

**Village of Bailey Lakes
Regular Meeting Minutes
December 11, 2023**

The meeting was called to order at 6:02 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Randy Ramsthaler - Council President, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Public: Patrick Miller, Zoning Inspector

Meeting is also via Facebook live.

CHANGES TO AGENDA

None

MINUTES APPROVAL

Krissy Kauf moved to approve the November 13, 2023 regular meeting as written. Randy Ramsthaler seconded the motion. All ayes, no one opposed.

FISCAL – NEW BUSINESS

Invoice Approvals (Expense/Check Detail Report)

Dottie Scott moved to approve the check register report for November 1, 2023 to November 30, 2023 as presented by the fiscal officer. Tina Killion seconded.

Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes

Fiscal Report M-T-D and Y-T-D

The fiscal report for November 2023 read by Leighanna Cawrse.

FISCAL – Resolution/Ordinance

Ordinance to Increase Water and Sewer Rates- Second reading

Second reading of Ordinance No. 2023-2 was read aloud by Leighanna Cawrse.

No one from the public or council opposed the second reading.

**Village of Bailey Lakes
Regular Meeting Minutes
December 11, 2023**

COUNCIL REPORTS/COMMENTS

- Anne Ramsthaler-
 - Spoke to Nikki from the Ashland County about the income surveys and it would be best to wait until July/August to go around and collect the information. The surveys should be completed by November.
 - Abandoned property on Lake Dr. is being cleaned up by a company hired by the bank.
 - Playground companies will help with obtaining grants. Packet of information given to Krissy Kauf.
- Randy Ramsthaler-
 - Problem with people in the village discharging weapons in the village limits. Found an ordinance for the city of Ashland however Leighanna provided council with a copy of current village ordinance in place for discharging of weapons.
 - John Benshoff would like to send the village's current ordinance. Tina Killion and Dottie Scott opposed.
 - Dottie Scott had a resident ask about discharge of firearms in the village and she responded that the village has an ordinance in place and it is not permitted.
 - Tina Killion responded that it is permitted by the State to practice as long as there is a backdrop and have building behind it, which was there. There was no shooting at residential houses. County deputy came out and confirmed it was legal.
 - John Benshoff suggested that the current ordinance be reviewed by the village solicitor and will submit it to the village solicitor.
- Dottie Scott-
 - Soffits on the town hall under the roof on the town hall needs to be looked at and the spouting front and back. There is the possibility of needing replacement. Cost estimated under a \$1,000 per John Benshoff.
- Krissy Kauf-
 - T-mobile grant few questions such as the official address of the park on Highland/James. There has never been one assigned and should use the Highland/James and/or the village town hall address.
 - There are four open periods each year through T- Mobile and this year would be December 31, however unable to get completed this year. Will try to get the next round and the village will have a year to spend the \$25,000 funds, if receive.
 - House behind the sewage plant has chickens, even though they have the required acreage to have chickens however they are running around the village and Lake Dr.
 - Should they be able to run everywhere?
 - John Benshoff and Patrick Miller will look into it.
- Tina Killion-None

**Village of Bailey Lakes
Regular Meeting Minutes
December 11, 2023**

MAYOR REPORTS/COMMENTS

- Change the January 8th regular meeting to January 15th at 6:00 PM. Council all was in agreement.
- Sewer Project developments the village has the chance to look for other grant monies. It is almost complete just need to come up with a unique identifier.
- Will have a sewer bid on December 15th at 11:00 A.M. and Randy will sit in to open/receive bids. Anne can be available if needed. Engineers will be on site and take the bid tabulation for the sewer UV project. Just need to read out the price. The engineers will determine what is best for the village.
- Need to get started on the rest of the project on Lake Dr. started (Old restaurant, duplex, and one residential behind old restaurant). Once the new line for the UV are installed these residents will be disconnected. No start date for the UV project has been determined and it is not indicated in the bid.
- The third manhole on that is halfway on the curve of Lake Dr and St. Rt. 250, currently not installed, will have to be hooked into the street at the resident cost. Originally the manhole was going to extend it back and that way everyone could hook into it there.
- Dottie asked if there is currently a trash trap there. John Benshoff replied yes but it is collapsing. Dottie asked if the village can hook into it now. John Benshoff replied we can however special equipment is needed to go down 9' feet and will need to figure out how to get to it. More understanding and discussion on which way is best to go will be needed for this additional project.
 - Dottie would like someone to come down to the sewer plant with her and direct her on what is needed to be done to complete the sewer line project.
 - Dottie suggest that Tim and Dave to provide a list to council of what is needed to be done at the sewer plant.
 - Dottie, Tim, and Dave will figure out a day to review and go over the village needs.

OPERATORS REPORTS/COMMENTS:

November 2023:

- Wastewater
 - Processed .5475 million gallons wastewater
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Routine equipment maintenance
- Water
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Read water meters and final reads
 - EPA Inspections done
- Projects

**Village of Bailey Lakes
Regular Meeting Minutes
December 11, 2023**

- Leaf Pick up 18 loads
- Picked up pine tree
- Lake Aerators shut down
- FYI
 - WWTP Station schedule
 - Clean and pump the grease out of the trash trap.
 - Pump the grease out of the trash trap on McClain.
 - Lake aerator motor ordered
 - Water meters ordered
 - Called in locate for village hall
 - Christmas tree install
 - McClain manhole is still leaking
 - Steve Dinsmore patched however still leaking as of this meeting. Leighanna will contact Steve Dinsmore to look into it.
 - Reminder of lead lines
 - The village currently does not have lead service lines.
 - Contact RCAP to see if they could be involved
- I&I Report
 - Highest daily flow reported was .0405 MGD (million gallons/day)
 - Monthly average flow was .01825 MGD (million gallons/day)
 - Total of 1 days above design flow rate of .040 MGD (million gallons/day)
 - Reported CBOD 3 MG/l
 - Reported Suspended solids 1 mg/l

TOWN HALL-NEW BUSINESS

Fill vacant seat on council

No one in public attend to fill vacant seat.

No one showed interest to any council members.

The mayor would like to wait and appoint someone to fill the vacant seat for the remaining term in January 2024.

WATER/SEWER/WASTEWATER TREATMENT PLANT

Past due accounts 90+days

Account #01410-Currently shut off amount behind \$1,999.00

Account #00630 amount behind \$457.30

Account #00650 amount behind \$336.21

Account #00880 amount behind \$420.73

A letter will be sent notifying the accounts the shut off date will be December 20th.

**Village of Bailey Lakes
Regular Meeting Minutes
December 11, 2023**

ZONING-NEW BUSINESS

- Zoning permit fee on Wesley Road has been paid
- Received print out maps of the boundary lines and lot numbers.
 - Next step is to identify on the map residential and commercial.

CORRESPONDENCE RECEIVED- None

PUBLIC INTERACTION- None

FACEBOOK LIVE COMMENTS- None

Since there was no further business Krissy Kauf moved to adjourn the regular meeting. Dottie Scott seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:04 PM

Council President-Randy Ramsthaler

Fiscal Officer- Leighanna Cawrse