

**Village of Bailey Lakes  
Special Meeting Minutes  
April 1, 2024**

The meeting was called to order at 6:01 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Council President Randy Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion, Anne Ramsthaler

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Zoning Inspector: Patrick Miller

Meeting was held via Facebook live.

**PRESENTATION**

The oath of office was read by Leighanna Cawrse to Ariel G. Isaacs to fill the vacant seat on council.

**MINUTES APPROVAL**

Dottie Scott moved to approve February 12, 2024 regular meeting minutes as submitted. Krissy Kauf second. Roll call: All ayes; No one opposed.

Krissy Kauf moved to approve February 26, 2024 special meeting minutes as submitted. Anne Ramsthaler second. Roll call: All ayes; No one opposed.

March 11, 2024 regular meeting minutes-Tabled

**FISCAL – NEW BUSINESS**

**M-T-D Check Register Report/Invoice Approvals**

The bills from March 1, 2024 to March 31, 2024 were tabled. Council will be emailed the financials when the month has been closed out.

**Fiscal Report**

M-T-D report for March 2024 tabled.

**Purchase Order Request**

Dottie Scott moved to approve the purchase order for Whitaker-Myers Group-Woo in the amount of \$6,573.00. Tina Killion second the motion. Roll call: All ayes; No one opposed.

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**Resolution 04012024-A Open Meetings**

Dottie Scott moved to read title only. Krissy Kauf seconded. Roll call: All ayes; No one opposed.

Resolution 04012024-A was read by Leighanna Cawrse

“Resolution 04012024-A to comply with Ohio’s open meeting requirements”

Anne Ramsthaler moved to adopt the resolution. Krissy Kauf second.

Roll call: Randy Ramsthaler yes, Anne Ramsthaler yes, Dottie Scott no, Tina Killion no, Ariel abstain, Krissy Kauf yes.

**Resolution 04012024-B Open Meetings**

Dottie Scott moved to read title only. Krissy Kauf seconded. Roll call: All ayes; No one opposed.

Resolution 04012024-B was read by Leighanna Cawrse

“A Resolution Accepting the Bid of Kelstin, Inc. for the Village of Bailey Lakes Wastewater Treatment Plant Upgrade Project, and Authorizing the Mayor and Village Fiscal Officer to Enter into a Contract with Kelstin, Inc., and Declaring an Emergency.”

**COUNCIL REPORTS/COMMENTS**

- Anne Ramsthaler- None
- Randy Ramsthaler-
  - Contacted the EPA about the chicken farm up on the hill and have not heard anything back.
- Dottie Scott- None
- Krissy Kauf-
  - Update on the OWDA Loan. John Benshoff replied that it was approved on March 28, 2024. Today signed paperwork with OWDA and will send the resolution # 04012024-B to complete the loan. The load was approved in the amount of \$192,000 to be paid back over 20 years and 1<sup>st</sup> payment will be due June 2025. Still working on grants with RCAP.
  - Manhole on McClain and Nida project update- they have not been completed.
  - Update on the zoning violation letters have they gone out to the residents yet? John Benshoff replied they are getting ready to be sent.
- Tina Killion-None
- Ariel Isaacs-None

**MAYOR REPORTS/COMMENTS**

- Project extension off Lake Drive (Northeast of ST. Rt. 250) has a proposal from Engineering Associates for design and prepare an easement for property 216A.

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- Anne Ramsthaler moved to approve Engineering Associates proposal for engineering services and authorizing the Mayor to sign. Krissy Kauf seconded. Roll call: All ayes; No one opposed. This does not include the EPA permit cost.
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**OPERATORS REPORTS/COMMENTS:**

**March 2024**

- Wastewater
  - Processed .831 million gallons wastewater
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Routine equipment maintenance
- Water
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Read water meters
- Projects
  - Lake Drive sewer extension
    - Still needs surveyed and an easement signed by the property owner. EPA paperwork and engineering design also need to be done. This will connect to the new UV sewer system.

**Other:**

- Lead and copper spreadsheet due in October
  - Note: Tim and Dave to provide estimate on cost to perform this work (going door to door and putting together the spreadsheet).
- Potholes along Center St., Lake Dr., Blvd Rd. Ridge Rd., and water treatment plant.
  - Dottie Scott moved to have Tim Hickey fill in potholes and remove ground hog causing holes under the water treatment plants. Tina Killion seconded. Roll call: All ayes; No one opposed.
- Tim provided the Dam Inspection past reports and in a file drawer in the meeting room.

**I&I report**

- Highest daily flow reported was .0795 MGD
- Monthly average flow was .0268 MGD
- Total of 4 days above design flow rate of .040 MGD
- Reported CBOD 3mg/l
- Reported Suspended solids 1 mg/l
- Reported NH3 .2 mg/l

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**Water/Sewer/Wastewater treatment plant-Old Business**

Past Due Accounts 90+ days

- 01410 currently shut off

**Water/Sewer/Wastewater treatment plant- Pending Business**

- Easement- Restaurant & Ringler former property- Discussed in Mayors report/comments
- Wastewater treatment plant UV Disinfection Improvements- Bid awarded.

**Parks/Lake- New Business**

Grant-NRPA's Sustainability in practice program 2024

Council was in general agreement to proceed. Krissy Kauf will take the lead and work with the resident that brought this to council, Ariel can do the zoom, and Tina can assist where needed.

**Parks/Lake- Pending Business**

Community Grant- Estimate for lighthouse from Amish

Not discussed/no changes.

April 8, 2024 Solar Eclipse the village is not doing anything for this day.

**Public Interaction**

None

**Facebook Live comments**

None

Since there was no further business Dottie Scott moved to adjourn regular meeting.

Krissy Kauf seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:07 PM

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Council President- Randy Ramsthaler

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Fiscal Officer- Leighanna Cawrse

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