

**Village of Bailey Lakes
Regular Meeting Minutes
February 10, 2025**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Krissy Kauf, Tina Killion, Ariel Isaacs, Dottie Scott.

Fiscal officer: Leighanna Cawrse

Operators: Tim Hickey, David Pitsenbarger

Zoning Inspector: Patrick Miller

Meeting held via Facebook live.

NOMINATIONS

Five residents present at the meeting for the nomination to fill the vacant seats on council. Those residents are Justin Isaacs, Brad Carr, Tom Dilgard, Richard Brown, and Betty Brown.

For the vacant term of 2024-2028 the vote to fill this seat:

Ariel Isaacs vote Tom Dilgard, Tina Killion vote Tom Dilgard, Dottie Scott vote Tom Dilgard, Krissy Kauf vote Betty Brown.

Tom Dilgard was sworn in the oath of office to fill the vacant term of 2024-2028.

For the vacant term of 2022-2025 the vote to fill this seat:

Ariel Isaacs vote abstain, Tina Killion vote Justin Isaacs, Dottie Scott vote Justin Isaacs, Krissy Kauf vote Betty Brown, Tom Dilgard vote Justin Isaacs.

Justin Isaacs was sworn in the oath of office to fill the vacant term of 2022-2025.

PRESENTATION

None

MINUTES APPROVAL

January 13, 2025 regular meeting minutes. Tabled.

Ariel Isaacs moved to approve February 3, 2025 special meeting minutes as submitted. Krissy Kauf seconded the motion. Roll call: All ayes; No one opposed.

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FISCAL – NEW BUSINESS

M-T-D Check Register Report/Invoice Approvals

Krissy Kauf moved to approve the bills for January 2025 as submitted by the fiscal officer. Ariel Isaacs seconded. Roll call: All ayes; No one opposed.

Fiscal Report M-T-D

Ending balances for January 2025 was read by Leighanna Cawrse.

Auto pay-GASI

Leighanna Cawrse discussed with council the option to set up Auto-Pay through GASI software program for the water and sewer.

Tina Killion question would the residents still be charged the 3% fee? Leighanna's response not sure and will look into it.

Krissy Kauf question if its automatic or would resident elect to go into it?

Leighanna Cawrse does need to check to make sure this is allowed through Park National Bank.

FISCAL – PURCHASE ORDER REQUESTS

None

FISCAL- RESOLUTIONS/ORDINANCE

The first reading of 2025-01 Ordinance title was read and discussion for any changes and/or additions.

"AN ORDINANCE TO ESTABLISH A VILLAGE CREDIT CARD POLICY COMPLIANT R.C. 717.31"

The first reading of 2025-02 Ordinance title was read and discussion for any changes and/or additions.

"ORDINANCE AMENDING ORDINANCE 3-72 PROHIBITING THE DISCHARGE OF FIREARMS WITHIN THE VILLAGE OF BAILEY LAKES"

The first reading of 2025-0210 Resolution title was read and discussion for any changes and/or additions.

"RESOLUTION AMENDING ARTICLE V, SECTION 514(1) OF THE VILLAGE OF BAILEY LAKES ZONING ORDINANCE PERMITTING THE OWNING AND RAISING OF POULTRY AND FOWL WITHIN THE VILLAGE OF BAILEY LAKES ON LOTS AT LEAST ONE-QUARTER ACRE IN SIZE"

FISCAL – PENDING BUSINESS

None

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COUNCIL REPORTS/COMMENTS

- Dottie Scott-
 - The gas furnaces and the split system in the town hall should be maintenance annually. Dottie will contact Comfort Control for an estimate on servicing them this year. Council was in general agreement to proceed and not to exceed \$500.00
- Krissy Kauf-
 - Town Hall Contract/Reservation form to increase rental fees. Will be discussed at the next regular meeting.
 - How is the Sweep Account going? Is it doing what we wanted it to do? Leighanna Cawrse responded that the account was completed February 4th and should know more next month.
- Tina Killion-
 - Was the lead pipe completed? Tim Hickey responded yes the EPA water survey first phase was completed and submitted to the EPA.
 - What is in the Bates Outdoor Management contract? Leighanna will look into it and respond back to council.
- Ariel Isaacs-
 - Little Free Library was delivered and will be installed when the weather gets warmer.
 - The existing swing set the village currently has could be made compliant with the insurance company for \$1,000 or less. Council was in general agreement to make these upgrades to the existing swings. Ariel Isaacs made a motion to purchase the supplies/materials and update the swings for both parks. Tina Killion seconded. Roll call: All ayes; No one opposed.
 - Naming of the two Parks:
 - Ringler Park on the corner of Highland Road and James Street.
 - Lakeview Park on Lake Drive
 - Increase the Zoning Inspector monthly wage from \$50 to \$100. Ariel Isaacs made a motion to increase the Zoning Inspectors wage to \$100 effective February 10, 2025. Tina Killion seconded. Roll call: All ayes; No one opposed.
 - Ashland County Community Grant received all the surveys need to apply for the grant. The village can apply for the grant again in two years' November 2026.
- Tom Dilgard- None
- Justin Isaacs-
 - O.R.C. Chapter 705 Plans of Government under Section 705.53 Meetings of Council. Discussion about the village should hold two meetings per month.
 - Justin Isaacs made a motion to hold two regular meetings per month, the second and fourth Monday at 6:00 PM. Tina Killion seconded. Roll call: Ariel Isaacs yes, Tom Dilgard yes, Justin Isaacs yes, Tina Killion yes, Dottie Scott no, Krissy Kauf yes.

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MAYOR REPORTS/COMMENTS

- Final inspection for the UV Improvement project at the sewer plant completed. Landscaping still needed to be completed. Have one year warranty period. The collection point changed from the original plans and the EPA permit was to be submitted and still in progress.
- Generator at Town Hall BCU will service for \$225.00. Council was in general agreement to proceed with this.

OPERATORS REPORTS/COMMENTS:

January 2025

- Wastewater
 - Processed .865 million gallons wastewater
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Routine equipment maintenance
- Water
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Read water meters
 - Meter shut off and back on
- Projects
 - None
- Other
 - Need a plan to purchase fuel and repair parts
- I & I report
 - Highest daily flow reported was .084 MGD
 - Monthly average flow was .0279 MGD
 - Total of 3 days above design flow rate of .040 MGD
 - Reported CBOD 3mg/l
 - Reported suspended solids 1 mg/l
 - Reported NH3 .3 mg/l

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TOWN HALL – NEW BUSINESS

Town Hall Restroom Sink Faucets

Justin Isaacs will repair at no cost and the village will pay for the supplies. Council was in general agreement to proceed with this.

TOWN HALL – PENDING BUSINESS

Village Administrator-

Village Solicitor advised to council that they need one. The village does have two people dedicated to the village and either one of them could be the village administrator.

There is a possibility that a village administrator from another village could do two villages however the first hire would be their priority then Bailey Lakes.

GFI in Kitchen replacement

Justin Isaacs will repair at no cost and the village will pay for the supplies. Council was in general agreement to proceed with this.

Sofit replacement-Need estimate.

WATER/SEWER WASTEWATER TREATMENT PLANT-NEW BUSINESS

Leighanna Cawrse mention there are past due balances and will send the list to council this weekend.

WATER/SEWER WASTEWATER TREATMENT PLANT-PENDING BUSINESS

None.

ROADS/STORM SEWER – NEW BUSINESS

The sewer plant project a year or two ago on the west side of St. Rt. 250 to eliminate the lift station and install a gravity line. A resident concrete driveway apron was cut across for this project and never repaired. The village is responsible for the repairs and will obtain estimates.

ROADS/STORM SEWER – PENDING BUSINESS

Road repair on Wesley – Storm Drain Project- On hold.

PARKS/LAKE – NEW BUSINESS

Policy/Position on ice fishing, boating, swimming on James Lake.

John Benshoff said that it's been a long-standing policy that there is no ice fishing, boating, swimming. However, there is no ordinance. The village does allow catch and release fishing.

Council will discuss again at the next regular meeting.

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PARKS/LAKE – PENDING BUSINESS

Muskrat removal in James Lake- Not discussed.

Community Grant- estimate for lighthouse- Not discussed.

ZONING – PENDING BUSINESS

None

Public Interaction

The village solicitor advised council that the village needs a Board of Zoning Appeals (BZA). The reason being if a resident would like a variance the Zoning Inspector cannot approve/deny this. The village ordinance references the BZA, what is required, and who is on the BZA board.

Facebook Live Questions

None.

Since there was no further business Ariel Isaacs moved to adjourn regular meeting. Tina Killion seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 8:33 PM

Council President- Ariel Isaacs

Fiscal Officer- Leighanna Cawrse
