seconded.

Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes

Fiscal Report M-T-D and Y-T-D

The fiscal report for September 2023 read by Leighanna Cawrse.

Donation

Tina Killion held a Craft Show event that brought in \$823.00 and Tina donated \$127.00 towards this and brought the total to \$950.00. The craft show had a great turn out and will be held again in 2024. This donation money is for the purpose of parks improvement only.

**FISCAL – Resolution/Ordinance**

Ordinance-Lot Split

Dottie Scott moved to read the title only. Tina Killion Second the motion.

Roll call: Tina Killion yes, Dottie Scott yes, Krissy Kauf yes

Ordinance No. 2023-10 was read

**“ORDINANCE APPROVING A LOT-SPLIT ON THE ANNE AND RANDALL  
RAMSTHALER PARCEL, PARCEL NUMBER A03-092-0-0015-00”**

Dottie Scott moved to adopt ordinance no. 2023-10. Krissy Kauf seconded the motion.

Roll call: Tina Killion yes, Dottie Scott yes, Krissy Kauf yes

**COUNCIL REPORTS/COMMENTS**

- Anne Ramsthaler-
  - Question about Troy’s garage new building and how many vehicles it will hold. John Benschhoff commented that the garage won’t be able to fit all the vehicles he owns in there.
  - Question on if the residents with the junk still plant on moving. Patrick Miller commented that he was told they were moving however is unsure if they are sill moving at this time.
  - Patrick is willing to be the village’s zoning inspector and spoke with both Savannah Village and Clear Creek Township zoning inspectors to get an idea of what the job

**Village of Bailey Lakes  
Regular Meeting Minutes  
October 9, 2023**

entails. Overall there are no requirements, just need to be a resident of the village and to enforce the village's zoning ordinances as well as to make sure that they are being done properly.

- Anne Ramsthaler moved to appoint Patrick Miller as the village's zoning inspector at \$50.00 per month beginning November 2023. Krissy Kauf seconded. Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Dottie Scott yes, Krissy Kauf yes, Tina Killion yes.
- Dave Pitsenbarger, former zoning inspector, is willing to be a resource.
- Randy Ramsthaler-
  - Would like to increase Bailey Lakes mayor's wage to \$5,000/year.
    - Randy Ramsthaler moved to raise the mayors wage effective in January 2024 to \$5,000.00 per year. Dottie Scott seconded. Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Dottie Scott yes, Krissy Kauf yes, Tina Killion yes.
    - The 2024 budget will be adjusted to reflect this increase.
    - Dottie Scott moved to raise council per meeting to \$75.00 per meeting. This will take affect after re-election of term for each council member. Anne Ramsthaler seconded. Roll call: Randy Ramsthaler yes, Anne Ramsthaler yes, Dottie Scott yes, Krissy Kauf yes, Tina Killion yes.
- Dottie Scott-
  - Spoke with Steve Dinsmore about the smoke test and infiltration and is willing to provide a quote to repair and complete the areas that has been identified and also include in the quote to account for unexpected issues that may arise. Steve will be provided a copy of the RCAP smoke test report to use as a reference.
  - RCAP identified that the catch basins were the highest priority to begin to correct the infiltration problem and the village should begin there.
  - Manholes on McClain Dottie Scott will let Steve Dinsmore to go ahead and proceed with this repair.
  - The vacant alley will be working on and could work with Patrick Miller on this also.
  - Need qty. 6, ½ hour flairs and where to get them for crossing guards at trick-or-treating. Response: Home Hardware and/or AutoZone. Also need crossing guards only have 4 currently.
- Krissy Kauf-
  - 2023 Christmas lights contest:
    - Savannah Village is not ready to proceed this year.
    - Was a theme ever decided? Response No.
    - Will there be a prize? Response Yes: 1<sup>st</sup> prize \$100 gift card, 2<sup>nd</sup> prize \$75 gift card, and 3<sup>rd</sup> prize \$50 gift card same as last year.
  - Would like a tour of the village's sewer and water treatment plant-This Saturday at 9:00 AM will meet with Tim and Dave.

**Village of Bailey Lakes  
Regular Meeting Minutes  
October 9, 2023**

- Tina Killion-
  - Solar Eclipse next April is the village planning anything for example charging to park at the village parking lot? John Benshoff commented that he feels the town hall should be kept open should there be a medical problem however that will need to be figured out down the road and who would stay at the building.
    - Krissy Kauf will email Ashland County Emergency Management and see what their plan are for this.
  - Would like to cosmetically clean up the town hall such as have the shrubs removed, mulch put in with perennials, paint shutters and doors to give it some curbside appeal. Also restroom needs to be painted/updated. Tina will see if Friendly Express could donate dirt to fill in the holes where the shrub were.
    - Tina Killion made a motion to remove the shrubs in front of town hall, painting of shutters and doors. Dottie Scott seconded. Roll call: Randy Ramsthaller yes, Anne Ramsthaller no, Dottie Scott yes, Krissy Kauf yes, Tina Killion yes.
    - This work will be done by Tim Hickey in a day cost unknown.
- Betty on Highland/James property looks good.

**MAYOR REPORTS/COMMENTS**

- Sewer treatment plant UV lighting grant
  - No bid date for this project at this time
  - Waiting on EPA approval

**OPERATORS REPORTS/COMMENTS:**

**September 2023:**

- Wastewater
  - Processed .5205 million gallons wastewater
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Routine equipment maintenance
- Water
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Read water meters
- Projects
  - Leaf vac truck ready and will start October 16<sup>th</sup> week
  - Highland/James storm drain finished-pictures provided
  - Locates for Tompson and Gavin-Shultz and Ridge Road- requested to locate utilities lines from OOPS/811
  - Clean Nida and McClain manholes
- I&I Report

**Village of Bailey Lakes  
Regular Meeting Minutes  
October 9, 2023**

- Highest daily flow reported was .1735 MGD (million gallons/day)
- Monthly average flow was .01735 MGD (million gallons/day)
- Total of 0 days above design flow rate of .040 MGD (million gallons/day)
- Reported CBOD 3MG/l
- Reported Suspended solids 9mg/l
- Other
  - EPA Inspection will be conducted on 10/10 at 9:00 AM
    - Will have prepared map of water valves located
    - Will have a spreadsheet of when the valves are operated on and the number of turns to shut off and turn on the valves.
    - Contingency report
    - Bacterial siting plan
    - Stage two classification disinfection site plan
    - Credentials
    - 6 weeks to receive the report back
    - Every three years the EPA inspects unless they are called in
    - Will use the rate structure provided by RCAP at the special meeting September 21, 20234
  - Leaf vac truck is in need of about 7 ½ to 8' a flex hose and the cost is about \$92.00 per foot.
  - Anne Ramsthaler moved to have Tim Hickey put gravel down at the water treatment plant. Krissy Kauf seconded. Roll call: Randy Ramsthaler yes, Anne Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes.
    - Note: estimated cost for the stone from Sarvers Paving and the cost to have Tim smooth the stone down the driveway is \$240.00, this work is done yearly.

**Water/Sewer/Parks – PENDING BUSINESS**

No changes

Since there was no further business Dottie Scott moved to adjourn the regular meeting. Tina Killion seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:41 PM

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Mayor- John Benschoff

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Fiscal Officer- Leighanna Cawrse